



DEPARTMENT OF PLANS & PUBLIC WORKS

December 16, 2016

Donald D. Chapin Jr., President
The Don Chapin Company, Inc.
560 Crazy Horse Canyon Rd.
Salinas, CA 93907

Re: Notice to Proceed for the San Carlos Beach Remove/Replace Sidewalk and
Stairs Project (35n1624)

Dear Mr. Chapin:

This is your "Notice-to-Proceed" to perform all of the work and furnish all labor, materials, equipment and transportation necessary for the San Carlos Beach Remove/Replace Sidewalk and Stairs Project (35n1624) for the Total Base Bid (Items 1 through 10) in an amount not to exceed Forty Six Thousand and Fifty dollars (\$46,050.00).

The effective date of this Notice to Proceed is Monday, December 26, 2016. As stated in the Public Works Contract (Ag-5950), the work shall commence within fourteen (14) calendar days from the effective date of this Notice to Proceed, and shall be completed on or before the expiration of twenty-five (25) working days.

The City Purchase Order will be sent to you once we receive it from our Accounting staff. Please include the Purchase Order number on all invoices to the City for this project. Please continue to coordinate all work with Lori Lynn Williamson, Construction Project Manager for the City of Monterey, at (831) 242-8746.

Sincerely,


Steve Wittry, P.E.
City Engineer

SW/mm

Enclosures: Ag-5950

Cc Jeff Krebs, P.E., Principal Engineer
Lori Lynn Williamson, P.E., Construction Project Manager
Clementine Bonner Klein, CMC, Senior Assistant City Clerk
Scott Connolly, Accounting Specialist
File