

PSC: R699
Line Period of Performance: 09/26/2019 - 09/25/2020
Exercised Option 0002

0006 Paralegal IV - 1 Position
CLIN 1003

HR

PSC: R699
Line Period of Performance: 09/26/2019 - 09/25/2020
Exercised Option 0003

0007 Paralegal II - 3 Positions
CLIN 2001

HR

PSC: R699
Line Period of Performance: 09/26/2020 - 09/25/2021
Unexercised Option 0002

0008 Paralegal III - 8 Positions
CLIN 2002

HR

PSC: R699
Line Period of Performance: 09/26/2020 - 09/25/2021
Unexercised Option 0002

0009 Paralegal IV - 1 Position
CLIN 2003

HR

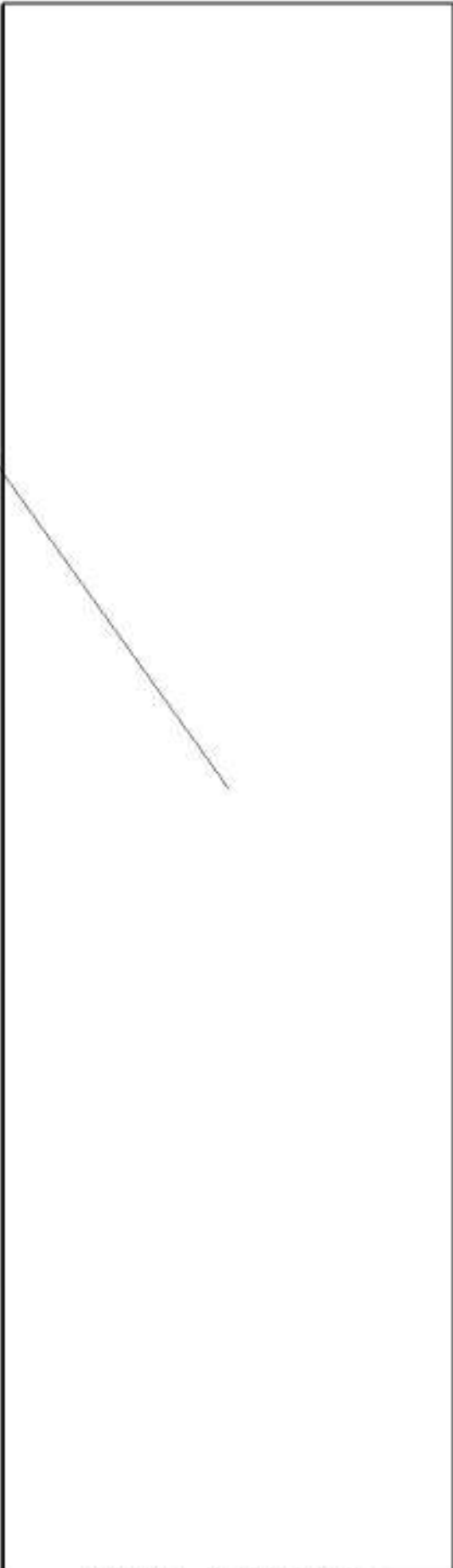
PSC: R699
Line Period of Performance: 09/26/2020 - 09/25/2021
Unexercised Option 0002

0010 Paralegal II - 3 Positions
CLIN 3001

HR

PSC: R699
Line Period of Performance: 09/26/2021 - 09/25/2022
Unexercised Option 0003

(b)(4)



0011 Paralegal III - 8 Positions
CLIN 3002

PSC: R699

Line Period of Performance: 09/26/2021 - 09/25/2022

Unexercised Option 0003

HR

0012 Paralegal IV - 1 Position
CLIN 3003

PSC: R699

Line Period of Performance: 09/26/2021 - 09/25/2022

Unexercised Option 0003

HR

0013 Paralegal II - 3 Positions
CLIN 4001

PSC: R699

Line Period of Performance: 09/26/2022 - 09/25/2023

Unexercised Option 0001

HR

0014 Paralegal III - 8 Positions
CLIN 4002

PSC: R699

Line Period of Performance: 09/26/2022 - 09/25/2023

Unexercised Option 0002

HR

0015 Paralegal IV - 1 Position
CLIN 4003

PSC: R699

Line Period of Performance: 09/26/2022 - 09/25/2023

Unexercised Option 0003

HR

Base Total: Original: \$822,508.80
Change: \$-295,552.31

	Current: \$525,956.49
Exercised Options Total:	Previous: \$1,984,627.20 Change: \$0.00 Current: \$1,984,627.20
Unexercised Options Total:	Previous: \$4,213,708.80 Change: \$0.00 Current: \$4,213,708.80
Base and Options Total:	Previous: \$7,020,844.80 Change: \$-295,552.31 Current: \$6,725,292.49

(b)(4)

FUNDING DETAILS:

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1		DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2		DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	4		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019

PREVIOUS: \$1,849,017.60
CHANGE: (\$295,552.29)
CURRENT: \$1,553,465.31

(b)(6); (b)(7)(C);
(b)(7)(F)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE 47QRAA18D0099	
2. AMENDMENT/MODIFICATION NUMBER P00007		3. EFFECTIVE DATE See Block 16B	4. REQUISITION/PURCHASE REQUISITION NUMBER See Lines	5. PROJECT NUMBER (if applicable)
6. ISSUED BY DEA Headquarters 8701 Morrisette Drive Springfield, VA 22152		CODE 15DDHQ	7. ADMINISTERED BY (if other than Item 6) DEA Attn: Office of Acq & Relo Mgmt (FA) 8701 Morrisette Drive Springfield, VA 22152	
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, country, state and ZIP Code) INTERNATIONAL BUSINESS SALES & SERVICES CORPORATION Doing Business As: IBSS 1110 BONIFANT STREET SUITE 501 SILVER SPRING, MD 20910 DUNS: 926177262		CODE 521765836	FACILITY CODE 926177262	(X) 9A. AMENDMENT OF SOLICITATION NUMBER 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NUMBER 15DDHQ18F00001074 10B. DATED (SEE ITEM 13) 08/14/2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

DEA-2018-2018-STD-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Unilateral; FAR 52.217-9 Option to Extend the Term of the Contract

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this unilateral modification is to exercise Option Year II as follows:

- a. Option Year II (09/26/2020 - 09/25/2021) is hereby exercised.
- b. Funding in the amount of \$958,324.52 is provided for Option Year II. The remaining balance \$418,776.28 will be added at a later date.
- c. The total amount obligated is hereby increased by \$958,324.52, from \$1,553,465.31 to \$2,511,789.83, as specified in the attached Schedule.
- d. All other terms and conditions herein remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Girard, Alyse N. Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By <u>ALYSE GIRARD</u> Digitally signed by ALYSE GIRARD Date: 2020.09.24 09:24:11 -0400 (Signature of Contracting Officer)	16C. DATE SIGNED 09/24/2020

Previous edition unusable

Section 2 - Commodity or Services Schedule

(b)(4)

SCHEDULE OF SUPPLIES/SERVICES

CONTINUATION SHEET

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Paralegal II - 5 Positions CLIN 0001 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0002	Paralegal III - 2 Positions CLIN 0002 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				(b)(4)
0003	Paralegal IV - 1 Position CLIN 0003 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				(b)(4)
0004	Paralegal II - 3 Positions CLIN 1001 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				(b)(4)

(b)(4)

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Paralegal III - 8 Positions CLIN 1002 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

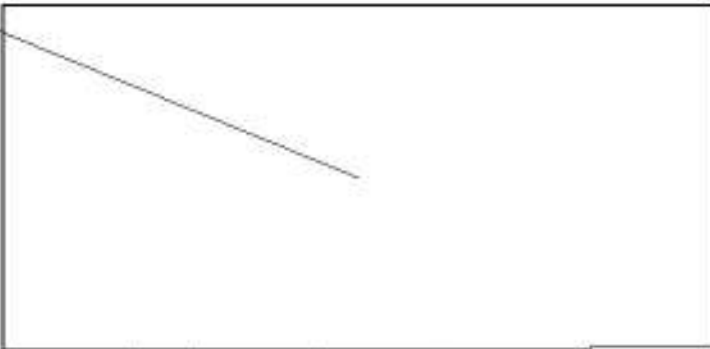
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Paralegal IV - 1 Position CLIN 1003 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	Paralegal II - 3 Positions CLIN 2001 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	Paralegal III - 8 Positions CLIN 2002 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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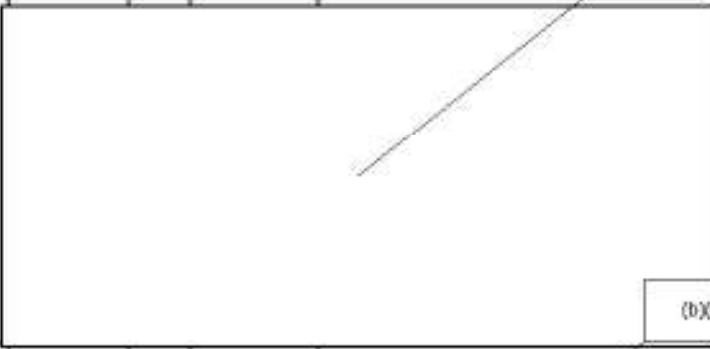
(b)(4)

0009	Paralegal IV - 1 Position CLIN 2003 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option					
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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
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0010	Paralegal II - 3 Positions CLIN 3001 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option					
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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
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0011	Paralegal III - 8 Positions CLIN 3002 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option					
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(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
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0012	Paralegal IV - 1 Position CLIN 3003 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option					
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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
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0013	Paralegal II - 3 Positions CLIN 4001 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option					
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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	Paralegal III - 8 Positions CLIN 4002 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015	Paralegal IV - 1 Position CLIN 4003 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

Base Total:	Original: \$526,956.51 Change: \$0.00 Current: \$526,956.51
Exercised Options Total:	Previous: \$3,361,728.00 Change: \$0.00 Current: \$3,361,728.00
Unexercised Options Total:	Previous: \$2,836,608.00 Change: \$0.00 Current: \$2,836,608.00
Base and Options Total:	Previous: \$6,725,292.51 Change: \$0.00 Current: \$6,725,292.51

(b)(4)

FUNDING DETAILS:

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1	(b)(4)	DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2	(b)(4)	DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3	(b)(4)	DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019

		(b)(4)	
N/A	4		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	7	DEA-2020-2020-S1D-FS-1740321-DOM-G3-ADM-25105-FOI-SA046-1740321-2020	
		PREVIOUS: \$1,553,465.31	
		CHANGE: \$958,324.52	
		CURRENT: \$2,511,789.83	

(b)(6);
(b)(7)(C);
(b)(7)(F)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE 47QRAA18D0099		
2. AMENDMENT/MODIFICATION NUMBER P00008		3. EFFECTIVE DATE See Block 16B	4. REQUISITION/PURCHASE REQUISITION NUMBER See Lines	5. PROJECT NUMBER (if applicable)	
6. ISSUED BY DEA Headquarters 8701 Morrisette Drive Springfield, VA 22152		CODE 15DDHQ	7. ADMINISTERED BY (if other than Item 6) DEA Attn: Office of Acq & Relo Mgmt (FA) 8701 Morrisette Drive Springfield, VA 22152		CODE 15DDHQ
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, country, state and ZIP Code) INTERNATIONAL BUSINESS SALES & SERVICES CORPORATION Doing Business As: IBSS 1110 BONIFANT STREET SUITE 501 SILVER SPRING, MD 20910 DUNS: 926177262			(X)	9A. AMENDMENT OF SOLICITATION NUMBER	
CODE 521765836 FACILITY CODE 926177262				9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NUMBER 15DDHQ18F00001074	
				10B. DATED (SEE ITEM 13) 08/14/2018	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

DEA-2018-2018-STD-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this unilateral modification is to add incremental funding in the amount of \$13,128.36; thereby changing the total obligated amount from \$2,511,789.83 to \$2,524,918.19. Additional funding is subject to the availability of funds.

All other terms and conditions herein remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Girard, Alyse N. Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By <u>ALYSE GIRARD</u> Digitally signed by ALYSE GIRARD (Signature of Contracting Officer)	16C. DATE SIGNED 10/16/2020

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Section 2 - Commodity or Services Schedule

The Contractor shall provide services in accordance with attached Statement of Work. Proposal dated 07/11/2018 is hereby incorporated into this order.

Funding for the base year will be added when funds become available.

SCHEDULE OF SUPPLIES/SERVICES

CONTINUATION SHEET

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Paralegal II - 5 Positions CLIN 0001 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period	/			
0002	Paralegal III - 2 Positions CLIN 0002 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0003	Paralegal IV - 1 Position CLIN 0003 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0004	Paralegal II - 3 Positions CLIN 1001 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

(b)(4)

(b)(4)

(b)(4)

(b)(4)

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Paralegal III - 8 Positions CLIN 1002 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Paralegal IV - 1 Position CLIN 1003 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	Paralegal II - 3 Positions CLIN 2001 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	Paralegal III - 8 Positions CLIN 2002 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0009	Paralegal IV - 1 Position CLIN 2003 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	(b)(4)				
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
0010	Paralegal II - 3 Positions CLIN 3001 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)				
0011	Paralegal III - 8 Positions CLIN 3002 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)				
0012	Paralegal IV - 1 Position CLIN 3003 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)				
0013	Paralegal II - 3 Positions CLIN 4001 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option	(b)(4)				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	Paralegal III - 8 Positions CLIN 4002 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015	Paralegal IV - 1 Position CLIN 4003 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

Base Total:	Original: \$526,956.51 Change: \$0.00 Current: \$526,956.51
Exercised Options Total:	Previous: \$3,361,728.00 Change: \$0.00 Current: \$3,361,728.00
Unexercised Options Total:	Previous: \$2,836,608.00 Change: \$0.00 Current: \$2,836,608.00
Base and Options Total:	Previous: \$6,725,292.51 Change: \$0.00 Current: \$6,725,292.51

FUNDING DETAILS:

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1	(b)(4)	DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2	(b)(4)	DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3	(b)(4)	DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019

(b)(4)

N/A	4		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	7		DEA-2020-2020-S1D-FS-1740321-DOM-G3-ADM-25105-FOI-SA046-1740321-2020
N/A	8		DEA-2021-DXD-FS-1740320-DCF-G3-ADM-25105-FS006-SA046-1740320-2021

PREVIOUS: \$2,511,789.83
 CHANGE: \$13,128.36
 CURRENT: \$2,524,918.19

Section 3 - Contract Clauses

No Clauses

Section 4 - List of Attachments

No Clauses

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE 47QRAA18D0099		
2. AMENDMENT/MODIFICATION NUMBER P00009		3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQUISITION NUMBER See Lines	5. PROJECT NUMBER (if applicable)	
6. ISSUED BY DEA Headquarters 8701 Morrisette Drive Springfield, VA 22152		CODE (b)(6); (b)(7)(C); (b)(7)(F)	15DDHQ	7. ADMINISTERED BY (if other than Item 6) DEA Attn: Office of Acq & Relo Mgmt (FA) 8701 Morrisette Drive Springfield, VA 22152	
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, country, state and ZIP Code) INTERNATIONAL BUSINESS SALES & SERVICES CORPORATION Doing Business As: IBSS 1110 BONIFANT STREET SUITE 501 SILVER SPRING, MD 20910 DUNS: 926177262			(X)	9A. AMENDMENT OF SOLICITATION NUMBER	
CODE 521765836 FACILITY CODE 926177262				9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NUMBER 15DDHQ18F00001074	
				10B. DATED (SEE ITEM 13) 08/14/2018	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

DEA-2018-2018-STD-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: MUTUAL AGREEMENT BETWEEN BOTH PARTIES
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to de-obligate residual funds and close-out Option Year 1, as follows:
 a. The total amount of funds obligated for payment is hereby reduced by \$151,229.64 from \$2,524,918.19 to \$2,373,688.55.
 b. The final invoice has been paid in full, and Option Year 1 is hereby closed in its entirety.
 c. Decreasing the value of this award by \$1,109,348.04 as a result of this modification.
 All other terms and conditions herein remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Behzad Hadaegh, Chief Operating Officer		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Girard, Alyse N. Contracting Officer	
15B. CONTRACTOR/OFFICER <i>Behzad Hadaegh</i> (Signature of person authorized to sign)	15C. DATE SIGNED 01/14/2021	16B. UNITED STATES OF AMERICA By ALYSE GIRARD (Signature of Contracting Officer)	16C. DATE SIGNED Digitally signed by ALYSE GIRARD 01/14/2021 01:18:17-04:05 -0500'

Previous edition unusable

Section 2 - Commodity or Services Schedule

SCHEDULE OF SUPPLIES/SERVICES

CONTINUATION SHEET

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
0001	Paralegal II - 5 Positions CLIN 0001 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period	/				(b)(4)
0002	Paralegal III - 2 Positions CLIN 0002 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period					(b)(4)
0003	Paralegal IV - 1 Position CLIN 0003 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period					(b)(4)
0004	Paralegal II - 3 Positions CLIN 1001 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option					(b)(4)

(b)(4)

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Paralegal III - 8 Positions CLIN 1002 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Paralegal IV - 1 Position CLIN 1003 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	Paralegal II - 3 Positions CLIN 2001 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	Paralegal III - 8 Positions CLIN 2002 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0009	Paralegal IV - 1 Position CLIN 2003 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	/				
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
0010	Paralegal II - 3 Positions CLIN 3001 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	/				
0011	Paralegal III - 8 Positions CLIN 3002 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	/				
0012	Paralegal IV - 1 Position CLIN 3003 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	/				
0013	Paralegal II - 3 Positions CLIN 4001 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option	/				

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	Paralegal III - 8 Positions CLIN 4002 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)
0015	Paralegal IV - 1 Position CLIN 4003 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

Base Total:	Original: \$526,956.51 Change: \$0.00 Current: \$526,956.51
Exercised Options Total:	Previous: \$3,361,728.00 Change: \$-1,109,348.04 Current: \$2,252,379.96
Unexercised Options Total:	Previous: \$2,836,608.00 Change: \$0.00 Current: \$2,836,608.00
Base and Options Total:	Previous: \$6,725,292.51 Change: \$-1,109,348.04 Current: \$5,615,944.47

FUNDING DETAILS:

(b)(4)

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1	(b)(4)	DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2		DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019

(b)(4)

N/A	4		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	7		DEA-2020-2020-S1D-FS-1740321-DOM-G3-ADM-25105-FOI-SA046-1740321-2020
N/A	8		DEA-2021-DXD-FS-1740320-DCF-G3-ADM-25105-FS006-SA046-1740320-2021

PREVIOUS: \$2,524,918.19

CHANGE: (\$151,229.64)

CURRENT: \$2,373,688.55

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE 47QRAA18D0099	
2. AMENDMENT/MODIFICATION NUMBER P00010	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQUISITION NUMBER See Lines	5. PROJECT NUMBER (if applicable)
6. ISSUED BY DEA Headquarters 8701 Morrisette Drive Springfield, VA 22152	CODE 15DDHQ []@usdoj.gov	7. ADMINISTERED BY (if other than Item 6) DEA Attn: Office of Acq & Relo Mgmt (FA) 8701 Morrisette Drive Springfield, VA 22152	CODE 15DDHQ
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, country, state and ZIP Code) INTERNATIONAL BUSINESS SALES & SERVICES CORPORATION Doing Business As: IBSS 1110 BONIFANT STREET SUITE 501 SILVER SPRING, MD 20910 DUNS: 926177262		(X)	9A. AMENDMENT OF SOLICITATION NUMBER
CODE 521765836 FACILITY CODE 926177262			9B. DATED (SEE ITEM 11)
		X	10A. MODIFICATION OF CONTRACT/ORDER NUMBER 15DDHQ18F00001074
			10B. DATED (SEE ITEM 13) 08/14/2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

DEA-2018-2018-STD-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to incrementally fund this order in the amount of \$13,128.36; thereby changing the total obligated amount from \$2,373,688.55 to \$2,386,816.91.

The remaining balance will be added as additional funding becomes available. All other terms and conditions herein remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Girard, Alyse N. Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By ALYSE GIRARD Digitally signed by ALYSE GIRARD (Signature of Contracting Officer) 2021.07.27 08:30:56 -05'00'	16C. DATE SIGNED

Previous edition unusable

Section 2 - Commodity or Services Schedule

The Contractor shall provide services in accordance with attached Statement of Work.

SCHEDULE OF SUPPLIES/SERVICES

CONTINUATION SHEET

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Paralegal II - 5 Positions CLIN 0001 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period	(b)(4)			
0002	Paralegal III - 2 Positions CLIN 0002 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period	(b)(4)			
0003	Paralegal IV - 1 Position CLIN 0003 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period	(b)(4)			
0004	Paralegal II - 3 Positions CLIN 1001 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option	(b)(4)			

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Paralegal III - 8 Positions CLIN 1002 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				(b)(4)
0006	Paralegal IV - 1 Position CLIN 1003 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				(b)(4)
0007	Paralegal II - 3 Positions CLIN 2001 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				(b)(4)
0008	Paralegal III - 8 Positions CLIN 2002 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				(b)(4)
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT

0009	Paralegal IV - 1 Position CLIN 2003 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0010	Paralegal II - 3 Positions CLIN 3001 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0011	Paralegal III - 8 Positions CLIN 3002 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0012	Paralegal IV - 1 Position CLIN 3003 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0013	Paralegal II - 3 Positions CLIN 4001 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	Paralegal III - 8 Positions CLIN 4002 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015	Paralegal IV - 1 Position CLIN 4003 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

Base Total:	Original: \$526,956.51 Change: \$0.00 Current: \$526,956.51
Exercised Options Total:	Previous: \$2,252,379.96 Change: \$0.00 Current: \$2,252,379.96
Unexercised Options Total:	Previous: \$2,836,608.00 Change: \$0.00 Current: \$2,836,608.00
Base and Options Total:	Previous: \$5,615,944.47 Change: \$0.00 Current: \$5,615,944.47

(b)(4)

FUNDING DETAILS:

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1	(b)(4)	DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2		DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019

		(b)(4)	
N/A	4		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	7		DEA-2020-2020-S1D-FS-1740321-DOM-G3-ADM-25105-FOI-SA046-1740321-2020
N/A	8	DEA-2021-DXD-FS-1740320-DCF-G3-ADM-25105-FS006-SA046-1740320-2021	
		PREVIOUS: \$2,373,688.55 CHANGE: \$13,128.36 CURRENT: \$2,386,816.91	

(b)(6);
(b)(7)(C);
(b)(7)(F)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE 47QRAA18D0099		
2. AMENDMENT/MODIFICATION NUMBER P00011		3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQUISITION NUMBER See Lines		5. PROJECT NUMBER (if applicable)
6. ISSUED BY DEA Headquarters 8701 Morrisette Drive Springfield, VA 22152		CODE 15DDHQ usdoj.gov	7. ADMINISTERED BY (if other than Item 6) DEA Attn: Office of Acq & Relo Mgmt (FA) 8701 Morrisette Drive Springfield, VA 22152		CODE 15DDHQ
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, country, state and ZIP Code) INTERNATIONAL BUSINESS SALES & SERVICES CORPORATION Doing Business As: IBSS 1110 BONIFANT STREET SUITE 501 SILVER SPRING, MD 20910 DUNS: 926177262			(X)	9A. AMENDMENT OF SOLICITATION NUMBER	
CODE 521765836			FACILITY CODE 926177262	9B. DATED (SEE ITEM 11)	
			X	10A. MODIFICATION OF CONTRACT/ORDER NUMBER 15DDHQ18F00001074	
				10B. DATED (SEE ITEM 13) 08/14/2018	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

DEA-2018-2018-STD-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to increase funding in the amount of \$392,519.56; thereby changing the total obligated amount from \$2,386,816.91 to \$2,779,336.47. As a result, Option Year 2 is hereby fully funded.

All other terms and conditions herein remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Girard, Alyse N. Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By ALYSE GIRARD Digitally signed by ALYSE GIRARD (Signature of Contracting Officer) 2021.02.22 13:59:30 -05'00'
		16C. DATE SIGNED	

Previous edition unusable

Section 2 - Commodity or Services Schedule

SCHEDULE OF SUPPLIES/SERVICES

CONTINUATION SHEET

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Paralegal II - 5 Positions CLIN 0001 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period	/			
0002	Paralegal III - 2 Positions CLIN 0002 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0003	Paralegal IV - 1 Position CLIN 0003 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0004	Paralegal II - 3 Positions CLIN 1001 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

(b)(4)

(b)(4)

(b)(4)

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Paralegal III - 8 Positions CLIN 1002 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Paralegal IV - 1 Position CLIN 1003 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	Paralegal II - 3 Positions CLIN 2001 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	Paralegal III - 8 Positions CLIN 2002 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0009	Paralegal IV - 1 Position CLIN 2003 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0010	Paralegal II - 3 Positions CLIN 3001 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0011	Paralegal III - 8 Positions CLIN 3002 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0012	Paralegal IV - 1 Position CLIN 3003 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				
0013	Paralegal II - 3 Positions CLIN 4001 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES				

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	Paralegal III - 8 Positions CLIN 4002 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015	Paralegal IV - 1 Position CLIN 4003 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

Base Total:	Original: \$526,956.51 Change: \$0.00 Current: \$526,956.51
Exercised Options Total:	Previous: \$2,252,379.96 Change: \$0.00 Current: \$2,252,379.96
Unexercised Options Total:	Previous: \$2,836,608.00 Change: \$0.00 Current: \$2,836,608.00
Base and Options Total:	Previous: \$5,615,944.47 Change: \$0.00 Current: \$5,615,944.47

(b)(4)

FUNDING DETAILS:

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1	(b)(4)	DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2		DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019

N/A	4		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6		DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	7		DEA-2020-2020-S1D-FS-1740321-DOM-G3-ADM-25105-FOI-SA046-1740321-2020
N/A	8		DEA-2021-DXD-FS-1740320-DCF-G3-ADM-25105-FS006-SA046-1740320-2021

PREVIOUS: \$2,386,816.91
CHANGE: \$392,519.56
CURRENT: \$2,779,336.47

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE 47QRAA18D0099	PAGE OF PAGES 1 8
2. AMENDMENT/MODIFICATION NUMBER P00013	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQUISITION NUMBER See Lines	5. PROJECT NUMBER (if applicable)
6. ISSUED BY DEA Headquarters 8701 Morrisette Drive Springfield, VA 22152-1080	CODE 15DDHQ usdoj.gov	7. ADMINISTERED BY (if other than Item 6) DEA Attn: Office of Acq & Relo Mgmt (FA) 8701 Morrisette Drive Springfield, VA 22152-1080	CODE 15DDHQ
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, country, state and ZIP Code) INTERNATIONAL BUSINESS SALES & SERVICES CORPORATION Doing Business As: IBSS 1110 BONIFANT STREET SUITE 501 SILVER SPRING, MD 20910 DUNS: 926177262		(X)	9A. AMENDMENT OF SOLICITATION NUMBER
CODE 521765836 FACILITY CODE 926177262			9B. DATED (SEE ITEM 11)
		X	10A. MODIFICATION OF CONTRACT/ORDER NUMBER 15DDHQ18F00001074
			10B. DATED (SEE ITEM 13) 08/14/2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

DEA-2018-2018-STD-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.217-9 Option to Extend the term of the Contract (MAR 2000)

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings. Including solicitation/contract subject matter where feasible.)

The purpose of this unilateral modification is as follows:

- (1) Exercise Option III of the task order for period 9/26/2021 - 9/25/2022
- (2) Incrementally fund services for Option Year III in the amount of \$829,484.35; thereby changing the total obligated amount from \$2,779,336.47 to \$3,608,820.82.

All terms and conditions herein remain unchanged.

15A. NAME AND TITLE OF SIGNER (Type or print) (Signature of person authorized to sign)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mahafkey, Kaitlyn Contracting Officer KAITLYN MAHAFKEY Contracting Officer Date: 2021.06.08 20:53:35 -04'00'
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Previous edition unusable

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Section 2 - Commodity or Services Schedule

The Contractor shall provide services in accordance with attached Statement of Work. Proposal dated 07/11/2018 is hereby incorporated into this order.

Funding for the base year will be added when funds become available.

SCHEDULE OF SUPPLIES/SERVICES

CONTINUATION SHEET

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Paralegal II - 5 Positions CLIN 0001 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0002	Paralegal III - 2 Positions CLIN 0002 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0003	Paralegal IV - 1 Position CLIN 0003 PSC: R699 Line Period of Performance: 09/26/2018 - 09/25/2019 Base Period				
0004	Paralegal II - 3 Positions CLIN 1001 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option				

(b)(4)

(b)(4)

(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Paralegal III - 8 Positions CLIN 1002 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option	(b)(4)			
0006	Paralegal IV - 1 Position CLIN 1003 PSC: R699 Line Period of Performance: 09/26/2019 - 09/25/2020 Exercised Option	(b)(4)			
0007	Paralegal II - 3 Positions CLIN 2001 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	(b)(4)			
0008	Paralegal III - 8 Positions CLIN 2002 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	(b)(4)			
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT

0009	Paralegal IV - 1 Position CLIN 2003 PSC: R699 Line Period of Performance: 09/26/2020 - 09/25/2021 Exercised Option	(b)(4)				
ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	(b)(4)
0010	Paralegal II - 3 Positions CLIN 3001 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Exercised Option	(b)(4)				
0011	Paralegal III - 8 Positions CLIN 3002 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Exercised Option	(b)(4)				
0012	Paralegal IV - 1 Position CLIN 3003 PSC: R699 Line Period of Performance: 09/26/2021 - 09/25/2022 Exercised Option	(b)(4)				
0013	Paralegal II - 3 Positions CLIN 4001 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option	(b)(4)				

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	Paralegal III - 8 Positions CLIN 4002 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015	Paralegal IV - 1 Position CLIN 4003 PSC: R699 Line Period of Performance: 09/26/2022 - 09/25/2023 Unexercised Option				(b)(4)

Base Total:	Original: \$526,956.51 Change: \$0.00 Current: \$526,956.51
Exercised Options Total:	Previous: \$3,656,763.96 Change: \$0.00 Current: \$3,656,763.96
Unexercised Options Total:	Previous: \$1,432,224.00 Change: \$0.00 Current: \$1,432,224.00
Base and Options Total:	Previous: \$5,615,944.47 Change: \$0.00 Current: \$5,615,944.47

(b)(4)

FUNDING DETAILS:

ITEM NO.	FUNDING LINE	OBLIGATED AMOUNT	ACCOUNTING CODES
N/A	1	(b)(4)	DEA-2018-2018-S1D-SA-2320322-DOM-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	2		DEA-2018-DXD-SA-2320322-DCF-G2-ADM-25105-FOI-SA046-2320322-2018
N/A	3		DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019

(b)(4)

N/A	4	DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	5	DEA-2019-2019-S1D-SA-2320322-DOM-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	6	DEA-2019-DXD-SA-2320322-DCF-G3-ADM-25105-FOI-SA046-2320322-2019
N/A	7	DEA-2020-2020-S1D-FS-1740321-DOM-G3-ADM-25105-FOI-SA046-1740321-2020
N/A	8	DEA-2021-DXD-FS-1740320-DCF-G3-ADM-25105-FS006-SA046-1740320-2021
N/A	9	DEA-2021-2021-S1D-FS-1740320-DOM-G3-ADM-25105-FS006-SA046-1740320-2021
N/A	10	DEA-2021-DXD-FS-1740320-DCF-G3-ADM-25105-FS006-SA046-1740320-2021

PREVIOUS: \$2,779,336.47
 CHANGE: \$829,484.35
 CURRENT: \$3,608,820.82

Section 4 - List of Attachments

No Clauses

03/4

Invoice Number	Vendor Code	Vendor Name	Vendor's Invoice Date	Contract Number	Invoiced Amount	Payment Amount	Specified Payment Amount	Document Type	Document Number	Log Date
3540	521765836	IBSS	12/31/2019	47QRAA18D0099				DDV	D-20-DSC-00020	01/14/2020
3568	521765836	IBSS	01/31/2020	47QRAA18D0099				DDV	D-20-DSC-07013	02/18/2020
3591	521765836	IBSS	02/29/2020	47QRAA18D0099				DDV	D-20-DSC-03149	03/17/2020
3620	521765836	IBSS	03/31/2020	47QRAA18D0099				DDV	D-20-DSC-07757	04/13/2020
3657	521765836	IBSS	04/30/2020	47QRAA18D0099				DDV	D-20-DSC-13360	05/08/2020
3686	521765836	IBSS	05/31/2020	47QRAA18D0099				DDV	D-20-DSC-18414	06/09/2020
3705	521765836	IBSS	06/30/2020	47QRAA18D0099				DDV	D-20-DSC-24093	07/08/2020
3734	521765836	IBSS	07/31/2020	47QRAA18D0099				DDV	D-20-DSC-30315	08/07/2020
INV-000002812	521765836	IBSS	09/10/2020	47QRAA18D0099				DDV	D-20-DSC-36453	09/11/2020
INV-000003235	521765836	IBSS	10/09/2020	47QRAA18D0099				DDV	D-21-DSC-03603	10/13/2020
INV-000003236	521765836	IBSS	10/09/2020	47QRAA18D0099				DDV	D-21-DSC-03825	10/09/2020
INV-000003355	521765836	IBSS	11/09/2020	47QRAA18D0099				DDV	D-21-DSC-02803	11/10/2020
INV-000003783	521765836	IBSS	12/09/2020	47QRAA18D0099				DDV	D-21-DSC-04830	12/09/2020
INV-000004279	521765836	IBSS	01/08/2021	47QRAA18D0099				DDV	D-21-DSC-09324	01/11/2021
INV-000004673	521765836	IBSS	02/10/2021	47QRAA18D0099				DDV	D-21-DSC-15012	02/10/2021
INV-000005281	521765836	IBSS	03/10/2021	47QRAA18D0099				DDV	D-21-DSC-03010	03/10/2021
INV-000005474	521765836	IBSS	04/08/2021	47QRAA18D0099				DDV	D-21-DSC-07974	04/09/2021
INV-000005787	521765836	IBSS	05/06/2021	47QRAA18D0099				DDV	D-21-DSC-13497	05/11/2021
INV-000006323	521765836	IBSS	06/10/2021	47QRAA18D0099				DDV	D-21-DSC-14566	06/11/2021

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