

TO: Dr. Jon Holmen - Superintendent
RE: Washington Public Records Act Request: LAKE WASHINGTON SCHOOL DISTRICT - Joint Legislative Audit and Review Committee (JLARC) FINAL SUBMISSION, drafts, notes, worksheets, communications, estimates, and working documents for years 2019 - 2021

Superintendent Holmen,

Please provide a "reasonable" date per RCW 42.56 the your agency estimates it will provide the public records responsive to this request.

Thank you.

From: Anna Rannsaka

11/15/2022

Subject: RE: Washington Public Records Act Request: LAKE WASHINGTON SCHOOL DISTRICT - Joint Legislative Audit and Review Committee (JLARC) FINAL SUBMISSION, drafts, notes, worksheets, communications, estimates, and working documents for years 2019 - 2021

Email
Hello,

The Washington state of emergency ended over 2 weeks ago.

It's business as usual.

WASHINGTON STATE OF EMERGENCY ENDS OCTOBER 31, 2022

<https://www.governor.wa.gov/news-media/inslee-announces-end-remaining-covid-19-emergency-orders-and-state-emergency-october-31#:~:text=Inslee%20announces%20end%20to%20remaining,October%2031%20%7C%20Governor%20Jay%20Inslee>

You state: "the District anticipates it will be able to complete this request within six months."

This is not a reasonable estimate of time and a violation of State Law RCW 42.56.

RCW 42.56.550

Judicial review of agency actions.

(2) Upon the motion of any person who believes that an agency has not made a reasonable estimate of the time that the agency requires to respond to a public record request or a reasonable estimate of the charges to produce copies of public records, the superior court in the county in which a record is maintained may require the responsible agency to show that the estimate it provided is reasonable. The burden of proof shall be on the agency to show that the estimate it provided is reasonable.

Provide the identified public records requested or a reasonable time estimate that you will provide the records. It is out intention to seek relief.

From: Lake Washington School District

11/14/2022

Subject: RE: Washington Public Records Act Request: LAKE WASHINGTON SCHOOL DISTRICT - Joint Legislative Audit and Review Committee (JLARC) FINAL SUBMISSION, drafts, notes, worksheets, communications, estimates, and working documents for years 2019 - 2021

Email

[LWSD logo for letterhead_color.tif]Dr. Jon Holmen - Superintendent

L.E. Scarr Resource Center

16250 N.E. 74th Street

Redmond WA. 98073

Office: 425-936-1200 • Fax: 425-861-7765

November 14, 2022

MuckRock News
DEPT MR 136814
263 Huntington Ave
Boston, MA 02115

Dear MuckRock News,

This letter confirms that the District has received your request on November 14, 2022. Pursuant to RCW 42.56.040(1)(c) et seq., I acknowledge your request. This letter serves as the response required by the Public Records Act, RCW 42.56.520. Please note that COVID-19 has resulted in District closures and employee work restrictions, which have affected public records response dates and response date estimates. See Governor Inslee's March 24, 2020 Proclamation 20-28. The District continues to process requests with the fullest service possible under the present public health circumstances. You are requesting the following:

PUBLIC RECORDS REQUEST RCW 42.56

I request the following identifiable public records to be produced in the following order of production, newest to oldest by year:

1. Provide a complete copy of your agency Joint Legislative Audit and Review Committee (JLARC) report submitted by your agency to JLARC for the year 2021.

Note: this identifiable record should be an exact copy of the answers submitted to the JLARC Public Records Request Reporting System.

2. Provide complete copies of any and all worksheets, drafts, estimates, notes, and emails related to the completion of your agency's final 2021 JLARC report and answers to the JLARC website questionnaire submitted for the year 2021.

3. Provide a complete copy of your agency Joint Legislative Audit and Review Committee (JLARC) report submitted by your agency to JLARC for the year 2020. Note: this identifiable record should be an exact copy of the answers submitted to the JLARC Public Records Request Reporting System.

4. Provide complete copies of any and all worksheets, drafts, estimates, notes, and emails related to the completion of your agency's final 2020 JLARC report and answers to the JLARC website questionnaire submitted for the year 2020.

5. Provide a complete copy of your agency Joint Legislative Audit and Review Committee (JLARC) report submitted by your agency to JLARC for the year 2019. Note: this identifiable record should be an exact copy of the answers submitted to the JLARC Public Records Request Reporting System.

6. Provide complete copies of any and all worksheets, drafts, estimates, notes, and emails related to the completion of your agency's final 2019 JLARC report and answers to the JLARC website questionnaire submitted for the year 2019.

RECORDS INSTALLMENTS

If production of responsive records will be completed in multiple installments, please begin by producing records in the numerical order requested by subject matter and year. The most recent public records should be produced first.

PRODUCTION AND DELIVERY OF ELECTRONIC RECORDS

The use of 3rd party "portals" (Such as GOVQA or NEXTREQUEST) for communication and production of records in response to a public records request is optional for the requestor in the State of Washington. Respectfully we decline to use any 3rd party "portal" system, specifically GOVQA and NEXTREQUEST. Please provide all records electronically via direct email attachment, or via no password, no registration internet cloud-based download link.

Please do not direct or invite us to use, register for, or communicate with your agency via any 3rd party portal including but not limited to FOIAOnline, GovQA, NextRequest, FOIAExpress, JustFOIA FOIADirect, WebForm, or any other commercial 3rd party records portal service.

Please provide all electronic records in their native electronic format. Please do not create new records by printing native electronic files then scanning and re-printing these newly scanned prints for electronic production.

FEES

In the event that there are fees, please inform us of the total charges in advance of fulfilling the request in strict compliance with all provisions of the Washington State Public Records Act.

EXEMPTION LOGS

Please ensure all redactions or exemptions claimed by your agency in the production of responsive records are accompanied by a complete and detailed exemption log noting the valid legal reason for each exemption at each redaction location in the record produced, as well as the specific number of pages if any that your agency redacts or withholds in their entirety. Each redaction should be noted by footnote or by a clear reference to the specific justification for that redaction, and only the minimal exempt portion of any record may be withheld.

COMMERCIAL PURPOSE DECLARATION

The Washington State Public Records Act prohibits the disclosure of "lists of individuals" for a commercial purpose (RCW 42.56.070(8)). I declare this public records request is not being made for any commercial purpose whatsoever. Also, this public records request is not being made for a "list of individuals." This declaration satisfies all requirements of RCW 42.56 regarding prohibitions on lists and commercial purposes. No additional commercial purpose declaration will be completed for this public records request.

The requested documents will be made available to the general public.

Please note, the District is currently experiencing an unusually high volume of extensive and complex public records requests and is processing requests in the order received and clarified. Given the unprecedented quantity of pending records requests, the District anticipates it will be able to complete this request within six months.

Under the Public Disclosure Act, districts may not charge for locating documents or for inspection. The district will assess a fee of .15 cents per page for any copying. The District will email files to you and does not anticipate a fee.

If you have any questions or concerns, please contact me at 425-936-1110 or via e-mail at sparthemer@lwsd.org

Sincerely,

Shannon Parthemer
Communications Director
Lake Washington School District