

U N I V E R S I T Y O F
SOUTH CAROLINA

June 17, 2019

Caroline Neil
[REDACTED]

Dear Caroline:

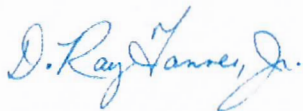
I am pleased to offer you the position of Assistant Director of Student Development for the University of South Carolina Athletics Department. This offer of employment is contingent upon the satisfactory completion of a background check.

Your start date will be June 24, 2019 and your salary will be [REDACTED].^{*} The Athletics Department will reimburse you up to \$2870 for your moving expenses from Winston-Salem, NC to Columbia, SC. The position reports to the Director of Student Development and your work space will be located at the Dodie Anderson Academic Enrichment Center, 1322 Heyward Street, Columbia, SC 29208. All Athletics Department employees are State Employees and as such, are entitled to the benefits that include but are not limited to health and dental insurance, a retirement system that you may elect, annual and sick leave and many optional benefits that can be selected. University employees are paid on the 15th and the last day of each month via direct deposit. The University operates under a "pay lag" in that the hours worked during the first half of the month will be paid on the last payday of each month, and the hours for the second half of the month will be paid in the middle of the following month. The University of South Carolina is required by federal law to verify the eligibility and work authorization of new employees. Therefore, this offer of employment is contingent upon the satisfactory completion of such verification.

The University of South Carolina utilizes an online records management system to deliver onboarding tasks to new employees. Upon your written acceptance of this offer, you will receive a Welcome email providing instructions on how to log in and complete your assigned tasks. The first checklist, Critical New Hire Tasks, is extremely important to be completed in a timely manner.

I am very pleased you will be joining our staff and we look forward to continuing to have you as part of the Carolina family.

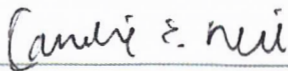
Sincerely,



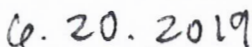
Ray Tanner
Athletics Director

***Please note that annual salary is publicly reported within a range. For this employee, the range was \$38,000-\$42,000.**

I have read and understand the above referenced terms and conditions of employment and hereby accept the University of South Carolina's contingent offer of employment.



Signature



Date



UNIVERSITY OF SOUTH CAROLINA ATHLETICS

1304 Heyward Street • Columbia, SC 29208