

DEPARTMENT OF PLANS & PUBLIC WORKS

March 2, 2018

Brian C. Gini, Vice President  
Collins Electrical Company, Inc.  
3412 Metro Drive  
Stockton, CA 95215

**Subject: Notice-to-Proceed for Presidio of Monterey Hilltop Ball Field Lighting Replacement Project (DPW-17027)**


Dear Mr. Gini,

This is your "Notice-to-Proceed" to perform all of the work and furnish all labor, materials, equipment and transportation necessary for the Presidio of Monterey Hilltop Ball Field Lighting Replacement Project (DPW-17027) for the total base bid in an amount not to exceed One Hundred Fifty-Five Thousand Five Hundred Dollars (\$155,500).

The effective date of this Notice to Proceed is Monday, March 5, 2018. As stated in the Public Works Contract (Ag-7057), the work shall commence within fourteen (14) calendar days from the effective date of this Notice to Proceed, and shall be completed on or before the expiration of sixty-five (65) working days.

The City Purchase Order will be sent to you once we receive it from our Accounting staff. Please include the Purchase Order number on all invoices to the City for this project. Please continue to coordinate all work with Elvie Camacho, PE, Senior Engineer, (831) 646-3783.

Sincerely,

  
Steve Wittry, P.E.  
Public Works Director

SW/mb

Enclosures: Ag-7057

e: Clementine Bonner Klein, CMC, Senior Assistant City Clerk  
Elvie Camacho, PE, Senior Engineer  
File