

DOC ID 179
**VAIL, CROSS-EUTENEIER
& ASSOCIATES, PLLC**

DAVID B. VAIL, ESQ
JENNIFER CROSS-EUTENEIER, ESQ

TEL: (253) 383-8770

819 MARTIN LUTHER KING JR. WAY
P.O. BOX 5707
TACOMA, WA 98415-0707

FAX: (253) 383-8774

GROUP ID: 338
LOCATION ID: 341

October 13, 2021

Attn: Registrar
Snohomish High School
1516 5th St,
Snohomish, WA 98290

Student:

DOB:

SSN:

[REDACTED]
[REDACTED]
[REDACTED]

Dear Sir/Madam:

Please be advised that our office represents the above referenced client with regards to legal affairs. I am enclosing herewith a signed Release for School Records, authorizing us to obtain educational records. We presently are requesting a **complete copy** of the records that you have in your possession, **including but not limited to:**

*School transcripts
Report Cards
Attendance records*

*Testing Reports
Enrollment Information
Certificates/Diplomas received, etc*

These records are needed *as soon as possible*

If prepayment is required let me know so that payment can be made or fax a prepayment invoice and a check will be issued immediately.

Thank you in advance for your attention to this request and should you have any questions, please don't hesitate to call me. I look forward to receiving the requested records.

Sincerely,



Kristin Olsen
Paralegal

/ko
Enclosure

RELEASE FOR SCHOOL RECORDS

You are hereby authorized and directed to release to my attorney, David B. Vail, Jennifer Cross-Euteneier & Associates at P.O. Box 5707, Tacoma, Washington, 98415-0707, any and all information pertaining to my educational records, including, but not limited to, school transcripts, report cards, attendance records, etc.

DATED: 10/13/21



Signature



Print Name