

## Released Records

Cheri Skutley <CheriS@spokaneschools.org>

Tue 5/19/2020 2:37 PM

To: Mark Rossmiller <mrossmiller@gmail.com>

 1 attachments (4 MB)

ADAM SWINYARD CALENDAR 3.17.2020-5.13.2020.pdf;

Mr. Rossmiller:

The District has received your request for records dated May 13, 2020 at 9:01 PM for "Additionally, provide me email attachment copies of your actual daily work schedule during the current, to-date district school closures." As you have sent this request to Dr. Adam Swinyard, we interpret this to mean you are seeking the work calendar of Dr. Swinyard from the beginning date of the school closure to the date of your request.

Please be sure to request public records by emailing them to [PublicRecordsRequest@SpokaneSchools.org](mailto:PublicRecordsRequest@SpokaneSchools.org) so that we can respond to the request in a timely manner.

Please find attached to this email, a PDF printout of Dr. Swinyard's calendar from March 17, 2020 though May 13, 2020 (date of your request). This record was searched for and gathered from records maintained by Teaching and Learning and Technology Services. Please clarify if you are seeking records beyond the date of your request. Please note, if you do not send us clarification by June 19, 2020 we will assume you are satisfied with the responsive records.

This concludes the District's response to this request as the District considers this request to be fulfilled and closed, unless you send us clarification by June 19, 2020. Please let us know if you believe additional records have not been provided or we have misinterpreted or misunderstood your request.

Sincerely,

*Cheri Skutley*

Cheri Skutley, CPRO  
Records Specialist  
Spokane Public Schools  
200 North Bernard Street  
Spokane, WA 99201  
509-354-7332 Office  
509-354-5959 Fax  
[CheriS@SpokaneSchools.org](mailto:CheriS@SpokaneSchools.org)