

DEPARTMENT OF PLANS & PUBLIC WORKS

June 28, 2016

Stephanie Strelow, Principal  
Dudek  
725 Front Street, Suite 400  
Santa Cruz, CA 95060

Subject: Notice to Proceed for Sanitary Sewer Collection System Rehabilitation  
Program Mitigated Negative Declaration Amendment (33c1452s2)

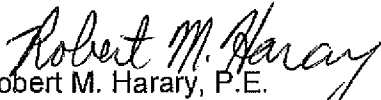
Ms. Strelow:

This letter serves as your "Notice-to-Proceed" to complete Task 1 through Task 6 as outlined in the attached proposal dated June 27, 2016 for the Sanitary Sewer Collection System Rehabilitation Program Mitigated Negative Declaration Amendment. This work will be performed under your firm's On-Call Environmental and Planning Services Agreement (Ag# 5317) for a not-to-exceed fee of twenty three thousand four hundred and seventy dollars (\$23,470).

The effective date of this Notice is Friday, July 1, 2016. The work shall be completed in accordance with the project schedule indicated in your proposal, with the draft Addendum being submitted for the City's review by approximately August 22, 2016. I will continue to be your point of contact for this work.

The Purchase Order will be sent to you once it is created. Please include the PO number on all invoices for this project. The City of Monterey looks forward to working with you and your team.

Sincerely,

  
Robert M. Harary, P.E.  
Principal Engineer / Capital Programs Manager  
RMH/mm

Enclosure: Dudek Proposal, dated June 27, 2016

cc: Kimberly Cole, Chief Planning, Engineering and Environmental Compliance  
Steve Wittry, P.E., City Engineer  
Tricia Wotan, Environmental Regulations Manager  
Kevin Anderson, Environmental Regulations Analyst  
Laurie Williamson, P.E., Senior Engineer  
Clementine Bonner Klein, Senior Assistant City Clerk  
Scott Connolly, Accounting Specialist  
File

June 27, 2016

9647

Robert M. Harary, Principal Engineer  
City of Monterey Department of Plans and Public Works  
580 Pacific Street  
Monterey, California 93940

***Subject: Sanitary Sewer Collection System Rehabilitation Project Environmental Review***

Dear Bob,

As a follow-up to our recent discussion and emails, I am pleased to submit a scope and cost estimate for conducting environmental review (under Dudek's contract with the City for on-call environmental and planning services) of additions to the City's Sanitary Sewer Collection System Rehabilitation project. The scope and cost have been revised based on your review and comments.

The approved project includes rehabilitation of 441 sewer pipes, 416 sewer manholes, and 7 lift stations within street rights-of-way and/or City easements located throughout the City, including approximately 66 structures located in City easements on federally owned properties (Navy and Army) within the City of Monterey. The City adopted a Mitigated Negative Declaration (MND) with supporting Initial Study (IS), technical studies and a mitigation monitoring program for the rehabilitation project. NEPA documents were approved by the respective federal agencies, and a separate NEPA-"federal cross-cutting" (now "CEQA Plus") document was prepared pursuant to State Water Resources Control Board loan program.

The City has now determined that there are 18 additional manhole facilities that will be installed that were not specifically identified or addressed in the adopted CEQA documents. There are also up to 88 other manholes that may be replaced for sewer lines that were evaluated in the environmental documents, but these manhole structures were not specifically identified in the Initial Study. The structures are now identified as potentially requiring replacement due to possible damage as a result of "pipe bursting" during installation of the new sewer lines; the sewer line segments were evaluated in the CEQA documents. From a preliminary review of the mapped locations of these facilities, it appears that these added facilities are within the area of impact of facilities evaluated in the adopted MND/IS.

Based on preliminary reviews and discussion with City staff, it appears that an "addendum" to the adopted MND can be prepared to describe and discuss the project changes and to determine whether new significant impacts may result. Based on discussions with you and Tricia Wotan, it appears that project additions are minor and that there are no substantial changes in environmental conditions that have occurred since adoption of the MND that would result in new

significant impacts or substantially increase the severity of significant impacts previously identified. Under these circumstances and pursuant to Section 15164 of the State CEQA Guidelines, an addendum to an adopted mitigated negative declaration may be prepared if only minor changes or additions are necessary and none of the conditions described in State CEQA Guidelines Section 15162 that call for preparation of a subsequent EIR or negative declaration have occurred.

The following scope and cost estimate are based on a preliminary review of the Mitigated Negative Declaration, Initial Study and supporting technical studies, and Mitigation Monitoring and Reporting Program prepared for the project, as well as discussions with you, Kevin Anderson and Tricia Wotan. It is my understanding that Tricia has also talked with Kim Cole regarding an addendum document. The work includes the tasks outlined below. Based on information known to date, the estimate assumes that an addendum to the adopted MND can be prepared for CEQA compliance. A task is included to update the federal "CEQA-Plus" document, if needed, and consult with federal agencies to determine whether NEPA document revisions would be required if any manholes are located on federal property. Preliminary discussions with City staff indicate that none are located on federal lands, but this will be confirmed as part of the project start-up review.

The work includes the following tasks:

1. City Meetings/Coordination. A start-up meeting with city staff will be conducted to review project details, approach and schedule. Dudek will prepare a kick-off meeting agenda and will prepare meeting minutes to highlight key discussion points and action items. Brief bi-weekly phone calls will be held with City staff to provide status updates and coordinate tasks as needed.
2. Review Reports. All new manhole locations will be reviewed to confirm that they are within the area of potential impact analyzed in the adopted environmental documents and to determine whether any are located in: a) an area of archaeological sensitivity; b) an area of biological sensitivity; and/or c) on lands within federal jurisdiction. A summary table will be prepared listing all structures and identification of their inclusion in any of these areas, similar to Attachment C in the Initial Study. A review of the cultural resources and biological resources technical reports will be conducted by Dudek staff to confirm that location of the additional structures are in locations covered by the previous archaeological records search and archaeological and biological field investigations.
3. Conduct Site Visits. Conduct supplemental archaeological and biological site visits if needed based on the results of Task 2. Up to one day for a site visit/field survey for each is included, if needed, to field check any sites that are not located in areas of past archaeological records searches or which may be located in sensitive biological areas.

4. Prepare Draft Addendum. A draft addendum to the adopted MND will be prepared in the format used by the Planning Department that explains the change in the project (addition of manholes), reviews potential impacts, and confirms that no new significant or substantially more severe significant impacts will occur. Mitigation measures identified in the Initial Study and Mitigation Monitoring Program that are applicable to specific locations will be identified for those sites, particularly related to archaeological and biological sensitivity. Other adopted mitigation measures that will be applied to all sites will be noted in the addendum text.
5. Prepare Final Addendum. The draft addendum will be submitted to City staff for review and comment, and one set of revisions will be completed.
6. Attend City Council Meeting. Attendance at one City Council meeting is included. An Addendum need not be formally adopted by the Council, but the task includes assisting staff with the environmental determination portion of a staff report and/or preparation of a resolution for approval/consideration of the Addendum.
7. Prepare Revised CEQA-PLUS Document - OPTIONAL TASK: A revised “CEQA Plus” document will be prepared if needed. This task also includes consultation with federal agencies, if needed, to determine any additional NEPA requirements. This task would only be undertaken if any of the planned manhole structures are located on federal property.

In order to commence work, we will need a Notice to Proceed (NTP). Per your request, the following preliminary schedule is proposed, based on an effective NTP date of July 1, 2016. The schedule can be further refined and adjusted at our Task 1 start-up meeting. It is estimated that the Addendum can be completed within 6-8 weeks as shown below.

- |                                |  |                    |
|--------------------------------|--|--------------------|
| • Task 1: Meet with City       | 1 week within effective date of NTP    | July 7, 2016       |
| • Task 2: Review Report:       | 2-3 weeks within effective date of NTP | July 20, 2016      |
| • Task 3: Site Visits          | 4 weeks within effective date of NTP   | July 28, 2016      |
| • Task 4: Prepare Addendum     | 2-4 weeks after completion of Task 2   | August 22, 2016    |
| • Task 5: Revise Addendum      | 2 weeks after City review              | TBD                |
| • Task 6: City Council Meeting |  | September 2016     |
| • Task 7: OPTIONAL-CEQA Plus   | 2-4 weeks after completion of Task 5   | September 12, 2016 |

The cost for the work tasks is summarized in the table on the next page. The estimate includes a cost for additional archaeological records search, if needed. Task 7 is an optional task for preparation of a revised CEQA-Plus document/federal agency consultation, if needed. At this time it is not known whether this will be required. All tasks will be completed by Dudek staff; no subconsultants are included in the scope or budget. Invoices will be submitted on a time-and-material basis, and no charges will be invoiced if any portion of the tasks or costs are not needed.

Mr. Robert Harary

Subject: Sanitary Sewer Collection System Rehabilitation Project Environmental Review

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Task 1: Meet with City	\$ 2,460
Task 2: Review Reports	2,285
Task 3: Site Visits	3,230
Task 4: Prepare Addendum	9,180
Task 5: Revise Addendum	2,100
Task 6: Attend City Council Meeting	1,640
<b>Subtotal</b>	<b>\$ 20,895</b>
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Expenses	
Archaeological Records Search	\$ 2,000
Graphics	475
Direct Expenses	100
<b>Subtotal</b>	<b>\$ 2,575</b>
<b>TOTAL</b>	<b>\$ 23,470</b>
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Task 7: OPTIONAL-CEQA Plus Document	\$ 3,380

**Total Cost.....\$ 23,470.00**

**Total Cost with Optional Task 7.....\$26,850.00**

Please feel free to call if you would like to discuss or have additional revisions. We are looking forward to working with you and the City on this project.

Sincerely,



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Stephanie Strelow  
Principal  
831-425-6523