**Shoreline Board of Directors**

**REGULAR BOARD MEETING**

December 7, 2020

**TO:** Members, Shoreline Board of Directors

**ISSUE: X ACTION** Approval of Settlement Agreement and Release of Claims for Public Records Act (PRA) Claim--attached

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| **BACKGROUND INFORMATION:**The District is the defendant in a lawsuit alleging a violation of the Public Records Act. The District’s administration and legal counsel have negotiated a settlement agreement, which has already been approved by the plaintiff, which would allow the District to avoid the financial uncertainties and inconveniences of further litigation. The proposed settlement agreement includes a financial component, as well as non-financial components including the District committing to review its policies, procedures, and practices related to PRA compliance, and providing additional training to staff responsible for PRA compliance. In return, the plaintiff will dismiss the lawsuit with prejudice. The proposed settlement agreement does not require the District to admit wrongdoing.  Approval by the Board would authorize the Superintendent to execute the settlement agreement. |
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| **FISCAL IMPACT:****•** Future Revenue Source: General Fund  |
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| **RECOMMENDED DECISION:**It is the recommendation of the Superintendent that the Board approve the settlement agreement as presented. |
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Report prepared by: Rebecca L. Miner, Superintendent