



AMENDMENT ROUTING FORM (SERVICES AND CONSULTANT)

DISTRICT INFORMATION		
Prepared by	Fernanda Wilson	Extension: 2007
Principal / Manager	Brad Stam	Extension: 2008
Site/Dept:	CAIO - District office	
CONTRACT INFORMATION		
Type of Contract:	<input type="checkbox"/> Services Amendment <input checked="" type="checkbox"/> Consultant Amendment	
Vendor Name:	Curriculum Associates, LLC	
Vendor Address:	PO Box 2001, N. BILLERICA MA 01862-0901	
Contact Name:	Angela Barth, Heather Thompson	
Phone:	Email: ABarth@cainc.com	
Description of Services (Administrative Summary)	<p>Three professional development sessions per school site (K-8) were paid to Curriculum Associates as part of the original approved contract last spring. However, with the implementation of i-Ready in lieu of CAASPP last spring, diagnostic results were immediately available (unlike CAASPP results) and both school sites and parents requested to be informed about the meaning of the diagnostic results, comparison to CAASPP, and specifically for parents: how they could support their students in accessing i-Ready Instruction through the summer. In order to immediately respond to the site and parent requests last spring, i-Ready allowed us to utilize 6 of the professional development sessions that were planned/contracted for the 21-22 school year with the understanding that we would (re) purchase the professional development time this spring. The additional PD sessions are needed</p>	
Board Approval Required? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Board Date Requested: 3/10/2022	Board Approval Date: 3/10/22
FINANCIAL IMPACT		
Contract Amount (\$) 443,079.00	Start Date: 3/10/22	End Date: 6/30/22
Amendments only	Amendment Amount: \$10,500.00	New Amount for Contract: \$453,579.00
Budget Code: _____	Included in the current year budget?	
Funding Source: <u>Expanded Learning Opportunity</u>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
APPROVALS		
Principal / Manager: <u>N/A</u>	Director: <u>N/A</u>	
Division Head: <u>[Signature]</u>	Purchasing Manager: <u>Tammy Tea</u>	

**Submit a complete packet for Board approval a minimum of 30 days prior to beginning services.
Division head signature is required for contract requiring Board approval.**