



June 3, 2016

DEPARTMENT OF PLANS & PUBLIC WORKS

Donald D. Chapin Jr., President
The Don Chapin Company, Inc.
560 Crazy Horse Canyon Rd.
Salinas, CA 93907

Re: Notice to Proceed for the Causeway Shoreline Embankment Erosion Control Project, Phase II (64c1409)

Dear Mr. Chapin:

This is your "Notice-to-Proceed" to perform all of the work and furnish all labor, materials, equipment and transportation necessary for the Causeway Shoreline Embankment Erosion Control Project, Phase II (64c1409) for the Total Bid (Items 1-6) for a fee not-to-exceed Three Hundred Seventy Nine Thousand and Five Hundred dollars (\$379,500.00).

The effective date of this Notice to Proceed is Monday June 6, 2016. As stated in the Public Works Contract (Ag-5441), the work shall commence within fourteen (14) calendar days from the effective date of this Notice to Proceed, and shall be completed on or before the expiration of sixty (60) calendar days from the effective date of this Notice to Proceed.

We will forward the City Purchase Order to you once we receive it from our Accounting staff. Please include the Purchase Order number on all invoices to the City for this project. Please coordinate all work with Lori Lynn Williamson, Construction Project Manager for the City of Monterey, at (831) 242-8746. We look forward to partnering with you and your team on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Wittry", is written over a horizontal line.

Steve Wittry, P.E.
City Engineer

SW/mm

Enclosures: Ag-5441

Cc Lori Lynn Williamson, P.E., Construction Project Manager
Robert M. Harary, P.E., Principal Engineer / Capital Programs Manager
Elvie Camacho, P.E., Senior Engineer
Clementine Bonner Klein, Senior Assistant City Clerk
Scott Connolly, Accounting Specialist
File