WARREN
JAMES R. FOUTS - MAYOR

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July 6, 2020

Mr. Arie Bronshstein
MuckRock News

**SENT VIA EMAIL:**
**9534568933892@requests.muckrock.com**

Re: *Freedom of Information Act Request*

Dear Mr. Bronshstein:

On or about June 12, 2020, this office received a Freedom of Information Act (FOIA) request for the following:

> ""*1. All documents signed with procurement software or software to create and publish RFI, RFQ, RFP this agency uses or used in the past five years. Additionally, if possible, please answer the following four questions: a. What is the name of the procurement software you use or the name of the software you use to create and publish RFI, RFQ, RFP? B. What is the annual cost for this software? C. When did the most recent contract with the software provider begin. D. Do you use your ERP systems to manage the process of RFI, RFQ, RFP?.*"

On June 17, 2020, your request was extended for the purposes of researching your request. Please be advised that your request is granted to the extent records exist, are public records, can be identified, and are not exempt from disclosure. Any information not subject to disclosure shall be redacted from the public document. Please contact the custodian of the records for viewing and/or e-mailed copies of your request.

The custodian of these records is:

**Mr. Craig Treppa, Purchasing Agent**
**One City Square, Suite 425**
**Warren, Michigan 48093**
**(586) 574-4639**

Please be advised that a fee may be charged for providing copies of any public record requested pursuant to the Freedom of Information Act, MCL 15.234. If the fee will exceed $50.00, a good faith deposit of up to one-half the total fee may be required by the public body.

The City of Warren's FOIA Procedures and Guidelines along with a Written Public Summary can be found online at www.cityofwarren.org.

Respectfully,

Ethan Vinson (s)

Ethan Vinson
City Attorney

cc: Craig Treppa, Purchasing Agent