Voorheesville Central School District

Voorheesville, New York 12186



|  |
| --- |
| **Board of Education****Cynthia M. Monaghan**President**C. James Coffin**Vice President**Rachel Gilker****Timothy Kremer****Argi O’Leary****Patricia Putman****Robert J. Samson****District Staff****Frank Macri**Superintendent **James Southard**Assistant SuperintendentFor Finance & Operations**Karen Conroy**Director of Curriculum**Karen Jones**Director of Pupil Personnel Services**Joseph Sapienza**Director of Athletics**Robin Burch**Treasurer**Jessica Tabakian**District Clerk |

March 8, 2022

**VIA ELECTRONIC MAIL (124454-02548288@requests.muckrock.com**)

Mr. Jackson Parker

Re: Response to Freedom of Information Law Request

Dear Mr. Parker:

 This will respond to your New York State Freedom of Information Law (“FOIL”) request received by me on February 7, 2022, and follows my initial response to you acknowledging receipt of that request dated February 8, 2022. I am responding to your request as the Records Access Officer of Voorheesville Central School District. In your request you seek:

“… bonding and insurance information for all whom have been designated as the "Responsible Party" or one of several "Responsible Parties" for the above stated activities.

… all plans, changes, amendments, and updates to the plans for reopening and operating during the COVID-19 public health emergency from July 1, 2021 to present, that were submitted to the New York State Department of Health (DOH) and the New York State Department of Education (NYSED) by your school district. Please include all affirmations to the Pre\_K\_to\_Grade\_12\_Schools\_MasterGuidance.pdf received in the district office and/or delivered to the New York State DOH or/and NYSED during the same time frame.

… all correspondences regarding the plan TO and FROM the designated Responsible Party or Responsibility Parties to the New York State DOH, NYSED and the county or Local Health Department from July 1, 2021 to present.”

 Please be advised that your request is granted. In that regard, the School District is in possession of records that it believes are responsive to your request. Specifically, the District is in possession of various applicable insurance policies; the District’s Layered Mitigation Plan, as well as the District’s Re-Opening Plan. To the

 extent that any records you have requested have not been included with the response, it has been determined by the District after search and investigation that such record(s) do not exist. Per your request, copies of those records are being provided to you electronically, and accompany this response.

Any appeal of this decision should be made within thirty (30) days, in writing to the District’s Superintendent of Schools, Frank Macri. Superintendent Macri can be contacted at Voorheesville CSD, 432 New Salem Rd., Voorheesville, NY 12186, fmacri@voorheesville.org, or 518-765-3313.

 Sincerely,

 Robin Burch

 Records Access Officer