

EXHIBIT A
CITY OF ST. HELENA PUBLIC WORKS PROJECT
WORK ORDER NO. 18-002-AL 2

PROJECT NAME & NO.: Surveying Services for Conservation Easement and Deed Restrictions for the City of St. Helena's Flood Control Project
CITY PROJECT MANAGER: Erica Ahmann Smithies, PE
CONSULTANT PROJECT MANAGER: Jon Webb, PLS

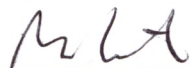
SCOPE OF SERVICE:
See Consultant's Scope of Services and Fee Schedule attached as Exhibit B-1 & B-2.

START DATE: 1/08/18 COMPLETION DATE: 6/30/18

NOT-TO-EXCEED AMOUNT FOR THIS PROJECT: \$5,000

TERMS AND CONDITIONS: This Project Work Order is issued and entered into as of the last date written below in accordance with the terms and conditions set forth in the "Master Professional Services Agreement with Albion, dated September 21, 2015, which is hereby incorporated and made part of this Project Work Order. In the event of a discrepancy or conflict between the terms and conditions of the Project work Order and the Master Agreement, the Master Agreement shall govern.

CITY OF ST. HELENA

By: 
Mark Prestwich
City Manager

Date: 1/9/2018

Consultant: Albion Surveys
1113 Hunt Ave.
St. Helena, CA 94574
707.963.1217
jwebb@albionsurveys.com

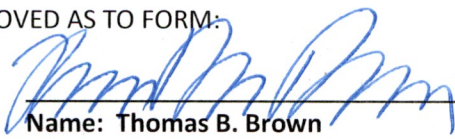
By: Jon M. Webb
Name: Jon M Webb
Title: President/Owner

Date: Jan 8, 2018

By: _____
Name: _____
Title: _____

Date: _____

APPROVED AS TO FORM:

By: 
Name: Thomas B. Brown
Title: City Attorney

Attachments: Exhibit B-1 - Consultant's scope of services
Exhibit B-2 - Compensation & Fee Schedule

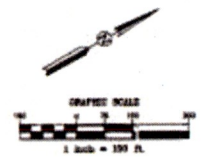
EXHIBIT B-1: CONSULTANT'S SCOPE OF WORK

Legal Descriptions for a Conservation Easement and Deed Restrictions for the St. Helena Flood Control Project

Albion shall provide the City with a legal description and exhibit for a conservation easement for boundary areas of the City of St. Helena Flood Control Project identified as Terrace B and Detention Basin on the map included as part of this Exhibit. In addition to the conservation easement legal description, a legal description for the area identified as a Floodwall and Levee Zone shall be created in order for a deed restriction to be applied to the area.

The City will provide Albion with As-Built records of the Flood Control Project and other information that may assist in the development of the descriptions.

*Deliverables: Legal description and Exhibit for a conservation easement digitally and hard copy
 Legal description and Exhibit for a deed restriction digitally and hard copy*



- NOTES**
1. NO ACCESS, STORAGE OF EQUIPMENT, MATERIALS OR WORK PRODUCTS ON ROADWAYS WITHIN VINEYARD VALLEY MOBILE HOME PARK OUTSIDE OF PROJECT ROW WILL BE ALLOWED.
 2. PRIMARY ACCESS TO THE ENTIRE CONSTRUCTION SITE SHALL BE VIA ADAMS STREET.
 3. ACCESS VIA PARRO GRANDS & DEL RIO COURT SHALL BE LIMITED TO ACTIVITIES ESSENTIAL TO FLOODWALL CONSTRUCTION DOWNSTREAM OF STATION 28+00.
 4. ACCESS VIA REDONDO COURT SHALL BE PERMITTED FOR CONSTRUCTION OF STORM TOL DRAIN OUTLET ONLY. (SEE DRAWING FP-2)
 5. DUE TO PERMITTING CONDITIONS, ACCESS TO AREAS ON THE RIVER SIDE OF THE PARKS/PEDESTRIAN WALKWAY ALONG THE RIVERBANK WILL NOT BE PROVIDED AFTER NOVEMBER 1ST.



AS-BUILT
RECORD DRAWINGS
APRIL 2011

REV. DATE	BY	CHK. APPR.	DATE

DESIGNED BY: J. MO
 DRAWN BY: SEAF
 CHECKED BY: JCH
 IN CHARGE: SRS
 DATE: 1-09

MEAD HUNT
 Mead & Hunt, Inc.
 180 Pecosville Circle
 Suite 240
 Sacramento, CA 95831
 916.487.1270
 www.meadhunt.com

APPROVED: _____
 SUBMITTED: _____

CITY OF ST. HELENA
 COMPREHENSIVE FLOOD PROTECTION PROJECT

ACCESS, EGRESS AND STAGING PLAN

VERIFY SCALES
 ARE IN ONE ARCH OR
 ORIGINAL DRAWING
 ADJUST SCALES FOR
 REDUCED PLOTS
 (SEE DRAWING FP-1)

DRAWING NO.	SHEET
G-7	7

STH CONTRACT: 2018-003

EXHIBIT B-2 – COMPENSATION

The contract is established as a time and materials fee of as established by the attached fee schedule. The maximum for this work shall not exceed \$5,000. The consultant's fee will be based upon completed deliverables and the associated hourly rates of individuals available to execute the work and reimbursables as provided in the attached Fee Schedule. The hourly rate will be dependent on the staff completing the assignment, and communicated with the City. If the review effort increases beyond the scoped effort, the consultant will notify the City prior to exceed the expected project budget.

NEW ALBION SURVEYS, INC.**DBA ALBION SURVEYS**

CONSULTING LAND SURVEYORS

1113 Hunt Ave., St. Helena, CA 94574
(707) 963-1217 ◆ FAX (707) 963-1829
E-Mail: jwebb@albionsurveys.comExhibit "C"
PROFESSIONAL FEE SCHEDULE
effective February 1, 2015

<u>WORK DESCRIPTION</u>	<u>INVOICE ABBREV.</u>	<u>HOURLY RATE</u>
Field Personnel:		
Party Chief	PC	\$150.00
First Chain Person	CH1	\$100.00
Second Chain Person	CH2	\$75.00
Field Equipment		
Robotic Total Station	RTS	\$75.00
Global Positioning Receivers (up to 4 units)	GPS	\$100.00
All Terrain Vehicle	ATV	\$130.00 per day
Data Conversion	DC	\$50.00 per project
Drone	DE	\$100 per hour (minimum 4 hours)
Professional and Office Staff		
Expert Witness	EW	\$375.00 (4 hour minimum per appearance)
Principal Planner	PP	\$205.00
Principal Surveyor	PS	\$190.00
Survey Manager	SM	\$155.00
Survey Technician	ST	\$125.00
Clerical	CL	\$ 70.00
Mileage Expenses	ME	\$0.55 per mile

A standard two person field crew consists of one Party Chief and one Chain Person, resulting in a rate of \$250.00/hr, inclusive of mileage, electronic field equipment (except GPS receivers and all terrain vehicle) and expendable supplies.

A 12.5% service charge will be added to all subcontractor fees and invoices.

A finance charge (FC) at a rate of 18% per year will be added to all invoices over 30 days due

A minimum of 0.1 hour will be billed for any project related telephone calls.

All hours of work requested by client beyond normal 8 hour work day and Saturday will be charged at 1-1/2 times the normal rate. All hours of work requested by client on Sunday or holidays will be charged at 2 times the normal rate.