



DEPARTMENT OF PLANS & PUBLIC WORKS

January 26, 2018

Rodney Jenny, Executive Vice President
Granite Rock Company
5225 Hellyer Ave., Suite 220
San Jose, CA 95138

Subject: Notice-to-Proceed for Montecito Park Entry and Seating Installation and Phase 2 Site Improvements Project (32n1717)

Dear Mr. Jenny,

This is your "Notice-to-Proceed" to perform all of the work and furnish all labor, materials, equipment and transportation necessary for the Montecito Park Entry and Seating Installation and Phase 2 Site Improvements Project (32n1717) in an amount not to exceed Two Hundred Forty Nine Thousand Three Hundred Four Dollars (\$249,304.00).

The effective date of this Notice to Proceed is February 5, 2018. As stated in the Public Works Contract (Ag-7004), the work shall commence within fourteen (14) calendar days from the effective date of this Notice to Proceed, and shall be completed on or before the expiration of sixty (60) calendar days.

The City Purchase Order will be sent to you once we receive it from our Accounting staff. Please include the Purchase Order number on all invoices to the City for this project. Please coordinate all work with Lori Lynn Williamson, Construction Project Manager, at 831-242-8746.

Sincerely,

Steve Wittry, P.E.
Interim Public Works Director

SW/rt

Enclosures: Ag-7004

e: Lori Lynn Williamson, Construction Project Manager
Clementine Bonner Klein, CMC, Senior Assistant City Clerk
Scott Connolly, Accounting Specialist
Maryn Ljubimow, Administrative Analyst
File