

CITY OF FAIRFIELD

RESOLUTION NO. 2013 - 247

**RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE
AMENDMENT NO. 5 TO THE AGREEMENT FOR CONSULTING SERVICES FOR
THE POLICE STATION RENOVATIONS PROJECT WITH INDIGO/HAMMOND &
PLAYLE ARCHITECTS, LLP**

WHEREAS, On October 3, 2006, Council approved an Agreement for Consulting Services for the initial phase of the Police Station Renovations Project with Indigo/Hammond & Playle Architects, LLP in the amount of \$42,000; and

WHEREAS, four previous contract amendments in the amount of \$803,950 have already been approved to fulfill Police Department project priorities; and

WHEREAS, Amendment No. 5 includes design, bidding and construction administrative services for accessibility and public service improvements to the police building lobby, records and public interface areas and security improvements to the main patrol lot.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF FAIRFIELD HEREBY
RESOLVES:**

Section 1. The Mayor is hereby authorized and directed to execute on behalf of the City of Fairfield Amendment No. 5 to the agreement between the City of Fairfield and Indigo/Hammond & Playle Architects, LLP for architectural services associated with the Police Station Renovations Project in the amount of \$199,800, for a total contract not-to-exceed fee of \$1,045,750.

Section 2. The Director of Public Works is hereby authorized to implement the above mentioned amendment and administer a 10% management reserve to address potential additional items of work for a new total not to exceed authorization of \$1,065,730.

PASSED AND ADOPTED this 3rd day of December 2013, by the following vote:

AYES: COUNCILMEMBERS: Price/Vaccaro/Bertani/Moy/Mraz

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

Sam T. Price
MAYOR

ATTEST:
Janette Bellinder
CITY CLERK
pw

**AMENDMENT NO. 5 TO THE AGREEMENT FOR CONSULTING SERVICES
FOR THE POLICE DEPARTMENT RENOVATIONS PROJECT WITH
INDIGO/HAMMOND & PLAYLE ARCHITECTS, LLP**

On October 3, 2006, the City of Fairfield, a municipal corporation, hereinafter referred to as "CITY," and INDIGO/HAMMOND & PLAYLE ARCHITECTS, LLP, hereinafter referred to as "CONSULTANT," entered into an agreement to provide professional architectural services for the Police Department Renovations Project.

On May 1, 2007, Amendment No. 1 to the agreement was approved by the Fairfield City Council for design services for security improvements at the police parking lot and at the parking lot adjacent to the "pruneyard" parking lot.

On November 20, 2007, Amendment No. 2 to the agreement was approved by the Fairfield City Council for design services for the Fairfield Police Station Remodel and for renovations at the Fairfield Transportation Center (FTC) to accommodate the Fairfield Police Investigations staff.

On November 4, 2008, Amendment No. 3 to the agreement was approved by the Fairfield City Council for design services for tenant improvements at 1100 Texas Street to accommodate the Fairfield Police Investigations staff and for the Fairfield Police Station Remodel.

On December 1, 2009, Amendment No. 4 to the agreement was approved by the Fairfield City Council to provide additional professional services for work outside the scope of the agreed services in Amendment No. 3.

Based upon the need for additional consulting work outside the scope of the agreement, the CITY and CONSULTANT due hereby agree to amend the existing AGREEMENT FOR CONSULTING SERVICES as necessary for the design and construction of the PROJECT as follows.

The project will resolve accessibility issues in the lobby and public restroom portion of the existing police station; install new security measures between the public areas and the records area, the reports room, fingerprint/ livescan room and Juvenile Diversion office; and provides for the design of architectural, interior finishes, HVAC, plumbing, power, emergency power, data/ telecommunications, CCTV, security electronics, access control systems and card readers. In addition, security improvements will be made to the main patrol lot located at the corner of Kentucky and Webster. They include a variety of measures including lighting, CCTV, security electronics, access control gates and card readers. This project includes survey and primary path of travel to the public lobby.

IC. DUTIES OF CONSULTANT

The CONSULTANT shall provide professional architectural services required for design and construction of each of the PROJECT as follows:

Design Phase Services (including bidding)

- A. Provide and/or update scope, layout, phasing, and cost
- B. Final design meetings with City staff (3 meetings).
- C. Meeting with Building Division (2 meetings).
- D. Review and coordinate with documents provided by the City.
- E. Review and incorporate City Standard Specifications, details and Provisions, latest edition.
- F. Prepare 50% Plans, Specs, Estimate (PS&E).
- G. Incorporate City review comments of 50% PS&E.
- H. Prepare 90% Plans, Specs, Estimate (PS&E). (1 design meeting with City staff).
- I. Incorporate City review comments on 90% PS&E. 1 design meeting with City staff & 1 meeting with Building Division).
- J. Prepare 100% Final Plans, Specs, Estimate (PS&E)
- K. Obtain final approval (permit) from Building Division (any planning approval process is NIC). (1 design meeting with City staff & 1 meeting with Building Division).
- L. Attend Pre-Bid meeting (1 meeting). (All bid-set printing and agency review fees NIC).
- M. Review and respond to bidder questions and maintain bidders question log.
- N. Assist in the preparation of Addenda to be issued by City (1 addendum).
- O. Assist City in analyzing bid results and in recommending award.

Construction Phase Services

- A. Attend pre-construction meeting (1 meeting).
- B. Review and respond to Contractor submittals (20).
- C. Review and respond to Contractor RFI's (20).
- D. Issue Architectural Supplemental Instructions (2).
- E. Issue or review Proposal Requests/Change Orders (2).
- F. Attend project progress meetings (6).
- G. Conduct periodic site observations, issue reports (included in (F) above).
- H. Conduct final inspection and issue Punch List (1 each).
- I. Assist in final close-out procedures.
- J. Review Contractor's record documents, prepare CAD record drawings, provide CAD file and (1) 24"x36" set of prints stamped "Record Drawings".
- K. Issue final observation report indicating project 100% complete, issue Notice of Completion (1).

II. COMPENSATION OF CONSULTANT

- A. Basis of Compensation. For and in consideration of the professional services to be provided by CONSULTANT hereunder, CITY agrees to pay CONSULTANT and CONSULTANT agrees to accept from CITY as full compensation for said services, the following maximum, not to exceed amount(s):

For those services described in Section IC. compensation shall be on a time and material basis, increasing the maximum fee by \$199,800, to a maximum fee not to exceed, one million forty five thousand seven hundred and fifty DOLLARS (1,045,750).

III. TIME OF COMPLETION

Work described in Section IC. through permit for the various projects shall be completed by March, 2015 in accordance with Exhibit A1 –Preliminary Project Schedule.

Except as modified by the above amendment, the provisions of the agreement for consulting services dated October 3, 2006, Amendment No. 1, dated May 1, 2007, Amendment No. 2 dated November 20, 2007, Amendment No. 3 dated November 4, 2008, and Amendment No. 4 dated December 1, 2009 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the 17 day of December, 2013.

CITY OF FAIRFIELD
a municipal corporation (CITY)

Nancy F. Piro
Mayor *wp*

By Bruce L. Hays
(INDIGO/ HAMMOND & PLATLE ARCHITECTS, LLP)

Exhibit A1 - Preliminary Project Schedule Police Station Remodel Projects, City of Fairfield, California

INDIGO/ Hammond Playle Architects, LLP
October 21, 2013

LOBBY ACCESSIBILITY & MAIN PATROL LOT SECURITY IMPROVEMENTS

Phase	Scope of Work	2013				2014				2015														
		O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	
Design and Bidding Phase	Council Authorization (11/1/9)																							
	Complete topographic and utility survey.																							
	Prepare 50% Plans, Specs, Estimate (PS&E)																							
	City Staff review and comment of 50% PS&E																							
	Prepare 90% Plans and Specs (P&S)																							
	City Staff review and comment of 90% PS&E (includes Building Department plan check, by City)																							
Design and Bidding Phase	Prepare 100% Final Plans, Specs, Estimate (PS&E)																							
	Building Department & FINAL PERMIT OF 100% PS&E (includes final Building Department plan check, by City)																							
	Bidding																							
	CONTRACT NEGOTIATIONS, BONDS, AND AWARD																							
Construction Phase	CONSTRUCTION (assumes 6 months)																							
	Project Completion and move-in. Partial early move-in possible based on construction phasing plan TBD.																							

General Notes:
(1) Schedule is preliminary and subject to change based on factors outside of INDIGO control.