



March 28, 2021

Sent via electronic mail to: 109915-96778427@requests.muckrock.com

Todd Feathers
MuckRock News
DEPT MR 109915
411A Highland Ave
Somerville, MA 02144

Re: Maryland Public Information Act Request No.: 111

Dear Mr. Feathers,

The University of Maryland, College Park (the "University") has begun processing your request received March 22, 2021 under the Public Information Act, Md. Code Ann., General Provisions Article ("GP") §§4-101 to 4-601 (the "Act"). Specifically, you requested:

- 1) All emails sent and received from Jan. 1, 2021 until the date this request is completed¹ between University of Maryland staff and employees of Verkada Inc. (email addresses ending in "@verkada.com").*
- 2) All emails sent or received by University of Maryland staff containing the word "Verkada" from Jan. 1, 2021 until the date this request is completed.*
- 3) All contracts and statements of work related to University of Maryland's purchase and use of Verkada Inc. technology.*
- 4) All user manuals or guidebooks for Verkada Inc. technology used by the University of Maryland.*

I write now to advise you that it will take the University more than ten (10) working days to process your request. The University works to complete the review process for all requests within thirty calendar (30) days from the date a request is received. However, pursuant to GP 4-203(d), because your request will involve time to search, retrieve and review the records, as well as allowing the vendor an opportunity to provide proposed redactions, we request your consent to an extension of time.. As you may be aware, with the COVID-19 response, employees continue to work remotely. This impacts all operations. Nevertheless, the University continues to process all requests as diligently as possible. I appreciate your cooperation and patience.

I also write to request additional information from you with respect to Parts 1 and 2 of your request. Please provide a list of employees whose email accounts you would like searched. The Act, at Section 4-206, permits the University to charge for the search, preparation and reproduction of a public

¹ The end date of an open-ended email search will be the date of receipt of the request.

record, excluding the first two (2) hours. As to the cost -- after granting you the first two (2) hours of processing at no charge and based on a preliminary search with the limited information you have provided -we expect that fulfillment of Parts 1 and 2 of your request may generate a fee greater than \$5,000. Of course, a more exact calculation will depend on the time to be expended and the actual hourly rates of the individual staff and attorneys who must conduct the review. Consequently, sending us the names of specific employees so may target our search to their email accounts only, is more productive. **In any event, we will inform you of any estimated fee prior to initiation of the task. The University shall await your response before it continues processing Parts 1 and 2 of your request.**

Part 3 of your request remains in process.

With regard to Part 4 of your request, the University does not possess any responsive records. Therefore, the University will close Part 4 of your inquiry.

Sincerely,
R. Danielle Brown
R. Danielle Brown
Paralegal

cc: Todd Feathers-via electronic mail: tfeathers@protonmail.com