

# Public Records Request Form



Spokane Public Schools  
excellence for everyone

Name: Susanne Stack  
mailing add  
Business Name (if applicable) PO Box 31297  
Resid. address  
Address: Spokane, 5206 S. Stone Ln  
City: Spokane, WA 99223

Date: 3/4/20  
E-Mail: californiadreaming1977@gmail.com  
landline  
Phone: 509.443.1668  
(work email)  
State: WA Zip: 99223  
cell: 509.688.7358 (text & stack)

**Detailed description of the record(s) you are requesting:** (Note - We will be better able to process your request quickly and efficiently if you clearly identify the record(s) you are seeking.)

Video of staff parking lot @ Ferris High school  
at corner of 37th & Regal, in specific intersection of  
staff parking lot and Ferris, at 8:00 am, 3/3/20.

If you are requesting e-mails or electronic records, please provide specific date(s) and/or search terms that will allow the District to locate and assemble identifiable records responsive to your request (see instructions for additional information):

Email: californiadreaming1977@gmail.com  
Please see above for details of the video  
I'm requesting

In the event the District needs to respond to your request in installments, please indicate any preference or priority set of records (see instructions for additional information): ?

Please indicate your preference below regarding disclosure of student names/information (see instructions for additional information):

- I am not seeking student names or other personally identifiable information of students, and authorize that such information may be redacted from the records provided to me.
- Please **DO NOT** redact student names or other personally identifiable information of students from the records provided to me unless such information is exempt under an exemption authorized by Washington's Public Records Act.

I prefer to receive the above described records in the following format:

- Electronic (if available)     Paper Copy (15 cents per page for copies that exceed 25 pages)     View by appointment  
 Thumb drive

The law prohibits use of lists of individuals for commercial purposes. By checking box below, I certify that I will not use any lists of individuals that I receive in response to this request for any commercial purpose.

Susanne Stack  (required field)  
Signature (or type name and check box if signing electronically)

Any person wishing to request access to public records of Spokane Public Schools, or seeking assistance in making such a request should contact the public records officer for Spokane Public Schools.

Submit request to:

Public Records Officer • Spokane Public Schools  
200 N Bernard • Spokane, WA 99201  
Phone: (509) 354-7272 • Fax: (509) 354-5959  
Email: [publicrecordsrequest@spokaneschools.org](mailto:publicrecordsrequest@spokaneschools.org)