

**NOTICE OF SHORT-TERM SUSPENSION**

Student: Jett Johns

Grade: 10

Date: 10/15/2021

Parent/Guardian Name: [REDACTED]

Phone Number: [REDACTED]

Address: [REDACTED]

Dear Parent or Guardian:

Your child is being placed on a short-term suspension for the following reason(s): Harassment based on Race. This is a violation of School Board Policy 3241.

This 6-day suspension will be served 9/20/2021 through 9/27/2021. Your student may return to school on 9/28/2021.

On 9/16/2021, I conducted an informal initial hearing with [REDACTED] to discuss the behavioral violation. At that meeting, I provided notice of the violation of the District's discipline policy, an explanation of the evidence regarding the behavioral violation, an explanation of the discipline that may be administered, and an opportunity for [REDACTED] to share their perspective and explanation regarding the behavioral violation. The disciplinary decision was made following this initial hearing and after I notified you of [REDACTED] behavioral violation.

Prior to administering this suspension, the District also attempted the following other forms of discipline such as review student handbook, student/parent meeting or expulsion to assist [REDACTED] in meeting behavioral expectations.

During [REDACTED] suspension, the District will provide them with access to assignments through Canvas. [REDACTED] may contact Julia Howell at Julia.howell@sno.wednet.edu or 360-563-4160 for support with keeping current on their assignments and course work during the suspension.

A student on suspension is not allowed on any school campus in the Snohomish School District or at any District-sponsored activity, except as otherwise specifically identified by the District for your student's receipt of educational services from the District in an alternative setting. Failure to comply with this regulation will result in further disciplinary action and legal authorities will be notified.

A re-entry conference with the parent/guardian ☐ will ☒ will not be required.

Sincerely,

David Greene

Assistant Principal

Snohomish High School

360-563-4027

****See Page 2 – Appeal procedures****

For Office Use Only						
Special Education	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	ELL	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Ethnicity: W
Police Notified	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	504	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Offense Code: ZH3 Action Code: ZS6 Entered by: Dawn Ellis						
<input type="checkbox"/> This is a redetermination or modification of action taken on _____.						

Acknowledgement of Receipt of Notice

Student Signature _____ Date: _____

Parent Contact: 9/24 Time: 9:00AM

Phone Number: In-person

☒ Mail Date: _____ ☐ Emailed Date: _____

☐ Hand-Delivered Date: _____

Short-Term Suspension Appeal Procedures

Definition: A short-term suspension is a suspension from school for (10) ten consecutive school days or less.

Pursuant to WAC 392-400-460, you and [Click here to contact text](#) may attempt to resolve any disagreement with the District's disciplinary decision through an informal conference with Eric Cahan. You may request this conference either orally or in writing by contacting Sherri Pickett. At this conference, Eric Cahan will listen to your perspective and explanation regarding the behavioral violation, provide you the opportunity to confer with the school personnel involved in the incident and discuss other forms of discipline to address the behavioral violation.

Regardless of whether you elect to participate in an informal conference with Eric Cahan, pursuant to WAC 392-400-465, you have the right to request an appeal of the short-term suspension to the Superintendent or designee. To appeal the disciplinary decision, you must submit a written or oral request for appeal within five (5) school business days after your receipt of this letter to:

*Attention: Susan Bjorling
Academic Services
Snohomish School District
1601 Avenue D
Snohomish WA 98290
360-563 7282*