**VI. ATTACHMENTS ATTACHMENT**

**ATTACHMENT 1**

**Application Organization and Required Document Checklist**

A complete application package must consist of the items identified below. Complete this checklist to confirm the items are included in your application. Place a check mark or “X” next to each item that you are submitting to the State. For your application to be responsive, all required documents listed below must be returned with bid. This checklist must also be returned with your bid package.

**Name/Description:**

X\_ Required Attachment Check List (Attachment 1)

X\_ Cover Sheet (Attachment 2) signed by authorized representative

X\_ Work Plan (maximum of 20 pages)

X\_ Work Plan Budget

X\_ Proof of insurance coverage

X\_ Two Letters of Support

X\_ Staff resumes or Duty Statements for key personnel or position identified who will provide RFA related duties during the grant period