

REOPENING PLAN

PHASE 1 - Stay Home - Work Safe

PHASE 2 - Book Returns Begins June 22

The library's outside book drop will reopen and staff will return to the library with the conclusion of the IL Stay-at-Home Order in accordance with health and safety guidelines.

- From June 22 – July 3, weather permitting, staff will be outside to accept returns Monday to Friday, 9am to 4:30pm. **NOTE:** June 24 there will be no outdoor collection.
- Library remains closed on the following Saturday and Sundays: 6/24, 6/25, 7/4, and 7/5.
- Outside book drop is open 24 hours a day, 7 days a week.
- All library items returned will be quarantined for 7 days at which time they will be removed from your account, then cleaned and returned to the collection.
- No donations will be accepted at this time.
- Patrons can call the library Monday to Friday from 9am to 6pm to ask reference and general library questions.
- Library building remains closed to patrons.
- Programming will occur virtually through Facebook, Zoom, and other online platforms.

Online Library Cards:

- The library will process online library cards for residents.
- Online cards will have an expiration date of 10/1/20.
- When the library reopens to the public, you will need to bring to the library verification of your address and ID.
- If the library is still on limited services by the expiration date (10/1/20) we will extend the date.

PHASE 3 - Curbside Pickup Service Begins July 6

The library will provide no contact curbside pickup service for items ordered online or phone calls.

- Curbside pickup available Monday to Saturday from 9am to 6pm by appointment.
No service on Sunday.
- Visit the [Curbside Service](#) page for details.
- Outside book drop are open 24 hours a day, 7 days a week.
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- No donations will be accepted at this time.
- Patrons can call the library to request items, ask reference and general library questions.
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PHASE 4 - Library Opens - Limited Access

Plans in development for allowing patrons to return to the building in limited numbers with proper safety precautions.

Plans in development for returning to full operations and in person services.

PHASE 5 - Library Opens - FULL ACCESS

