

Richland Police Department
Washington Public Records Act Office
871 George Washington Way
Richland, WA 99352

RECEIVED

JUN 15 2022

RICHLAND POLICE DEPT.

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~~JUN 14 2022~~

~~RICHLAND POLICE DEPT.~~

June 15, 2022

This is a follow up to a previous request:

To Whom It May Concern:

I wanted to follow up on the following Washington Public Records Act request, copied below, and originally submitted on Aug. 17, 2020. Please let me know when I can expect to receive a response.

Thanks for your help, and let me know if further clarification is needed.

View request history, upload responsive documents, and report problems here:
<https://www.muckrock.com/respond/1306674/>

If prompted for a passcode, please enter:
GLJBBCEL

Filed via MuckRock.com
E-mail (Preferred): 100965-14488971@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):
MuckRock News
DEPT MR 100965
263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request was filed by a MuckRock staff reporter. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

On Aug. 14, 2020:
Subject: Washington Public Records Act Request: Unmarked Vehicle Data, Policies, Reporting, Use (Richland Police Department)
To Whom It May Concern:

Pursuant to the Washington Public Records Act, I hereby request the following records:

Materials regarding the use and reporting of use of unmarked vehicles by representatives and employees of this agency:

POLICY
All policies, statutes, and guidance used to govern the use of unmarked vehicles or any other vehicle used or in the possession of this agency that is not clearly and obviously marked as a law enforcement vehicle.

Please include all policies regarding access to such vehicles, use of the vehicles, internal reporting requirements when such vehicles are used, and

external reporting requirements.

FORMS and GUIDANCE

A blank version of all forms and logs used by this agency in relation unmarked vehicles, including all those used to track use, damage, and the inventory of vehicles.

DATA

All available data, reports, audits, and other aggregated information regarding this agency's inventory and use of unmarked vehicles for the period from January 1, 2015 through July 31, 2020.

OTHER

In the initial acknowledgement letter from your agency, if you could please include an indication of whether your agency does use unmarked vehicles in some form, that would be appreciated.

For reference, here are examples of the kinds of materials that would be responsive to this request:

- Pennsylvania state statute (<http://www.pacodeandbulletin.gov/Display/pabull?file=/secure/pabulletin/data/vol35/35-2/55.html>);
- opinion of the Wisconsin Attorney General (https://docs.legis.wisconsin.gov/misc/oag/archival/_293/_1/_16);
- Orlando Police Department policy (<https://www.orlando.gov/files/sharedassets/public/documents/opd/policies-and-procedures/police-operations/1132.3-response-to-calls-traffic-stops-by-unmarked-police-vehicles.pdf>);
- Howard County, Maryland Internal Audit Report of Police Take-Home Vehicle Program Audit - May 2018 (<https://cc.howardcountymd.gov/LinkClick.aspx?fileticket=xwqgv-M7q9g%3D&tabid=132&portalid=0>);
- Minneapolis's Daily Activity Report (MP-3006) and Equipment Work Order Log (MP-5400)

If any portion of materials responsive to this request should be deemed unavailable or non-disclosable, please specifically identify the portions of the records or the specific information that is unavailable and the reason for the unavailability.

If any portion of this request is unclear or if this request could be modified to reduce the burden of producing responsive documents or provide them more efficiently or expeditiously, please reply with a request for clarification or a proposed modification.

This request is being made by a reporter as part of a journalistic investigation. It is being submitted to your agency at the request of a member of your community as part of a project to better understand policing agencies nationwide.

In the event that there are fees appropriately assessed in association with this request, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter.

I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Beryl Lipton

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