

From: [Radek, Kim](#)
To: [Nabeena Banerjee](#)
Cc: [Kim Radek](#)
Subject: RE: Records request for [REDACTED] Email 4
Date: Wednesday, September 22, 2021 9:48:00 AM
Attachments: [REDACTED]

Here are emails from the OT file. The final letter we sent you, cost for the records, invoice (we received payment). This completes the records request. Have a good day.

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



Notice: Public records, including e-mails, are available to the public as provided by the Washington State Public Records Act (RCW 42.56). Your e-mail and my response may be considered a public record under the Act and subject to disclosure upon request by a third party.

From: Radek, Kim
Sent: Wednesday, September 22, 2021 9:38 AM
To: 'Nabeena Banerjee' <Nabeena@lhafirm.com>
Cc: Kim Radek <kim.radek@sno.wednet.edu>
Subject: RE: Records request for [REDACTED] Email 3

Here are special ed files and other additional files from other agencies.

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



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From: Radek, Kim
Sent: Wednesday, September 22, 2021 9:36 AM
To: 'Nabeena Banerjee' <Nabeena@lhafirm.com>
Cc: Kim Radek <kim.radek@sno.wednet.edu>
Subject: RE: Records request for [REDACTED] Email 2

Here are the SLP records.

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



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From: Radek, Kim
Sent: Wednesday, September 22, 2021 9:35 AM
To: 'Nabeena Banerjee' <Nabeena@lhafirm.com>
Cc: Kim Radek <kim.radek@sno.wednet.edu>
Subject: RE: Records request for [REDACTED] Email 1

Hi Nabeena,
Attached are the records you requested for [REDACTED]. I will need to send you several emails due to large size limits. Here are all of the emails regarding this student.

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



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From: Nabeena Banerjee <Nabeena@lhafirm.com>
Sent: Wednesday, September 22, 2021 8:45 AM
To: Radek, Kim <Kim.Radek@sno.wednet.edu>
Subject: Re: Records request for [REDACTED]

[External Email]

Yes, I'll do that.

Nabeena C. Banerjee
PARTNER

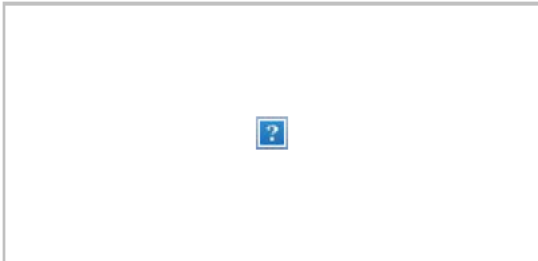


201.779.5085 | Mobile
206.658.4690 | Office
206.658.4684 | Fax
1700 Seventh Avenue Suite #2100
Seattle WA 98101
Lhafirm.com

From: Radek, Kim <Kim.Radek@sno.wednet.edu>
Date: Wednesday, September 22, 2021 at 7:35 AM
To: Nabeena Banerjee <Nabeena@lhafirm.com>
Subject: RE: Records request for [REDACTED]

Thanks, are you going to send me a different certificate this morning so that I can get these records off to you?

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



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From: Nabeena Banerjee <Nabeena@lhafirm.com>
Sent: Tuesday, September 21, 2021 5:04 PM
To: Radek, Kim <Kim.Radek@sno.wednet.edu>
Subject: Re: Records request for [REDACTED]

[External Email]

Hi Kim,

We have of course notified [REDACTED] parents of the subpoena (their attorneys received a copy).

As for the certification, we will send you the corrected form for your signature.

Thanks!

Nabeena C. Banerjee
PARTNER

201.779.5085 | Mobile
206.658.4690 | Office
206.658.4684 | Fax
1700 Seventh Avenue Suite #2100



Seattle WA 98101
Lhafirm.com

From: Radek, Kim <Kim.Radek@sno.wednet.edu>

Date: Tuesday, September 21, 2021 at 4:16 PM

To: Nabeena Banerjee <Nabeena@lhafirm.com>

Subject: RE: Records request for [REDACTED]

Hi, I received the check today. I was getting ready to do the certification and it only talks about medical stuff and hospital, physicians, etc. We are a school district so how do you want me to sign it? Also, do you know if mom has been notified of this subpoena?

Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



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From: Nabeena Banerjee <Nabeena@lhafirm.com>

Sent: Thursday, September 16, 2021 8:25 AM

To: Radek, Kim <Kim.Radek@sno.wednet.edu>

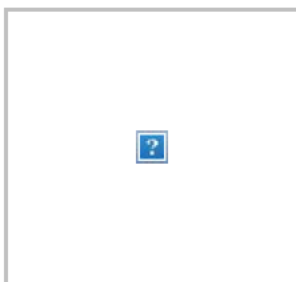
Subject: Re: Records request for [REDACTED]

[External Email]

Thank you. We'll arrange for the check to be sent.

Nabeena C. Banerjee

PARTNER



201.779.5085 | Mobile
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206.658.4684 | Fax
1700 Seventh Avenue Suite #2100
Seattle WA 98101
Lhafirm.com

From: Radek, Kim <Kim.Radek@sno.wednet.edu>

Date: Wednesday, September 15, 2021 at 3:19 PM

To: Nabeena Banerjee <Nabeena@lhafirm.com>

Cc: Radek, Kim <Kim.Radek@sno.wednet.edu>

Subject: Records request for [REDACTED]

Hi Nabeena,

On September 13, 2021 the district received a records request requesting the following records in regarding to [REDACTED]:

- All admission, testing, and attendance records;
- All counseling and guidance records, including but not limited to individualized education plans and individualized family service plans;
- All Medical, psychiatric and psychological records, including all clinical charts, reports, documents, correspondence, protocols and test results, statements, questionnaires/histories, office and doctor's handwritten notes, and records received by guidance counselors, mental health counselors or professionals;
- All Special Education records;
- All archived records from all faculties and location, including printouts of records on microfiche and other storage media.

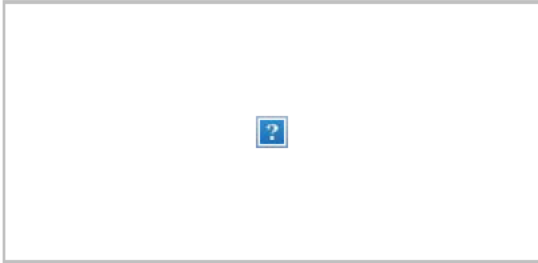
District Response: The district has all Special Education records for you and various other records for you including reports from Seattle Children's, Sherwood and Puget Sound Counseling & Autism Services. We have also included email correspondence.

Per RCW 42.56.120 and Snohomish School District Procedure 4040P, the district charges 15 cents per page for hard copies, 10 cents per page scanned, and 5 cents for every 4 email files or attachments, along with a charge for the cost of any data storage device if one is used to deliver your records. The cost of the records completed is \$19.95 (please see the attached invoice). Please send a check payable to:

Snohomish School District
Accounting Department
1601 Avenue D
Snohomish, WA 98290

As soon as we receive the check, we will email you the requested records. Please let me know if you have any questions.

Regards,
Kim Radek
Executive Assistant to the
Superintendent
1601 Avenue D, Snohomish 98290
PH: 360-563-7280



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