



Smart Communications Holding, Inc.
Legal Mail System Agreement

This Legal Mail System Agreement (this "Legal Mail Agreement") is by and between the Sarasota County Sheriff's Office, with principal offices located at 6010 Cattlebridge Boulevard, Sarasota, FL 34232, hereinafter referred to as "Customer," and Smart Communications Holding, Inc. and/or its designated subsidiary or assignee, with principal offices located at 10491 72nd Street, Seminole, FL 33777, hereinafter referred to as "Provider."

This Legal Mail Agreement is separate from and not a part of any other agreements made between the Parties, written, oral or otherwise.

Whereas, the Customer desires that Provider provide and install a legal mail processing system(s) and provide maintenance services according to the terms and conditions in this Legal Mail Agreement;

Whereas, the Provider agrees to install the legal mail processing system(s) and provide maintenance services according to the to the terms and conditions in this Legal Mail Agreement;

Now therefore, in consideration of the mutual covenants and agreements hereinafter set forth, the Parties, intending to be legally bound, agree as follows:

1. **Systems.** This Agreement specifies the general terms and conditions under which Provider will provide certain inmate related services and systems (the "Legal Mail System" or "Systems") for the Customer.

2. **Use of Systems.** Customer grants Provider the exclusive right and license to install, maintain, and, if applicable, derive revenue from the Systems including, without limitation, the related hardware and software, located in the Customer facilities. Customer agrees that they will not resell or provide access to Provider's services and Systems directly or indirectly to third parties unless agreed upon in a separate written agreement. During and subject to the terms and conditions of this Legal Mail Agreement, Provider shall be the sole and exclusive provider in lieu of any other third party provider of the Legal Mail System.

3. **Hardware and Software License.** For the term of this Agreement, Provider grants to Customer a non-exclusive, non-transferable license to access and use certain proprietary computer software and hardware products and materials in connection with the Systems. Provider will provide free of charge all Software upgrades, modifications, and updates related to the System. All hardware upgrades, modifications and updates will be done at Provider's sole discretion.

Provider makes no representation or warranty as to the legality of the Legal Mail System.

4. **Ownership.** Smart Communications is and shall remain the owner of the equipment provided by Smart Communications whether or not physically attached to real estate.

5. **License Restrictions:** The software is to be used solely in connection with Provider's System by Customer and inmates housed at the Sarasota County Jail. The hardware is to be used solely by inmates housed at the Sarasota County Jail to access Provider's services and Systems. Unless and only to the extent that this Legal Mail Agreement expressly permits, Customer must not:

- i. permit any parent, subsidiary, affiliated entity or third party to use the hardware or software;
- ii. rent, lease, lend, assign, sublicense, encumber or otherwise transfer or attempt to transfer the hardware or software or any portion thereof;
- iii. alter, create derivatives of, or modify the hardware or software in any way, or allow a third party to do so;
- iv. connect the software or hardware to any third-party products or services that were not approved of



- in writing by Provider;
- v. distribute or otherwise make the hardware or software or any password, key, or other access code for the software available to any third party;
 - vi. reverse engineer, decompile, or disassemble the hardware or software, or allow a third party to do so;
 - vii. defeat or work around any access restrictions or encryption in the software, or allow a third party to do so;
 - viii. remove, minimize, block, or modify any titles, logos, trademarks, copyright and patent notices, digital watermarks, disclaimers, or other legal notices that are included in the software, whether or not they are Provider's or a third party's;

6. **Title.** Provider shall have and retain all rights, title, and interest in the hardware and software provided to Customer. The hardware, software, Systems, and any related networking and cabling, including all modifications and updates of software, shall at all times remain the sole and exclusive property of the Provider. Any trade secrets, methodology and processes of our software and Systems constitute proprietary information of Provider, regardless of any part or portion thereof is the subject of a valid copyright or patent.

7. **Term.** This Legal Mail Agreement shall commence on the effective date and shall continue for a period of three (3) years from the date of System going live. After the original three (3) year term, this Legal Mail Agreement shall automatically continue until terminated by either Party. After the original three (3) year term, either Party may terminate this Legal Mail Agreement at any time without cause by giving sixty (60) days written notice to the other Party.

8. **Limitation of Liability.** To the maximum extent permitted by applicable law, Provider shall indemnify and hold harmless Customer, his agents, servants and employees from any and all claims, actions, lawsuits, judgments or liabilities of any kind whatsoever deriving from negligent acts or omissions of the Provider, its agents or sub-contractors. Each Party agrees that it shall be solely responsible for the negligent or wrongful acts of its own employees. However, nothing contained herein shall constitute a waiver by Customer of its sovereign immunity or other applicable State Statutes. Notwithstanding anything to the contrary in this Legal Mail Agreement, neither Party shall have any liability for indirect, incidental, consequential, exemplary or special damages of any kind, including damages arising from lost profits, lost saving, lost income, loss of use or other benefit, lost or corrupted data or software, even if the Parties have been advised of the possibility of such damages and regardless of whether caused or contributed to by the negligence of Provider or others and not withstanding anything to the contrary in this Agreement, in no event will Provider's liabilities under this agreement, whether under contract law, tort law, warranty, or otherwise, exceed the total amount of revenue received by Provider pursuant to this agreement, during the twelve (12) month period before the date the claim arose. Provider shall not be liable or required to indemnify Customer for any legal challenge brought to the Legal Mail System.

9. **Confidential Information and Non-Disclosure.** The parties acknowledge that in their performance of their duties hereunder either party may communicate to the other (or its designees) certain confidential and proprietary information, including without limitation information concerning the party's services and know-how, technology, techniques, or business or marketing plans related thereto (collectively, the "Confidential Information") all of which are confidential and proprietary to, and trade secrets of, the disclosing party (the "Disclosing Party"). As a condition to the receipt of the Confidential Information from the Disclosing Party, the receiving party (the "Receiving Party") shall, at all times during and after the term of this Agreement (i) not disclose in any manner, directly or indirectly, to any third party any portion of the Confidential Information; (ii) not use the Confidential Information in any fashion except to perform its duties hereunder or with the Disclosing Party's express prior written consent; (iii) disclose the Confidential Information, in whole or in part, only to employees and agents who need to have access thereto for the Receiving Party's internal business purposes; (iv) take all necessary steps to ensure that its employees and agents are informed of and comply with the confidentiality restrictions contained in this Agreement; and (v) take all necessary precautions to protect the confidentiality of the Confidential Information received hereunder and exercise at least the same degree of care in safeguarding the Confidential Information as it would with its own confidential information, and in no event shall apply less than a reasonable standard of care to prevent disclosure. The Receiving Party shall promptly notify the Disclosing Party of any unauthorized disclosure or use of the Confidential Information. The Receiving Party shall cooperate and assist the Disclosing Party in preventing or remedying any such unauthorized use or disclosure. The term "Confidential Information" does not include, and the obligations and undertakings set out in this section do not apply to: (a) Information which now is in the public domain or publicly known at the time of



disclosure or hereafter comes into the public domain or generally known through no fault of the Receiving Party, otherwise than by reason of breach of this Agreement; (b) Information the disclosure of which is requested or required by law, regulation, court order or a regulatory agency, provided that, prompt notice of such requested disclosure shall be given to the Disclosing Party, if legally permitted, so that Disclosing Party may seek appropriate remedy to prevent such disclosure or waive compliance with the provisions of this Agreement and the Receiving Party, its directors, officers, employees, agents and advisers shall reasonably co-operate with the Disclosing Party, at the Disclosing Party's sole cost and expense, if the Disclosing Party elects to challenge the validity of such requirement and/or take such steps as the Disclosing Party may reasonably require to avoid or limit such disclosure; (c) Information that was previously known to the Receiving Party free of any obligation of confidentiality; (d) Information that is independently developed by the Receiving Party without reference to or use of the Confidential Information; or (e) Information that is disclosed to the Receiving Party by a third party not under or in violation of, as the case may be, any confidentiality undertaking to the Disclosing Party. Subsections (a) through (e) of this paragraph notwithstanding, the parties agree that the technology behind the Providers Services and Systems is Confidential Information and is a trade secret of Provider.

10. Public Records Requirement. Customer shall endeavor to give prior notice to Provider before disseminating Provider's records, to give Provider the opportunity to provide redactions according to Florida Law. Provider shall comply with all applicable requirements contained in the Florida Public Records Law, including but not limited to any applicable provisions in §119.0701, Fla. Stat. (2016). To the extent that Provider and this Legal Mail Agreement are subject to the requirements in §119.0701, Fla. Stat. (2016), Provider shall: (a) keep and maintain public records required by Customer to perform the services provided; (b) upon request from the Customer's custodian of records, provide Customer with a copy of the requested records or allow the records to be inspected or copied within a reasonable amount of time at a cost that does not exceed the cost provided in Chapter 119, Fla. Stat., or otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law for the duration of the term of this Legal Mail Agreement if Provider does not transfer the records to the Customer; (d) upon completion of this Legal Mail Agreement, transfer, at no cost to Customer, all public records in the possession of Provider, or keep and maintain public records required by Customer to perform the service.

PUBLIC RECORDS DISCLAIMER. IF PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLA. STAT., TO PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS LEGAL MAIL AGREEMENT, PROVIDER SHALL CONTACT CUSTOMER'S CUSTODIAN OF RECORDS AT:

By Mail: Sarasota County Sheriff's Office
Attention: Records
P.O. Box 4115
Sarasota, FL 34230-4115

By E-Mail: records@sarasotasheriff.org

In Person: Monday – Friday, 8:00AM – 5:00PM at
2071 Ringling Boulevard,
First Floor
Sarasota, FL 34237

10. Default and Termination. If either party defaults in the performance of any obligation under this agreement, then the non-defaulting Party must give written notice to the defaulting Party specifically describing the nature of default and clearly notifying the defaulting party that the written notice is being provided pursuant to this provision. The defaulting Party shall have thirty (30) days after receipt of notice of default to cure. If it is not reasonable to cure the default within 30 days, then the right to cure period shall be extended to a reasonable cure period as long as the defaulting Party has made good faith attempts to cure the default. Upon termination of this Agreement, Provider shall remove all hardware and software Systems except for any cabling and conduit, if applicable, which shall become the property of the Customer. Provider shall have the right to immediately terminate this Agreement if Customer breaches the Confidentiality or Non-Disclosure provisions of this Agreement. In addition, Customer may terminate upon thirty (30) days written notice of the following: in the event Provider engages in unethical business practices, engages in conduct which places Customer at risk of losing accreditation, or becomes insolvent, files for bankruptcy, or is in receivership.



11. Insurance. Provider shall maintain General Liability Insurance including but not limited to bodily injury, property damage and personal injury with limits of not less than \$1,000,000 combined single limit covering all work performed under this contract. Provider shall maintain automobile insurance including bodily injury and property damage including all vehicles owned, leased, hired and non-owned vehicles with limits of not less than \$1,000,000 combined single limit covering all work performed under this contract. Provider shall provide Worker's Compensation Insurance, on behalf of all employees who are to provide a service under this contract, as required by Florida (LAS), Chapter 440, and Employers Liability with limits of not less than \$1,000,000 per employee per accident. Customer agrees to furnish to Provider timely written notice of any claim, demand, or cause of action made or brought against Customer or where Provider is listed as a Co-Defendant arising out of or relating to the Systems we provide to you.

12. Employees. Provider represents that it has, or will secure at its own expense, all personnel required in performing its obligations under this Agreement. All of the services required hereunder will be performed by the Provider or under its supervision and all personnel engaged in the work shall be fully qualified to perform such services. Provider and any subcontractors used in the performance of the responsibilities listed herein must maintain a drug-free workplace policy. Customer acknowledges that Provider is an independent contractor and nothing in this Agreement is intended nor shall be construed to create an agency relationship, and employer/employee relationship, a joint venture relationship or any other relationship allowing Customer to exercise control or discretion over the manner by which Provider performs hereunder. Provider expressly agrees that it shall be solely responsible for supervising its employees, that it shall comply with all rules, regulations, orders, standards and interpretations promulgated pursuant to the OSHA Act of 1970, including but not limited to training, recordkeeping, providing personal protective equipment, lock/tag out procedures, material safety data sheets and labeling. Provider certifies that neither it nor any subcontractors used to accomplish its obligations hereunder, shall employ unauthorized aliens. Provider certifies that in accordance with the provisions of Title VII of the 1968 Civil Rights Act as amended by the Equal Employment Opportunity Act of 1972 and Executive Order 11914, that neither it nor any subcontractors used to accomplish its obligations hereunder discriminate on the basis of race, color, sex, religion, age, national origin or disability in their employment practices.

Miscellaneous

13. Warranty Against Contingent Fees. Provider warrants that no person or selling agency has been employed or retained to solicit this contract upon an agreement of understanding for commission, percentage, brokerage or contingency, except bona fide employees or selling agents maintained by the Provider for the purpose of securing business.

14. Subcontracts. Provider shall be allowed to use subcontractors for the purpose of completing the provisions of this Agreement.

15. Provider Personnel. All Provider personnel being permitted to work in the Customer Jail Facility will be subject to a security/background check by the Office of the Sheriff.

16. Provider Cooperation. Provider shall, at all times observe and comply with all Federal, State, and local municipal laws, ordinances, rules and regulations in any way affecting the Agreement. The Provider shall maintain regular communications with the Sarasota County Sheriff's Office, or its designees, and shall actively cooperate in all matters pertaining to this Agreement.

17. Public Information. Neither the Provider nor the Customer shall publish any findings based on data obtained from the operation of this agreement without the prior consent of the other party, whose written consent shall not be unreasonably withheld.

18. Access to Management Information. Customer shall have access to certain information maintained by Provider which is needed to ensure compliance with the contract terms and conditions.

19. Permits and Licenses. All permits and licenses required by Federal, State, local laws, rules, and regulations necessary for the implementation of the work undertaken by the Provider pursuant to the Agreement shall be served and paid for by the Provider. It is the responsibility of the Provider to have and maintain the appropriate certificate(s) valid for work to be performed and valid for the jurisdiction in which the work is to be performed for all persons working on the job for whom a certificate is required.



20. Third-party Rights. The rights, obligations and duties contained in this Agreement shall exist exclusively between the Parties. The Parties expressly agree and intend that they alone shall have the exclusive rights to seek legal or equitable enforcement, remedy, injunctive relief or to bring a breach of Agreement action. The Parties do not intend to create, nor shall this Agreement be construed to create in any other individual or entity the status of a third-party beneficiary.

21. Public Entity Crime. Provider confirms its understanding that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any state or of the United States and involving antitrust, fraud, bribery, collusion, racketeering, conspiracy, or material misrepresentation. Provider hereby certifies that neither its officers, directors, executives, partners, employees, members, nor agents who are active in the management of Contractor have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

22. Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

23. Compliance with Laws. Provider shall comply with all Federal, State and local laws, rules, and regulations applicable to the services or payments for services under this Agreement.

24. Governing Law. The parties mutually consent to the jurisdiction of and agree that any litigation arising hereunder shall be brought and completed in Sarasota County, Florida and governed by the laws of the state of Florida.

25. Attorney Fees. In the event of litigation concerning this Agreement, the Parties shall each be responsible for their own attorney's fees and costs.

26. Completeness of Agreement. This Agreement, together with any additional or supplementary Schedules or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the Parties hereto. This Agreement may be amended or revised only in writing and signed by all the parties.

27. Force Majeure. Provider will not be deemed in violation of this Agreement if it is prevented from performing any of its obligations hereunder for any reason beyond its control, including without limitations, strikes, inmate disturbances, failure of Customer to provide proper security services, acts of God, civil or military authority, acts of public enemy, war, terrorism, accidents, fires, explosions, earthquakes, floods, or any similar cause beyond the reasonable control of either Party.

28. Assignment. Provider may assign this Agreement or any interest herein at any time to any parent, successor, or subsidiary with prior written notice to Customer.

29. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

30. Matters to be Disregarded. The titles of the several sections, subsections and paragraphs set for in this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement.

31. Notices. Any notices, demands, payments or reports required by this Agreement shall be in writing and sufficient if sent by the parties hereto via registered or certified United States mail, postage prepaid, to the notice addresses noted below the Parties signatures on the signature page.

32. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be



an original, but all of which together shall constitute the same Agreement. Any signature page of any such counterpart, or any telecopy or other electronic facsimile thereof, may be attached or appended to any other counterpart to complete a fully executed counterpart of this Agreement, and any telecopy or other electronic transmission of a signature shall be deemed an original and shall bind the party who made such signature.

Patent Pending MailGuard Legal™ System

33. Legal Mail System. Provider will provide, install, and maintain three (3) MailGuard Legal™ Mail Scanning Carts, which will allow legally privileged mail or other legal mail to be processed. Such mail must be opened in the presence of the inmate. The legal mail may be scanned for electronic delivery, in accordance with Provider's patent pending MailGuard Legal™ system, or printed to hard copy for physical delivery to the inmate.

34. Customer specifically understands and agrees that the MailGuard Legal™ system does not allow for any electronic copies of legal mail to be monitored, reviewed, or investigated.

35. Customer agrees to adhere to all applicable laws in order to maintain the privileged nature of privileged communications while using or supervising the inmates' use of Provider's MailGuard Legal™ Mail Scanning Carts.

IN WITNESS WHEREOF, the Parties have caused this Legal Mail Agreement to be executed by the duly authorized Officers and Agents and have set their hands and seals hereto as of the day and year written below.

Customer: Sarasota County Sheriff's Office

Provider: Smart Communications Holding, Inc.

Customer Signature: [Signature]

Provider Signature: [Signature]

Name: Thomas M. Kurich

Name: Jonathan D. Logan

Title: Sheriff

Title: CEO

Date: 03/12/2020

Date: 3/4/2020

Email: Tom.Kurich@sarasotasheriff.org

Email: jon.logan@smartcommunications.us

Notice Address:
Office of the General Counsel
6010 Cattleridge Blvd.
Sarasota, FL 34232

Notice Address:
10491 72nd Street
Seminole, FL 33777

APPROVED AS TO FORM AND CONTENT

BY Crystal H. Bailey 3.11.2020
CRYSTAL H. BAILEY DATE
SENIOR ASSISTANT GENERAL COUNSEL