



Board of Directors
Heather Fralick
Mike Jacobs
Richard Nicholson
Richard Potter
David Wilson
Rebecca Miner
Superintendent
Secretary to the Board

March 14, 2019

SmartProcure
Attn: McKenzie Phillip
700 W. Hillsboro Blvd., Suite 4-100
Deerfield Beach, FL 33441

Sent via email to mphillip@smartprocure.com

Dear Ms. Phillip,

This is to acknowledge receipt of your public records request, received February 27, 2019, requesting the following personnel information:

- "First Name, last name; position title; department; employment type (i.e.: full-time, part-time, contractor); general office number; direct office number; business cell phone (if provided by Shoreline School District); office fax; email address; office physical address; office mailing address."

Lists of staff information are exempt from release under the Public Records Law of the State of Washington when they are requested for commercial purposes (RCW 42.56.070(8)). As SmartProcure is a for profit company, the information you have requested is exempt from release.

A copy of your full request is enclosed with this response.

If you have any questions, please call my assistant, Di Mikesell, at 206-393-4366.

Sincerely,

A handwritten signature in cursive script that reads "Marla S. Miller".

Marla S. Miller
Deputy Superintendent

Electronic Enc: Request for Public Records

From: **McKenzie Phillip** mphillip@smartprocure.com
Subject: SmartProcure Public Records Request to Shoreline School District for Contact Information
Date: February 27, 2019 at 7:53 AM
To: di.mikesell@shorelineschools.org



Dear Di or Custodian of Public Records,

SmartProcure is submitting a public records request to the Shoreline School District for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. Please be advised that we are not seeking a list of individuals. We are only looking for publicly available contact information for employees/staff acting in their professional capacities at Shoreline School District.

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Employment Type ie: full-time, part-time, contractor
6. General Office Phone Number
7. Direct Office Phone Number
8. Business Cell Phone (if provided by Shoreline School District)
9. Office Fax
10. Email Address
11. Office Physical Address
12. Office Mailing Address

Please email the information to mphillip@smartprocure.com.

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Ms. McKenzie Phillip
Data Acquisition Specialist
SmartProcure Phone: 954-420-9900 ext: 578
Email: mphillip@smartprocure.com
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

From: **Di Mikesell** di.mikesell@shorelineschools.org
Subject: Public Records Request
Date: March 15, 2019 at 10:49 AM
To: McKenzie Phillip mphillip@smartprocure.com



Di Mikesell
Executive Assistant to Deputy Superintendent
Shoreline School District
18560-1st Ave. NE
Shoreline, WA 98155
di.mikesell@shorelineschools.org

ph: 206-393-4366
fx: 206-393-4204



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Deerfield Beach, FL 33441

Sent via email to mphillip@smartprocure.com

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If you have any questions, please call my assistant, Di Mikesell, at 206-393-4366.

Sincerely,

Marla S. Miller

Deputy Superintendent

Deputy Superintendent

Electronic Enc: Request for Public Records

Administrative Offices, 18560 1st Ave NE, Shoreline, WA 98155-2148, Office (206) 393-4366, Fax (206) 393-4204

From: **McKenzie Phillip** mpPhillip@smartprocure.com
Subject: **SmartProcure Public Records Request to Shoreline School District for Contact Information**
Date: **February 27, 2019 at 7:53 AM**
To: dmikesell@shoreschools.org

Dear Director or Custodian of Public Records,

SmartProcure is submitting a public records request to the Shoreline School District for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. Please be advised that we are not seeking a list of individuals. We are only looking for publicly available contact information for employees/staff acting in their professional capacities at Shoreline School District.

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Employment Type (e: full-time, part-time, contractor)
6. General Office Phone Number
7. Direct Office Phone Number
8. Business Cell Phone (if provided by Shoreline School District)
9. Office Fax
10. Email Address
11. Office Physical Address
12. Office Mailing Address

Please email the information to mpPhillip@smartprocure.com.

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Ms. McKenzie Phillip
Data Acquisition Specialist
SmartProcure Phone: 854-420-9500 ext: 578
Email: mpPhillip@smartprocure.com
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441