
Extension Memo: CCBC Right to Know Request

1 message

Tennant, Leslie <Leslie.Tennant@ccbc.edu>
To: "aron.pilhofer@temple.edu" <aron.pilhofer@temple.edu>

Fri, Mar 6, 2020 at 4:23 PM



March 6, 2020

Carolyn Potts

Temple University

2020 N. 13th St.

c/o Aaron Pilhofer, Anneburg Hall, room 320

Philadelphia, PA 19122

917-318-0673

aron.pilhofer@temple.edu

Dear Carolyn and Aron:

Thank you for writing to the Office of Open Records ("OOR") at Community College of Beaver County with your request for information pursuant to the Pennsylvania Right-to-Know Law, 65 P.S. 67.101, et. seq.

On February 17, 2020, you requested the following records:

1. *Any annual, quarterly, or semesterly logs or reports that detail how often various school therapy services are provided to students. Please provide logs from the academic year beginning in 2014 through the present;*
2. *Any reports, logs, or other data that tracks average wait times for students who have sought help for mental health issues. Please provide logs from the academic year beginning in 2014 through the present;*
3. *The budget for mental health services for each year beginning in 2014 through the present;*

4. *Any reports, logs, or other data that tracks the number of mental health-related accommodations requested each school year, as well as the outcome of those accommodation requests. Please provide records beginning in 2014 through the present, and*

5. *Any and all policies related to mental health, including but not to policies governing leaves of absence (voluntary and involuntary) for students, as well as, any logs or reports that note the voluntary and involuntary leaves of absences students have taken each year since 2014.*

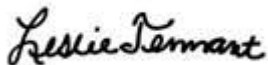
Your original request was not delivered to the college's Right to Know Officer until March 5, 2020. According to law, CCBC has five business days from the date of that delivery to respond.

As a result, Pursuant to Section 902(a) of the Right to Know Law, CCBC's OOR is now responding with a request for an additional 30 days to respond due to one or more of the reasons listed below:

- A timely response to the request cannot be accomplished due to bona fide and specified staffing limitations, 65 P.S. § 67.902(a)(3);
- A legal review is necessary to determine whether the record is a record subject to access under this act, 65 P.S. § 67.902(a) (4), and
 - The extent or nature of the request precludes a response within the required time.

CCBC expects to respond to your request on or before **April 5, 2020**. Should your request exceed 120 pages, a duplication fee in excess of \$12.00 (120 pages @ \$0.10 per copied page) will be charged. If you have any questions or would like to discuss this matter further, please give me a call. My telephone number is (724) 480-3552.

Sincerely,



Leslie Tennant

Executive Director of Public Relations and Marketing & Right to Know Officer