

# Public Records Request (N000373-100421)

## ▼ Public Records Request Details

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Describe the Record(s) Requested:	Employee Calvin McHenry -complaints -investigations -outcome of investigations -directives -discipline
Purpose of Request:	Informational Purposes
Preferred Method to Receive Records:	Electronic via Records Center
Signature of Requestor:	Dianna Lynn Felgar

## > Internal Fields

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## > Exemptions

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## > Payment Details

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## > State Reporting Bill

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## ▼ Message History

Date

On 12/1/2021 2:10:13 PM, Elaine Gisle wrote:

**Subject:** Northshore SD Records Center Public Records Request :: N000373-100421

**Body:**

12/01/2021

**Sent via Email: dianna.felgar@outlook.com**

Dianna Felgar

**Re: Public Records Request dated 10/4/2021**

Dear Dianna Felgar:

The purpose of this letter is to let you know the records you requested have been assembled and are ready for your inspection. We believe they are responsive to your request under the Washington State Public Records Act.

*Employee Calvin McHenry*  
*-complaints*  
*-investigations*  
*-outcome of investigations*  
*-directives*  
*-discipline*

The records requested have been assembled and are available for inspection. Some of the records have been redacted. Please see the attached redaction log for more specific information. Please log in to the Northshore School District Public Records Center at the following link to retrieve the appropriate responsive documents.

Public Records Request - N000373-100421

I believe this production closes your public records request dated October 4, 2021. If you have any questions I can be reached at 425-408-7605.

Sincerely,

Doug Hale  
Executive Director of Human Resources  
Public Records Officer

On 11/22/2021 6:27:01 PM, Dianna Felgar wrote:

TO: "NORTHSHORE SD RECORDS CENTER"[northshoresd@mycusthelp.net]

Oh okay,

I was just concerned about my niece, after hearing this coach and athletic director's behavior and wanted to view the public records and facts for myself; is there an issue with me asking for these public records?

I really don't want a "target on my back", or my family, to be honest.

Please let me know if you find my request out of line, as that was not my intention, whatsoever.

Di Felgar Sent from my Galaxy 21

From: NORTHSHORE SD RECORDS CENTER

Sent: Monday, November 22, 2021 3:18:01 PM

To: dianna.felgar@outlook.com

Cc: dhale@nsd.org ; egisle@nsd.org

Subject: Northshore SD Records Center Public Records Request :: N000373-100421

Date

On 11/22/2021 3:17:20 PM, Elaine Gisle wrote:

CC: dhale@nsd.org; egisle@nsd.org

**Subject:** Northshore SD Records Center Public Records Request :: N000373-100421

**Body:**

11/22/2021

**Sent via email: dianna.felgar@outlook.com**

Dianna Felgar

**Re: Public Records Request dated 10/4/2021**

Dear Dianna Felgar:

The purpose of this letter is to let you know that we have been working on your request, and we are discovering that we need more time to fulfill your request and are informing you of a revised completion date. Your request is for the following:

*Employee Calvin McHenry*  
*-complaints*  
*-investigations*  
*-outcome of investigations*  
*-directives*  
*-discipline*

We believe we will be able to respond to you on or around Friday, December 3, 2021. If you have any questions I can be reached at 425-408-7605.

Sincerely,

Doug Hale  
Executive Director of Human Resources

Date

On 10/11/2021 7:19:42 AM, Elaine Gisle wrote:

CC: dhale@nsd.org; egisle@nsd.org

**Subject:** Northshore SD Records Center Public Records Request :: N000373-100421

**Body:**

10/11/2021

**Sent via email: dianna.felgar@outlook.com**

Dianna Felgar

**Re: Public Records Request dated 10/4/2021**

Dear Dianna Felgar:

The District is in receipt of your public records request dated 10/4/2021. Your request is for the following records:

*Employee Calvin McHenry  
-complaints  
-investigations  
-outcome of investigations  
-directives  
-discipline*

We wish to notify you that we have already begun the process of locating the records as described in your letter, and intend to comply with the requirements of the Public Records Act in allowing you the opportunity to review and have all such documents which are subject to disclosure.

We need to determine what records are in the District's possession responsive to your request. We anticipate being able to respond by Wednesday, November 24, 2021. If there is any delay in researching or producing the records, I will let you know.

If you have any questions I can be reached at 425-408-7605.

Sincerely,

Doug Hale  
Executive Director of Human Resources

On 10/4/2021 8:30:44 AM, System Generated Message:

**Subject:** Public Records Request :: N000373-100421

**Body:** Dianna Felgar

Thank you for your interest in public records of the Northshore School District. Your request has been received and is being processed. Your request was received in this office on **October 04, 2021** and given the reference number **N000373-100421** for tracking purposes.

*Employee Calvin McHenry -complaints -investigations -outcome of investigations -directives -discipline*

Your request will be forwarded to the relevant District department(s) to locate the information you seek and to determine the volume and any costs associated with satisfying your request. You will be provided with copies of the records requested, or provided with an estimate of when the requested records will be located and made available.

You can monitor the progress of your request at the link below and you'll receive an email when your request has been completed. Again, thank you for using the Northshore School District's Public Records Center.

-Northshore School District

To monitor the progress or update this request please log into the Public Records Center

On 10/4/2021 8:30:43 AM, Dianna Felgar wrote:

Request Created on Public Portal

## ▼ Request Details

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Reference No: N000373-100421  
Create Date: 10/4/2021 8:30 AM  
Update Date: 12/1/2021 2:12 PM  
Completed/Closed: Yes  
Close Date: 12/1/2021 2:12 PM

Status: Assigned  
Priority: Medium  
Assigned Dept: HR  
Assigned Staff: Elaine Gisle

Customer Name: Dianna Felgar  
Email Address: dianna.felgar@outlook.com  
Phone: 4257800167  
Group: (Not Specified)

Source: Web