From:	Jillian Gaytan
To:	Cal ICH Grants
Cc:	McKendry, Jeannie@BCSH; Zaragoza-Smith, Nichole@BCSH; Mahmoud, Sara@BCSH; Sara Mirhadi; Philip Skei; Karen Jenks
Subject:	RE: Fresno - ERF - Early Adopter - Persons Served List
Date:	Thursday, May 5, 2022 5:45:47 PM
Attachments:	image005.png image006.png image007.png City of Fresno - Persons Served List_Village of Hope_2022 05 05.xlsx

---

WARNING: This message was sent from outside the CA Gov network. Do not open attachments unless you know the sender: jillian.gaytan@fresno.gov

Hello,

Attached is the completed Persons Served List report requested by the State.

Important ERF Program Notes:

- There are currently four HMIS project activities
  - Outreach: This enables us to track the outreach activities and outcomes of the State Encampment Outreach Workers
  - Emergency Shelter: This enables us to track the nights of shelter individuals staying at the Village of Hope and receiving navigation/case management services
  - Navigation Services: Track individuals who left the shelter, still within the encampment area, and receiving navigation/case management services
  - Housing Stabilization Services: Tracks participants who exit the emergency shelter, tracks the continued services for Housing Stabilization as part of the ERF project to maintain permanent housing, participants to remain active for up to one year after exit
- Program Exits –
  - The Persons Served report does not clearly track individuals who have left the encampment area on their own and then re-enter.
    - Which date should be used to track when they entered the encampment?
    - Is there an option to add a column for date encampment exited or shelter exited with a second return date?
  - This encampment project is the first project to utilize multiple activities within HMIS. Data has to be pulled for each project activity. Will the state pull and compile the data to track an individual's progress through the program?

We think a larger conversation will help us better understand what the state wants to accomplish with this report. Our partners at Poverello are also working on report templet, they think can capture missing information from the Persons Served report. We want to tell an accurate story of the progress, challenges, and success of this ERF program. We look forward to connecting with you next week.

Additionally, H Spees is now retired from the City of Fresno. I will work to update the ERF contract list with the state, please include Karen Jenks and Phil Skei in future communications regarding the ERF and other state communications.

In Partnership,

Jillian Gaytan
Sr. Management Analyst
Housing & Community Development Division
2600 Fresno Street, Room 3065
Fresno, CA 93721
559-621-8359
City of
FRESNO

From: Cal ICH Grants <calichgrants@bcsh.ca.gov>
Sent: Tuesday, May 3, 2022 1:24 PM
To: Jillian Gaytan <Jillian.Gaytan@fresno.gov>; Karen Jenks <Karen.Jenks@fresno.gov>
Cc: McKendry, Jeannie@BCSH <Jeannie.McKendry@bcsh.ca.gov>; Zaragoza-Smith, Nichole@BCSH <Nichole.Zaragoza-Smith@bcsh.ca.gov>; Mahmoud, Sara@BCSH <Sara.Mahmoud@bcsh.ca.gov>; Cal ICH Grants <calichgrants@bcsh.ca.gov>
Subject: RE: Fresno - ERF - Early Adopter - Persons Served List

External Email: Use caution with links and attachments

WARNING: This message was sent from another CA Gov Agency: calichgrants@bcsh.ca.gov . Please use caution opening attachments.

Jillian,

Thank you for your thoughtful question.

- Regarding your question about the assessment, our team is considering how other early adopters contemplated this column too – we received similar questions and feedback. Therefore, we will address this issue with the entire early adopter cohort at the same time. To provide feedback, please assume this is a standardized assessment tool(s) for the coordinated entry process (i.e., coordinated assessment process).

- Yes, apologies for delay in responding, Thursday May 5th works well. We look forward to digging in.

In appreciation,

Dan Oates, Grants Program Specialist
California Interagency Council on Homelessness (Cal ICH)
Business, Consumer Services and Housing Agency

California Interagency Council on Homelessness

From: Jillian Gaytan <Jillian.Gaytan@fresno.gov>
Sent: Monday, May 2, 2022 3:06 PM
To: Cal ICH Grants <calichgrants@bcsh.ca.gov>
Cc: McKendry, Jeannie@BCSH <Jeannie.McKendry@bcsh.ca.gov>; Zaragoza-Smith, Nichole@BCSH <Nichole.Zaragoza-Smith@bcsh.ca.gov>; Mahmoud, Sara@BCSH <Sara.Mahmoud@bcsh.ca.gov>; Oates, Dan@BCSH <Dan.Oates@bcsh.ca.gov>; Karen Jenks <Karen.Jenks@fresno.gov>
Subject: RE: Fresno - ERF - Early Adopter - Persons Served List

WARNING: This message was sent from outside the CA Gov network. Do not open attachments unless you know the sender: Jillian.Gaytan@fresno.gov

Good afternoon,

This email was recently shared with me. We have met with our subrecipient and are working through the workbook. We do have some clarifying questions.

- Please describe assessment. Is this referring to the general assessment completed during outreach or the intake assessment or VI SPDAT?
- Is it possible to extend the deadline to Thursday, May 5th? One of our partners how would assist in completing this information is out of the office today. A little over 30 participants have been recorded, with one already permanently housed, and we want to make sure everything is captured appropriately.

Thank you for your help.

In Partnership,

Jillian Gaytan
Sr. Management Analyst
Housing & Community Development Division
2600 Fresno Street, Room 3065
Fresno, CA 93721
559-621-8359
City of FRESNO

From: Sara Mirhadi <mirhadi@poverellohouse.org>
Sent: Thursday, April 28, 2022 2:39 PM

To: Jillian Gaytan <Jillian.Gaytan@fresno.gov>
Subject: FW: Fresno - ERF - Early Adopter - Persons Served List

External Email: Use caution with links and attachments

Hi Jillian:

Did you get this email……Do you need anything from Poverello House.

Thank you,

Sara Mirhadi
Chief Program Officer
Poverello House
412 F. Street
Fresno, CA 93706
Office Number 559 498-6988 Ext 110
Cell Phone Number 559 960-4429

Poverello House

"Enriching the lives and spirits of all who pass our way."

From: Cal ICH Grants <calichgrants@bcsh.ca.gov>
Sent: Thursday, April 28, 2022 7:25 AM
To: Cal ICH Grants <calichgrants@bcsh.ca.gov>; Sara Mirhadi <mirhadi@poverellohouse.org>; H.Spees@fresno.gov
Cc: McKendry, Jeannie@BCSH <Jeannie.McKendry@bcsh.ca.gov>; Zaragoza-Smith, Nichole@BCSH <Nichole.Zaragoza-Smith@bcsh.ca.gov>; Mahmoud, Sara@BCSH <Sara.Mahmoud@bcsh.ca.gov>; Oates, Dan@BCSH <Dan.Oates@bcsh.ca.gov>
Subject: RE: Fresno - ERF - Early Adopter - Persons Served List

WARNING: This message was sent from another CA Gov Agency: calichgrants@bcsh.ca.gov . Please use caution opening attachments.

Good morning,

Thank you for your partnership in reviewing the Persons Served List. We look forward to receiving your written feedback. If we can answer any questions in the interim, please let us know.

All the best,

California Interagency Council on Homelessness (Cal ICH)
Business, Consumer Services and Housing Agency

From: Cal ICH Grants <calichgrants@bcsh.ca.gov>
Sent: Thursday, April 14, 2022 3:48 PM
To: mirhadi@poverellohouse.org; H.Spees@fresno.gov
Cc: Cal ICH Grants <calichgrants@bcsh.ca.gov>; McKendry, Jeannie@BCSH <Jeannie.McKendry@bcsh.ca.gov>; Zaragoza-Smith, Nichole@BCSH <Nichole.Zaragoza-Smith@bcsh.ca.gov>; Oates, Dan@BCSH <Dan.Oates@bcsh.ca.gov>; Mahmoud, Sara@BCSH <Sara.Mahmoud@bcsh.ca.gov>
Subject: Fresno - ERF - Early Adopter - Persons Served List

Good afternoon,

To my understanding, Cal ICH's Nichole Zaragoza-Smith briefly spoke with H Spees about this email.

Fresno has been identified as an **early adopter** for the reviewing the Encampment Resolution Funding (ERF) Program's *Persons Served List*. This means that you will provide feedback on the Persons Served List before it is finalized and published for all ERF grantees. Your participation will directly benefit persons and communities across the State. **If you are unable to be an early adopter, please let us know.**

What Is It?

- The Persons Served List is a quarterly reporting tool for ERF grantees that captures local, recent data and enables a long-term analysis through the State's Homeless Data Integration System (HDIS).

What Do You Need to Do?

- Navigate the workbook's instructions and consider how your community would populate the applicable fields at various points of the grant.
- If possible, consult with local HMIS partners and users that will ultimately populate this tool.

When Do You Need to Provide Feedback?

- If possible, **please provide written feedback by May 4th through this email.** If

you want to reach out individually with questions or to discuss, please do so through this email.

- Depending on interest and feedback received, we may hold an informal session with this early adopter group the week of May 9th.

Expectations for Feedback

- Does the workbook contain conflicting guidance or framing?
- Is it possible to populate all of the applicable fields? Consider whether the grantee has access to the information requested.
- Do you have any recommendations on the content or process for this reporting tool?
- Any and all other feedback.

The Value of Your Help

- You are the experts of your local systems.
- The Persons Served List is a fundamentally new process for securing local data. We expect to encounter unknown unknowns.
- To promote candid feedback and ensure version control, please do not share this interim Persons Served List.

In partnership,

California Interagency Council on Homelessness (Cal ICH)
Business, Consumer Services and Housing Agency