

**OFFICE OF HISTORIC PRESERVATION
DEPARTMENT OF PARKS AND RECREATION**

1725 23rd Street, Suite 100
SACRAMENTO, CA 95816-7100
(916) 445-7000 Fax: (916) 445-7053
calshpo@parks.ca.gov
www.ohp.parks.ca.gov



October 3, 2017

Refer to HUD_2017_0925_002

Mr. Mark Prestwich
City Manager
City of St. Helena
1480 Main Street
St. Helena, CA 94574

Re: City of St. Helena HOME Funded Single Family Housing Rehabilitation Program

Dear Mr. Prestwich:

You have informed the California State Historic Preservation Officer that Housing Authority of the City of Napa will be administering a residential rehabilitation program for the City of St. Helena, assisted by funds from the U. S. Department of Housing and Urban Development. One of the purposes of the Section 106 review is to identify historic properties that may be affected by such projects or programs. We suggest that the City of St. Helena and Housing Authority of the City of Napa agree to the procedures that follow.

Rehabilitation programs, like all federal undertakings, must comply with Section 106 of the National Historic Preservation Act and its implementing regulations, 36 CFR Part 800. The first step in that compliance process is to identify and evaluate all known and potential historic properties within the project's area of potential effects (APE). Historic properties are defined as those that are listed in the National Register of Historic Places and those that meet the National Register eligibility criteria. The identification of historic properties helps to ensure that they will be rehabilitated according to the Secretary of the Interior's Standards for Rehabilitation. These standards and guidelines allow for the continued use and sensitive alterations to buildings, while respecting existing historic materials and design.

For single family residential undertakings, we recommend that you follow the historic preservation compliance procedures set forth in the enclosure to this letter. We believe the procedures are self-explanatory. Please pay particular attention to Thresholds 1 and 2. Their use should significantly restrict the volume of subsequent consultation between our agencies. They state, in essence, that only if a property meets the noted age criterion and exterior work is proposed, is consultation with the State Historic Preservation Officer necessary. There is one exception to that general rule: the exclusion of interior work from review extends only to single family residences or duplexes, not to relatively large residential buildings such as apartment buildings or

residential hotels that have interior public spaces (lobbies, corridors, etc.), or to commercial properties. No further review for the rehabilitation of mobile homes or trailers is necessary.

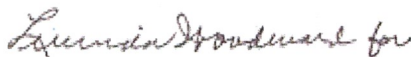
We request that you notify our office if any rehabilitation project will involve substantial earth moving, such as footing/foundation trenching, utility line excavation (sewer, water, gas, leach, etc.), sprinklers, or septic tanks, and the possibility exists that such earth disturbance may or will occur on or near an archeological site. Obviously, we should be notified well in advance of project startup in such cases.

For undertakings other than rehabilitation, such as demolition, reconstruction, and new construction, you will need to consult on a case-by-case basis pursuant to 36 CFR Part 800.

If you find the suggested process acceptable, please have the appropriate individual sign the concurrence block at the bottom of this letter and forward a copy to me at your earliest convenience.

Should you have comments or questions, please do not hesitate to contact Shannon Lauchner, State Historian II, with the Local Government Unit at (916)445-7013 or by email at shannon.lauchner@parks.ca.gov.

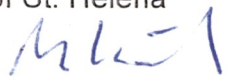
Sincerely,



Julianne Polanco
State Historic Preservation Officer

I concur with the Section 106 compliance process outlined above.

City of St. Helena



(signature) Mark T. Prestwich

City Manager

(title)

Housing Authority of the City of Napa



(signature) Rick Tooker

Deputy Director

(title)

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**CONSULTING THE SHPO – HOUSING REHABILITATION**

- THRESHOLD 1:** If an application calls for work restricted exclusively to the interior of a property (i.e., there will be no externally visible evidence of the work involved), do not consult the SHPO. All other things being equal, proceed with the work.
- THRESHOLD 2:** The most useful single determinant for consulting the SHPO is a property's age. Unless the property is roughly (45+) 50 years old or older, we will generally not consider it eligible for the National Register of Historic Places. Dating the property is therefore critical. If it is determined that the property meets this age criterion, proceed as follows:

Photograph the property. Send these photos to us along with the exact or guesstimated age of the property and with data on the work proposed. **Please complete a Primary Record (DPR 523A) and Building, Structure, and Object Record (DPR 523B) for the property.** (Additional forms are available at www.ohp.parks.ca.gov.) Include any historic information you might have obtained from historical societies, informants, preservation boards, commissions, planning departments, etc. If your county, town, or city has had a historic survey done using our DPR 523 forms, send a Xerox of that form along. Based on this information, try to determine if the property is eligible for the National Register.

- SHPO RESPONSE:** If we don't think the property meets the National Register criteria or if we need more information, we will let you know.

If, in our opinion, the property does not meet National Register criteria, the work may proceed without further consultation. You may, of course, dispute our findings.

If, in our opinion, the property meets these criteria, we will tell you. You may dispute our findings. If the property meets the National Register criteria, the proposed work should follow the Secretary of the Interior's Standards for Rehabilitation. We will tell you if it does or doesn't. If it does, proceed on the basis of a no adverse effect determination concurred in by the Advisory Council on Historic Preservation. If it doesn't, we will recommend modification we hope you accept. If you don't want to or can't, we will need to talk further about the details of the case.

PRIMARY RECORD

Primary #
HRI #
Trinomial
NRHP Status Code

Other Listings
Review Code

Reviewer

Date

Page of

*Resource Name or #:

P1. Other Identifier:

*P2. Location: ☐ Not for Publication ☐ Unrestricted

and (P2b and P2c or P2d. Attach a Location Map as necessary.)

*a. County:

*b. USGS 7.5' Quad:

Date:

T ; R ; ¼ of ¼ of Sec ; M.D. B.M.
City: Zip:

c. Address:

d. UTM: Zone: 10 ; mE/ mN (G.P.S.)

e. Other Locational Data: (e.g., parcel #, directions to resource, elevation, etc., as appropriate) Elevation:

*P3a. Description: (Describe resource and its major elements. Include design, materials, condition, alterations, size, setting, and boundaries)

*P3b. Resource Attributes: (List attributes and codes)

*P4. Resources Present: ☐ Building ☐ Structure ☐ Object ☐ Site ☐ District ☐ Element of District ☐ Other (Isolates, etc.)

P5a. Photo or Drawing (Photo required for buildings, structures, and objects.)

P5b. Description of Photo: (View, date, accession #)

*P6. Date Constructed/Age and

Sources: ☐ Historic

☐ Prehistoric ☐ Both

*P7. Owner and Address:

*P8. Recorded by: (Name, affiliation, and address)

*P9. Date Recorded:

*P10. Survey Type: (Describe)

*P11. Report Citation: (Cite survey report and other sources, or enter "none.")

*Attachments: ☐ NONE ☐ Location Map ☐ Sketch Map ☐ Continuation Sheet ☐ Building, Structure, and Object Record
☐ Archaeological Record ☐ District Record ☐ Linear Feature Record ☐ Milling Station Record ☐ Rock Art Record
☐ Artifact Record ☐ Photograph Record ☐ Other (List):

BUILDING, STRUCTURE, AND OBJECT RECORD

Page 2 of

*NRHP Status Code

*Resource Name or # (Assigned by recorder) S-

B1. Historic Name:
B2. Common Name:
B3. Original Use:

B4. Present Use:

*B5. Architectural Style:

*B6. Construction History: (Construction date, alterations, and date of alterations)

*B7. Moved? ☐No ☐Yes ☐Unknown Date:

Original Location:

*B8. Related Features:

B9a. Architect:

b. Builder:

*B10. Significance: Theme:

Area:

Period of Significance:

Property Type:

Applicable Criteria:

(Discuss importance in terms of historical or architectural context as defined by theme, period, and geographic scope. Also address integrity.)

B11. Additional Resource Attributes: (List attributes and codes) AP

*B12. References:

B13. Remarks:

*B14. Evaluator:

*Date of Evaluation:

(Sketch Map with north arrow required.)

(This space reserved for official comments.)



Housing Authority

November 2, 2017

Cindy Tzaferopoulos, City Clerk
City of St. Helena
1480 Main Street
St. Helena, CA 94574

Re: SHPO Letter of Understanding
HOME Grant Program, 15-HOME-10910

Dear Cindy:

Attached please find one fully executed Letter of Understanding with the Office of Historic Preservation Department of Parks and Recreation. One fully executed Letter was forwarded to the Department per their request.

Sincerely,

Andrea Clark
Affordable Housing Representative

Attachments





Housing Authority

November 2, 2017

Julianne Polanco, State Historic Preservation Officer
California State Preservation Department
1725 23rd Street, Suite 100
Sacramento, CA 95816-7100

Re: Letter of Understanding
HUD_2017_0925_002
City of St. Helena HOME OOR Program

Dear Ms. Polanco:

Attached please find the executed Letter of Understanding stating the City of St. Helena and Housing Authority of the City of Napa will comply with Section 106 of the National Historic Preservation Act when operating their Single Family Housing Rehabilitation Program.

Sincerely,

Andrea Clark
Affordable Housing Representative

