

1601 Avenue D, Snohomish, WA 98290-1799 360-563-7300 Fax 360-563-7279

Date received by Superintendent's Office $\frac{8/18/20}{}$

REQUEST FOR DOCUMENTS

The Snohomish School District supports the concept of public disclosure to the extent requested documents exist, are available and the document disclosure does not violate individual privacy. Upon written request submitted to the Superintendent's Office, documents will be provided, or a statement will be issued explaining why we are unable to provide the information. The fee for copying is \$.15 per page. For electronic copies the fees are 10 cents per page scanned, 5 cent for 4 files/or attachments provided by electronic delivery, 10 cents/gigabyte of electronic records transmission, the actual costs of storage media, container, envelope; postage/delivery charge. Charges can be combined

if more than one type of charge applies. All requests for public documents must be in writing and include the following information:	
Date: 8/18/20	
Requestor's printed name:	
Requestor's signature:	
Business name (if appropriate):	
Mailing address:	
Email address:	
Home phone number(s):	
Cell phone number(s):	
FOR OFFICIAL USE ONLY	RESPONSE SUMMARY
Directed to Tiffany B	Delivered
Received by Tiffany B	Date
Date received 8/18/20	
Response due date 8/25/20	
	Requestor's signature