



**SNOHOMISH  
SCHOOL  
DISTRICT**

1601 Avenue D, Snohomish, WA 98290-1799  
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Date received by Superintendent's Office 10/28/21

## REQUEST FOR DOCUMENTS

The Snohomish School District supports the concept of public disclosure to the extent requested documents exist, are available and the document disclosure does not violate individual privacy. Upon written request submitted to the Superintendent's Office, documents will be provided, or a statement will be issued explaining why we are unable to provide the information. The fee for copying is \$.15 per page. For electronic copies the fees are 10 cents per page scanned, 5 cent for 4 files/or attachments provided by electronic delivery, 10 cents/gigabyte of electronic records transmission, the actual costs of storage media, container, envelope; postage/delivery charge. Charges can be combined if more than one type of charge applies. All requests for public documents must be in writing and include the following information:

Date:

Requestor's printed name:

Requestor's signature:

Business name (if appropriate):

Mailing address:

Email address:

Home phone number(s):

Cell phone number(s):

### DOCUMENTS REQUESTED (Please identify specific documents sought):

1) Inspect any documentary or physical evidence and a list of any witnesses and their statements

#### FOR OFFICIAL USE ONLY

Directed to Anne Tompkins

Received by Kim

Date received 10/28/21

Response due date 11/4/21

#### RESPONSE SUMMARY

Delivered \_\_\_\_\_

Date \_\_\_\_\_

No. of pages \_\_\_\_\_

Amount paid \_\_\_\_\_

Requestor's signature \_\_\_\_\_