From: Radek, Kim

To: Aminfo User82; Katherine Wesch

Cc: Radek, Kim

Subject: RE: Legal Request for Records 
Date: Monday, November 1, 2021 3:39:05 PM

Attachments:



We received the check for . Attached is your records and certification. This completes the records request.

Kim Radek

Executive Assistant to the

Superintendent

1601 Avenue D, Snohomish 98290

PH: 360-563-7280



Notice: Public records, including e-mails, are available to the public as provided by the Washington State Public Records Act (RCW 42.56). Your e-mail and my response may be considered a public record under the Act and subject to disclosure upon request by a third party.

From: Radek, Kim <Kim.Radek@sno.wednet.edu>

**Sent:** Tuesday, October 19, 2021 10:54 AM **To:** Aminfo User82 < Aminfo 82@tscan.biz>

Cc: Katherine Wesch <Katherine.Wesch@tscan.biz>; Radek, Kim <Kim.Radek@sno.wednet.edu>

Subject: RE: Legal Request for Records -

Hello Katherine,

Snohomish School District has the records ready for cost of the records is \$10.40. Please make a check payable to:

Snohomish School District Accounting Dept. 1601 Avenue D Snohomish, WA 98290

As soon as we receive a check from TSCAN we will send you the records and the certification page.

Thanks,

Kim Radek Executive Assistant to the Superintendent 1601 Avenue D, Snohomish 98290

PH: 360-563-7280



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From: Aminfo User82 < Aminfo82@tscan.biz>
Sent: Friday, October 15, 2021 12:26 PM
To: Radek, Kim < Kim.Radek@sno.wednet.edu>
Subject: Legal Request for Records -

[External Email]

Hello,

Please find the attached request for **Academic Records** pertaining to the individual you have any questions about this request, please feel free to contact me directly, I am happy to assist!

Please also note that when processing a request for the State of Washington, a filled-out, signed and dated CERTIFICATION form is required to be returned with the requested records. If NO RECORDS for the patient exist, please indicate this on the CERTIFICATION form as well.

Thank you for your help in this matter, we look forward to hearing from you.

Regards,

## Sam Stone

**Assistant Research & Drafting Specialist** 

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