

# Town of Northfield New Hampshire



## Annual Report For the fiscal year ending December 31, 2018

Please bring this report with you to the Town Meeting Saturday March 16, 2019 at 9:00am

Polling Place: Pines Community Center, 61 Summer Street Northfield  
Town Election: Tuesday March 12, 2019, 7:00am – 7:00pm

## TELEPHONE NUMBERS

### **EMERGENCY 9-1-1**

<u>TOWN OFFICES</u>	<u>PHONE</u>
Administrator .....	286-7039
Animal Control .....	286-8514
Assessor's Office .....	286-7039
Building Inspector/Hlth Officer/CEO .....	520-4122
Conservation Commission .....	286-7039
Planning Board.....	286-7039
Police Emergency .....	286-8514
Police Business Office .....	286-8982
Public Works Department.....	286-4490
Selectmen's Office.....	286-7039
Tax Collector/Town Clerk .....	286-4482
Welfare Administrator .....	832-4314
Zoning Board of Adjustment .....	286-7039
FAX – Highway.....	286-8968
FAX – Police.....	286-2027
FAX – Town Hall .....	286-3328

<u>OUTSIDE AGENCIES</u>	<u>PHONE</u>
T-N Fire Station .....	286-4781
Hall Memorial Library .....	286-8971
Northfield Sewer District.....	630-3873
Pines Community Center .....	286-8653
T-N Recreation Council.....	286-8653
T-N Water District .....	286-4213
Youth Assistance Program.....	286-8577

#### **Winnisquam Regional School District (SAU 59)**

Union Sanborn School .....	286-4332
Southwick School .....	286-3611
Sanbornton Central .....	286-8223
Middle School.....	286-7143
High School .....	286-4531
Superintendent's Office .....	286-4116

#### **HOSPITALS**

Concord Hospital .....	225-2711
Franklin Regional Hospital.....	934-2060
Lakes Regional General Hospital .....	524-3211

**Annual Report  
for the  
Town of Northfield, New Hampshire  
for the year ending  
December 31, 2018**



**Local Election:**

*Tuesday, March 12, 2019  
7:00 am – 7:00 pm*

**Town Meeting:**

*Saturday, March 16, 2019  
9:00 am*

**Location:**

Pines Community Center  
61 Summer Street  
Northfield NH 03276

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## Front Cover



The Town of Northfield is full of activities, clubs, boards, committees and services. This list is just a very brief description of those listed on the cover, for additional information please visit the town's website at [www.northfieldnh.org](http://www.northfieldnh.org)

American Legion	A veteran organization located at 4 Park Street.	Planning	Planning Board is responsible for developing and updating the master plan, and propose changes various ordinances and regulations.
Annual Meeting	Town meeting held in March to vote on the annual budget and various warrant articles.	Police	Located at 138 Park St.
Arch Park	Home of the Tilton Arch 1883, located off of Summer St.	Public Works	Located at 147 Park St.
Arch Travelers	Snowmobile club <a href="http://www.tnatt.org">www.tnatt.org</a>	Rotary	A community organization shared with Tilton to bring the community together. <a href="http://www.tnrotary.org">www.tnrotary.org</a>
Budget	During the annual meeting registered voters will vote on the annual budget request.	Sandogardy Pond	Home of the Glines Park Beach, great for swimming, fishing, and canoeing.
Cemeteries	There are many cemeteries throughout Northfield, we currently have plots available at Arch Cemetery. We also contribute to Park Cemetery in Tilton.	Selectboard	In charge to do what is necessary to carry out the vote of the people at town meeting which also include the budget, personnel, policies, contracts, etc.
CIP	Capital Improvements Program Committee - develop plans each year for road improvements and equipment replacement.	Sewer Dist.	Provides a town sewer system in the village area which is pumped to the waste plant in Winnepesaukee River Basin.
Conservation	Conservation Commission, to protect the natural resources and watershed resources.	Skate Park	Located at Surrette Park off of Park St. Dedicated to the late David King Tryon.
D.A.R.E	Drug Abuse Resistance Program, put on by the Police Department.	Smart Consv. Area	Richard P Smart Conservation Area located off of Cofran Ave Extension
Devils Den	Located on the Richard P Smart Conservation Area near I-93.	Sotir Consv Area	Sotir Conservation Area located on Rand Road, home to many walking trails.
Elections	Local, State and Federal elections are held at the Pines Community Center.	Supervisors of the Checklist	In charge of keeping track of who is registered to vote at local, state and federal elections.
Glines Park Beach	Located at the end of Glines Park Rd, this is the town beach, with a playground and bathhouse.	Surrette Park	Located off of Park St, near the train station
Grange	The Town Hall (once a church) became the home of the Friendship Grange in 1885, in recent years the Friendship Grange has merged with Sanbornton.	T-N Fire	Fire District services both Northfield and Tilton, main office located at 12 Center St in Tilton
Granite St. Consv Area	Located at the end of Granite St. a river front park.	T-NLL	Little League baseball servicing both Northfield and Tilton. Visit their Facebook page or website <a href="http://www.tnll.org">www.tnll.org</a>
Hall Memorial Library	A public library located at 18 Park St.	Town Hall	Located at 21 Summer St
Historical	The Historical Society meets monthly between April and November at the Town Hall.	Transfer Station	Located at 50 Johnson Rd
Island Park	Located in Northfield in the center of the Winnepesaukee River.	Trustee of Trust Funds	In charge of managing the Town's various trust funds
Knowles Pond	Located on Knowles Pond Rd with additional visitor parking on Rand Rd.	UMRLAC	Upper Merrimack Local Advisory Committee, <a href="http://www.merrimackriver.org">www.merrimackriver.org</a>
Local Businesses	Currently home to about 90 businesses anywhere from a home based business to a factory.	VNA	Visiting Nurse Association, located in Franklin. <a href="http://www.franklinvna.org">www.franklinvna.org</a>
NEDC	Northfield Economic Development Corporation - <a href="http://www.nedc-nh.com">www.nedc-nh.com</a>	Water Dist.	T-N Aqueduct is the water district which provides drinking water and fire protection to both Northfield and Tilton
Old Home Day	Shared with Tilton, an event held on the last Saturday in June.	Winni River Trail	Winnepesaukee River Trail, <a href="http://www.winnirivertrail.org">www.winnirivertrail.org</a>
Pines Community Center	Located at 61 Summer St. the community center is shared with Tilton.	WRSD	Winnisquam Regional School District, grades k-12, services both Northfield, Sanbornton and Tilton.
Pines Park	Located on the corner of Park St. and Dearborn Rd, includes horse rink and ballfield.	YAP	Youth Assistance Program, Services both Northfield and Tilton. <a href="http://www.yapnh.org">www.yapnh.org</a>
		Zoning	Zoning Board of Adjustments, enforcement of ordinance per RSA.

## 2019 TOWN HOLIDAY SCHEDULE

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The Town Offices will be closed for the following days:

Tuesday	January 1	New Year's Day*
Monday	January 21	Martin Luther King/Civil Rights Day
Monday	February 18	Presidents Day
Monday	May 27	Memorial Day
Thursday	July 4	Independence Day*
Monday	September 2	Labor Day
Monday	October 14	Columbus Day
Monday	November 11	Veterans Day
Thursday	November 28	Thanksgiving*
Wednesday	December 25	Christmas

\*Curbside trash collection will be delayed by one day this week due to the holiday.

## 2019 DATES TO REMEMBER

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January 1	Fiscal year begins
January 23	Filing Period for Town Office, end on February 1 <sup>st</sup>
February 5	Last day to petition for warrant article
March 2	Last day for selectmen to post warrant
March 1	Last day to file application for an abatement and tax deferral
March 12	Town Meeting (election) 7am-7pm Pines Community Center
March 16	Town Meeting (business portion) 9am Pines Community Center
March 18	Fire District Meeting 7pm Winnisquam High School Cafe
March 23	School District Meeting 9am Winnisquam High School Gym
April 1	All property assessed to owner this date
April 15	Last day to apply for current land use, tax exemptions, and credits
April 15	Last day for taxpayer to file report of excavated material
April 30	Deadline to license your dog
May 15	Last day for taxpayer to file report of all timber cut
December 31	Fiscal year closes



## ELECTED OFFICIALS

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	<b>Term Date</b>
Wayne Crowley, Chair, Selectman .....	2020
Glen Brown, Vice Chair Selectman .....	2021
Scott Haskins, Selectman .....	2019
Scott McGuffin, Moderator .....	2021
Kent Finemore, Asst. Moderator .....	Appointed
Roland Seymour, Treasurer .....	2021
Cindy Caveney, Town Clerk/Tax Collector .....	2020
Terry Steady, Chair, Supervisor of the Checklist .....	2024
Margaret LaBrecque, Supervisor of the Checklist .....	2020
Rose-Marie Welch, Supervisor of the Checklist .....	2019
Michael Murphy, Trustee of Trust Funds .....	2020
Debra Tessier, Trustee of Trust Funds .....	2021
Christine Raffaally, Trustee of Trust Funds .....	2019

### Hall Memorial Library Trustees, Northfield Representatives

Nancy Court, Trustee .....	Life
Morris Boudreau, Trustee .....	Life
Tom Fulweiler, Trustee .....	2019

### Northfield Sewer District

Glen Brown, Chair Commissioner .....	2019
George Flanders, Commissioner .....	2019
Thomas Beaulieu, Commissioner .....	2019
Robin Steady, Moderator .....	2019
Roland Seymour, Treasurer .....	2019
Stephen Partridge, Superintendent	

### Tilton-Northfield Water District

Sean Chandler, Commissioner .....	2021
Scott Davis, Acting Commissioner .....	2019
Arthur Demass, Commissioner .....	2020
Lynn Fox, Clerk .....	2021
Glen Brown, Treasurer .....	2021
James Shepard, Moderator .....	2021

### Tilton-Northfield Fire District

Paul Auger, Chair, Commissioner .....	2020
Paul Blaisdell, Commissioner .....	2019
Eric Pyra, Commissioner .....	2021
Timothy Pearson, Treasurer .....	2021
Kent Finemore, Moderator .....	2020
Stephanie Giovannucci, Clerk .....	2021

**Tilton-Northfield Recreation Council**

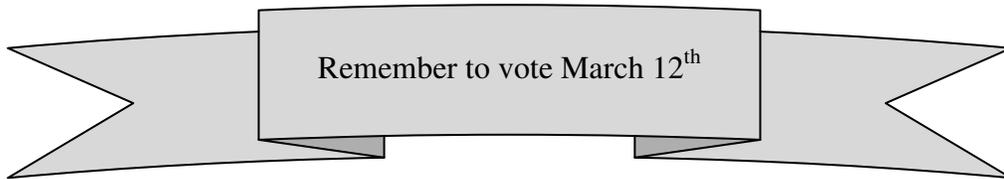
Rose-Marie Welch, President ..... 2021  
Scott Haskins, Vice President ..... 2019  
Dorene Tilton, Secretary ..... 2021  
Traci Milbourne, Treasurer ..... 2019  
Cecile Beaupre ..... 2021  
Jessica Descoteaux ..... 2020  
Jennifer Haskins ..... 2019  
Jason Kingsbury ..... 2021

**Winnisquam Regional School District Budget Committee, Northfield Representatives**

Polly Fife ..... 2020  
Lance Turgeon ..... 2021  
Barbara Wirth ..... 2019

**Winnisquam Regional School District School Board, Northfield Representatives**

Jon Cilley ..... 2020  
Keith Murray ..... 2019  
Julie Petty ..... 2021



## APPOINTED OFFICIALS & TERM DATES

<u>Budget Committee</u>	<u>Term Date</u>
George Corliss, Jr., Chair .....	2019
Morris Boudreau .....	2020
Kaitlin Lounsbury .....	2019
Linda Luedke .....	2021
Steve Randall .....	2019
Kevin Waldron.....	2020
Glen Brown, Selectmen Representative	
Vacant, Highlands Village District Representative	
Vacant, Northfield Sewer District Representative	

### Capital Improvements Program Committee (Annual Appointments)

Wayne Crowley, Selectman Rep	Brian Huckins, Public Member
Steve Randall, Budget Committee Rep	Michael Witzgall, Public Member
Vacant, Zoning Board Rep	Andy Buteau, Public Member
Vacant, Planning Board Rep	

### Conservation Commission

Kevin Fife, Chair .....	2021
Christina Beadle, Vice Chair .....	2019
Sterling Blackey .....	2019
David Krause .....	2020
Charlie Page .....	2021
Mark Chaffee, Alternate .....	2020
Heather Durgin, Alternate.....	2021

### Concord Regional Solid Waste / Resource Recovery Cooperative

Vacant  
Vacant, Alternate

### Fire District Budget Committee, Northfield Representatives

Patricia Sawicki .....	2018
Robert Petrin .....	2019
Vacant .....	2020

### Lakes Region Planning Commission, Northfield Representatives

Douglas Read.....	2022
Wayne Crowley .....	2019

### Lakes Region Planning Commission, Transportation Advisory Committee

Vacant  
Vacant, Alternative

**Planning Board**

Jason Durgin, Chair .....	2021
Joyce Fulweiler, Vice Chair.....	2019
Christina Beadle.....	2020
Sheena Duncan.....	2021
Douglas Read.....	2019
Amy Robillard .....	2020
Wayne Crowley, Selectmen Rep	
Vacant, Alternate (3 positions, 3 year terms)	

**Road Agent**

Andy Buteau .....	2019
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**Upper Merrimack River Local Advisory Committee, Northfield Representatives**

Ashley Warner .....	2019
Vacant .....	2020

**Zoning Board of Adjustment**

Brian Brown, Chair.....	2020
David Curdie, Vice Chair .....	2019
Kevin Waldron.....	2019
Kaitlin Lounsbury .....	2021
Cathy Keyser.....	2020
Robert Southworth, Alternate .....	2019
Scott Haskins, Selectmen Rep	
Vacant, Alternate (2 positions, 3 year term)	

# TOWN EMPLOYEES

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## Town Hall

Interim-Town Administrator/ Executive Assistant	Stephanie Giovannucci
Administrative Assistant	Charlene Stryker
Deputy Town Clerk / Tax Collector	Vicki Hussman
Welfare Administrator	Donna Cilley
Code Enforcement Officer / Health Officer	
Building Inspector	Jason Durgin

## Police Department

Chief	John Raffaely
Lieutenant	Michael Hutchinson
Sergeant	Christopher Gustafson
Police Officer	James DeCormier
Police Officer	Kyle Dombrowski
Police Officer	Michael Fitzherbert
Police Officer	Michael Nordberg
Police Officer	Adam Seligman
Part Time Police Officer	James Lavery
Part Time Police Officer	Richard Paulhus
Administrative Assistant	Christine Murray

## Public Works Department

<i>Highway</i>	
Public Works Director	Andy Buteau
Mechanic / Heavy Equipment Operator	Arthur Demass
Heavy Equipment Operator	Aaron Fleury
Truck Driver / Light Equipment Operator	Jack Decormier
Truck Driver / Light Equipment Operator	Shaun Donahue
Truck Driver / Light Equipment Operator/ Working Foreman	Shane Dow

<i>Transfer Station</i>	
Recycling Attendant	Garry Burke
Recycling Attendant	Dan Gelinas

## **TOWN OF NORTHFIELD BUSINESS HOURS**

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Administration .....	Monday – Friday .....	8:30am – 5:00pm
Fire Department non-emergency .....	Monday – Friday .....	8:00am – 4:00pm
Hall Memorial Library .....	Monday & Thursday .....	10:00am – 8:00pm
	Tue, Wed, Fri .....	10:00am – 6:00pm
	Saturday.....	10:00am – 2:00pm
Public Works Department Admin.....	Monday – Friday .....	8:30am – 5:00pm
Pines Community Center .....	Monday – Friday .....	7:30am – 8:00pm
Police Department non-emergency .....	Monday – Friday .....	8:00am – 4:00pm
Town Clerk / Tax Collectors Office .....	Mon, Thu, Fri .....	8:30am – 5:00pm
	Tuesday .....	8:30am – 7:00pm
	Wednesday .....	8:30am – 12:30pm
Transfer Station.....	Tue, Sat .....	8:00am – 3:00pm
Water District.....	Monday – Friday .....	8:00am – 4:00pm
Youth Assistance Program.....	Monday – Friday .....	8:00am – 5:00pm
<b><u>Winnisquam School District (SAU 59)</u></b>		
Union Sanborn .....	Monday – Friday .....	7:30am – 3:45pm
Southwick School .....	Monday – Friday .....	7:30am – 4:00pm
Sanbornton Central .....	Monday – Friday .....	7:30am – 4:00pm
Middle School.....	Monday – Friday .....	7:00am – 4:00pm
High School .....	Monday – Friday .....	7:00am – 4:00pm
Superintendent’s Office .....	Monday – Friday .....	7:30am – 4:30pm

### **Regular Schedule Meetings**

All Boards and Committees meet on other dates as needed and may cancel a regularly scheduled meeting if appropriate.

Board of Selectmen	Tuesday	5:00pm	Town Hall
Budget Committee	Thursday (Dec-Feb)	7:30pm	Town Hall
Capital Improvements Prog.	Thursday as needed	7:00pm	Town Hall
Conservation Commission	Second Monday	7:00pm	Town Hall
Fire Commissioners	Third Wednesday	5:30pm	Various Locations
Library Trustees	Second Monday	5:00pm	Library
Planning Board	First Monday	7:00pm	Town Hall
Recreation Council	Second Monday	6:30pm	Pines Community Center
Sewer District	Last Friday	3:00pm	133 Park Street
Water District	First Monday	7:00pm	Water District Office
Zoning Board	Fourth Monday	7:00pm	Town Hall

# **ELECTED OFFICIALS FOR FEDERAL, STATE & COUNTY**

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## **UNITED STATES SENATE**

Senator Margaret Hassan, 330 Hart Senate Office Bldg. Washington DC 20510  
(202)224-3324 <https://www.hassan.senate.gov/content/contact-senator>  
Senator Jeanne Shaheen, 506 Hart Senate Office Bldg. Washington DC 20510  
(202) 224-2841 <https://www.shaheen.senate.gov/contact/contact-jeanne>

## **UNITED STATE HOUSE OF REPRESENTATIVES**

Congressman Chris Pappas, District #1, 323 Cannon HOB Washington DC 20515  
(202) 225-5456  
Congresswoman Ann M Kuster, District #2, 137 Cannon HOB Washington DC 20515  
(202) 225-5206

## **STATE OF NEW HAMPSHIRE**

### **Governor**

Chris Sununu, State House, 107 North State Street Concord, NH 03301, 271-2121  
Website: [www.governor.nh.gov](http://www.governor.nh.gov)

### **Executive Councilor District #2**

Andru Volinsky 488 Shaker Rd Concord NH 03302, 271-3632, Email [Andru.Volinsky@nh.gov](mailto:Andru.Volinsky@nh.gov)

### **State Senator District #7**

Harold French, 133 North State Street, Rm 101-A Concord NH 03301, 271-4063,  
[Harold.French@leg.state.nh.us](mailto:Harold.French@leg.state.nh.us)

## **STATE REPRESENTATIVES MERRIMACK DISTRICT**

### **District 3**

Hon. Gregory Hill 1 Knowles Farm Rd Northfield NH 03276 286-7329 [greg.hill@leg.state.nh.us](mailto:greg.hill@leg.state.nh.us)  
Hon. Joyce Fulweiler PO Box 3007 Northfield NH 03276 520-2228 [joyce.fulweiler@leg.state.nh.us](mailto:joyce.fulweiler@leg.state.nh.us)

### **District 26**

Hon. Howard Pearl 409 Loudon Ridge Rd Loudon NH 03307 231-1482 [Howard.Pearl@leg.state.nh.us](mailto:Howard.Pearl@leg.state.nh.us)

## **MERRIMACK COUNTY**

### **County Commissioner District #2:**

Bronwyn Asplund-Walsh 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6800

**County Treasurer:** JD Colcord 333 Daniel Webster Highway Ste 2 Boscawen NH 03303, 796-6800

**Sheriff:** Scott Hilliard, 333 Daniel Webster Highway Boscawen NH 03303, 796-6600

**County Attorney:** Robin A Davis, 4 Court Street Concord NH 03301, 228-0529

**Register of Deeds:** Susan Cragin, 1 Granite Place Concord NH 03301, 228-0101

**Register of Probate:** Jane Bradstreet, 32 Clinton Street Concord NH 03301, 855-212-1234



2019  
TOWN MEETING WARRANT  
&  
PROPOSED BUDGET

**WARRANT**

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**WARRANT FOR THE TWO HUNDRED THIRTY-EIGHTH  
NORTHFIELD TOWN MEETING 2019**

To the inhabitants of the Town of Northfield, in the County of Merrimack, in the State of New Hampshire, qualified to vote in Town Affairs:

**You are hereby notified to meet at the Pines Community Center, Dearborn Road, on the 12<sup>th</sup> day of March, in the year of our Lord two thousand and nineteen at seven o'clock in the forenoon to act upon the following subjects. The polls will be open from 7:00 a.m. to 7:00 p.m.**

**ARTICLE 1:** To choose all necessary Town Officers, Tilton-Northfield Fire District Officers and Winnisquam Regional School District Officers for the ensuing year.

**ARTICLE 2:** To amend the Northfield Zoning Ordinance Article 6 Districts, section 6.3 Accessory Dwelling Unit (ADU) to change subsection f to read ADU can be attached or detached to the principal dwelling unit and subsection j to read If an ADU is attached, an interior door shall be provided between the principal dwelling and the ADU, but is not required to remain unlocked and to add subsection l to read Mobile Homes are not allowed as ADU's. *Recommended by a majority of the Planning Board*

**ARTICLE 3:** To amend the Northfield Zoning Ordinance definition of Accessory Dwelling Unit (ADU) to read a residential living unit that provides independent living facilities for one or more person, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. *Recommended by a majority of the Planning Board*

**ARTICLE 4:** To amend the Northfield Zoning Ordinance changing the definition of Campgrounds as follows: A plot of ground upon which two or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes and not for permanent year-round residences. Associated infrastructure such as camp store, sanitary facilities, recreation hall similar structures, and a year-round caretaker residence are allowed. *Recommended by a majority of the Planning Board*

**ARTICLE 5:** To amend the Northfield Zoning Ordinance to adopt the addition of a Waterfront Recreation "WR" Zone proposed by the Planning Board as follows: Amend Article 6 to include the location, and purpose of the new zone, Article 7 Table 1 to add the Uses allowed, and Article 7 Table 2 to add the Dimensional Requirements allowed and update setbacks from bodies of water in all other zones. *Recommended by a majority of the Planning Board*

**And on the 16<sup>th</sup> day of March, in the year of our Lord two thousand and nineteen at nine o'clock in the forenoon at the Pines Community Center, Dearborn Road, Northfield to act upon the following subjects:**

**ARTICLE 6:** To see if the Town will vote to convey the Town's one-half ownership of Island Park to the Town of Tilton. This article shall take effect only if the Town of Tilton votes to accept full ownership. No amount to be raised by taxation. *This article is recommended by the Selectmen and the Budget Committee.*

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Fifty Thousand dollars (\$350,000) to the Road and Bridge Reconstruction Capital Reserve Fund for the purpose of funding major road and bridge repair and reconstruction projects as needed. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

- ARTICLE 8:** To see if the Town will vote to raise and appropriate Six Hundred Thirty-six Thousand Dollars (\$636,000) to fund road and bridge reconstruction and repair projects with Four Hundred Nine Thousand Dollars (\$409,000) to come from the Road and Bridge Reconstruction Capital Reserve Fund, and One Hundred Twenty Seven Thousand Dollars (\$127,000) to come from the Road Repair Revolving Fund monies and One Hundred Thousand Dollars (\$100,000) to come from the Unassigned Fund Balance and no funds to come from taxation. This shall be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2020. *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 9:** To see if the town will vote to discontinue the Sandogardy Pond Road SAR Capital Reserve Fund created in 2014. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. No amount to be raised by taxation. (Majority vote required) *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 10:** To see if the Town will vote to establish a Cemetery Repair Expendable Trust Fund pursuant RSA 31:19-a for the purpose of funding cemetery repairs and to raise and appropriate Five Thousand dollars (\$5,000) to put in the fund and appoint the Board of Selectmen as agents of the fund. Such funds may be expended only for the purpose for which the fund was created. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of Seventy Five Thousand Dollars (\$75,000) to the Highway Equipment Capital Reserve Fund for the purpose of replacing Public Works Department equipment as needed. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to purchase and outfit a police cruiser with Twelve Thousand Dollars (\$12,000) to come from the Police Equipment Revolving Fund and Thirty-eight Thousand (\$38,000) to come from taxation. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to the Computer Replacement Capital Reserve Fund for the purpose of funding replacement of computers equipment. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand Eight Hundred Ninety-two dollars (\$25,892) to purchase new computer equipment with funds to come from the Computer Replacement Capital Reserve Fund. No amount to be raised by taxation. *This article is recommended by the Selectmen and the Budget Committee.*
- ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) to the Facility Emergency Repair Capital Reserve Fund. This article would result in an increase in the amount to be raised by taxes. *This article is recommended by the Selectmen and the Budget Committee.*

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Three Million Three Hundred Five Thousand Four Hundred Forty-nine Dollars (\$3,305,449) for general municipal operations. This article does not include special or individual articles listed above. *This article is recommended by the Selectmen and the Budget Committee.*

**ARTICLE 17:** To see whether the town will raise and appropriate the sum of \$800 for the purpose of assuring Northfield voters that their identities have not been used to illegally request an absentee ballot.

The voters will instruct the Northfield town clerk to contact, by certified mail, only those residents who contacted the town clerk requesting an absentee ballot for the 2018 local/state/national election AND who requested the absentee ballot be sent to an address other than the address listed for that voter on the voter checklist.

The letter, along with a return stamped envelope addressed to the Northfield Town Clerk, will be sent only to the address of record for that Northfield voter as shown in the Northfield checklist and will say:

The Northfield Town Clerk, as instructed by the voters at town meeting, requests that you answer two questions which will help the Clerk determine in absentee voter irregularities occurred during the November election.

Specifically,

1. "Did you request an absentee ballot?" YES or NO (circle one)
2. "Can you confirm the address you requested your absentee ballot be mailed to (given that it was mailed to an address different than the one shown in the Northfield checklist)?"
  - a. Street Address \_\_\_\_\_
  - b. City/Town \_\_\_\_\_
  - c. State/Country/Zip Code: \_\_\_\_\_

- 1) If a person returns the letter and answers "NO" to the first questions OR if the certified letter is returned to the clerk marked "undeliverable", the Northfield Town Clerk will be required to forward that information to the NH Secretary of State requesting further investigation.
- 2) If the voter receives but chooses not to return the letter, that information will be recorded by the clerk and also given to the NH Secretary of State.
- 3) If the voter returns the letter confirming the request for an absentee ballot and confirms the address not listed on the town voter checklist, that information will also be recorded by the clerk and given to the NH Secretary of State.

*Submitted by petition. This article is not recommended by the Selectmen and the Budget Committee.*

**ARTICLE 18:** To transact any other business that may legally come before this meeting.

Given under our hands and seal this 12<sup>th</sup> day of February in the year of our Lord, two thousand and nineteen.

SELECTMEN OF NORTHFIELD, NH

Wayne Crowley, Chair                      Glen Brown, Vice Chair                      Scott Haskins

A true copy of warrant attest:  
SELECTMEN OF NORTHFIELD, NH

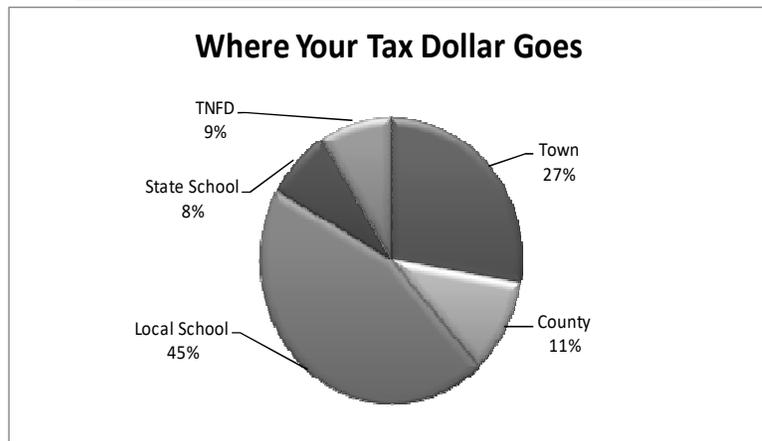
Wayne Crowley, Chair                      Glen Brown, Vice Chair                      Scott Haskins

# WARRANT ARTICLE SUMMARY

ART. #	DESCRIPTION	EXPENSE	FUNDING SOURCE				State Grants	Total Funding
			Raised by Taxation in 2019	Use of Reserve Funds	Fees, Permits, Sale of Equip. etc	Use of Fund Balance		
1	Elect Officers	NA	NA	NA	NA	NA	NA	NA
2	Zoning Amendment ADU	NA	NA	NA	NA	NA	NA	NA
3	Zoning Amendment ADU	NA	NA	NA	NA	NA	NA	NA
4	Zoning Amendment Camping Def	NA	NA	NA	NA	NA	NA	NA
5	Zoning Amendment New Zone	NA	NA	NA	NA	NA	NA	NA
6	Island Park	NA	NA	NA	NA	NA	NA	NA
7	Fund Road & Bridges Projects	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
8	Withdraw from Roads & Bridges Fund	\$ 636,000	\$ -	\$ 409,000	\$ -	\$ 100,000	\$ 127,000	\$ 636,000
9	SAR Fund Close	\$ 210	\$ -	\$ 210	\$ -	\$ -	\$ -	\$ 210
10	Establish Cemetery Fund	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
11	Fund Highway Equip. Fund	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
12	Police Cruiser	\$ 50,000	\$ 38,000	\$ 12,000	\$ -	\$ -	\$ -	\$ 50,000
13	Fund Computer Equip. Fund	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
14	Withdraw from Computer Equip. Fund	\$ 25,892	\$ -	\$ 25,892	\$ -	\$ -	\$ -	\$ 25,892
15	Fund Facility Repair Fund	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000
16	General Budget	\$ 3,305,449	\$ 1,848,327	\$ -	\$ 1,457,122	\$ -	\$ -	\$ 3,305,449
17	Petition Warrant	\$ 800	\$ 800					\$ 800
18	Other Business	NA	NA	NA	NA	NA	NA	NA
		<b>\$4,467,351</b>	<b>\$2,336,127</b>	<b>\$447,102</b>	<b>\$ 1,457,122</b>	<b>\$ 100,000</b>	<b>\$127,000</b>	<b>\$4,467,351</b>

Assessed Value (in 1000's) \$344,821  
**ESTIMATED Town Tax Rate 2019** **\$6.77**  
**Current Town Tax Rate 2018** **\$6.34**

BUDGET IMPACT ESTIMATE		
A change of \$ 500	to the budget will change the tax rate by	0.001
A change of \$ 1,000	to the budget will change the tax rate by	0.003
A change of \$ 5,000	to the budget will change the tax rate by	0.015
A change of \$ 10,000	to the budget will change the tax rate by	0.029
A change of \$ 25,000	to the budget will change the tax rate by	0.073
A change of \$ 50,000	to the budget will change the tax rate by	0.147
A change of \$ 100,000	to the budget will change the tax rate by	0.294



## 2019 PROPOSED BUDGET – ARTICLE 16

Account Description	2018				2019					
	Approved	Adjustments	Net Working	Expended 12/31/18	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change	
<b>GENERAL GOVERNMENT</b>										
<b>SELECTBOARD</b>										
EX-Selectmen Salaries	\$ 9,600	\$ -	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ -	0%
Merit Pool Allotment	\$ 25,000	\$ (24,721)	\$ 279	\$ -	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 29,721	10664%
EX-FICA	\$ 595	\$ -	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ 595	\$ -	0%
EX-Medicare	\$ 139	\$ -	\$ 139	\$ 139	\$ 139	\$ 139	\$ 139	\$ 139	\$ -	0%
EX-Professional Services	\$ 3,000	\$ -	\$ 3,000	\$ 535	\$ 7,000	\$ 7,000	\$ 7,000	\$ 4,000	\$ 4,000	133%
EX-Advertising	\$ 500	\$ -	\$ 500	\$ 23	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	\$ 500	100%
EX-Dues/Subscriptions	\$ 3,661	\$ -	\$ 3,661	\$ 3,661	\$ 3,772	\$ 3,772	\$ 3,772	\$ 111	\$ 111	3%
EX-Miscellaneous	\$ 2,000	\$ -	\$ 2,000	\$ 1,141	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	0%
<b>**TOTAL** SELECTBOARD</b>	<b>\$ 44,495</b>	<b>\$ (24,721)</b>	<b>\$ 19,774</b>	<b>\$ 15,694</b>	<b>\$ 49,106</b>	<b>\$ 54,106</b>	<b>\$ 54,106</b>	<b>\$ 34,332</b>	<b>\$ 34,332</b>	<b>174%</b>
<b>TOWN ADMINISTRATION</b>										
TA-Salaries/Wages Full Time	\$ 125,403	\$ 2,317	\$ 127,720	\$ 130,693	\$ 104,332	\$ 104,332	\$ 104,332	\$ (23,388)	\$ (23,388)	-18%
TA- Salaries/Wages Part Time	\$ 22,698	\$ -	\$ 22,698	\$ 14,865	\$ -	\$ -	\$ -	\$ (22,698)	\$ (22,698)	-100%
TA-Health Insurance	\$ 41,935	\$ -	\$ 41,935	\$ 38,672	\$ 33,353	\$ 33,353	\$ 33,353	\$ (8,582)	\$ (8,582)	-20%
TA-Life/Disability	\$ 814	\$ -	\$ 814	\$ 820	\$ 1,066	\$ 1,066	\$ 1,066	\$ 252	\$ 252	31%
TA-Dental Insurance	\$ 990	\$ -	\$ 990	\$ 1,006	\$ 772	\$ 772	\$ 772	\$ (218)	\$ (218)	-22%
TA-FICA	\$ 9,182	\$ 144	\$ 9,326	\$ 8,890	\$ 6,469	\$ 6,469	\$ 6,469	\$ (2,857)	\$ (2,857)	-31%
TA-Medicare	\$ 2,147	\$ 34	\$ 2,181	\$ 2,079	\$ 1,513	\$ 1,513	\$ 1,513	\$ (668)	\$ (668)	-31%
TA-Retirement	\$ 14,271	\$ 286	\$ 14,557	\$ 14,717	\$ 11,764	\$ 11,764	\$ 11,764	\$ (2,793)	\$ (2,793)	-19%
TA-Annual Audit	\$ 14,000	\$ -	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ -	\$ -	0%
TA-Bank Services	\$ 240	\$ -	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ -	\$ -	0%
TA-Tax Map Updates	\$ 1,045	\$ -	\$ 1,045	\$ 1,075	\$ 1,113	\$ 1,113	\$ 1,113	\$ 68	\$ 68	7%
TA-Recordings	\$ 150	\$ -	\$ 150	\$ 112	\$ 150	\$ 150	\$ 150	\$ -	\$ -	0%
TA-Dues/Subscriptions	\$ 155	\$ -	\$ 155	\$ 230	\$ 250	\$ 250	\$ 250	\$ 95	\$ 95	61%
TA-Education/Seminars	\$ 705	\$ -	\$ 705	\$ 545	\$ 2,300	\$ 2,300	\$ 2,300	\$ 1,595	\$ 1,595	226%
TA-Office Supplies	\$ 100	\$ -	\$ 100	\$ 132	\$ 100	\$ 100	\$ 100	\$ -	\$ -	0%
TA-Postage	\$ 620	\$ -	\$ 620	\$ 2,040	\$ 620	\$ 620	\$ 620	\$ -	\$ -	0%
TA-Equipment	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	0%
<b>**TOTAL** TOWN ADMINISTRATION</b>	<b>\$ 234,455</b>	<b>\$ 2,780</b>	<b>\$ 237,235</b>	<b>\$ 230,116</b>	<b>\$ 178,292</b>	<b>\$ 178,292</b>	<b>\$ 178,292</b>	<b>\$ (58,943)</b>	<b>\$ (58,943)</b>	<b>-25%</b>
<b>TOWN MEETING</b>										
MTG-Moderator Salary	\$ 600	\$ -	\$ 600	\$ 600	\$ 300	\$ 300	\$ 300	\$ (300)	\$ (300)	-50%
MTG-Printing Town Report	\$ 1,385	\$ -	\$ 1,385	\$ 1,137	\$ 1,385	\$ 1,385	\$ 1,385	\$ -	\$ -	0%
MTG-General Supplies	\$ 25	\$ -	\$ 25	\$ -	\$ 25	\$ 25	\$ 25	\$ -	\$ -	0%
<b>**TOTAL** TOWN MEETING</b>	<b>\$ 2,010</b>	<b>\$ -</b>	<b>\$ 2,010</b>	<b>\$ 1,737</b>	<b>\$ 1,710</b>	<b>\$ 1,710</b>	<b>\$ 1,710</b>	<b>\$ (300)</b>	<b>\$ (300)</b>	<b>-15%</b>
<b>TOWN CLERK</b>										
CLK-Salary/Wages Full Time	\$ 20,072	\$ 426	\$ 20,498	\$ 20,537	\$ 20,644	\$ 20,644	\$ 20,644	\$ 146	\$ 146	1%
CLK-Salary/Wages Part Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
CLK-Town Clerk Salary	\$ 29,700	\$ -	\$ 29,700	\$ 29,700	\$ 30,443	\$ 30,443	\$ 30,443	\$ 743	\$ 743	3%
CLK-Overtime	\$ 500	\$ -	\$ 500	\$ 1,170	\$ 300	\$ 300	\$ 300	\$ (200)	\$ (200)	-40%
CLK-Health Insurance	\$ 5,838	\$ -	\$ 5,838	\$ 5,883	\$ 6,084	\$ 6,084	\$ 6,084	\$ 246	\$ 246	4%
CLK-Life/Disability	\$ 378	\$ -	\$ 378	\$ 378	\$ 372	\$ 372	\$ 372	\$ (6)	\$ (6)	-2%
CLK-Dental Insurance	\$ 495	\$ -	\$ 495	\$ 503	\$ 514	\$ 514	\$ 514	\$ 19	\$ 19	4%
CLK-FICA	\$ 3,095	\$ 26	\$ 3,121	\$ 3,314	\$ 3,186	\$ 3,186	\$ 3,186	\$ 65	\$ 65	2%
CLK-Medicare	\$ 723	\$ 6	\$ 729	\$ 775	\$ 745	\$ 745	\$ 745	\$ 16	\$ 16	2%
CLK-Group I Retirement	\$ 5,664	\$ 48	\$ 5,712	\$ 5,784	\$ 5,794	\$ 5,794	\$ 5,794	\$ 82	\$ 82	1%
CLK- Advertising	\$ 200	\$ -	\$ 200	\$ 46	\$ 80	\$ 80	\$ 80	\$ (120)	\$ (120)	-60%
CLK-OHRV Registrations	\$ 4,200	\$ -	\$ 4,200	\$ 5,040	\$ 4,500	\$ 4,500	\$ 4,500	\$ 300	\$ 300	7%
CLK-Vital Statistics	\$ 3,200	\$ -	\$ 3,200	\$ 3,186	\$ 3,200	\$ 3,200	\$ 3,200	\$ -	\$ -	0%
CLK-Dues/Subscriptions	\$ 20	\$ -	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ -	\$ -	0%
CLK-Education/Seminars	\$ 491	\$ -	\$ 491	\$ 276	\$ 285	\$ 285	\$ 285	\$ (206)	\$ (206)	-42%
CLK-Office Supplies	\$ 700	\$ -	\$ 700	\$ 714	\$ 100	\$ 100	\$ 100	\$ (600)	\$ (600)	-86%
CLK-Postage	\$ 864	\$ -	\$ 864	\$ 561	\$ 770	\$ 770	\$ 770	\$ (94)	\$ (94)	-11%
CLK-Equipment Maint/Repairs	\$ -	\$ -	\$ -	\$ 85	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	0%
CLK-Books/Periodicals	\$ 66	\$ -	\$ 66	\$ -	\$ -	\$ -	\$ -	\$ (66)	\$ (66)	-100%
CLK-New Equipment	\$ 110	\$ -	\$ 110	\$ 200	\$ 1,000	\$ 1,000	\$ 1,000	\$ 890	\$ 890	809%
CLK-Dog Licenses	\$ 2,220	\$ -	\$ 2,220	\$ 2,462	\$ 2,400	\$ 2,400	\$ 2,400	\$ 180	\$ 180	8%
<b>**TOTAL** TOWN CLERK</b>	<b>\$ 78,536</b>	<b>\$ 507</b>	<b>\$ 79,043</b>	<b>\$ 80,634</b>	<b>\$ 80,537</b>	<b>\$ 80,537</b>	<b>\$ 80,537</b>	<b>\$ 1,494</b>	<b>\$ 1,494</b>	<b>2%</b>

Account Description	2018				2019					
	Approved	Adjustments	Net	Expended	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change	
			Working	12/31/18						
<b>ELECTIONS</b>										
EL-Ballot Clerks	\$ 3,900	\$ -	\$ 3,900	\$ 2,775	\$ 1,300	\$ 1,300	\$ 1,300	\$ (2,600)	-67%	
EL-Supervisors of Checklist	\$ 4,000	\$ -	\$ 4,000	\$ 2,180	\$ 900	\$ 900	\$ 900	\$ (3,100)	-78%	
EL-Advertising	\$ 300	\$ -	\$ 300	\$ 122	\$ 120	\$ 120	\$ 120	\$ (180)	-60%	
EL-Office Supplies	\$ -	\$ -	\$ -	\$ 15	\$ 25	\$ 25	\$ 25	\$ 25	1%	
EL-Miscellaneous	\$ 1,250	\$ -	\$ 1,250	\$ 1,095	\$ 200	\$ 200	\$ 200	\$ (1,050)	-84%	
<b>**TOTAL** ELECTIONS</b>	<b>\$ 9,450</b>	<b>\$ -</b>	<b>\$ 9,450</b>	<b>\$ 6,187</b>	<b>\$ 2,545</b>	<b>\$ 2,545</b>	<b>\$ 2,545</b>	<b>\$ (6,905)</b>	<b>-73%</b>	
<b>TAX COLLECTION</b>										
TC-Sal/Wages Full Time	\$ 20,072	\$ 426	\$ 20,498	\$ 20,537	\$ 20,644	\$ 20,644	\$ 20,644	\$ 146	1%	
TC-Salaries/Wages Part Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
TC-Tax Collector Salary	\$ 29,700	\$ -	\$ 29,700	\$ 29,700	\$ 30,443	\$ 30,443	\$ 30,443	\$ 743	3%	
TC Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
TC-Health Insurance	\$ 5,838	\$ -	\$ 5,838	\$ 5,883	\$ 6,084	\$ 6,084	\$ 6,084	\$ 246	4%	
TC-Life/Disability	\$ 378	\$ -	\$ 378	\$ 378	\$ 342	\$ 342	\$ 342	\$ (36)	-10%	
TC-Dental Insurance	\$ 495	\$ -	\$ 495	\$ 503	\$ 514	\$ 514	\$ 514	\$ 19	4%	
TC-FICA	\$ 3,095	\$ 26	\$ 3,121	\$ 3,241	\$ 3,167	\$ 3,167	\$ 3,167	\$ 46	1%	
TC-Medicare	\$ 723	\$ 6	\$ 729	\$ 758	\$ 741	\$ 741	\$ 741	\$ 12	2%	
TC-Group 1 Retirement	\$ 5,664	\$ 48	\$ 5,712	\$ 5,784	\$ 5,760	\$ 5,760	\$ 5,760	\$ 48	1%	
TC-Recordings	\$ 425	\$ -	\$ 425	\$ 365	\$ 400	\$ 400	\$ 400	\$ (25)	-6%	
TC-Tax Lien Research Svc	\$ 1,062	\$ -	\$ 1,062	\$ 748	\$ 1,001	\$ 1,001	\$ 1,001	\$ (61)	-6%	
TC-Dues and Subscriptions	\$ 40	\$ -	\$ 40	\$ 80	\$ 40	\$ 40	\$ 40	\$ -	0%	
TC-Education/Seminars	\$ 431	\$ -	\$ 431	\$ 130	\$ 225	\$ 225	\$ 225	\$ (206)	-48%	
TC-Office Supplies	\$ 854	\$ -	\$ 854	\$ 713	\$ 870	\$ 870	\$ 870	\$ 16	2%	
TC-Postage	\$ 3,200	\$ -	\$ 3,200	\$ 2,230	\$ 3,200	\$ 3,200	\$ 3,200	\$ -	0%	
TC-Equipment Maint/Repairs	\$ 100	\$ -	\$ 100	\$ 85	\$ -	\$ -	\$ -	\$ (100)	-100%	
TC-Books/Periodicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
TC-Equipment	\$ 110	\$ -	\$ 110	\$ 200	\$ 100	\$ 100	\$ 100	\$ (10)	-9%	
<b>**TOTAL**TAX COLLECTION</b>	<b>\$ 72,187</b>	<b>\$ 507</b>	<b>\$ 72,694</b>	<b>\$ 71,336</b>	<b>\$ 73,531</b>	<b>\$ 73,531</b>	<b>\$ 73,531</b>	<b>\$ 837</b>	<b>1%</b>	
<b>FINANCE</b>										
FA-Salaries/Wages Full Time	\$ -	\$ -	\$ -	\$ -	\$ 22,818	\$ 22,818	\$ 22,818	\$ 22,818	0%	
FA-Salaries/Wages Part Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
FA-Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 11,118	\$ 11,118	\$ 11,118	\$ 11,118	0%	
FA-Life/Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
FA-Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 257	\$ 257	\$ 257	\$ 257	0%	
FA-FICA	\$ -	\$ -	\$ -	\$ -	\$ 1,415	\$ 1,415	\$ 1,415	\$ 1,415	0%	
FA-Medicare	\$ -	\$ -	\$ -	\$ -	\$ 331	\$ 331	\$ 331	\$ 331	0%	
FA-Retirement	\$ -	\$ -	\$ -	\$ -	\$ 2,573	\$ 2,573	\$ 2,573	\$ 2,573	0%	
<b>**TOTAL**FINANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,512</b>	<b>\$ 38,512</b>	<b>\$ 38,512</b>	<b>\$ 38,512</b>	<b>0%</b>	
<b>TREASURER</b>										
TR-Treasurer Salary	\$ 2,900	\$ -	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ -	0%	
TR-FICA	\$ 179	\$ -	\$ 179	\$ 180	\$ 179	\$ 179	\$ 179	\$ -	0%	
TR-Medicare	\$ 42	\$ -	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ -	0%	
<b>**TOTAL**TREASURER</b>	<b>\$ 3,121</b>	<b>\$ -</b>	<b>\$ 3,121</b>	<b>\$ 3,122</b>	<b>\$ 3,121</b>	<b>\$ 3,121</b>	<b>\$ 3,121</b>	<b>\$ -</b>	<b>0%</b>	
<b>INFORMATION TECHNOLOGY</b>										
DP-Software Support	\$ 37,529	\$ -	\$ 37,529	\$ 39,981	\$ 39,757	\$ 39,757	\$ 39,757	\$ 2,228	6%	
DP-Software Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
DP-Supplies	\$ 2,000	\$ -	\$ 2,000	\$ 1,837	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%	
DP-Hardware Upgrade	\$ -	\$ -	\$ -	\$ 304	\$ 12,692	\$ 9,602	\$ 1,910	\$ 1,910	0%	
<b>**TOTAL**INFORMATION TECHNOLOGY</b>	<b>\$ 39,529</b>	<b>\$ -</b>	<b>\$ 39,529</b>	<b>\$ 42,122</b>	<b>\$ 54,449</b>	<b>\$ 51,359</b>	<b>\$ 43,667</b>	<b>\$ 4,138</b>	<b>10%</b>	
<b>REVALUATION OF PROPERTY</b>										
RP-Salaries/Wages Full Time	\$ -	\$ -	\$ -	\$ -	\$ 19,760	\$ 19,760	\$ 19,760	\$ 19,760	0%	
RP-Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 11,117	\$ 11,117	\$ 11,117	\$ 11,117	0%	
RP-Life/Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
RP-Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 257	\$ 257	\$ 257	\$ 257	0%	
RP-FICA	\$ -	\$ -	\$ -	\$ -	\$ 1,225	\$ 1,225	\$ 1,225	\$ 1,225	0%	
RP-Medicare	\$ -	\$ -	\$ -	\$ -	\$ 287	\$ 287	\$ 287	\$ 287	0%	
RP-Retirement	\$ -	\$ -	\$ -	\$ -	\$ 2,228	\$ 2,228	\$ 2,228	\$ 2,228	0%	
RP-Assessing Services	\$ 10,400	\$ -	\$ 10,400	\$ 5,425	\$ 10,400	\$ 10,400	\$ 10,400	\$ -	0%	
RP-Assessment Update	\$ 34,308	\$ -	\$ 34,308	\$ 34,308	\$ 25,308	\$ 25,308	\$ 25,308	\$ (9,000)	-26%	
RP-Education/Seminars	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ 200	0%	
<b>**TOTAL**REVALUATION OF PROPERTY</b>	<b>\$ 44,708</b>	<b>\$ -</b>	<b>\$ 44,708</b>	<b>\$ 39,733</b>	<b>\$ 70,782</b>	<b>\$ 70,782</b>	<b>\$ 70,782</b>	<b>\$ 26,074</b>	<b>58%</b>	

Account Description	2018				2019					
	Approved	Adjustments	Net Working	Expended 12/31/18	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change	
<b>LEGAL EXPENSE</b>										
LG-Legal Expenses	\$ 11,000	\$ -	\$ 11,000	\$ 22,124	\$ 20,000	\$ 20,000	\$ 20,000	\$ 9,000	82%	
<b>PLANNING AND ZONING</b>										
PZ-Wages Part Time	\$ -	\$ -	\$ -	\$ -	\$ 4,940	\$ 4,940	\$ 4,940	\$ 4,940	0%	
PZ-Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 2,779	\$ 2,779	\$ 2,779	\$ 2,779	0%	
PZ-FICA	\$ -	\$ -	\$ -	\$ -	\$ 307	\$ 307	\$ 307	\$ 307	0%	
PZ-Medicare	\$ -	\$ -	\$ -	\$ -	\$ 72	\$ 72	\$ 72	\$ 72	0%	
PZ-Group I Retirement	\$ -	\$ -	\$ -	\$ -	\$ 557	\$ 557	\$ 557	\$ 557	0%	
PZ-Professional Services	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 17,760	\$ 12,000	\$ 12,000	\$ 11,000	1100%	
PZ-Legal	\$ 1,500	\$ -	\$ 1,500	\$ 1,353	\$ 1,000	\$ 1,000	\$ 1,000	\$ (500)	-33%	
PZ-Advertising	\$ 700	\$ -	\$ 700	\$ 1,091	\$ 900	\$ 900	\$ 900	\$ 200	29%	
PZ-Recordings	\$ 100	\$ -	\$ 100	\$ 38	\$ 90	\$ 90	\$ 90	\$ (10)	-10%	
PZ-Lakes Region Planning Comm	\$ 3,708	\$ -	\$ 3,708	\$ 6,382	\$ 3,844	\$ 3,844	\$ 3,844	\$ 136	4%	
PZ-Education/Seminars	\$ 100	\$ -	\$ 100	\$ 190	\$ 700	\$ 700	\$ 700	\$ 600	600%	
PZ-Office Supplies	\$ 100	\$ -	\$ 100	\$ 74	\$ 100	\$ 100	\$ 100	\$ -	0%	
PZ-Postage	\$ 1,200	\$ -	\$ 1,200	\$ 682	\$ 900	\$ 900	\$ 900	\$ (300)	-25%	
<b>**TOTAL**PLANNING AND ZONING</b>	<b>\$ 8,408</b>	<b>\$ -</b>	<b>\$ 8,408</b>	<b>\$ 9,810</b>	<b>\$ 33,949</b>	<b>\$ 28,189</b>	<b>\$ 28,189</b>	<b>\$ 19,781</b>	<b>235%</b>	
<b>GENERAL GOV. BUILDINGS</b>										
GB-Telephone	\$ 2,040	\$ -	\$ 2,040	\$ 1,979	\$ 1,992	\$ 1,992	\$ 1,992	\$ (48)	-2%	
GB-Custodial Services	\$ 3,450	\$ -	\$ 3,450	\$ 2,730	\$ 2,700	\$ 2,700	\$ 2,700	\$ (750)	-22%	
GB-Electricity	\$ 3,852	\$ -	\$ 3,852	\$ 3,517	\$ 3,400	\$ 3,400	\$ 3,400	\$ (452)	-12%	
GB-Heating	\$ 3,300	\$ -	\$ 3,300	\$ 3,898	\$ 4,000	\$ 4,000	\$ 4,000	\$ 700	21%	
GB-Water/Sewer	\$ 620	\$ -	\$ 620	\$ 506	\$ 540	\$ 540	\$ 540	\$ (80)	-13%	
GB-Repairs/Maintenance	\$ 1,479	\$ -	\$ 1,479	\$ 2,761	\$ 2,650	\$ 2,650	\$ 2,650	\$ 1,171	79%	
GB-Office Supplies	\$ 2,000	\$ -	\$ 2,000	\$ 1,157	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%	
GB-Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
GB-Equipment	\$ 1,420	\$ -	\$ 1,420	\$ 1,117	\$ 9,863	\$ 9,863	\$ 9,863	\$ 8,443	595%	
<b>**TOTAL**GENERAL GOV. BUILDINGS</b>	<b>\$ 18,161</b>	<b>\$ -</b>	<b>\$ 18,161</b>	<b>\$ 17,665</b>	<b>\$ 27,145</b>	<b>\$ 27,145</b>	<b>\$ 27,145</b>	<b>\$ 8,984</b>	<b>49%</b>	
<b>CEMETERIES</b>										
CEM-Park Cemetery Association	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%	
CEM-Cemetery Repair	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ (5,000)	-100%	
<b>**TOTAL**CEMETERIES</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ 11,000</b>	<b>\$ 6,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 6,000</b>	<b>\$ (5,000)</b>	<b>-45%</b>	
<b>INSURANCE - OTHER</b>										
INS-Unemployment Insurance	\$ 9,862	\$ -	\$ 9,862	\$ 9,862	\$ 9,256	\$ 9,256	\$ 9,256	\$ (606)	-6%	
INS-Workers Compensation	\$ 28,044	\$ -	\$ 28,044	\$ 28,044	\$ 30,848	\$ 30,848	\$ 30,848	\$ 2,804	10%	
INS-Property/Liability	\$ 39,043	\$ -	\$ 39,043	\$ 39,043	\$ 42,362	\$ 42,362	\$ 42,362	\$ 3,319	9%	
INS-Insurance Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
<b>**TOTAL**INSURANCE - OTHER</b>	<b>\$ 76,949</b>	<b>\$ -</b>	<b>\$ 76,949</b>	<b>\$ 76,949</b>	<b>\$ 82,466</b>	<b>\$ 82,466</b>	<b>\$ 82,466</b>	<b>\$ 5,517</b>	<b>7%</b>	
<b>**TOTAL** GENERAL GOVERNMENT</b>	<b>\$ 654,009</b>	<b>\$ (20,927)</b>	<b>\$ 633,082</b>	<b>\$ 623,229</b>	<b>\$ 727,145</b>	<b>\$ 723,295</b>	<b>\$ 710,603</b>	<b>\$ 77,521</b>	<b>12%</b>	
<b>POLICE DEPARTMENT</b>										
<b>POLICE ADMINISTRATION</b>										
PD-Salaries/Wages Full Time	\$ 511,472	\$ 8,666	\$ 520,138	\$ 480,572	\$ 505,947	\$ 505,947	\$ 505,947	\$ (14,191)	-3%	
PD-Wages - Part Time	\$ 15,000	\$ -	\$ 15,000	\$ 14,522	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%	
PD-Overtime	\$ 24,000	\$ -	\$ 24,000	\$ 27,082	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	0%	
PD-Overtime Safety Grant	\$ -	\$ -	\$ -	\$ 5,017	\$ -	\$ -	\$ -	\$ -	0%	
PD-Holiday Pay	\$ 18,072	\$ -	\$ 18,072	\$ 19,026	\$ 17,755	\$ 17,755	\$ 17,755	\$ (317)	-2%	
PD-Health Insurance	\$ 156,636	\$ -	\$ 156,636	\$ 123,885	\$ 122,878	\$ 122,878	\$ 122,878	\$ (33,758)	-22%	
PD-Life/Disability	\$ 3,894	\$ -	\$ 3,894	\$ 3,277	\$ 3,676	\$ 3,676	\$ 3,676	\$ (218)	-6%	
PD-Dental Insurance	\$ 4,945	\$ -	\$ 4,945	\$ 3,479	\$ 5,145	\$ 5,145	\$ 5,145	\$ 200	4%	
PD-FICA	\$ 3,509	\$ 40	\$ 3,549	\$ 3,525	\$ 3,560	\$ 3,560	\$ 3,560	\$ 11	0%	
PD-Medicare	\$ 8,244	\$ 126	\$ 8,370	\$ 8,180	\$ 8,159	\$ 8,159	\$ 8,159	\$ (211)	-3%	
PD-Group I Retirement	\$ 4,734	\$ 71	\$ 4,805	\$ 4,922	\$ 4,784	\$ 4,784	\$ 4,784	\$ (21)	0%	
PD-Group II Retirement	\$ 150,665	\$ 2,278	\$ 152,943	\$ 143,733	\$ 146,175	\$ 146,175	\$ 146,175	\$ (6,768)	-4%	
PD-Legal	\$ 10,455	\$ -	\$ 10,455	\$ 11,307	\$ 10,664	\$ 10,664	\$ 10,664	\$ 209	2%	
PD Data Processing	\$ 6,784	\$ -	\$ 6,784	\$ 6,784	\$ 7,089	\$ 7,089	\$ 7,089	\$ 305	4%	
PD-Telephone	\$ 4,418	\$ -	\$ 4,418	\$ 5,396	\$ 4,620	\$ 4,620	\$ 4,620	\$ 202	5%	

Account Description	2018				2019					
	Approved	Adjustments	Net	Expended	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change	
			Working	12/31/18						
PD - Medical Expenses	\$ 1,200	\$ -	\$ 1,200	\$ 1,254	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%	
PD-Custodial Services	\$ 1,960	\$ -	\$ 1,960	\$ 1,540	\$ 1,960	\$ 1,960	\$ 1,960	\$ -	0%	
PD-Dispatch Services	\$ 35,000	\$ -	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 5,000	14%	
PD - Contracted Services	\$ 2,500	\$ -	\$ 2,500	\$ 25	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%	
PD-Electricity	\$ 6,188	\$ -	\$ 6,188	\$ 6,275	\$ 6,500	\$ 6,500	\$ 6,500	\$ 312	5%	
PD-Heating	\$ 1,500	\$ -	\$ 1,500	\$ 2,380	\$ 2,750	\$ 2,750	\$ 2,750	\$ 1,250	83%	
PD-Building Maintenance	\$ 4,000	\$ -	\$ 4,000	\$ 3,728	\$ 3,800	\$ 3,800	\$ 3,800	\$ (200)	-5%	
PD-Advertising	\$ 400	\$ -	\$ 400	\$ 104	\$ 400	\$ 400	\$ 400	\$ -	0%	
PD-Dues/Subscriptions	\$ 1,000	\$ -	\$ 1,000	\$ 853	\$ 1,100	\$ 1,100	\$ 1,100	\$ 100	10%	
PD-Uniforms	\$ 9,000	\$ -	\$ 9,000	\$ 7,255	\$ 8,000	\$ 8,000	\$ 8,000	\$ (1,000)	-11%	
PD-Office Supplies	\$ 2,700	\$ -	\$ 2,700	\$ 2,749	\$ 2,700	\$ 2,700	\$ 2,700	\$ -	0%	
PD-Postage	\$ 450	\$ -	\$ 450	\$ 342	\$ 450	\$ 450	\$ 450	\$ -	0%	
PD-Equipment Maint/Repairs	\$ 1,000	\$ -	\$ 1,000	\$ 1,206	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%	
PD-Gasoline	\$ 20,000	\$ -	\$ 20,000	\$ 16,563	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0%	
PD-Water/Sewer	\$ 1,300	\$ -	\$ 1,300	\$ 1,648	\$ 1,500	\$ 1,500	\$ 1,500	\$ 200	15%	
PD-Training	\$ 7,000	\$ -	\$ 7,000	\$ 5,268	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%	
PD-Departmental Supplies	\$ 2,000	\$ -	\$ 2,000	\$ 1,288	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%	
PD-Operating Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
PD-New Equipment	\$ 4,700	\$ -	\$ 4,700	\$ 15,290	\$ 2,500	\$ 2,500	\$ 2,500	\$ (2,200)	-47%	
<b>**TOTAL**POLICE ADMINISTRATION</b>	<b>\$ 1,024,726</b>	<b>\$ 11,181</b>	<b>\$ 1,035,907</b>	<b>\$ 963,478</b>	<b>\$ 984,812</b>	<b>\$ 984,812</b>	<b>\$ 984,812</b>	<b>\$ (51,095)</b>	<b>-5%</b>	
<b>PD VEHICLE MAINTENANCE</b>										
PD-General Veh. Maint	\$ 9,000	\$ -	\$ 9,000	\$ 312	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	0%	
PD-Tires	\$ -	\$ -	\$ -	\$ 532	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 10 Maint	\$ -	\$ -	\$ -	\$ 703	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 11 Maint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 12 Maint	\$ -	\$ -	\$ -	\$ 222	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 13 Maint.	\$ -	\$ -	\$ -	\$ 2,150	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 15A Maint.	\$ -	\$ -	\$ -	\$ 2,055	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 15 Maint	\$ -	\$ -	\$ -	\$ 1,540	\$ -	\$ -	\$ -	\$ -	0%	
PD-Car 17 Maint.	\$ -	\$ -	\$ -	\$ 437	\$ -	\$ -	\$ -	\$ -	0%	
PD-Harley Maint.	\$ -	\$ -	\$ -	\$ 155	\$ -	\$ -	\$ -	\$ -	0%	
PD-Tahoe Maint.	\$ -	\$ -	\$ -	\$ 385	\$ -	\$ -	\$ -	\$ -	0%	
<b>**TOTAL**PD VEHICLE MAINTENANCE</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ 8,491</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>0%</b>	
<b>**TOTAL** POLICE DEPARTMENT</b>	<b>\$ 1,033,726</b>	<b>\$ 11,181</b>	<b>\$ 1,044,907</b>	<b>\$ 971,970</b>	<b>\$ 993,812</b>	<b>\$ 993,812</b>	<b>\$ 993,812</b>	<b>\$ (51,095)</b>	<b>-5%</b>	
<b>FIRE</b>										
FD-TNFD SUBSIDY	\$ 37,884	\$ -	\$ 37,884	\$ 37,884	\$ 39,129	\$ 39,129	\$ 39,129	\$ 1,245	3%	
FD-Forest Fires	\$ 1	\$ -	\$ 1	\$ -	\$ 1	\$ 1	\$ 1	\$ -	0%	
<b>**TOTAL**FIRE</b>	<b>\$ 37,885</b>	<b>\$ -</b>	<b>\$ 37,885</b>	<b>\$ 37,884</b>	<b>\$ 39,130</b>	<b>\$ 39,130</b>	<b>\$ 39,130</b>	<b>\$ 1,245</b>	<b>3%</b>	
<b>CODE ENFORCEMENT</b>										
CE-Wages	\$ 15,028	\$ 225	\$ 15,253	\$ 15,219	\$ 15,299	\$ 15,299	\$ 15,299	\$ 46	0%	
CE-FICA	\$ 932	\$ 14	\$ 946	\$ 943	\$ 949	\$ 949	\$ 949	\$ 3	0%	
CE-Medicare	\$ 218	\$ 3	\$ 221	\$ 221	\$ 222	\$ 222	\$ 222	\$ 1	0%	
CE-Legal	\$ 1,000	\$ -	\$ 1,000	\$ 1,303	\$ 3,000	\$ 2,000	\$ 2,000	\$ 1,000	100%	
CE - Telephone	\$ 504	\$ -	\$ 504	\$ 347	\$ 264	\$ 264	\$ 264	\$ (240)	-48%	
CE-Dues/Subscriptions	\$ 115	\$ -	\$ 115	\$ 35	\$ 115	\$ 115	\$ 115	\$ -	0%	
CE-Education/Seminars	\$ 210	\$ -	\$ 210	\$ 90	\$ 100	\$ 100	\$ 100	\$ (110)	-52%	
CE-Office Supplies	\$ 200	\$ -	\$ 200	\$ 34	\$ 100	\$ 100	\$ 100	\$ (100)	-50%	
CE-Postage	\$ 30	\$ -	\$ 30	\$ 52	\$ 50	\$ 50	\$ 50	\$ 20	67%	
CE-Mileage Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
<b>**TOTAL**CODE ENFORCEMENT</b>	<b>\$ 18,237</b>	<b>\$ 242</b>	<b>\$ 18,479</b>	<b>\$ 18,244</b>	<b>\$ 20,099</b>	<b>\$ 19,099</b>	<b>\$ 19,099</b>	<b>\$ 620</b>	<b>3%</b>	
<b>EMERGENCY MANAGEMENT</b>										
Emergency Management	\$ 1	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ (1)	-100%	
<b>COURT DIVERSION PROGRAM</b>										
Youth Assistance Program	\$ 59,450	\$ -	\$ 59,450	\$ 59,450	\$ 57,513	\$ 57,513	\$ 57,513	\$ (1,937)	-3%	
<b>**TOTAL**PUBLIC SAFETY</b>	<b>\$ 1,149,299</b>	<b>\$ 11,423</b>	<b>\$ 1,160,722</b>	<b>\$ 1,087,547</b>	<b>\$ 1,110,554</b>	<b>\$ 1,109,554</b>	<b>\$ 1,109,554</b>	<b>\$ (51,168)</b>	<b>-4%</b>	

Account Description	2018				2019					
	Approved	Adjustments	Net	Expended	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change	
			Working	12/31/18						
<b>PUBLIC WORKS</b>										
<b>PUBLIC WORKS ADMINISTRATION</b>										
HGWY-Salaries/Wages Full Time	\$ 285,084	\$ 7,519	\$ 292,603	\$ 295,160	\$ 297,429	\$ 297,429	\$ 297,429	\$ 4,826	2%	
HGWY-Wages Part Time	\$ 13,500	\$ -	\$ 13,500	\$ 11,745	\$ 13,500	\$ 13,500	\$ 13,500	\$ -	0%	
HGWY-Overtime	\$ 40,000	\$ -	\$ 40,000	\$ 25,273	\$ 35,000	\$ 35,000	\$ 35,000	\$ (5,000)	-13%	
HGWY-Health Insurance	\$ 88,880	\$ -	\$ 88,880	\$ 76,198	\$ 92,013	\$ 95,779	\$ 95,779	\$ 6,899	8%	
HGWY-Life/Disability	\$ 2,190	\$ -	\$ 2,190	\$ 1,880	\$ 2,345	\$ 2,345	\$ 2,345	\$ 155	7%	
HGWY-Medical Expenses	\$ 1,000	\$ -	\$ 1,000	\$ 1,352	\$ 1,500	\$ 1,500	\$ 1,500	\$ 500	50%	
HGWY-Dental Insurance	\$ 2,967	\$ -	\$ 2,967	\$ 2,306	\$ 3,280	\$ 3,280	\$ 3,280	\$ 313	11%	
HGWY-FICA	\$ 21,346	\$ 466	\$ 21,812	\$ 20,668	\$ 22,235	\$ 22,235	\$ 22,235	\$ 423	2%	
HGWY-Medicare	\$ 4,992	\$ 109	\$ 5,101	\$ 4,834	\$ 5,200	\$ 5,200	\$ 5,200	\$ 99	2%	
HGWY-Group I Retirement	\$ 36,198	\$ 856	\$ 37,054	\$ 36,318	\$ 37,481	\$ 37,481	\$ 37,481	\$ 427	1%	
HGWY-Engineering Services	\$ 1	\$ -	\$ 1	\$ -	\$ 1	\$ 1	\$ 1	\$ -	0%	
HGWY-Cell Phone	\$ 672	\$ -	\$ 672	\$ 662	\$ 670	\$ 670	\$ 670	\$ (2)	0%	
HGWY-Electricity	\$ 2,700	\$ -	\$ 2,700	\$ 2,691	\$ 2,900	\$ 2,900	\$ 2,900	\$ 200	7%	
HGWY-Heating	\$ 5,000	\$ -	\$ 5,000	\$ 3,825	\$ 4,000	\$ 4,000	\$ 4,000	\$ (1,000)	-20%	
HGWY-Water/Sewer	\$ 600	\$ -	\$ 600	\$ 527	\$ 500	\$ 500	\$ 500	\$ (100)	-17%	
HGWY-Bldg Maint/Repairs	\$ 1,000	\$ -	\$ 1,000	\$ 524	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%	
HGWY-Advertising	\$ 400	\$ -	\$ 400	\$ 464	\$ 500	\$ 500	\$ 500	\$ 100	25%	
HGWY-Dues/Subscriptions	\$ 50	\$ -	\$ 50	\$ 25	\$ 50	\$ 50	\$ 50	\$ -	0%	
HGWY-Education/Seminars	\$ 700	\$ -	\$ 700	\$ 75	\$ 500	\$ 500	\$ 500	\$ (200)	-29%	
HGWY-Uniforms	\$ 3,000	\$ -	\$ 3,000	\$ 2,641	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%	
HGWY-General Supplies	\$ 4,000	\$ -	\$ 4,000	\$ 10,228	\$ 8,000	\$ 8,000	\$ 8,000	\$ 4,000	100%	
HGWY-Safety Equipment	\$ 1,800	\$ -	\$ 1,800	\$ 2,613	\$ 2,000	\$ 2,000	\$ 2,000	\$ 200	11%	
HGWY-Radio Maintenance	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%	
HGWY-Office Supplies	\$ 300	\$ -	\$ 300	\$ 414	\$ 500	\$ 500	\$ 500	\$ 200	67%	
HGWY-Welding Supplies	\$ 700	\$ -	\$ 700	\$ 515	\$ 800	\$ 800	\$ 800	\$ 100	14%	
HGWY-Mileage Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	0%	
HGWY-New Equipment	\$ 5,000	\$ -	\$ 5,000	\$ 3,300	\$ 8,000	\$ 8,000	\$ 8,000	\$ 3,000	60%	
<b>**TOTAL**PUBLIC WORKS ADMINISTRATION</b>	<b>\$ 523,080</b>	<b>\$ 8,949</b>	<b>\$ 532,029</b>	<b>\$ 504,238</b>	<b>\$ 543,405</b>	<b>\$ 547,171</b>	<b>\$ 547,171</b>	<b>\$ 15,142</b>	<b>3%</b>	
<b>PUBLIC WORKS VEHICLE MAINTENANCE</b>										
HGWY-Gen Veh Maint	\$ 45,000	\$ -	\$ 45,000	\$ 7,954	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0%	
HGWY-Tires	\$ 3,000	\$ -	\$ 3,000	\$ 2,806	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%	
HGWY-HP 12	\$ -	\$ -	\$ -	\$ 2,426	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-H6 14	\$ -	\$ -	\$ -	\$ 5,448	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-HT 08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-H6 16	\$ -	\$ -	\$ -	\$ 3,044	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-H10 99	\$ -	\$ -	\$ -	\$ 465	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-HP 06	\$ -	\$ -	\$ -	\$ 1,684	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-HT 15	\$ -	\$ -	\$ -	\$ 997	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-Grader	\$ -	\$ -	\$ -	\$ 2,276	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-Loader	\$ -	\$ -	\$ -	\$ 211	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-Backhoe	\$ -	\$ -	\$ -	\$ 549	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-H6 10	\$ -	\$ -	\$ -	\$ 5,801	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-Sidewalk Plow	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-Fermec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
HGWY-Skid Steer	\$ -	\$ -	\$ -	\$ 107	\$ -	\$ -	\$ -	\$ -	0%	
HWY-Spreader Sander	\$ -	\$ -	\$ -	\$ 553	\$ -	\$ -	\$ -	\$ -	0%	
HWY HT 17	\$ -	\$ -	\$ -	\$ 1,622	\$ -	\$ -	\$ -	\$ -	0%	
HWY-Tracless	\$ -	\$ -	\$ -	\$ 308	\$ -	\$ -	\$ -	\$ -	0%	
<b>**TOTAL**PUBLIC WORKS VEHICLES</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ 48,000</b>	<b>\$ 36,253</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>0%</b>	
<b>ROAD MAINTENANCE</b>										
HGWY-Vehicle Fuel	\$ 10,800	\$ -	\$ 10,800	\$ 10,498	\$ 15,000	\$ 15,000	\$ 15,000	\$ 4,200	39%	
HGWY-Diesel Fuel	\$ 27,000	\$ -	\$ 27,000	\$ 24,050	\$ 27,000	\$ 30,000	\$ 30,000	\$ 3,000	11%	
HGWY - Carbide Blades	\$ 6,500	\$ -	\$ 6,500	\$ 6,175	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	0%	
HGWY-Salt	\$ 75,000	\$ -	\$ 75,000	\$ 88,962	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0%	
HGWY-Winter Sand	\$ 10,000	\$ -	\$ 10,000	\$ 12,320	\$ 12,000	\$ 12,000	\$ 12,000	\$ 2,000	20%	
HGWY-Dust Control	\$ 1	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ (1)	-100%	
HGWY-Gravel	\$ 15,000	\$ -	\$ 15,000	\$ 13,847	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%	
HGWY-Drainage/Culverts/Pipes	\$ 3,500	\$ -	\$ 3,500	\$ 1,408	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%	

Account Description	2018				2019						
	Approved	Adjustments	Net	Expended	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change		
			Working	12/31/18							
HGWY-Cold Patch	\$ 3,000	\$ -	\$ 3,000	\$ 3,499	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%		
HGWY-Guardrails/Signs/Posts	\$ 2,000	\$ -	\$ 2,000	\$ 1,625	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%		
HGWY-Road Projects	\$ 35,000	\$ -	\$ 35,000	\$ 12,971	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	0%		
HWY-Contract Street Sweeping	\$ 1,300	\$ -	\$ 1,300	\$ 950	\$ 1,300	\$ 1,300	\$ 1,300	\$ -	0%		
HWY-Contract Line Painting	\$ 6,500	\$ -	\$ 6,500	\$ 5,563	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	0%		
HWY-Crack Sealing	\$ 4,500	\$ -	\$ 4,500	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0%		
HWY-Contract Catch Basin Cln	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%		
HWY-Tree Limbing	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 500	\$ 500	\$ 500	\$ (500)	-50%		
HGWY-Contract Services/Equip.	\$ 1,500	\$ -	\$ 1,500	\$ 887	\$ 1,000	\$ 1,000	\$ 1,000	\$ (500)	-33%		
HGWY-Miscellaneous Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
<b>**TOTAL**ROAD MAINTENANCE</b>	<b>\$ 207,601</b>	<b>\$ -</b>	<b>\$ 207,601</b>	<b>\$ 187,755</b>	<b>\$ 212,800</b>	<b>\$ 215,800</b>	<b>\$ 215,800</b>	<b>\$ 8,199</b>	<b>4%</b>		
<b>BRIDGES</b>											
HGWY-Bridge Maintenance	\$ 1	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ (1)	-100%		
<b>STREET LIGHTING</b>											
ST-Street Lights	\$ 13,068	\$ -	\$ 13,068	\$ 13,308	\$ 14,000	\$ 14,000	\$ 14,000	\$ 932	7%		
<b>TRANSFER STATION</b>											
SAN-Wages	\$ 19,968	\$ -	\$ 19,968	\$ 17,956	\$ 26,800	\$ 26,800	\$ 26,800	\$ 6,832	34%		
SAN-FICA	\$ 1,238	\$ -	\$ 1,238	\$ 1,113	\$ 1,662	\$ 1,662	\$ 1,662	\$ 424	34%		
SAN-Medicare	\$ 289	\$ -	\$ 289	\$ 260	\$ 388	\$ 388	\$ 388	\$ 99	34%		
SAN-Telephone	\$ 492	\$ -	\$ 492	\$ 498	\$ 500	\$ 500	\$ 500	\$ 8	2%		
TS-Groundwater Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
SAN-Electricity	\$ 1,200	\$ -	\$ 1,200	\$ 1,173	\$ 1,400	\$ 1,400	\$ 1,400	\$ 200	17%		
SAN-Heating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
SAN-Maintenance/Repairs	\$ 2,000	\$ -	\$ 2,000	\$ 3,336	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%		
SAN-Advertising/Notices	\$ 1,000	\$ -	\$ 1,000	\$ 55	\$ -	\$ -	\$ -	\$ (1,000)	-100%		
SAN-Dues and Subscription	\$ 400	\$ -	\$ 400	\$ 338	\$ 400	\$ 400	\$ 400	\$ -	0%		
SAN-Education/Seminars	\$ 450	\$ -	\$ 450	\$ 525	\$ 450	\$ 450	\$ 450	\$ -	0%		
SAN-Recycling Improvements	\$ -	\$ -	\$ -	\$ 37	\$ -	\$ -	\$ -	\$ -	0%		
<b>**TOTAL**TRANSFER STATION</b>	<b>\$ 27,037</b>	<b>\$ -</b>	<b>\$ 27,037</b>	<b>\$ 25,291</b>	<b>\$ 33,600</b>	<b>\$ 33,600</b>	<b>\$ 33,600</b>	<b>\$ 6,563</b>	<b>24%</b>		
<b>SOLID WASTE COLLECTION</b>											
WC-Refuse Collection Contract	\$ 131,394	\$ -	\$ 131,394	\$ 120,982	\$ 134,680	\$ 134,680	\$ 134,680	\$ 3,286	3%		
WC-Recycling Collection Curb.	\$ 53,046	\$ -	\$ 53,046	\$ 23,212	\$ -	\$ -	\$ -	\$ (53,046)	-100%		
WC-Hauling Fees	\$ 18,300	\$ -	\$ 18,300	\$ 15,053	\$ 13,920	\$ 13,920	\$ 13,920	\$ (4,380)	-24%		
WC-Hazardous Waste Coll	\$ 9,500	\$ -	\$ 9,500	\$ 9,657	\$ 10,000	\$ 10,000	\$ 10,000	\$ 500	5%		
<b>**TOTAL**SOLID WASTE COLLECTION</b>	<b>\$ 212,240</b>	<b>\$ -</b>	<b>\$ 212,240</b>	<b>\$ 168,904</b>	<b>\$ 158,600</b>	<b>\$ 158,600</b>	<b>\$ 158,600</b>	<b>\$(53,640)</b>	<b>-25%</b>		
<b>SOLID WASTE DISPOSAL</b>											
WD-Residential Disposal	\$ 96,152	\$ -	\$ 96,152	\$ 110,416	\$ 101,685	\$ 101,685	\$ 101,685	\$ 5,533	6%		
WD-Curbside Recycling Disposal	\$ 12,400	\$ -	\$ 12,400	\$ 5,560	\$ -	\$ -	\$ -	\$ (12,400)	-100%		
WD-Disposal Fees	\$ 18,000	\$ -	\$ 18,000	\$ 17,189	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	0%		
WD-Commercial Disposal	\$ 69,938	\$ -	\$ 69,938	\$ 52,694	\$ 45,000	\$ 45,000	\$ 45,000	\$ (24,938)	-36%		
WD-Incineration Contract	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
<b>**TOTAL**SOLID WASTE DISPOSAL</b>	<b>\$ 196,490</b>	<b>\$ -</b>	<b>\$ 196,490</b>	<b>\$ 185,859</b>	<b>\$ 164,685</b>	<b>\$ 164,685</b>	<b>\$ 164,685</b>	<b>\$(31,805)</b>	<b>-16%</b>		
<b>**TOTAL** PUBLIC WORKS</b>	<b>\$ 1,227,517</b>	<b>\$ 8,949</b>	<b>\$ 1,236,466</b>	<b>\$ 1,121,609</b>	<b>\$ 1,175,090</b>	<b>\$ 1,181,856</b>	<b>\$ 1,181,856</b>	<b>\$(54,610)</b>	<b>-4%</b>		
<b>HEALTH</b>											
HL-Health Officer	\$ 1	\$ -	\$ 1	\$ 13,831	\$ 1	\$ 1	\$ 1	\$ -	0%		
AC-Contracted Services	\$ 10,950	\$ -	\$ 10,950	\$ 10,950	\$ 10,950	\$ 10,950	\$ 10,950	\$ -	0%		
VNA of Franklin	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%		
Child & Family Services	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%		
Community Action Program	\$ 11,000	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	0%		
<b>**TOTAL**HEALTH</b>	<b>\$ 30,451</b>	<b>\$ -</b>	<b>\$ 30,451</b>	<b>\$ 44,281</b>	<b>\$ 30,451</b>	<b>\$ 30,451</b>	<b>\$ 30,451</b>	<b>\$ -</b>	<b>0%</b>		
<b>WELFARE</b>											
<b>WELFARE ADMINISTRATION</b>											
WEL-Administrator Wages	\$ 17,172	\$ 515	\$ 17,687	\$ 17,674	\$ 17,859	\$ 17,859	\$ 17,859	\$ 172	1%		
WEL-FICA	\$ 1,064	\$ 32	\$ 1,096	\$ 1,096	\$ 1,107	\$ 1,107	\$ 1,107	\$ 11	1%		
WEL-Medicare	\$ 249	\$ 7	\$ 256	\$ 256	\$ 259	\$ 259	\$ 259	\$ 3	1%		

Account Description	2018				2019					
	Approved	Adjustments	Net	Expended	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change	
			Working	12/31/18						
WEL-Phone	\$ 400	\$ -	\$ 400	\$ 374	\$ 400	\$ 400	\$ 400	\$ -	0%	
WEL-Education/Seminars	\$ 30	\$ -	\$ 30	\$ -	\$ 30	\$ 30	\$ 30	\$ -	0%	
WEL-Office Supplies	\$ 50	\$ -	\$ 50	\$ 7	\$ 50	\$ 50	\$ 50	\$ -	0%	
WEL-Postage	\$ 20	\$ -	\$ 20	\$ 2	\$ 20	\$ 20	\$ 20	\$ -	0%	
<b>**TOTAL**WELFARE ADMINISTRATION</b>	<b>\$ 18,985</b>	<b>\$ 555</b>	<b>\$ 19,540</b>	<b>\$ 19,409</b>	<b>\$ 19,725</b>	<b>\$ 19,725</b>	<b>\$ 19,725</b>	<b>\$ 185</b>	<b>1%</b>	
<b>WEL - VENDOR PAYMENTS</b>										
WEL-Rent	\$ 24,000	\$ -	\$ 24,000	\$ 18,887	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	0%	
WEL-Medication	\$ 400	\$ -	\$ 400	\$ -	\$ 400	\$ 400	\$ 400	\$ -	0%	
WEL-Utilities	\$ 3,500	\$ -	\$ 3,500	\$ 3,121	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	0%	
WEL-Food	\$ 350	\$ -	\$ 350	\$ 80	\$ 350	\$ 350	\$ 350	\$ -	0%	
WEL-Gasoline	\$ 60	\$ -	\$ 60	\$ -	\$ 60	\$ 60	\$ 60	\$ -	0%	
WEL-Other	\$ 1,600	\$ -	\$ 1,600	\$ 1,060	\$ 1,600	\$ 1,600	\$ 1,600	\$ -	0%	
<b>**TOTAL**WELFARE VENDOR PAYMENTS</b>	<b>\$ 29,910</b>	<b>\$ -</b>	<b>\$ 29,910</b>	<b>\$ 23,148</b>	<b>\$ 29,910</b>	<b>\$ 29,910</b>	<b>\$ 29,910</b>	<b>\$ -</b>	<b>0%</b>	
<b>**TOTAL** WELFARE</b>	<b>\$ 48,895</b>	<b>\$ 555</b>	<b>\$ 49,450</b>	<b>\$ 42,557</b>	<b>\$ 49,635</b>	<b>\$ 49,635</b>	<b>\$ 49,635</b>	<b>\$ 185</b>	<b>0%</b>	
<b>CULTURE AND RECREATION</b>										
<b>PARKS AND RECREATION</b>										
ISLAND PARK-Maint	\$ 750	\$ -	\$ 750	\$ 356	\$ 500	\$ 500	\$ 500	\$ (250)	-33%	
BEACH-Maintenance	\$ -	\$ -	\$ -	\$ 225	\$ 500	\$ 500	\$ 500	\$ 500	0%	
ELECT-Beach,Pines, Arch	\$ 1,500	\$ -	\$ 1,500	\$ 913	\$ 1,000	\$ 1,000	\$ 1,000	\$ (500)	-33%	
Park Maintenance	\$ 3,500	\$ -	\$ 3,500	\$ 5,724	\$ 10,000	\$ 10,000	\$ 10,000	\$ 6,500	186%	
<b>**TOTAL**PARKS AND RECREATION</b>	<b>\$ 5,750</b>	<b>\$ -</b>	<b>\$ 5,750</b>	<b>\$ 7,217</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 6,250</b>	<b>109%</b>	
<b>LIBRARY</b>										
Hall Memorial Library	\$ 128,481	\$ -	\$ 128,481	\$ 128,481	\$ 130,000	\$ 130,000	\$ 130,000	\$ 1,519	1%	
<b>OTHER CULTURE &amp; RECREATION</b>										
Old Home Day	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%	
Island Concert Series	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%	
T/N Recreation Council	\$ 64,750	\$ -	\$ 64,750	\$ 64,750	\$ 67,250	\$ 67,250	\$ 67,250	\$ 2,500	4%	
<b>**TOTAL**OTHER CULTURE &amp; RECREATION</b>	<b>\$ 69,750</b>	<b>\$ -</b>	<b>\$ 69,750</b>	<b>\$ 69,750</b>	<b>\$ 72,250</b>	<b>\$ 72,250</b>	<b>\$ 72,250</b>	<b>\$ 2,500</b>	<b>4%</b>	
<b>**TOTAL** CULTURE AND RECREATION</b>	<b>\$ 203,981</b>	<b>\$ -</b>	<b>\$ 203,981</b>	<b>\$ 205,448</b>	<b>\$ 214,250</b>	<b>\$ 214,250</b>	<b>\$ 214,250</b>	<b>\$ 10,269</b>	<b>5%</b>	
<b>CONSERVATION</b>										
Knowles Pond Conservation Area	\$ 400	\$ -	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ -	0%	
Conservation Commission	\$ 500	\$ -	\$ 500	\$ 517	\$ 1,200	\$ 1,200	\$ 1,200	\$ 700	140%	
<b>**TOTAL**CONSERVATION</b>	<b>\$ 900</b>	<b>\$ -</b>	<b>\$ 900</b>	<b>\$ 917</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ 700</b>	<b>78%</b>	
<b>ECONOMIC DEVELOPMENT</b>										
Northfield EDC	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%	
<b>**TOTAL**ECONOMIC DEVELOPMENT</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>0%</b>					
<b>DEBT SERVICE</b>										
TAN-Interest	\$ 3,600	\$ -	\$ 3,600	\$ 10,228	\$ 2,500	\$ 2,500	\$ 2,500	\$ (1,100)	-31%	
<b>GRAND TOTAL FUND 01</b>	<b>\$ 3,323,652</b>	<b>\$ -</b>	<b>\$ 3,323,652</b>	<b>\$ 3,140,815</b>	<b>\$ 3,316,224</b>	<b>\$ 3,318,140</b>	<b>\$ 3,305,449</b>	<b>\$ (18,203)</b>		

## GENERAL FUND REVENUES

Account Description	2018		2019				
	Approved Budget	Actual	Department Request	Selectmen Recommend	Budget Committee	\$ Change	% Change
<b>REVENUES</b>							
Current Use Penalty Current Yr	\$ 5,000	\$ 6,653	\$ 15,000	\$ 10,000	\$ 10,000	\$ 5,000	100%
Timber Yield Tax	\$ 12,117	\$ 27,874	\$ 13,000	\$ 13,000	\$ 13,000	\$ 883	7%
Payments in Lieu of Taxes	\$ 73,800	\$ 70,906	\$ 70,900	\$ 70,900	\$ 70,900	\$ (2,900)	-4%
Excavation Tax	\$ 400	\$ -	\$ 100	\$ 100	\$ 100	\$ (300)	-75%
Interest on Property Taxes	\$ 71,000	\$ 61,160	\$ 63,100	\$ 63,100	\$ 63,100	\$ (7,900)	-11%
Licenses/Permits/Fees	\$ 270	\$ 500	\$ 400	\$ 400	\$ 400	\$ 130	48%
PD - Licenses/Permits/Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Cable Franchise Fee	\$ 32,500	\$ 31,242	\$ 31,200	\$ 31,200	\$ 31,200	\$ (1,300)	-4%
UCC Filings & Certificates	\$ 900	\$ 1,530	\$ 1,200	\$ 1,200	\$ 1,200	\$ 300	33%
Motor Vehicle Registration	\$ 860,000	\$ 918,488	\$ 860,000	\$ 860,000	\$ 860,000	\$ -	0%
Motor Vehicle Titles	\$ 2,200	\$ 2,546	\$ 2,500	\$ 2,500	\$ 2,500	\$ 300	14%
Municipal Agent Fees	\$ 19,400	\$ 19,551	\$ 19,000	\$ 19,000	\$ 19,000	\$ (400)	-2%
Boat Registrations	\$ 2,700	\$ 2,761	\$ 2,700	\$ 2,700	\$ 2,700	\$ -	0%
OHRV Registrations	\$ 5,300	\$ 5,254	\$ 5,000	\$ 5,000	\$ 5,000	\$ (300)	-6%
Building Permits	\$ 10,000	\$ 12,047	\$ 11,000	\$ 11,000	\$ 11,000	\$ 1,000	10%
Dog Licenses	\$ 6,500	\$ 6,344	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	0%
Vital Statistics	\$ 3,700	\$ 4,955	\$ 4,000	\$ 4,000	\$ 4,000	\$ 300	8%
PD Equipment Grant	\$ -	\$ 2,510	\$ -	\$ -	\$ -	\$ -	0%
NH Meals & Rooms Tax	\$ 250,000	\$ 247,490	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	0%
Forest Land Reimbursement	\$ 10	\$ 4	\$ 10	\$ 10	\$ 10	\$ -	0%
Railroad Reimbursement	\$ 50	\$ 147	\$ -	\$ -	\$ -	\$ (50)	-100%
SAR Prior Year Reimb.	\$ 210,212	\$ 210,017	\$ 16,212	\$ 16,212	\$ 16,212	\$ (194,000)	-92%
Highway Safety Grant	\$ -	\$ 6,895	\$ -	\$ -	\$ -	\$ -	0%
Misc Income	\$ 2,000	\$ 706	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
PD Misc Income	\$ 1,000	\$ 1,158	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
PD - Pistol Permit Fees	\$ 400	\$ 350	\$ 100	\$ 100	\$ 100	\$ (300)	-75%
Welfare Reimbursements	\$ 1,000	\$ 178	\$ 200	\$ 200	\$ 200	\$ (800)	-80%
Planning/Zoning Fees	\$ 3,000	\$ 4,423	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,000	33%
Dump Fees	\$ 14,000	\$ 5,565	\$ 5,000	\$ 5,000	\$ 5,000	\$ (9,000)	-64%
Sale of Recyclables	\$ -	\$ 2,316	\$ 5,000	\$ 2,000	\$ 2,000	\$ 2,000	0%
Sale of Metal Recyclables	\$ 5,000	\$ 13,906	\$ -	\$ 12,000	\$ 12,000	\$ 7,000	140%
Commercial Tipping Fees	\$ 70,000	\$ 55,026	\$ 48,000	\$ 48,000	\$ 48,000	\$ (22,000)	-31%
Sale of Property	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	0%
Interest-Checking Account	\$ 5,700	\$ 17,963	\$ 15,000	\$ 15,000	\$ 15,000	\$ 9,300	163%
Fines & Forfeits	\$ 1,640	\$ 1,023	\$ 1,000	\$ 1,000	\$ 1,000	\$ (640)	-39%
Insurance Reimbursements	\$ -	\$ 217	\$ -	\$ -	\$ -	\$ -	0%
Other Reimbursement	\$ -	\$ 20,544	\$ -	\$ -	\$ -	\$ -	0%
Transfers/Trust Funds	\$ -	\$ 11,300	\$ -	\$ -	\$ -	\$ -	0%
Voted from Fund Balance	\$ 35,410	\$ 35,410	\$ 100,000	\$ -	\$ -	\$ (35,410)	-100%
<b>TOTAL REVENUE</b>	<b>\$ 1,705,209</b>	<b>\$ 1,809,859</b>	<b>\$ 1,553,122</b>	<b>\$ 1,457,122</b>	<b>\$ 1,457,122</b>	<b>\$ (248,087)</b>	<b>-15%</b>

**ARTICLE 2 DETAILS:**

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**ARTICLE 2:** To amend the Northfield Zoning Ordinance Article 6 Districts, section 6.3 Accessory Dwelling Unit (ADU) to change subsection f to read *ADU can be attached or detached to the principal dwelling unit* and subsection j to read *“If an ADU is attached, an interior door shall be provided between the principal dwelling and the ADU, but is not required to remain unlocked”* and to add subsection l to read *“Mobile Homes are not allowed as ADU’s.”* (Recommended by a majority of the Planning Board)

*Approved at Public Hearing December 10, 2018*

**ARTICLE 2 DESCRIPTION AS IT WOULD APPEAR IN THE ZONING ORDINANCE:**

**Article 6; Section 6.3 ACCESSORY DWELLING UNIT (ADU).**

**Current Wording:**

Is permitted in all zoning districts subject to special exception and the definition provided in this Ordinance.

- a. SPECIAL EXCEPTION required by Zoning Board of Adjustment.
- b. Building Permit is required.
- c. Only one (1) ADU allowed per single-family dwelling.
- d. Owner of property must occupy either principal dwelling or ADU.
- e. Maximum size of any ADU is 1,000 sq. ft.
- f. ADU is required to be attached to the principal dwelling unit. Detached ADU is not allowed.
- g. Maximum number of bedrooms in the ADU is two (2).
- h. The principle dwelling unit and ADU must comply with all existing zoning requirements such as lot sizing and setbacks that are appropriate to single family units.
- i. Water and sewage systems need not be separate but must comply with town and state regulations.
- j. An interior door shall be provided between the principal dwelling and the ADU, but is not required to remain unlocked.
- k. Adequate parking must be provided.

**Proposed Wording:**

Is permitted in all zoning districts subject to special exception and the definition provided in this Ordinance.

- a. SPECIAL EXCEPTION required by Zoning Board of Adjustment.
- b. Building Permit is required.
- c. Only one (1) ADU allowed per single-family dwelling.
- d. Owner of property must occupy either principal dwelling or ADU.
- e. Maximum size of any ADU is 1,000 sq. ft.
- f. **ADU can be attached or detached to the principal dwelling unit.**
- g. Maximum number of bedrooms in the ADU is two (2).
- h. The principle dwelling unit and ADU must comply with all existing zoning requirements such as lot sizing and setbacks that are appropriate to single family units.
- i. Water and sewage systems need not be separate but must comply with town and state regulations.
- j. **If an ADU is attached, an interior door shall be provided between the principal dwelling and the ADU, but is not required to remain unlocked.**
- k. Adequate parking must be provided.
- l. **Mobile homes are not allowed as ADU’s**

**ARTICLE 3 DETAILS:**

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**ARTICLE 3:** To amend the Northfield Zoning Ordinance definition of Accessory Dwelling Unit (ADU) to read: “A residential living unit that provides independent living facilities for one or more person, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.” (Recommended by a majority of the Planning Board)

*Approved at Public Hearing December 10, 2018*

**ARTICLE 3 DESCRIPTION AS IT WOULD APPEAR IN THE ZONING ORDINANCE:**

**Current Wording of Definition:**

**ACCESSORY DWELLING UNIT (ADU).** A residential living unit that is within or attached to a single-family dwelling, and provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

**Proposed Wording of Definition:**

**ACCESSORY DWELLING UNIT (ADU).** A residential living unit that provides independent living facilities for one or more person, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

**ARTICLE 4 DETAILS:**

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**ARTICLE 4:** To amend the Northfield Zoning Ordinance changing the definition of Campgrounds as follows: “A plot of ground upon which two or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes and not for permanent year-round residences. Associated infrastructure such as camp store, sanitary facilities, recreation hall similar structures, and a year-round caretaker residence are allowed.” (Recommended by a majority of the Planning Board)

*Approved at Public Hearing December 10, 2018*

**ARTICLE 4 DESCRIPTION AS IT WOULD APPEAR IN THE ZONING ORDINANCE:**

**Current Definition:**

**CAMPGROUND.** A plot of ground upon which two or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes.

**Proposed Definition:**

**CAMPGROUND.** A plot of ground upon which two or more campsites are located, established, or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes and not for permanent year-round residences. Associated infrastructure such as camp store, sanitary facilities, recreation hall, similar structures, and a year-round caretaker residence are allowed.

**ARTICLE 5 DETAILS:**

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**ARTICLE 5:** To amend the Northfield Zoning Ordinance to add a Waterfront Recreation “WR” Zone as follows: Amend Article 6 to include the location, and purpose of the new zone, Article 7 Table 1 to add the Uses allowed, and Article 7 Table 2 to add the Dimensional Requirements allowed and update setbacks from bodies of water in all other zones to add the Dimensional Requirements allowed. *(Recommended by a majority of the Planning Board)*

**ARTICLE 5 DETAILS AS IT WOULD APPEAR IN THE ZONING ORDINANCE:**

To add Waterfront Recreation: “WR”

**ARTICLE 6 DISTRICTS**

**6.1** The Town of Northfield is hereby divided into *five* classes of districts with the following designations:  
**WATERFRONT RECREATION “WR”**

Purpose: The purpose of the WR zone is to allow for a mix of recreation, leisure, agricultural and educational uses that would be compatible to the natural setting community.

Location:

1. The area between Rt. 132 and the Franklin Town Line, north and west of the Boston and Maine railroad right of way and south and east of the Winnepesaukee River.
2. The area between I-93 and the end of Cofran Ave, currently known as the Richard P Smart Conservation Area.

**ARTICLE 7 – TABLE 1 USE BY DISTRICT**

PERMITTED USES (P)	NOT PERMITTED (N)		SPECIAL EXCEPTION (E)		
	USE	R-1	R-2	C/I	CONS
Single Family Residence	P	P	N	P	P
Two Family Residence	P	P	N	P	N
Multi Family Residence 4 units or less	E	P	N	N	N
Multi Family Residence 5 units or more	N	P	E	N	N
Accessory Dwelling Unit (ADU)	E	E	E	E	N
Agriculture as defined in RSA 21:34-a	P	P	E	P	P
Automotive Repair	N	P	E	N	N
Bed & Breakfast	E	P	P	P	N
Campground	E	E	N	E	E
Church	P	P	E	E	E
Conference Center	E	P	E	E	N
Country Club	E	P	N	E	E
Educational Facility	P	P	E	E	E
Home Occupation	P	P	P	P	N
Indoor Recreational Facility	E	P	P	E	P
Industrial and Manufacturing	N	E	P	N	N
Light Manufacturing	N	N	P	N	N
Manufactured Housing Park	N	E	N	N	N
Medical Care Facility	E	E	P	N	N
Motel, Hotel, Inn	N	E	P	E	N
Municipal Building	E	P	P	E	E
Nursing Home	E	P	E	N	N
Office	E	P	P	E	E
Outdoor Recreational Facility	E	P	N	E	P
Research & Development	N	E	P	N	N
Residential Home-Care Facility	E	E	E	E	N
Restaurant	E	P	E	E	E
Retail Sales	E	P	P	E	N
Sale of Home Produce and Products	P	P	P	P	N
Self-Service Storage Facility	N	E	E	N	N
Service Business	E	P	P	E	N
Warehouse	N	E	P	N	N
Wireless Service Facility	E	E	E	E	E
Wholesale	N	N	P	N	N

**ARTICLE 7 – TABLE 2 DIMENSIONAL REQUIREMENTS**

<b>DIMENSION</b>	<b>R-1</b>	<b>R-2</b>	<b>C/I</b>	<b>CONS</b>	<b>WR</b>
<b>Frontage</b> – minimum requirement <i>See Note E</i>	150'	150'	150'	250'	150'
<b>Front Setback</b> (measured from nearest right-of-way of an abutting road)	35'	35'	35'	100'	35'
<b>Site and Rear Setback</b>	20'	20'	20'	50'	20'
<b>Setbacks to bodies of water</b> (measured from the ordinary high water mark or mean high water mark)					
Natural Woodland Buffer restrictions	150'	150'	150'	150'	150'
Primary Structure setback:					
Merrimack River	n/a	n/a	n/a	*	n/a
Winnepesaukee River	*	*	*	*	*
Sandogardy Pond	n/a	n/a	n/a	*	n/a
Tioga River	*	n/a	*	*	n/a
Knowles Pond Setback <i>See Note D</i>	*	n/a	n/a	n/a	n/a
<b>Minimum Lot Size</b> <i>See Notes A, B, C, F</i>					
Single Family Residence					
With Public Sewer	2.00 ac.	0.50 ac.	NP	5.00 ac.	5.00 ac.
Without Public Sewer	2.00 ac.	1.00 ac.	NP	5.00 ac.	5.00 ac.
Two-Family Residence					
With Public Sewer	2.50 ac.	1.00 ac.	NP	5.00 ac.	NP
Without Public Sewer	2.50 ac.	1.50 ac.	NP	5.00 ac.	NP
Multi-family Residence (3 or 4 units) <i>See Note F</i>					
With Public Sewer	2.00 ac.	1.00 ac.	NP	NP	NP
Without Public Sewer	2.00 ac.	1.00 ac.	NP	NP	NP
Multi-family Residence (5 units or more) <i>See Note F</i>					
With Public Sewer	NP	1.25 ac.	1.25 ac.	NP	NP
Without Public Sewer	NP	1.25 ac.	1.25 ac.	NP	NP
Non-Residential					
With Public Sewer	2.00 ac.	0.50 ac.	0.50 ac.	5.00 ac.	5.00 ac.
Without Public Sewer	2.00 ac.	1.00 ac.	1.00 ac.	5.00 ac.	5.00 ac.
Open Space Residential Development	20.00 ac.	NP	NP	20.00 ac.	NP
Manufactured Home Parks	NP	10.00 ac.	NP	NP	NP
Building Height (in stories)	3	3	3	3	3
Interstate 93 Buffer Zone <i>See Note G</i>	100'	100'	100'	100'	100'

NP – Not Permitted

\* Set-back's to bodies of water will follow set-back requirements per NH State Regulations.

**2018 TOWN MEETING MINUTES**

**MINUTES FOR THE TWO HUNDRED THIRTY-SEVENTH  
NORTHFIELD TOWN MEETING**

Polls were opened at the Pines Community Center, Dearborn Road, on the 13<sup>th</sup> day of March, at seven o'clock a.m. in the year of our Lord two thousand and eighteen. The polls were closed at seven o'clock p.m. with 197 votes cast.

**ARTICLE 1:** To choose all necessary Town Officers, Tilton-Northfield Fire District Officers and Winnisquam Regional School District Officers for the ensuing year.

**TOWN ELECTION RESULTS**

- Moderator, two years
  - Scott McGuffin (unopposed)..... 183
- Selectman: three years
  - Glen Brown (unopposed)..... 151
- Supervisor of the Checklist, six years
  - Terry Anne Steady (unopposed) ..... 174
- Treasurer, three years
  - Roland Seymour (unopposed)..... 169
- Trustee of Trust Funds: three years
  - Deborah Tessier (by write-in)..... 11

At 9:00 a.m. on the 17<sup>th</sup> day of March, in the year of our Lord two thousand and eighteen at the Pines Community Center, Dearborn Road, Northfield, Moderator Scott McGuffin called the Annual Meeting to order.

**ARTICLE 2:** Shall the voters allow the operation of Keno games in the Town of Northfield?

Article moved to floor by Wayne Crowley, seconded by Bob Southworth. Wayne Crowley explained the State Legislature authorized Keno to be allowed in establishments that serve liquor and food. Approximately 18-19% of the proceeds go back to school districts that have all day kindergarten, whether or not the town allows Keno. There are several establishments in Northfield that could benefit from Keno. Lee French spoke on behalf of the American Legion and said Keno proceeds would help them in their local charitable efforts. The return from Keno is projected to be about \$1100 per student. All day kindergarten will be considered at the upcoming School District meeting. **ARTICLE PASSED on paper ballot Yes 67 No 15**

**ARTICLE 3:** To see if the Town is interested in conveying the Town's one-half ownership of Island Park to the Town of Tilton.

Article moved by Steve Randall, seconded by Linda Luedke Wayne Crowley explained this Article does not authorize giving up our half-ownership, it is only to measure the interest in doing so. We currently share maintenance costs and liability for the Island. If approved, the Selectmen would pursue meeting with representatives from Tilton to discuss options. The Island is in need of considerable repair in the coming years. Any proposal to change the ownership would come back to town meeting for a vote. **ARTICLE PASSED**

**ARTICLE 4:** To see if the Town will vote to raise and appropriate the sum of Two Hundred and Forty One Thousand Four Hundred dollars (\$241,400) to the Road Reconstruction Capital Reserve Fund for the purpose of funding major road and bridge repair and reconstruction projects as needed.

Article moved by Scott Haskins, seconded by Steve Randall

Wayne Crowley said this is a similar article to those in recent years to add money to the capital fund for the purpose of repairing roads and bridges. There was \$223,000 in this fund at the end of 2017. Our CIP plan lists \$518,000 as projected spending for 2018. We expect a block grant of \$127,000 and the State has awarded us \$103,000 for roads. For future years the CIP plan adds \$100,000 from the fund balance, and since this is the last year we will add \$100,000 to the Sandogardy Pond Road Repair fund that money could be redirected to other roads. There was much agreement that more money may be needed. CIP has a good plan for road maintenance in upcoming years and have worked with the Sewer and Water Districts to plan ahead on projects.

**ARTICLE PASSED**

**ARTICLE 5:** To see if the Town will vote to establish a Road Repair Revolving Fund pursuant to RSA 31:95-h for the purpose of funding road and bridge repair and reconstruction and appoint the Board of Selectmen as agents of the fund. All monies received from the Highway Block Grant will be deposited into this fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. Such funds may be expended only for the purpose for which the fund was created. This article would result in no increase in the amount to be raised by taxes.

Article was moved by Linda Luedke and seconded by Steve Randall

Wayne Crowley explained this sets up a revolving fund for road repair only. It allows us to put in \$127,000 from a block grant for only that purpose. Currently block grant funds go into the general fund and can be used for anything. Eventually the Capital Roads and Bridges fund would roll into this through an Article on next year's warrant. This is just a cleanup to better organize the funds for specific purposes. The Selectmen can still spend as they deem fit, but only for road and bridge repair as on the CIP plan.

**ARTICLE PASSED**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate Four Hundred Fifteen Thousand Eight Hundred Seven Dollars (\$415,807) to fund road and bridge reconstruction and repair projects with Two Hundred Eighty-eight Thousand Eight Hundred Seven Dollars (\$288,807) to come from the Road Reconstruction Capital Reserve Fund, and One Hundred Twenty Seven Thousand Dollars (\$127,000) to come from the Road Repair Revolving Fund monies and no funds to come from taxation. This shall be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2019.

Article was moved by Glen Brown and seconded by Steve Randall

Wayne Crowley explained this article takes the money out of the specific funds and spends it for projects per the CIP plan. The total from all sources is \$518,000, not including the Sandogardy Pond Road project. For roads started in 2017 the plan is to put top coat on a year after the base was laid so it has been allowed to settle. They will also be completing drainage and other work listed. There was discussion about Rand Road, which will be looked at for consideration of additional funds needed to address problems there.

**ARTICLE PASSED**

**ARTICLE 7:** To see if the town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited in the Sandogardy Pond Road State Aid Reconstruction Capital Reserve Fund.

Article was moved by Steve Randall and seconded by Bob Southworth

Bob Southworth explained this is the final payment on the \$2.7 million Sandogardy Pond Road project. The State recently approved to put the project out to bid. We expect construction to start at the end of May or June.

**ARTICLE PASSED**

**ARTICLE 8:** To see if the Town will vote to raise and appropriate Two Million Seven Hundred Twelve Thousand Six Hundred Seventy-nine Dollars (\$2,712,679) to fund reconstruction of Sandogardy Pond Road, funding to be provided through State Aid Road reimbursement from the state of New Hampshire of Two Million One Hundred Seventy

Thousand One Hundred Forty-three Dollars (\$2,170,143.00), transfer from the Sandogardy Pond Road SAR Fund of Four Hundred Fifty Four Thousand Two Hundred Forty-three Dollars (\$454,243.00) and the remaining Eighty-eight Thousand Two Hundred Ninety-three Dollars (\$88,293.00) to be voted from Unassigned Fund Balance and no funds to come from taxation. This is a non-lapsing appropriation as per RSA 32:7 VI and will not lapse until December 31, 2019.

Article was moved by Glen Brown and seconded by John Raffaely  
Wayne Crowley said this is expected to be a total \$2.99 million under current projections. The town portion is \$600,000 which we have put away over several years. These are reimbursement funds that we will receive as work progresses, as long as we approve the project in full. There is a risk that some of it could fall into 2019 if any delay. The project includes drainage, cross culverts and ditching. We will own the road after this is done. If we were to back out of the project we would lose all the design money (\$200,000) that we have already spent. **ARTICLE PASSED**

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Three Hundred Dollars (\$15,300) to purchase lot R08-23 for the purpose of providing a retention basin in conjunction with the Sandogardy Pond Road reconstruction project with Twelve Thousand Two Hundred Forty Dollars (\$12,240) to be provided by State of New Hampshire State Aid Reconstruction reimbursement and Three Thousand Sixty Dollars (\$3,060) to be allocated from the unassigned fund balance and no funds to come from taxation.

Article was moved by Steve Randall and seconded by Linda Luedke  
Wayne Crowley explained this is part of the plan to help with longevity of the road. It is a triangular piece between Sandogardy Pond Road and Glines Park Road, where a fenced retention pond can be built to allow for slow dissipation of water as the area can absorb it. **ARTICLE PASSED**

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of Seventy Five Thousand dollars (\$75,000) to the Highway Equipment Capital Reserve Fund for the purpose of replacing Public Works Department equipment as needed.

Article was moved by George Corliss and seconded by Bob Southworth  
Bob explained we have a CIP plan for rotation of equipment. Money is put away each year for large purchases so we do not affect taxes all in one year when a purchase is needed. **ARTICLE PASSED**

**ARTICLE 11:** To see if the Town will vote to raise and appropriate One Hundred Seventy-six Thousand dollars (\$176,000) to purchase a new municipal equipment for the purpose of sidewalk plowing, roadside mowing and other uses with One Hundred Forty Thousand Dollars (\$140,000) to come from the Highway Equipment Capital Reserve Fund, Sixteen Thousand Dollars (\$16,000) to come from the sale of replaced equipment and the remaining Twenty Thousand Dollars (\$20,000) to be allocated from the unassigned fund balance and no funds to come from taxation.

Article was moved by Glen Brown and seconded by Steve Randall  
Andy Buteau said we currently have a John Deere 313 skid steer with a butterfly plow and snowblower. We also have a 2007 Fermecc with a cab and mowing machine. There is a sixty gallon oil tank behind the seat and requires the operator turning around to operate the valves. It is too hot to run long in the summer as the oil heats up. Both machines have safety issues and have had numerous breakdowns. Andy visited other towns to see their machines. Most have steering wheels for better handling and expected life of twenty plus years. We would sell one or both of our current machines if needed to help with purchase of one new machine. **ARTICLE PASSED**

**ARTICLE 12:** To see if the Town will vote to establish a Police Equipment Revolving Fund pursuant to RSA 31:95-h for the purpose of purchasing or replacing Police Department equipment.

All Special Detail Funds, less salary, taxes and retirement benefits paid to Northfield police personnel, will be deposited into this fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. Such funds may be expended only for the purpose for which the fund was created.

Article was moved by Glen Brown and seconded by John Raffaely

Bob Southworth explained the Selectmen want to set up this fund. Funds received from police detail work, ranging from \$12,000 to \$32,000 per year after salaries and benefits, would go into the fund for equipment and/or cruisers needed by the Police Department. Steve Randall added that many other types of equipment can also be purchase such as vests, body cams, etc. It was further discussed that there may still be requests in future years for additional money for large expenditures, but this would help lower the amount that needs to be requested. Nearby towns already use this process.

**ARTICLE PASSED**

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to the Computer Replacement Capital Reserve Fund for the purpose of funding replacement of computers to be allocated from the unassigned fund balance and no funding to come from taxation.

Article was moved by Keith Murray and seconded by Steve Randall

Glenn Smith, Town Administrator, explained this was requested to help cover future large expenditures. We have \$8,000 in the fund now. We expect a large expense in 2019 when our town server needs to be replaced. This might cover a large portion of the expected cost.

**ARTICLE PASSED**

**ARTICLE 14:** To see if the Town will vote to replenish the Facility Emergency Repair Fund and to raise and appropriate Two Thousand Three Hundred Fifty Dollars (\$2,350) from the Unassigned Fund Balance to be deposited in this fund and no funds to come from taxation.

Article was moved by Bob Southworth and seconded by Steve Randall

Wayne Crowley explained this was set up to take care of emergencies, failures and unexpected repairs that occur during the year. There is little extra money in the budget as we are careful about requesting just what is needed. There is currently \$17,600 in the fund, we want to bring it up to \$20,000 and then cap it. The money will stay in the fund until a need arises.

**ARTICLE PASSED**

**ARTICLE 15:** To see if the Town will vote to adopt the provisions of RSA 72:81 Commercial and Industrial Construction Exemption to allow a new construction property tax exemption for commercial and industrial uses. The exemption shall apply only to municipal and local school property taxes assessed by the municipality and shall exclude state education property taxes and county taxes. The exemption shall be as follows: 50% of the increase in assessed value attributable to construction of new structures, and additions, renovations, or improvements to existing structures for the first year, 40% for the second year, 30% for the third year, 20% for the fourth year and 10% for the fifth year. Subsequent years will be assessed at the full rate. This schedule will be applied to all projects submitting a proper application each year during the exemption period, which will remain in effect for a period of five years from adoption.

Article was moved by Glen Brown and seconded by Kaitlin Lounsbury

Wayne Crowley said this credit would apply to new construction or expansion of existing facilities only. It allows the new portion to be taxed at a lower value for up to five years. Approval would be for a five year period, and would have to be brought back to be voted on again. It does not impact taxes on existing buildings, only new establishments. The credit would probably not apply to home businesses that are accessory to residential use. The purpose is to provide incentive to businesses to locate in Northfield or to expand their existing facilities here. Only the new portion will receive the discount, and it would cover

them for a full five years from the time they apply anytime within the five year period of the program. Therefore, the discount period could still be in effect for some businesses beyond the five years of the program.

**ARTICLE PASSED**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Three Million Three Hundred Twenty-two Thousand Three Hundred Seventy-nine Dollars (\$3,322,379.00) for general municipal operations. This article does not include special or individual articles listed above.

Article was moved by Steve Randall and seconded by John Raffaely

**AMENDMENT #1** Moved by Nancy Court, seconded by Scott Hilliard, to read:  
“To see if the Town will vote to raise and appropriate the sum of Three Million Three Hundred Twenty-three Thousand Six Hundred Fifty-two Dollars (\$3,323,652.00) for general municipal operations, and to include an additional One Thousand Two Hundred Seventy-three dollars (\$1,273.00) for the Hall Memorial Library.”

Nancy Court explained this is the amount by which the Budget Committee reduced the Library Trustees’ request. In 2017 the Library was level funded, and this year again the budget includes less than they requested. The Trustees did submit a CIP plan, and records show that 600 more Northfield residents use the Library than Tilton residents. Because of the previous reductions they have had to cut back on expenses and hope not to have to cut programs. Steve Randall of the Budget Committee said outside agencies in general were level funded due to the tax impact. He believes they have access to other funds they are not utilizing. While Trust funds all have specific purposes and restrictions, the interest should be available to be used. Nancy added they recently replaced the boiler and did not request additional funds.

**AMENDMENT #1 PASSED YES 44 NO 35**

Discussion on the Amended Article brought out concerns that the wording should be clarified.

**AMENDMENT #2** Moved by Keith Murray, seconded by Nancy Court, to read:  
“To see if the Town will vote to raise and appropriate the sum of Three Million Three Hundred Twenty-three Thousand Six Hundred Fifty-two Dollars (\$3,323,652.00) for general municipal operations, which includes an additional One Thousand Two Hundred Seventy-three dollars (\$1,273.00) for the Hall Memorial Library. This article does not include special or individual articles listed above.”

**AMENDMENT #2 PASSED  
ARTICLE AS AMENDED PASSED**

**ARTICLE 17:** To transact any other business that may legally come before this meeting.

Wayne Crowley advised that costs for curbside recycling have escalated and there will be public meetings in the future regarding upcoming changes needed to address those costs.

Mr. Crowley presented a Certificate of Appreciation to retiring Selectman Bob Southworth for serving the Town of Northfield for three years. Greg Hill reminded voters of the importance of attending the upcoming School District meeting, particularly regarding the proposal for all-day kindergarten. Meeting was adjourned at 11:27 a.m.

Respectfully submitted,  
Cindy L. Caveney  
Town Clerk/Tax Collector



2018  
DEPARTMENT FINANCIAL  
&  
NARRATIVE REPORTS

## **SELECTMEN'S REPORT**

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The Board of Selectmen meets as needed to serve the needs of the residents of Northfield, meeting biweekly or weekly depending on what needs to be done. Most meetings are held in Town Hall and start at 5pm. The public is always welcome to attend and participate in a Selectmen's meeting. We realize that many people cannot be at Town Hall for a 5pm meeting. If you are one of those residents and you would like to address the Board please let us know, we are happy to make room for you later in the meeting.

Selectmen also attend Planning Board, Zoning Board, Budget Committee, Capital Improvement Program, and other meetings as needed to conduct town business effectively and economically.

Issues relating to economic development played a key role in our town in 2018. In March we brought a commercial and industrial construction exemption to the voters, which was readily approved. This plan will help local businesses with additions, renovations, improvements and even new development. The Town voters also adopted KENO in March, to date the American Legion implemented the game in their facility.

Road projects also dominated our agenda. We kicked off the year with the biggest project Sandogardy Pond Road Reconstruction. We worked closely with NH Department of Transportation, HEB Engineering and HILTZ Construction to finalize plans, gather easements, and begin construction. We are happy to report that this project will come to an end in 2019. Additionally, Peverly Rd, and Shaw Rd's north end were reconstructed and paved. Keasor Rd, and a portion of Shaw Rd were paved. Cofran Ave, Howard Ave and Luneau Ct were paved, and drainage was repaired on Cofran Ave Ext.

Northfield continues to seek uses for vacant town owned properties. In 2018, we implemented an Open Space Committee to look into each town owned and conservation property to see potential uses, and upgrades needed. The Committee is ongoing, and has begun a survey, which can be found on the Town's website, once results have been gathered the Committee will submit recommendations to the Selectboard.

Residents saw a major change to our annual Amnesty event in 2018. We implemented a coupon process to replace the three day Amnesty event whereby residents can bring 'Amnesty Items' to the Transfer Station any time the station is open. This is more convenient for residents, reduces overtime costs and allows the Public Works crew to focus on road maintenance during the critical springtime weeks. In 2018, a total of 2,894 tickets were used at the Transfer Station, (12.56% of the total tickets issued). The 2019 tickets are available and can be picked up at Town Hall.

These are just the highlights of what was accomplished in 2018. Other projects included hiring D Grouley Masonry out of Loudon NH, to repair the cracks on top of the Arch where water has been entering in the cracks causing the arch to separate. Launching a Facebook page in order to get information out to residents as soon as possible, and the emergency notification system where residents can sign up to receive emergency notifications by phone, text or email.

We don't work in a vacuum. As Selectmen, we can accomplish little without the support and hard work of many partners: the dozens of volunteers who help keep the town running, the active participation of our residents in town business, our fellow elected officials, town employees and, most of all, the voters who have allowed us the privilege of serving our community.

Lastly, we would like to recognize Dennis Allen who passed away in 2018. Dennis was a long time resident of Northfield and served as a Selectman from 2016 until his resignation in 2018 due to illness. He was a great asset to the Town, we could always count on his to bring a smile, experience, knowledge and a positive attitude to the meetings. We miss him very much, please join us in sending our thoughts and prayers to Dennis's family.

### **NORTHFIELD BOARD OF SELECTMEN**

Wayne Crowley, Chair

Glen Brown, Vice Chair

Scott Haskins

# AUDITORS' REPORT

To the Board of Selectmen

October 1, 2018

## Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Northfield, New Hampshire, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

## Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Northfield, New Hampshire, as of December 31, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters: *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's Discussion and Analysis, and the Pension schedules appearing on pages 37 to 38 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

*Melanson Heath*

TOWN OF NORTHFIELD, NEW HAMPSHIRE  
STATEMENT OF NET POSITION  
December 31, 2017

	Governmental <u>Activities</u>
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 2,521,898
Restricted cash	479,443
Receivables, net of allowance for uncollectibles:	
Property taxes	337,212
User fees	9,309
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	163,816
Other assets noncurrent	6,256
Capital assets:	
Land and construction in progress	1,318,671
Other capital assets, net of accumulated depreciation	4,267,383
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Related to pensions	<u>550,746</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>9,654,734</b>
<b>LIABILITIES</b>	
Current:	
Accounts payable	110,838
Accrued expenses	17,323
Due to school district	1,661,644
Tax refunds payable	135,195
Current portion of long-term liabilities:	
Other	5,354
Noncurrent:	
Net pension liability	2,281,904
Other, net of current portion	48,189
<b>DEFERRED INFLOW OF RESOURCES</b>	
Related to pensions	<u>132,789</u>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>	<b>4,393,236</b>
<b>NET POSITION</b>	
Net investment in capital assets	5,586,054
Restricted for:	
Special purposes	78,460
Permanent funds:	
Nonexpendable	17,629
Expendable	17,043
Unrestricted	<u>(437,688)</u>
<b>TOTAL NET POSITION</b>	<b><u>\$ 5,261,498</u></b>

TOWN OF NORTHFIELD, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
December 31, 2017

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and short-term investments	\$ 2,427,932	\$ 93,966	\$ 2,521,898
Restricted cash	479,443	-	479,443
Receivables:			
Property taxes	560,982	-	560,982
User fees	9,309	-	9,309
Due from other funds	-	19,166	19,166
<b>TOTAL ASSETS</b>	<u>\$ 3,477,666</u>	<u>\$ 113,132</u>	<u>\$ 3,590,798</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 110,838	\$ -	\$ 110,838
Accrued expenses	17,323	-	17,323
Tax refunds payable	135,195	-	135,195
Due to school district	1,661,644	-	1,661,644
Due to other funds	19,166	-	19,166
<b>TOTAL LIABILITIES</b>	1,944,166	-	1,944,166
<b>DEFERRED INFLOWS OF RESOURCES</b>	477,870	-	477,870
Unavailable revenues			
<b>FUND BALANCES</b>			
Nonspendable	-	17,629	17,629
Restricted	-	95,503	95,503
Committed	479,443	-	479,443
Assigned	306,532	-	306,532
Unassigned	269,655	-	269,655
<b>TOTAL FUND BALANCES</b>	<u>1,055,630</u>	<u>113,132</u>	<u>1,168,762</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 3,477,666</u>	<u>\$ 113,132</u>	<u>\$ 3,590,798</u>

## TOWN OF NORTHFIELD, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
<b>Revenues:</b>			
Property taxes	\$ 2,141,278	\$ 21,255	\$ 2,162,533
Charges for services	113,260	97,811	\$ 211,071
Interest, penalties, and other taxes	197,292	(136)	\$ 197,156
Intergovernmental	494,400	6,815	\$ 501,215
Licenses and permits	972,185	-	\$ 972,185
Investment income	15,417	-	\$ 15,417
Miscellaneous	94,921	-	\$ 94,921
Total Revenues	<u>4,028,753</u>	<u>125,745</u>	<u>4,154,498</u>
<b>Expenditures:</b>			
Current:			
General government	612,539	-	612,539
Public safety	1,034,540	104,660	1,139,200
Highway and streets	835,213	-	835,213
Sanitation	395,639	-	395,639
Health and human services	89,716	-	89,716
Welfare	36,348	-	36,348
Culture and recreation	206,930	-	206,930
Conservation	5,740	-	5,740
Debt service	632	-	632
Capital outlay	892,277	-	892,277
Total Expenditures	<u>4,109,574</u>	<u>104,660</u>	<u>4,214,234</u>
Excess (deficiency) of revenues over expenditures	(80,821)	21,085	(59,736)
<b>Other Financing Sources (Uses):</b>			
Transfer in	50	-	50
Transfer out	-	(50)	(50)
Total Other Financing Sources (Uses)	<u>50</u>	<u>(50)</u>	<u>-</u>
Change in fund balance	(80,771)	21,035	59,736
Fund Equity, at Beginning of Year	<u>1,136,401</u>	<u>92,097</u>	<u>1,228,498</u>
Fund Equity, at End of Year	<u>\$ 1,055,630</u>	<u>\$ 113,132</u>	<u>\$ 1,168,762</u>

# TREASURER'S REPORT

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SELECTMEN'S ACCOUNTS (unaudited)  
JANUARY 1, 2018 through DECEMBER 31, 2018

## **Franklin Savings Bank**

### **Operating Account:**

Balance January 1, 2018	\$	2,422,671.98
Interest Earned		17,963.45
Deposits		<u>11,522,336.37</u>
Total Funds Available	\$	13,962,971.80
Disbursements		<u>(12,359,195.75)</u>
Balance December 31, 2018	\$	<u><u>1,603,776.05</u></u>

## **Franklin Savings Bank**

### **Escrow Account:**

Balance January 1, 2018	\$	91,377.48
Interest Earned		105.11
Deposits		<u>50.00</u>
Total Funds Available	\$	91,532.59
Disbursements		<u>(85,345.41)</u>
Balance December 31, 2018	\$	<u><u>6,187.18</u></u>

## **NHPDIP - General Fund**

Balance January 1, 2018	\$	3,871.20
Interest Earned		71.73
Deposits		<u>-</u>
Total Funds Available	\$	3,942.93
Disbursements		<u>-</u>
Balance December 31, 2018	\$	<u><u>3,942.93</u></u>

## **NHPDIP - Conservation Fund**

Balance January 1, 2018	\$	47,665.01
Interest Earned		1,168.58
Deposits		<u>16,655.12</u>
Total Funds Available	\$	65,488.71
Disbursements		<u>-</u>
Balance December 31, 2018	\$	<u><u>65,488.71</u></u>

Roland C. Seymour, Treasurer

## TAX RATE COMPARISON

	2014	2015	2016	2017	2018
				<i>Assessment</i>	
				<i>Update</i>	
<b>NET VALUATION</b>	\$ 279,963,709	\$ 280,634,965	\$ 277,969,144	\$ 340,249,181	\$ 342,194,869
<b>NET VALUATION (LESS UTILITIES)</b>	\$ 266,568,709	\$ 266,406,865	\$ 263,564,644	\$ 325,648,281	\$ 324,976,169
<b>TOWN PORTION</b>					
APPROPRIATION	\$ 5,052,332	\$ 3,950,351	\$ 3,963,527	\$ 4,289,663	\$ 7,072,188
LESS: REVENUES	\$ 3,046,246	\$ 1,865,530	\$ 1,795,520	\$ 2,151,420	\$ 4,916,499
LESS: VOTED FROM FUND BALANCE	\$ 10,000	\$ 10,000	\$ 12,600	\$ -	\$ 123,703
LESS: RETANAGE USED	\$ 400,000	\$ 350,000	\$ 350,000	\$ -	\$ -
LESS: SHARED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
ADD: OVERLAY	\$ 40,000	\$ 10,000	\$ 10,655	\$ 10,259	\$ 8,854
ADD: WAR SERVICE CREDITS	\$ 123,800	\$ 124,700	\$ 116,400	\$ 116,900	\$ 127,300
<b>NET TOWN APPROPRIATION</b>	<u>\$ 1,759,886</u>	<u>\$ 1,859,521</u>	<u>\$ 1,932,462</u>	<u>\$ 2,265,402</u>	<u>\$ 2,168,140</u>
<b>TOWN TAX RATE</b>	<b>\$ 6.29</b>	<b>\$ 6.63</b>	<b>\$ 6.95</b>	<b>\$ 6.66</b>	<b>\$ 6.34</b>
INCREASE(DECREASE)	\$ (0.45)	\$ 0.34	\$ 0.33	\$ (0.29)	\$ (0.32)
<b>REGIONAL SCHOOL APPORTIONMENT</b>	\$ 9,063,037	\$ 8,834,821	\$ 8,782,158	\$ 8,425,871	\$ 8,584,448
LESS EQUITABLE EDUCATION GRANT	\$ 4,511,655	\$ 4,536,449	\$ 4,340,124	\$ 4,124,227	\$ 4,032,756
LOCAL SCHOOL TAX EFFORT	\$ 3,852,659	\$ 3,646,298	\$ 3,789,330	\$ 3,667,659	\$ 3,890,921
STATE SCHOOL TAX EFFORT	\$ 698,723	\$ 652,074	\$ 653,704	\$ 633,985	\$ 660,771
<b>DUE TO SCHOOL (LOCAL &amp; STATE)</b>	<u>\$ 4,551,382</u>	<u>\$ 4,298,372</u>	<u>\$ 4,443,034</u>	<u>\$ 4,301,644</u>	<u>\$ 4,551,692</u>
LOCAL RATE	<b>\$ 13.76</b>	<b>\$ 12.99</b>	<b>\$ 13.63</b>	<b>\$ 10.78</b>	<b>\$ 11.37</b>
STATE RATE	<b>\$ 2.62</b>	<b>\$ 2.45</b>	<b>\$ 2.48</b>	<b>\$ 1.95</b>	<b>\$ 2.03</b>
<b>TOTAL SCHOOL TAX RATE</b>	<b>\$ 16.38</b>	<b>\$ 15.44</b>	<b>\$ 16.11</b>	<b>\$ 12.73</b>	<b>\$ 13.40</b>
INCREASE(DECREASE)	\$ 1.47	\$ (0.94)	\$ 0.67	\$ (3.39)	\$ 0.67
<b>COUNTY PORTION</b>					
DUE TO COUNTY	\$ 821,901	\$ 828,260	\$ 810,419	\$ 883,159	\$ 930,911
LESS: SHARED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET COUNTY APPROPRIATION</b>	<u>\$ 821,901</u>	<u>\$ 828,260</u>	<u>\$ 810,419</u>	<u>\$ 883,159</u>	<u>\$ 930,911</u>
<b>COUNTY TAX RATE</b>	<b>\$ 2.94</b>	<b>\$ 2.95</b>	<b>\$ 2.92</b>	<b>\$ 2.60</b>	<b>\$ 2.72</b>
INCREASE(DECREASE)	\$ (0.08)	\$ 0.02	\$ (0.04)	\$ (0.32)	\$ 0.12
<b>Subtotal</b>	<b>\$ 25.60</b>	<b>\$ 25.02</b>	<b>\$ 25.98</b>	<b>\$ 21.98</b>	<b>\$ 22.46</b>
<b>FIRE DISTRICT PORTION</b>	\$ 609,857	\$ 653,879	\$ 694,923	\$ 728,133	\$ 793,088
<b>FIRE DISTRICT TAX RATE</b>	<b>\$ 2.18</b>	<b>\$ 2.33</b>	<b>\$ 2.50</b>	<b>\$ 2.14</b>	<b>\$ 2.30</b>
INCREASE(DECREASE)	\$ 0.01	\$ 0.15	\$ 0.17	\$ (0.36)	\$ 0.16
<b>TOTAL TAX RATE</b>	<b>\$ 27.79</b>	<b>\$ 27.35</b>	<b>\$ 28.48</b>	<b>\$ 24.12</b>	<b>\$ 24.76</b>
INCREASE(DECREASE)	\$ 0.96	\$ (0.44)	\$ 1.13	\$ (4.36)	\$ 0.64
<b>TOTAL COMMITMENT</b>	<b>\$ 7,619,226</b>	<b>\$ 7,515,332</b>	<b>\$ 7,764,438</b>	<b>\$ 8,061,438</b>	<b>\$ 8,316,531</b>

# TAX COLLECTOR'S REPORT

For January 1, 2018 through December 31, 2018

## DEBITS

UNCOLLECTED TAXES BEG. BALANCE:	2018 LEVY	2017 LEVY
Property Tax		\$ 335,113.86
Land Use Change Tax		\$ 3,791.00
Timber Yield Tax		\$ 5,211.30
Highland's Village District Water & Sewer		\$ 20,006.00
Northfield Sewer District		
<b>TAXES COMMITTED THIS YEAR:</b>		
Property Tax	\$ 8,402,289.08	
Excavation Tax	\$ -	
Land Use Change Tax	\$ 9,515.10	
Timber Yield Tax	\$ 23,722.39	
Highland's Village District Water & Sewer	\$ 64,800.00	
Northfield Sewer District		\$ 15,971.53
Interest & Penalties	\$ 3,671.78	\$ 26,324.88
<b>OVERPAYMENTS:</b>		
Property Tax (2017 credits)	\$ (10,329.67)	
Highlands Village District (2017 credits)	\$ (555.00)	
<b>OVERPAYMENTS REFUNDED:</b>		
Property Tax	\$ 6,558.00	
<b>TOTAL DEBITS</b>	<b>\$ 8,499,671.68</b>	<b>\$ 406,418.57</b>

## CREDITS

REMITTED TO TREASURER:	2018 LEVY	2017 LEVY
Property Tax	\$ 8,044,089.95	\$ 193,485.50
Excavation Tax	\$ -	
Land Use Change Tax	\$ 9,515.10	\$ 3,791.00
Timber Yield Tax	\$ 21,262.46	\$ 5,211.30
Highland's Village District Water & Sewer	\$ 42,405.00	\$ 16,366.00
Northfield Sewer District		\$ 9,643.16
Interest & Penalties	\$ 3,671.78	\$ 26,324.88
Conversion to Lien (Principal)		\$ 148,096.16
<b>CURRENT LEVY DEEDED</b>	<b>\$ 58.00</b>	
<b>ABATEMENTS MADE</b>		
Property Tax	\$ 3,724.80	\$ 3,500.57
Yield Tax	\$ 1,460.14	
Highlands Village District correction		
<b>UNCOLLECTED TAXES AS OF 12/31/2018:</b>		
Property Tax	\$ 358,987.40	
Land Use Change Tax	\$ -	
Yield Tax	\$ 999.79	
Highland's Village District Water & Sewer	\$ 22,395.00	
<b>CREDIT BALANCES AS OF 12/31/2018:</b>		
Property Tax	\$ (8,342.74)	
Highlands Village District	\$ (555.00)	
<b>TOTAL CREDITS</b>	<b>\$ 8,499,671.68</b>	<b>\$ 406,418.57</b>

For January 1, 2018 through December 31, 2018

**DEBITS**

	<b>2017 LEVY</b>	<b>2016 LEVY</b>	<b>PRIOR YEARS</b>
Unredeemed Liens Balance			
Beginning of Period		\$ 109,895.53	\$ 57,275.31
Liens Executed During Period	\$ 162,893.81		
Interest & Costs Collected	\$ 3,245.47	\$ 11,960.55	\$ 15,987.22
<b>TOTAL DEBITS</b>	<b>\$ 166,139.28</b>	<b>\$ 121,856.08</b>	<b>\$ 73,262.53</b>

**CREDITS**

	<b>2017 LEVY</b>	<b>2016 LEVY</b>	<b>PRIOR YEARS</b>
Lien Redemptions	\$ 46,032.77	\$ 64,119.96	\$ 44,014.06
Interest & Costs Collected	\$ 3,245.47	\$ 11,960.55	\$ 15,987.22
Abatements of Unredeemed Liens	\$ -	\$ 784.87	\$ 6,894.88
Liens deeded to Town	\$ 150.00	\$ 164.95	\$ 160.73
Unredeemed Liens Balance			
as of December 31, 2018	\$ 116,711.04	\$ 44,825.75	\$ 6,205.64
<b>TOTAL CREDITS</b>	<b>\$ 166,139.28</b>	<b>\$ 121,856.08</b>	<b>\$ 73,262.53</b>

Respectfully Submitted:  
Cindy L. Caveney, Tax Collector



**TOWN CLERK'S REPORT**

January 1, 2018 through December 31, 2018

Auto Registrations	\$	919,562.33
Municipal Agent Fees	\$	19,551.00
Titles	\$	2,546.00
Vital Statistics	\$	4,955.00
Dog Licenses	\$	6,343.50
Filing Fees/misc	\$	358.00
OHRV Registrations	\$	5,254.00
UCC	\$	1,530.00
Boat Registrations	\$	2,760.80
<b>Total</b>	<b>\$</b>	<b>962,860.63</b>

Respectfully submitted,  
Cindy L. Caveney, Town Clerk



Cindy Caveney, Town Clerk / Tax Collector  
Vicki Hussman, Deputy Town Clerk / Tax Collector

**Report of the Trustee of Trust Funds of the Town of Northfield  
Common Trust Funds and Capital Reserve Funds  
For the Year Ending on December 31, 2018**

Date Created	Name of Trust Fund	Purpose of Trust	***PRINCIPAL***					***INCOME***					Grand Total P & I End of Year 12/31/2018
			Balance Beg. of Year 1/1/2018	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2018	Beginning Beg. Of Year 1/1/2018	Income During Year	Expended During Year	Balance End of Year 12/31/2018		
1997	TNHS Class of '42	Book Scholarship	\$ 2,300.00	\$ -	\$ -	\$ -	\$ 2,300.00	\$ 227.12	\$ 46.82	\$ -	\$ 273.94	\$ 2,573.94	
2015	Boy Scout Fund	Scholarship	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 36.60	\$ 30.52	\$ -	\$ 67.12	\$ 2,067.12	
2000	Knowles Pond	Maintenance	\$ 12,079.26	\$ -	\$ -	\$ -	\$ 12,079.26	\$ 14,779.64	\$ 359.59	\$ -	\$ 15,139.23	\$ 27,218.49	
1780	School Fund	School	\$ 840.00	\$ -	\$ -	\$ -	\$ 840.00	\$ 155.37	\$ 18.45	\$ -	\$ 173.82	\$ 1,013.82	
1901	Fannie Cofran	Hodgdon	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1908	C.J. Chamberlain	Oak Hill	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 21.42	\$ 1.49	\$ -	\$ 22.91	\$ 72.91	
1909	Mary A. Neal	Oak Hill	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1914	Darius Dearborn	Hodgdon	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1918	Jas. & Abigail Glines	Williams	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1921	Gawn Correll	Lot - Gorrell	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1921	Ellen Chadwick	Williams	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 21.42	\$ 1.49	\$ -	\$ 22.91	\$ 72.91	
1927	Sevira Streeter	Williams	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1927	Reuben Hutchins	Hodgdon	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 21.42	\$ 1.49	\$ -	\$ 22.91	\$ 72.91	
1935	A.B. Winslow	Williams	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 83.66	\$ 5.94	\$ -	\$ 89.60	\$ 289.60	
1943	Chas. W. Bryant	Lot - Park	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 83.66	\$ 5.94	\$ -	\$ 89.60	\$ 289.60	
1946	Leroy A. Glines	Williams	\$ 50.00	\$ -	\$ -	\$ -	\$ 50.00	\$ 21.42	\$ 1.49	\$ -	\$ 22.91	\$ 72.91	
1948	Arthur Thomas	Lot - Park	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 208.14	\$ 14.86	\$ -	\$ 223.00	\$ 723.00	
1950	Mabel Hill	Arch Hill	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 83.66	\$ 5.94	\$ -	\$ 89.60	\$ 289.60	
1960	Leon Burns	Lot - Park	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ 83.66	\$ 5.94	\$ -	\$ 89.60	\$ 289.60	
1964	Nathaniel Foss	Hodgdon	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1969	Raphael Quimby	Arch Hill	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ 125.15	\$ 8.92	\$ -	\$ 134.07	\$ 434.07	
1985	Edwin V. Leavitt	Arch Hill	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
1990	John S. Woodward	Arch Hill	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00	\$ 311.87	\$ 22.29	\$ -	\$ 334.16	\$ 1,084.16	
1990	Sophie Copp	Arch Hill	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00	\$ 104.41	\$ 7.43	\$ -	\$ 111.84	\$ 361.84	
1990	Victor Stanton	Arch Hill	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ 125.15	\$ 8.92	\$ -	\$ 134.07	\$ 434.07	
1998	Wyatt/Colby	Arch Hill	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 42.17	\$ 2.97	\$ -	\$ 45.14	\$ 145.14	
2002	Stanton/Rogers	Arch Hill	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 145.90	\$ 10.40	\$ -	\$ 156.30	\$ 506.30	
2002	Clark	Arch Hill	\$ 175.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 73.29	\$ 5.20	\$ -	\$ 78.49	\$ 253.49	
2003	Latulippe	Calef	\$ 175.00	\$ -	\$ -	\$ -	\$ 175.00	\$ 73.29	\$ 5.20	\$ -	\$ 78.49	\$ 253.49	
2004	Yarborough	Arch Hill	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00	\$ 145.90	\$ 10.40	\$ -	\$ 156.30	\$ 506.30	
2007	Corliss	Calef	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 149.86	\$ 14.86	\$ -	\$ 164.72	\$ 664.72	
	Subtotal Cemetery Funds		\$ 5,550.00	\$ -	\$ -	\$ -	\$ 5,550.00	\$ 2,262.76	\$ 164.96	\$ -	\$ 2,427.72	\$ 7,977.72	
	<b>SUBTOTAL COMMON TRUST FUNDS</b>		<b>\$ 20,769.26</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,769.26</b>	<b>\$ 17,111.25</b>	<b>\$ 571.37</b>	<b>\$ -</b>	<b>\$ 18,014.71</b>	<b>\$ 40,851.09</b>	

**Report of the Trustee of Trust Funds of the Town of Northfield  
Common Trust Funds and Capital Reserve Funds  
For the Year Ending on December 31, 2018**

Date Created	Name of Trust Fund	Purpose of Trust	****PRINCIPAL****				***INCOME***				Grand Total P & I End of Year 12/31/2018
			Balance Beg. of Year 1/1/2018	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2018	Beginning Beg. Of Year 1/1/2018	Income During Year	Expended During Year	
1986	Revaluation	Same	\$ 62.34	\$ -	\$ -	\$ 62.34	\$ 36.63	\$ 1.83	\$ -	\$ 38.46	\$ 100.80
2011	Hwy. Equip.	Same	\$ 64,125.94	\$ 75,000.00	\$ -	\$ 17,125.94	\$ 3,909.58	\$ 1,710.19	\$ -	\$ 5,619.77	\$ 22,745.71
2011	Road Reconstruction	Same	\$ 211,134.20	\$ 241,400.00	\$ -	\$ 114,106.18	\$ 12,328.46	\$ 3,364.12	\$ -	\$ 15,692.58	\$ 129,798.76
2014	Sandogardy Pond Rd	Same	\$ 156,046.17	\$ -	\$ -	\$ (6,884.68)	\$ 6,121.23	\$ 971.17	\$ -	\$ 7,092.40	\$ 207.72
2014	Fac. Emerg. Repair	Same	\$ 17,502.50	\$ 2,350.00	\$ -	\$ 10,802.50	\$ 122.08	\$ 228.58	\$ -	\$ 350.66	\$ 11,153.16
2016	Computer Repl.	Same	\$ 8,000.00	\$ 10,000.00	\$ -	\$ 18,000.00	\$ 53.64	\$ 227.81	\$ -	\$ 281.45	\$ 18,281.45
2018	PD Special Detail Rev Fund	Equipment	\$ -	\$ -	\$ 12,777.01	\$ 12,777.01	\$ -	\$ 34.16	\$ -	\$ 34.16	\$ 12,811.17
	<b>SUBTOTAL CAPITAL RESERVES</b>		<b>\$ 456,871.15</b>	<b>\$ 328,750.00</b>	<b>\$ 12,777.01</b>	<b>\$ 165,989.29</b>	<b>\$ 22,571.62</b>	<b>\$ 6,537.86</b>	<b>\$ -</b>	<b>\$ 29,109.48</b>	<b>\$ 195,098.77</b>
	<b>TOTAL FUNDS</b>		<b>\$ 477,640.41</b>	<b>\$ 328,750.00</b>	<b>\$ 12,777.01</b>	<b>\$ 186,758.55</b>	<b>\$ 39,682.87</b>	<b>\$ 7,109.23</b>	<b>\$ -</b>	<b>\$ 47,124.19</b>	<b>\$ 235,949.86</b>

**Report of the Trustee of Trust Funds of the Tilton-Northfield Fire District  
Capital Reserve Funds  
For the Year Ending on December 31, 2018**

Date Created	Name of Trust Fund	Purpose of Trust	****PRINCIPAL****				***INCOME***				Grand Total P & I End of Year 12/31/2018
			Balance Beg. of Year 1/1/2018	New Funds Created	Cash Gains or Losses	Expended During Year	Balance End of Year 12/31/2018	Beginning Beg. Of Year 1/1/2018	Income During Year	Expended During Year	
1985	Land & Building	Same	\$ 263,612.40	\$ -	\$ -	\$ 263,612.40	\$ 27,561.57	\$ 3,898.22	\$ -	\$ 31,459.79	\$ 295,072.19
2012	Health Insurance	Same	\$ 4,000.00	\$ -	\$ 1,500.00	\$ 4,389.42	\$ 19.61	\$ 66.94	\$ -	\$ 86.55	\$ 4,475.97
2016	Southwick	Same	\$ 65,374.25	\$ -	\$ -	\$ 65,374.25	\$ 183.15	\$ 877.68	\$ -	\$ 1,060.83	\$ 66,435.08
2017	Fire Prevention	Same	\$ 3,361.00	\$ -	\$ 8,260.00	\$ 3,790.35	\$ 25.72	\$ 117.73	\$ -	\$ 143.45	\$ 7,974.10
	<b>TOTAL FUNDS</b>		<b>\$ 336,347.65</b>	<b>\$ -</b>	<b>\$ 9,760.00</b>	<b>\$ 341,206.72</b>	<b>\$ 27,790.05</b>	<b>\$ 4,960.57</b>	<b>\$ -</b>	<b>\$ 32,750.62</b>	<b>\$ 373,957.34</b>

Funds invested in New Hampshire Public Deposit Investment Fund: TNHS Class of 1942, Boy Scout, School, Revaluation, Highway Equipment, Road Reconstruction  
Sandogardy Pond Road SAR, Computer Replacement  
Funds invested in Franklin Savings Bank Money Market Accounts: Knowles Pond, Sandogardy Pond Rd SAR, Facility Emergency Repair, TNFD Land and Building, TNFD Health Ins.  
Funds invested in Framling Savings Bank 3 year Certificate of Deposit: Boy Scout Fund.  
Funds invested in Framling Savings Bank 5 year Certificate of Deposit: Cemetery Fund.

## SCHEDULE OF TOWN OWNED PROPERTY

MAP/LOT			LOCATION	FUNCTION	ACRES	LAND	BLDG/FTR	TOTAL	
<b>FACILITIES</b>									
1	R	8	23	Glines Park Rd.	Retension Pond	0.99	15400	1900	\$ 17,300
2	R	09	5	Sandogardy Rd.	Sand Pit/Glines Park/Town Beach	69.04	\$ 282,200	\$ -	\$ 282,200
3	U	02	3	Johnson Rd.	Transfer Station	11.00	\$ 58,900	\$ 32,100	\$ 91,000
4	U	03	9	Johnson Rd.	Materials Storage	5.32	\$ 57,500	\$ 1,400	\$ 58,900
5	U	08	112	Summer St.	Town Hall/Arch Hill Cemetery	1.73	\$ 77,500	\$ 583,200	\$ 660,700
6	U	09	1	1E 147 Park St.	Highway Garage	4.00	\$ 72,000	\$ 299,400	\$ 371,400
7	U	09	1	147 Park St.	Highway Garage - Outbuildings	0.00	\$ -	\$ 9,300	\$ 9,300
8	U	09	6	1 138 Park St.	Police Department/Pines Park/Ballfield	4.64	\$ 83,300	\$ 273,300	\$ 356,600
9	U	09	6	2 Summer St.	Pines Park - Leased to TNRC	2.44	\$ 56,400	\$ -	\$ 56,400
						99.16	\$ 703,200	\$ 1,200,600	\$ 1,903,800
<b>PARK/CONSERVATION</b>									
10	R	04	14	1 Cross Mill Road	Blais Park	0.70	\$ 3,600	\$ -	\$ 3,600
11	R	15	47	Wethersfield Dr.	Conservation Land/Wethersfield	16.50	\$ 16,200	\$ -	\$ 16,200
12	R	16	12	Knowles Pond	Conservation Area	85.00	\$ 86,200	\$ -	\$ 86,200
13	U	07	1B	Gibson Mill Rd.	Surette Park	7.49	\$ 62,800	\$ -	\$ 62,800
14	U	07	80	Arch Hill	Arch Park	18.00	\$ 97,300	\$ -	\$ 97,300
15	U	07	99	The Island	Island Park (co-owned w/Tilton)	1.37	\$ 31,700	\$ 4,700	\$ 36,400
16	U	07	101	Granite St.	Granite Mills Conservation Area	0.88	\$ 44,700	\$ 4,400	\$ 49,100
17	U	08	137A	Summer St.	Part of Arch Park	0.50	\$ 42,000	\$ -	\$ 42,000
18	U	09	6	3 Dearborn Rd.	Pines Park	0.60	\$ 42,200	\$ -	\$ 42,200
19	U	13	18	Rte I-93	Includes Richard Smart Con. Area	30.00	\$ 28,800	\$ -	\$ 28,800
20	R	17	42	1 Rand Road	Sotir Conservation area	35.57	\$ 85,500	\$ -	\$ 85,500
						196.61	\$ 541,000	\$ 9,100	\$ 550,100
<b>OTHER</b>									
21	R	02	2	Stevens Rd.		80.00	\$ 70,400	\$ -	\$ 70,400
22	R	06	45	1 Peverly Rd.		0.63	\$ 27,600	\$ -	\$ 27,600
23	R	08	83	B I-93		5.50	\$ 8,600	\$ -	\$ 8,600
24	R	12	17	L Bean Hill Rd.		1.20	\$ 9,700	\$ -	\$ 9,700
25	R	15	69	Route 140		1.00	\$ 6,500	\$ -	\$ 6,500
26	R	17	36G	Polly Ham Rd.		16.56	\$ 1,073		\$ 1,073
27	R	17	36H	Polly Ham Rd.		57.61	\$ 3,733		\$ 3,733
28	R	22	1	1 Payson Rd.		0.25	\$ 300	\$ -	\$ 300
29	U	08	26	A Holmes Ave.		0.28	\$ 10,200	\$ -	\$ 10,200
30	U	16	33	Brackett Ln.		0.71	\$ 28,000	\$ -	\$ 28,000
						163.74	\$ 166,106	\$ -	\$ 166,106
<b>Grand Total</b>						<b>459.51</b>	<b>\$ 1,410,306</b>	<b>\$ 1,209,700</b>	<b>\$ 2,620,006</b>

## SCHEDULE OF TOWN OWNED VEHICLES & EQUIPMENT

### PUBLIC WORKS DEPARTMENT

			<b>Model Year</b>	<b>Year Purchase d</b>	<b>Odometer Reading 12/31/17</b>	<b>Odometer Reading 12/31/18</b>	<b>Miles Driven in 2018</b>
<i>Pick-ups</i>	HP-12	Ford F350, plow	2012	2012	66,907	135,746	68,839
	HP-06	Ford F350, plow	2006	2006	88,769	94,322	5,553
<i>Trucks</i>	HT-15	Ford F550 1 ton, plow & wing	2015	2014	15,658	21,561	5,903
	HT-17	Ford F550 1 ton, plow & wing	2017	2017	1,381	26,798	25,417
	H6-16	Freightliner 8 yard	2016	2016	8,067	15,715	7,648
	H6-14	International 7400SFA	2014	2013	29,397	40,141	10,744
	H10-99	International 2574; 16 yard, 10 whlr, plow& wing	1999	1998	72,441	74,245	1,804
	H6-10	Peterbuilt 340, plow & wing	2009	2009	12,330	17,773	5,443
<i>Equip.</i>	HC-09	Ford Crown Victoria (Town Car)	2009	2009	125,964	135,476	9,512
		Cat Loader Model 924G	2002	2002			
		2145 JCB Backhoe/Loader	2006	2006			
		Industrial Loader - Ferrec	2000	2000	Sold during 2018		
		Champion 720 Grader	1996	1996			
		International Tractor	1985	1985			
		Skid Steer 5640E - Gehl	2007	2007			
		Sidewalk Plow - (Skid Steer)	2011	2011	Sold during 2018		
		Trackless MT	2018	2019			

### POLICE DEPARTMENT

	<b>Assign.</b>	<b>Description</b>	<b>Model Year</b>	<b>Year Purchase d</b>	<b>Odometer Reading 12/31/17</b>	<b>Odometer Reading 12/31/18</b>	<b>Miles Driven in 2017</b>
Car 10	Detective	Ford Crown Victoria	2010	2010	88,846	95,135	6,289
Car 12	Detail	Ford Taurus	2012	2012	102,863	105,037	2,174
Car 13	Patrol	Ford Taurus	2013	2013	83,714	98,346	14,632
SUV 15A	Sergeant	Ford Explorer	2014	2014	35,614	55,772	20,158
SUV 15	Patrol	Ford Explorer	2015	2015	46,186	68,559	22,373
SUV 16	Chief	Chevrolet Tahoe 4WD	2016	2016	16,373	29,859	13,486
Car 17	Sergeant	Ford Explorer	2017	2017	7,231	18,755	11,524
Motorcycle	Patrol	Harley Davidson FLHTP PO	2012	2012	539	794	255

# NH DRA SUMMARY OF INVENTORY OF VALUATION

## FORM MS-1 FOR 2018

LAND & BUILDING VALUATION		
<b>Value of Taxable Land</b>	<b>Acres</b>	<b>Assessed Value</b>
Current Use	12,081.45	\$ 1,199,022
Conservation Restriction Assessment	10.30	\$ 2,554
Discretionary Easement	0.00	\$ -
Residential Land	4,206.44	\$ 97,646,300
Commercial/Industrial Land	503.56	\$ 8,846,700
<b>Total of Taxable Land*</b>	<b>16,801.75</b>	<b>\$ 107,694,576</b>
<b>Value of Buildings Only</b>		
Residential		\$ 186,288,200
Manufactured Housing		\$ 7,816,500
Commercial/Industrial		\$ 32,082,900
Discretionary Easment	None	\$ -
<b>Total of Taxable Buildings**</b>		<b>\$ 226,187,600</b>
<b>Utilities</b>		<b>\$ 17,218,700</b>
<b>Land and Building Valuation Before Exemptions</b>		<b>\$ 351,100,876</b>
Less Certain Disabled Veteran Exemption (1 exemptions)		\$ 253,800
Less Imp. to Assist Disabled Exemption (2 exemptions)		\$ 10,000
<b>Total Disabled Vet. &amp; Imp. To Assist Disabled Exemp.</b>		<b>\$ 263,800</b>
<b>Modified Assessed Valuation</b>		<b>\$ 350,837,076</b>
Less Blind Exemptions (4 exemption)		\$ 60,000
Less Elderly Exemptions (57 exemptions)		\$ 4,658,800
Less Disabled Exemptions 24		\$ 1,297,300
<b>Total Blind, Elderly &amp; Disabled Exemptions</b>		<b>\$ 6,016,100</b>
<b>Net Valuation for Municipal, County &amp; Local Education Tax</b>		<b>\$ 344,820,976</b>
<b>Less Public Utilities</b>		
Public Service of NH		\$ 8,149,600
NH Electrical Coop		\$ 5,639,700
Keyspan Energy Delivery		\$ 2,989,400
Clement Dam Hydroelectric LLC		\$ 440,000
<b>Total Utilities</b>		<b>\$ 17,218,700</b>
<b>Net Valuation w/o Utilities for State Education Tax</b>		<b>\$ 327,602,276</b>
* Value of Tax Exempt & Non-Taxable Buildings		\$16,751,800
** Value of Tax Exempt & Non-Taxable Land	521.350	\$3,581,800

<b>CREDITS AND EXEMPTIONS</b>				
<b>War Service Credits</b>		<b>Amount</b>	<b>Number</b>	<b>Amount</b>
	Disabled Veteran	\$1,400	17	\$ 23,800.00
	Veteran	\$500	188	\$ 94,000.00
	All Veteran	\$500	19	\$ 9,500.00
<b>Total War Service Credits</b>			205	<u>\$ 127,300.00</u>
		<b>Maximum Allowable</b>	<b>Number</b>	<b>Amount</b>
<b>Elderly Exemptions</b>	Age 65-74	\$75,000	22	\$ 1,554,100.00
	75-79	\$80,000	12	\$ 817,400.00
	80 +	\$115,000	23	\$ 2,287,300.00
<b>Total Exemptions</b>			57	<u>\$ 4,658,800.00</u>
<b>CURRENT USE</b>				
<b>Category</b>		<b>Acres</b>		<b>Assessed Value</b>
Farm Land		956.67		\$ 333,680.00
Forest Land		8,695.63		\$ 765,240.00
Forest Land with Stewardship		1,791.17		\$ 87,106.00
Unproductive Land		113.71		\$ 2,199.00
Wetland		524.27		\$ 10,797.00
<b>Total Land in Current Use</b>		12,081.45		<u>\$ 1,199,022.00</u>
20% Recreational Adjustment		6,481.010		
Number of Owners in C.U.		227		
Number of Parcels in C.U.		345		
<b>CONSERVATION RESTRICTION</b>				
<b>Category</b>		<b>Acres</b>		<b>Assessed Value</b>
Farm Land		5.000		\$ 2,125.00
Forest Land		5.300		\$ 429.00
Forest Land with Stewardship		0.000		\$ -
Unproductive Land		0.000		\$ -
Wetland		0.000		\$ -
<b>Total Land in Conservation Restriction</b>		10.300		<u>\$ 2,554.00</u>
Receiving 20% Recreational Adjustment			0.000	
Number of Owners with Parcels in Conservation Restriction			2	
Number of Parcels in Conservation Restriction			2	

# CAPITAL IMPROVEMENT PROGRAM COMMITTEE

*Prepared by CIP Committee, revised by Northfield Board of Selectmen*

It is our pleasure to present the 2017 Capital Improvement Plan. This plan fulfills its statutory requirement to “classify projects according to the urgency and need for realization and... recommend a time sequence for their implementation (RSA 674:6)”. As per RSA 675:5, its sole purpose is to aid the Selectmen and Budget Committee in their preparation of an annual budget.

## **CIP Committee Membership**

Wayne Crowley, Selectmen’s Representative  
Mike Witzgall, Public Member  
Brian Huckins, Public Member  
Andy Buteau, Public Member  
Steve Randall, Budget Committee Representative  
Vacant, Planning Board Representative  
Vacant, Zoning Board Representative

**Authorization:** Pursuant to RSA 674:5 and Northfield Town Meeting 2005 Warrant Article #9, the Capital Improvement Program Committee is authorized to “prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years.” As per this same RSA the purpose of the plan is to “aid the mayor or selectmen and the budget committee in their consideration of the annual budget”

**What is a Capital Improvement Program?** Northfield’s Capital Improvement Plan is a multi year program that identifies and prioritizes capital needs for the Town of Northfield and indicates how these needs are to be funded. The plan is updated annually by the Capital Improvement Plan Committee. It is essentially a plan that shows how, when and at what costs Northfield needs to repair, renovate or expand its facilities to both serve the current population and to accommodate population, housing and industrial growth.

Capital assets managed via the CIP include:

**Town roads and bridges** By far the largest and most expensive asset managed by the town is its road network. The system consists of 43.5 miles of Class V town maintained roads and approximately 5 miles of Class VI unmaintained roads. The town also is responsible for 8 bridges, including two (Cannon Bridge and Cross Mill Bridge) for which it shares responsibility with another town.

**Police vehicles:** The town maintains a fleet of eight vehicles used to provide police and public safety services to the citizens of Northfield.

**Highway equipment and vehicles:** The town maintains a fleet of two pick-ups, six trucks and twelve pieces of equipment used in the maintenance, repair and reconstruction of town roads, drainage systems, parks, buildings and cemeteries.

## ***Building improvements***

### **Benefits of the CIP:**

- An effective CIP projects future capital needs based on an assessment of Northfield’s potential growth and deterioration of current assets.
- The CIP provide the Selectmen, Budget Committee and citizens with a guide during the annual budget process;
- And effective CIP assists the Selectmen and Budget Committee in the prioritization of various municipal projects;
- A well-managed CIP stabilizes Northfield’s tax rate by balancing the need to maintain our infrastructure with the need to keep taxes under control;

**CIP PLAN – DETAIL**

**HIGHWAY EQUIPMENT**

All Highway equipment is purchased through the Highway Equipment Capital Reserve Fund. The CIP proposes \$75,000 be transferred into this fund annually; equipment is purchased as needed and as funding is available.

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Beginning Balance</b>	\$22,745	\$97,745	\$72,745	\$147,745	\$157,745	\$232,745	\$292,745	\$126,745	\$76,745
<b>Transfers In</b>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$100,000</u>	<u>\$100,000</u>
<b>Funds Available</b>	\$97,745	\$172,745	\$147,745	\$222,745	\$232,745	\$307,745	\$367,745	\$226,745	\$176,745
<b>Expenditures</b>	<u>\$0</u>	<u>\$100,000</u>	<u>\$0</u>	<u>\$65,000</u>	<u>\$0</u>	<u>\$15,000</u>	<u>\$241,000</u>	<u>\$150,000</u>	<u>\$40,000</u>
<b>Ending Balance</b>	\$97,745	\$72,745	\$147,745	\$157,745	\$232,745	\$292,745	\$126,745	\$76,745	\$136,745

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**ROAD AND BRIDGE REPAIR AND RECONSTRUCTION FUND**

The value of Northfield’s roads is estimated at more than \$50 million. All roads deteriorate over time; maintaining acceptable conditions requires regular repair and maintenance.

In recent years, we have seen the condition of our roads deteriorate as necessary repairs have continually been deferred. The Town has started an intensive effort to stem the rising tide of unacceptable road conditions.

The committee has reviewed the conditions of Northfield’s roads and proposes the repair/reconstruction plan outlined below. This plan highlights the fact that repair needs cannot be funded without increased allocations. Maintaining existing allocation levels will result in a deficiency of \$486,000 in the period of 2019-2022 if we want to maintain acceptable roads.

**2019-2023 ROAD IMPROVEMENT PLAN**

	2019	2020	2021	2022	2023
<b>Beginning Balance</b>					
Road & Bridge Reconstruction Capital Fund	\$129,799	\$71,186	\$16,564	\$48,064	\$30,412
Transfer Into Road & Bridge Recon. Fund	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Supplemental ( <i>source: Undesignated Fund Bal.</i> )	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Road Repair Rev Fund (Highway Block Grant) SB38	\$127,000	\$127,000	\$127,000	\$127,000	\$127,000
<b>Funding Available For Road Projects</b>	<b>\$706,799</b>	<b>\$648,186</b>	<b>\$593,564</b>	<b>\$625,064</b>	<b>\$607,412</b>
<b>Construction Projects</b>					
Arch Street (share cost with Sewer District)	\$72,192	\$17,315			
Bay Street (New to Elm)	\$156,025	\$76,325			
Bean Hill (from SAR to Keasor)		\$133,750	\$88,750		
Bean Hill (Keasor to end of pavement)		\$71,875	\$44,375		
Blueberry Lane				\$51,183	\$ 36,033
Cofran (1/3 of total, shared w/NSD,TNWD)	\$10,000				
Holmes Ave					\$ 23,200
Keasor Road (pave)	\$36,033				
Knowles Pond Rd (good section to pond)				\$59,631	\$ 30,921
Knowles Pond Rd (intersection to good section)				\$54,431	\$ 34,666
Knowles Pond Rd(pond to end)				\$161,932	\$ 106,837
Ledge Road				\$33,144	\$ 25,294
Memorial St (share cost with Sewer Dist)	\$16,006	\$4,686			
Peverley Road Drainage/grind and pave ***	\$158,685				
Shaker Road (Bay Ext to Fiske)			\$61,425	\$47,925	
Shaker Road (box 308 to Bay Ext)		\$44,675	\$30,175		
Shaker Road (box 466 to box 308)		\$101,000	\$71,000		
Shaker Road (Knowles Pond Rd to Box 466)	\$64,000	\$91,000	\$71,000		
Shaw Road (unpaved)	\$30,175				
Shaw Road North End Drainage	\$73,485				
Silver Lane			\$123,750	\$88,750	
Union Road		\$85,525	\$55,025		
Vine Street				\$37,419	\$ 25,294
Watson St (share cost with Sewer Dist)	\$19,012	\$5,471			
Wethersfield Drive				\$60,237	\$ 43,097
<b>Total Construction Projects</b>	<b>\$635,613</b>	<b>\$631,622</b>	<b>\$545,500</b>	<b>\$594,652</b>	<b>\$ 325,342</b>
<b>Ending Balance for Road Projects (Deficit)</b>	<b>\$71,186</b>	<b>\$16,564</b>	<b>\$48,064</b>	<b>\$30,412</b>	<b>\$282,070</b>



## POLICE DEPARTMENT

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I would like to thank citizens of Northfield for their continuous support that they give to the Northfield Police Department each year. The men and woman of the Police Department are met with many challenges and work hard to keep the Town of Northfield safe.

One of the biggest challenges we continue to face is the drug epidemic. Merrimack County has the third highest percentage for drug overdosed per 10,000 people. The other counties with higher overdoses are Belknap and Hillsborough County.

With drug related incidents comes an increase in crimes against people and property. This would include calls for assaults, thefts, and burglaries. Due to the proactivity of the police department, several of these categories we have seen a decrease in. The Northfield Police Department executed several Search Warrants in 2018. These warrants include residential, motor vehicle, and cellular phones, which led to several drug arrests. Our goals for 2019 is continue to work hard and attack the drug epidemic.

Another challenge we have seen increase in the past several years is the number of transients. This problem is not just here in the Town of Northfield but several other towns adjacent to us. This would include Belmont, Franklin, and Tilton. Unfortunately, their choice of living has been near or close to the Winnepesaukee Trail. This trail runs from the City of Laconia to the City of Franklin. Here in Northfield, I feel that we have kept a very strong presence on and near the trail to keep this problem to a minimum. We want our citizens to feel safe when using the walking trail.

I would like to take a moment to congratulate and welcome a new full-time officer; Kyle Dombrowski to our Department. Officer Dombrowski grew up in the state of Connecticut and later attended Norwich University in Vermont graduating with a degree in Environmental Science. Officer Dombrowski also attended the New Hampshire Police Academy before accepting a position with the Northfield Police Department.

There is also a promotion to recognize; Officer Christopher Gustafson, accepted and has been promoted to the rank of Sergeant. Sergeant Gustafson has an extensive 17-year history in Law Enforcement and has been a great asset to the Town of Northfield.

Northfield Police Department is dedicated to the citizens of the community and I would like to ask for their continued support in the coming year. Remember if you see something, say something. Please call to report any suspicious activity, person(s) or vehicles. These types of calls have led to arrests and interruption of other criminal activities.

My door is always open and I welcome you to our department. Our officers are available and ready to assist you 24hrs a day, 7 days a week. Please call 603-286-8514 should you need assistance.

Officers are available 24hours a day, 7 days a week 603-286-8514.

Respectfully Submitted,  
Chief John Raffaely

**POLICE DEPARTMENT  
REVENUES  
JANUARY 1, 2018 TO DECEMBER 31, 2018**

Pistol Licenses	\$ 350.00
Witness Fees	\$ 120.00
Copy of Reports	\$ 563.50
Dog Fines	\$ 250.00
Parking Violations	\$ 500.00
Sex Offender Refund (police portion)	\$ 170.00
Fines & Forfeits (state judicial)	\$ 577.48
Granite Shield Grant	\$ 1,443.27
Highway Safety Grant (DWI Patrol)	\$ 1,766.57
Highway Safety Grant (Enforcement Patrol)	\$ 3,603.31
Highway Safety Grant (Equipment)	\$ 2,510.00
<b>TOTAL</b>	<b><u>\$ 11,854.13</u></b>

*DETAILS*

Asplundh Tree Expert Company	\$ 4,929.00
Busby Construction Co., Inc.	\$ 558.00
City of Franklin	\$ 6,324.00
Concord School District	\$ 558.00
Consolidated Communications	\$ 1,674.00
Continental Paving Inc	\$ 744.00
DAR Mary Butler Chapter	\$ 372.00
Deerfield Fair Association, Inc	\$ 3,059.38
Eustis Cable Enterprises	\$ 682.00
Evans Tree Service, Inc.	\$ 2,201.00
Highland Mountain Bike Park, Inc.	\$ 1,798.00
Kiwanis Club of Concord	\$ 806.00
Liberty Energy Utilities	\$ 1,302.00
MEARS Group	\$ 3,286.00
N. Granese & Sons, Inc	\$ 651.00
Narotam Grewal TTEE	\$ 403.00
NH Electric Coop	\$ 1,767.00
Phoenix Communications	\$ 248.00
Pine Ridge Technologies	\$ 496.00
PSNH (dba) Eversource Energy	\$ 8,804.00
The Gorman Group	\$ 2,046.00
Town of Gilford	\$ 585.00
Waveguide	\$ 868.00
<b>TOTAL</b>	<b><u>\$ 44,161.38</u></b>

**INCOME GENERATED BY  
POLICE DEPARTMENT**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
Pistol Permit/Witness Fees	\$ 2,330.00	\$ 890.00	\$ 470.00
Fines/Parking Viol./Restitution	\$ 1,399.38	\$ 1,409.52	\$ 1,327.48
Insurance Fees/Misc. Income	\$ 604.00	\$ 981.00	\$ 733.50
Highway Safety Grant(s)	\$ 10,317.48	\$ 10,434.90	\$ 9,323.15
Special Details	\$ 79,983.50	\$ 97,811.50	\$ 44,161.38
<b>TOTAL INCOME</b>	<b>\$ 94,634.36</b>	<b>\$ 111,526.92</b>	<b>\$ 56,015.51</b>

**POLICE DEPARTMENT  
OFFICER'S ANNUAL REPORT**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
Arrest	285	251	209
Summons	115	76	60
MV Warnings	1,876	1,369	1,211
Accidents	66	67	67
Pistol Permits	177	57	38
Incidents ( <i>calls for service</i> )	11,798	10,879	11,040
<b>TOTAL</b>	<b>14,317</b>	<b>12,699</b>	<b>12,625</b>

**BREAKDOWN OF OVERTIME**

Court/Hearings	44.00
Cover Shifts	385.50
Investigations	183.75
Schools/Trainings	79.55
Town Mtg/Polls	34.00
Radar Grant	49.00
DWI Grant	48.00
Community Events	48.50
*Memorial Day Parade	
*Old Home Day	
*Community Night	
*Every Child is Ours/Cram the Cruiser	

## **ANIMAL CONTROL OFFICER'S REPORT**

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Animal control calls that came into the Police Department and direct to the Animal Control Officer, ranged from dogs and cats to cows, horses, goats, pigs, ducks, geese, emu, donkey and many other animals.

136 Calls to the Animal Control Officer  
59 Calls from the Police Department  
93 Cases were for lost or dogs at large.

One Cruelty/negligence case involving Cows, pigs, dogs, and chickens was resolved by some of the animals being relocated with the help of Birch Hill Pet Resort. With the support and direction of the NH dept. of Agriculture, the owners were able to keep other animals with improved structures. There was one other extreme cruelty case that was being investigated by our friends at the Northfield Police Department. The dog in question was given veterinary care and is doing well.

914 Dogs were licensed in 2018  
46 lost dogs were returned to their grateful owners  
1 Dog was quarantined  
0 Dogs/Cats were euthanized  
We were able to reunite every lost dog that came to our facility this year with their families.

All dogs must be licensed by April 30<sup>th</sup> each year.

Puppies 4-7 months     \$6.50  
Spayed or Neutered     \$6.50  
Male/Female not neutered \$9.00  
Owners over the age of 65 \$2.00 first dog only, additional dogs at regular price  
Kennel or group home license (must have 5 or more dogs to qualify) \$20.00

There were many unaccounted for dogs in town. These dogs may have moved away or passed away. If you no longer have your dog, please contact the Northfield Clerk's office and let them know.

This was a great first year for us as the new owners of Birch Hill Pet Resort. We are very proud that we were able to get every lost dog home this year. We have spent a lot of time and money in updating the facility. We have a new grooming area, and two new grooming tubs. We updated the heating system in the shelter and made more improvements to the building. Please feel free to stop by and say hello. We want to take a moment and thank the town and all of its residents for being so kind to us this year. We have received a lot of support from everyone. We are very excited to have the opportunity to serve our community. Birch Hill Pet Resort has continued its contract with the Town of Northfield to be the local animal shelter for dogs and domesticated cats, (no wild animals, or feral cats). Birch Hill Pet Resort is also the Animal Control Officer for the Town of Northfield.

Birch Hill Pet Resort is located on Rt. 140 in Northfield 343 Tilton Rd,  
1.5 miles down from McDonalds on the right.  
603-286-3901. We are open Mon - Sat. 8am to 12pm and 4pm to 6pm.  
Sundays 4pm to 6pm.

Respectfully Submitted,  
Michael and Tonya Carpenter



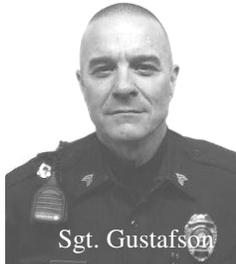
# POLICE DEPARTMENT



Chief John Raffaelly



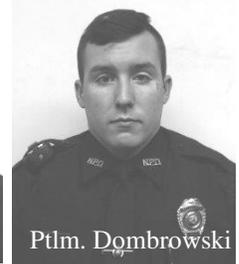
Lt. Hutchinson



Sgt. Gustafson



Ptlm. DeCormier



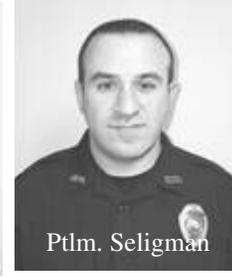
Ptlm. Dombrowski



Ptlm. Fitzherbert



Ptlm. Nordberg



Ptlm. Seligman



A.A. Christine Murray

**Part-Time**



Ptlm. Lavery



Ptlm. Paulhus

# PUBLIC WORKS DEPARTMENT



Pictured (left to right): Arthur Demass, Shane Dow, Andy Buteau, Sean Donahue, Aaron Fleury, Jack Decormier

## PUBLIC WORKS DIRECTOR'S REPORT

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Our five man crew was busy in 2018. In addition to plowing, salting and sanding after each snow and ice storm, cleaning up after torrential downpours, keeping roadside ditches clean, and taking care of parks and cemeteries we managed to get several major projects done this year.

- We contracted Partridge Construction to do the following projects in 2018:
  - Drainage on the north end of Shaw Rd.
  - Drainage on Peverly Rd.
  - Replace the 5 foot culvert on Silver Ln.
  - Put in drainage on Cofran Ave.
- We contracted R&D Paving to do the following projects in 2018:
  - Pave a base on the north end of Shaw Rd. and all of Peverly Rd.
  - Pave a base on the gravel portion of Shaw Rd. to the top of the hill.
  - Pave the gravel portion of Keasor Rd.
  - Pave the top on Howard Ave., Luneau Ct. and Cofran Ext.
  - Pave a base on Cofran Ave.
- Numerous culverts were installed all over town and many more to be done, along with ditching.
- We were supervising the Sandogardy pond project as designed.

This past year we took some time at the Transfer Station to create more functionality of the space and to promote a safer work environment. The time spent on this project was well worth the effort. I'd like to take a moment to recognize Dan and Garry for their hard work in keeping the station clean and safe.

The Highway Department was happy to lend their support and services to Old Home Day again this year. It is always an honor to be part of this tradition and to be able to serve the residents of Northfield and Tilton in a fun and relaxing atmosphere. We look forward to another Old Home Day this year!

The new Trackless was very useful this year in roadside mowing, sidewalk plowing, and many more jobs around town. The Trackless, when equipped with a variety of attachments, can be put to work every day of the year. Many other power units are either too small in size and/or power to get the job done in a reasonable amount of time or are too large to work within the space required, but this Trackless has proved to be extremely efficient for the Town of Northfield, and much more safer for our employees.

I want to thank residents for keeping your leaves and debris out of roadside ditches and for cleaning out your driveway culverts. This goes a long way to making sure water doesn't wash out our roads.

I'll end by once again expressing deep appreciation to residents for their support this year, and a special thank you to those of you who keep the crew well supplied with cookies and other goodies throughout the year.

Respectfully submitted,  
Andy Buteau



**HIGHWAY DEPARTMENT  
SOLID WASTE REPORT 2018  
RECYCLING REPORT**

**WASTE STREAM TONNAGE**

	2015	2016	2017	2018
Trash – Residential Curbside	1438.58	1407.08	1360.27	1477.56
Trash – Commercial	1062.72	945.41	782.57	813.41
<b>Total Trash</b>	<b>2501.30</b>	<b>2352.49</b>	<b>2142.84</b>	<b>2290.97</b>
Residential Recycling – Curbside	0.00	75.64	180.35	94.47
Residential Recycling – Transfer Station*	134.31	107.10	41.37	816.76
<b>Total Recycling</b>	<b>134.31</b>	<b>182.74</b>	<b>221.72</b>	<b>911.23</b>
Burnables**	151.10	34.91	0.00	243.52
C & D	56.43	245.89	220.54	242.71

\* Includes paper, aluminum cans, cardboard, and tin cans.

\*\*C & D and Burnables comingled as of April 2016.

2018 curbside recycling ended in May

**RECYCLING DETAIL**

<b>DESCRIPTION</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Aluminum Cans***	2.79	2.48	0	0
Tin Cans***	2.66	3.17	0	0
Cardboard***	55.18	23.05	0	0
Plastic***	12.81	11.33	0	0
Mixed Paper***	60.87	38.04	0	0
Single Stream	0	29.03	221.72	790.16
Scrap Metal	55.65	75.18	55.36	67.68
Other Metal	1.03	.15	0	0
Vegetable Oil (Gallons)	44	25	25	0
Car Batteries (LB)	2251	1797	0	0
Propane Tanks (20LB)	60	43	66	20
Electronics (Tons)	18.52	16.96	9.37	8.77
Glass (Tons)***	66	20	0	0
Freon (Per Unit)	98	133	169	241
Propane Tanks (Per Unit)	188	164	124	1

\*\*\*Included in Single Stream Recycling, until May of 2018

## PUBLIC WORKS DEPARTMENT RECYCLING REPORT & SOLID WASTE REPORT 2018

Northfield's Transfer Station is located at 50 Johnson Road, just off of Sargent Street. The facility is open from 8:00 am to 3:00 pm on Tuesdays and Saturdays. The Station may be used by all Northfield residents. Unfortunately, if you own property in Northfield but live somewhere else you cannot use Northfield's Transfer Station you need to use the Transfer Station where you live.

All of the following items are accepted at the Transfer Station:

- |                                |                                      |               |
|--------------------------------|--------------------------------------|---------------|
| ✓ Single Stream<br>Recyclables | ✓ Appliances *                       | ✓ Scrap Metal |
| ✓ Household Electronics *      | ✓ Construction & Demo<br>materials * | ✓ Clean Brush |
| ✓ Furniture *                  | ✓ Florescent Bulbs *                 |               |

\* Fees may apply, please check the town website or call 286-7039 for a fee schedule

**Hazardous Wastes** such as antifreeze, pesticides, etc. can be brought to the Lakes Region Household Hazardous Waste Days, July 27<sup>th</sup> and August 3<sup>rd</sup> 2019 at locations throughout our region. Please be on the lookout for exact times and locations as summer draws near.

**Amnesty Changes 2019** brings a continuation with our new way of handling Northfield's popular amnesty program. The previous three day event has been replaced with a voucher system that allows residents to bring certain items to the Transfer Station without charge whenever the facility is open. Residents found this program, which began in 2018, a user friendly way to recycle and discard the above items. Please call 286-7039 for more details or drop by Town Hall for your vouchers.

### Open Tuesday's and Saturday's



Gary Burke, Dan Gelinas

# HOUSEHOLD HAZARDOUS WASTE COLLECTION



## Appropriations and Notice of Participation 2019

For nearly thirty years, the Lakes Region's annual Household Hazardous Product Collections have attracted considerable participation from year-round and seasonal residents. This past year we served 1,686 households. Support from our participating communities helps to make the Lakes Region a leader in the collection and removal of hazardous household waste. Protecting public health and safety, and especially the quality of our surface and ground waters, is of utmost importance for long-term environmental and economic health.

Enclosed please find your FY20 (Summer 2019 Collection) HHW appropriation for the July 27 and August 3, 2019 collections. Also enclosed is a sample municipal *Letter of Commitment*, which **must be submitted on Town/City letterhead**, and signed by the chairman of the Board of Selectmen, City Manager, or designee. Please **return your Letter of Commitment to us no later than February 22, 2019.**

We recently selected a new HHW vendor through an RFP (Request for Proposal) process. We feel confident that this will bring reliable, high quality service and disposal at a consistent cost to our communities over the next several years. Per that contract and the approval of the LRPC Executive Board, the appropriations shown reflect a 3% increase to each community.

We remain motivated and committed to keeping the regional HHW collections as cost effective as possible. Your contributions supported two-thirds of the expense associated with this year's HHW program; the balance from competitive grants awarded to the LRPC through NHDES and the USDA, donations from individuals, and from LRPC itself. While we continue to be successful in receiving the grant and donations, there is no guarantee that they will be available in the future and we aim to make the program sustainable. We continue to collaborate closely with our designated coordinators and local HHW contacts, and together we strive to be a reliable resource for information and provide convenient options for removing hazardous materials from our homes and environment.

Feel free to call David Jeffers, 279-5341, or me, with any questions regarding the 2019 Lakes Region HHW collections. Thank you for your continued participation in this important program.



*"Partnering to make recycling strong through economic and environmentally sound solutions"*

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

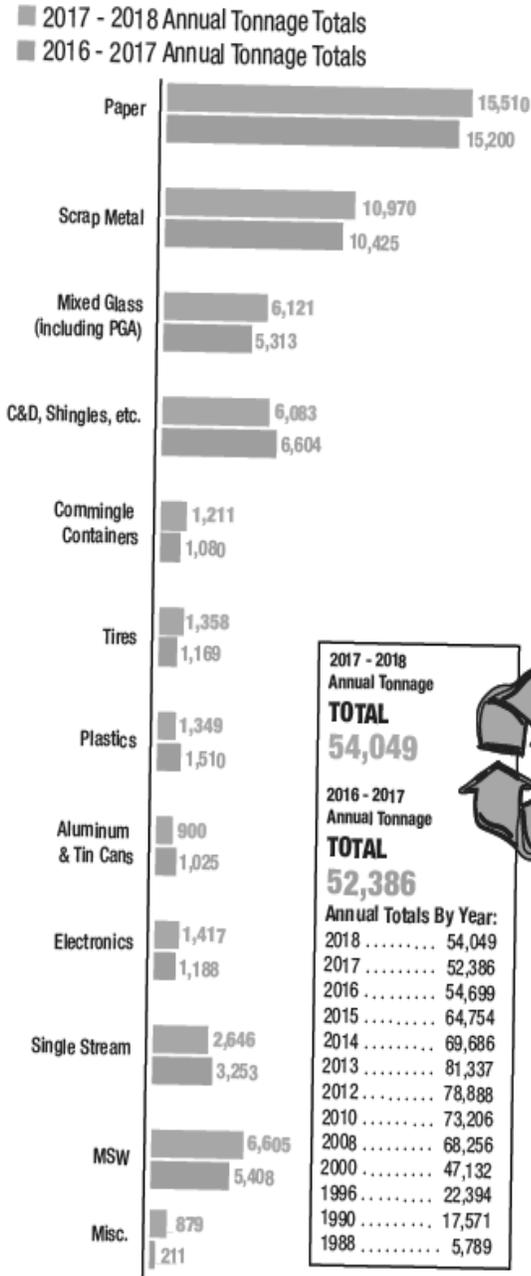
Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402

E-mail: [info@nrna.net](mailto:info@nrna.net) Web Site: [www.nrra.net](http://www.nrra.net)

Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 38-year old recycling cooperative. Your member-driven organization provides you with:

## NRRA MARKETING TONNAGES



- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 54,000 tons in fiscal year 2017-2018!

**Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)**



*"Partnering to make recycling strong through economic and environmentally sound solutions"*

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402

E-mail: [info@nrna.net](mailto:info@nrna.net) Web Site: [www.nrra.net](http://www.nrra.net)

## Town of Northfield, NH

### Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2018	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	3,500 lbs.	Conserved enough energy to run a television for 356,300 hours!
Electronics	20,478 lbs.	Conserved enough energy to power 2.6 houses for one year!
Paper	44 tons	Saved 747 trees!
Scrap Metal	59.8 gross tons	Conserved 167,550 pounds of iron ore!
Tires	8.2 tons	Conserved 5.4 barrels of oil!

#### Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **482 tons** of carbon dioxide emissions  
This is the equivalent of removing **103 passenger cars** from the road for an entire year

## SUPERVISORS OF THE CHECKLIST

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2018 was an active year. All annual meetings, sessions, town elections were held with high voter turnout.

When the year 11/6/2018 ended, the total number of registered voters was 3258. The breakdown of tallies at the end of 2018 is: 1033 Republicans, 776 Democrats, 1446 Undeclared, and 3 Libertarians with a grand total of 3258. Thank you so much for the support.

Federal law requires that registration records on all voters in the state be entered into a single statewide-computerized voter registration system. All cities and towns in New Hampshire are currently using a single system named Election Net.

Much work is performed before and after each election to make sure that all additions and corrections to the checklist are accurate. Removal of a registered voter from the checklist can only occur once the Supervisor of the Checklist can verify that the resident is actually no longer living in the domicile of record. Official letters, "30 day notice" must be sent per RSA 654:36-b. and the voter are given the opportunity to stay on the checklist or be removed if no response is received from him/her.

"Thank you for your cooperation at the election"

We would like to welcome Rose-Marie Welch as a co-worker.

Supervisors:  
Terry Anne Steady  
Rose-Marie Welch  
Peggy LaBrecque



## **WELFARE REPORT**

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Under New Hampshire RSA:165 the Town of Northfield is mandated to relieve and maintain residents who are poor and unable to support themselves.

The Welfare and General Assistance Department preforms last resort crisis management by means of assisting residents regain control over their own lives resulting in financial responsibility. A large number of office hours are re-educating and training individuals in self-sufficiency and utilization of other resources such as; State Cash Assistance, Food Stamps, APTD, Medicaid and Medicare, Child Care Assistance, NH Housing Emergency Assistance, CAP's Fuel Assistance, Substance Misuse Programs and Treatment Support Referrals, along with internet based Medical and Prescription Programs, and internet Job Search Opportunities.

Based on RSA:165 Town assistance is granted only when all other State, Federal and Economic Resources have been exhausted.

Community Action's funding was again sustained in 2018, a real positive form of relief to our more vulnerable residents. This relief assists with holding the line or decreasing heating, electrical and food budgetary lines. A small example of the cost savings, 133 Northfield households were served through the fuel assistance program, a cost savings of more than \$130,311.00. In addition, more than 302 households utilized food pantry services at another huge cost savings of approximately \$7550.00. A very special thank you to this organization for all their hard work, time, patients and respect given to our residents.

Homeless individuals, substance misuse and mental health issues skyrocket in 2018. It was everyone's hopes that the number of challenged individuals would make a more positive turn in 2018, but our hopes were depleted. Trackable numbers of Homeless and Opioid overdoses continue to be astounding. This population is a very challenging population to house or get immediate services for. Most homeless shelters are dry shelters, making housing next to impossible. The homeless problem is not isolated to just Northfield it continues to be a national and statewide crisis, a crisis that is lacking transitional housing and recovery support systems. The department utilized shelters when available along with campgrounds and rooming houses. An enormous amount of time doing research, social work and networking is what represents a large amount of office time to sustain the bottom line of the budget and achieve today's positive outcomes.

Despite our hard work and diligence of staying within the bottom line of the budget we continue to always remain concerned with unanticipated State and Federal program adjustments and possible cuts which ultimately results in down shifting at the local level. However, Governor Sununu has promised to continue to make substance misuse, transitional housing and mental health treatment his top priority in 2019.

On a more positive note, thank you to The Tilton, Northfield & Sanbornton Christmas Fund for making Christmas special to our less fortunate children. Another special thanks to the Greater Tilton Area Family Resource Center for helping work diligently with my office to bridge the gap with our homeless and substance misuse growing populations. We are truly thankful and honored to have such wonderful people helping and taking pride in our community, thank you.

Respectfully Submitted, Donna J Cilley  
Welfare & General Assistance Administrator

# CODE ENFORCEMENT OFFICER

## BUILDING PERMITS ISSUED DURING 2018

Single Family Homes.....	9
Replaced Single Family .....	1
Apartments..... Buildings 0 / Units....	1
Accessory Dwelling Unit (ADU).....	2
Mobile Homes Replace with Single Family Homes .....	1
Replacement Mobile Homes.....	1
New Mobile Homes .....	1
Garages and Barns .....	10
Decks and Porches .....	8
Storage Buildings.....	8
Signs .....	3
Additions.....	7
Commercial Renovation .....	6
New Commercial .....	1
Alterations.....	23
Reconstructions.....	9
Demolition .....	4
Renewed Permit.....	2
Solar Electric Systems .....	4
Backup Generator .....	6
Pools .....	1
Total Permits Issues .....	130
Estimated Value of Permits .....	\$ 3,388,800
Building Permit Fees Collected .....	\$ 12,047.00

Respectfully Submitted,  
Jason Durgin  
Building Inspector, Code Enforcement Officer, Health Officer



## **CONSERVATION COMMISSION**

---

Members: Kevin Fife, Chair, Christina Beadle, Vice-Chair; Sterling Blackey; David Kraus; Charlie Paige; Mark Chaffee; Heather Durgin

The Conservation Commission meets once a month at 7:00pm at the Northfield Town Hall. The meetings are open to the public. The board members are volunteers who are interested in and want to help with the town's natural resources.

Any town property owners who have an interest in preserving the natural resources of their property are welcome to attend the meetings and ask any questions or discuss ideas. The Conservation Commission continues talking to town property owners about the possibility of conservation easements. Please see the town's website or contact town hall for exact meeting dates each month.

The funds for the conservation commission are received by the current use penalty tax, in which the commission receives 50%. The money is used to purchase conservation areas and easements of land with special interests. The majority of residents have been supportive in wanting to keep Northfield a rural town.

During 2018 the Northfield Conservation Commission continued to work hard at monitoring, protecting, and maintaining our town's conservation areas and natural resources. Accomplishments of the commission from 2018 include such things as, the creation of the "Conservation Corner" in the town's weekly newsletter, which covers various conservation related topic to inform or encourage residents interested in the outdoors, provide ideas or information on wildlife.

The Conservation Commission also monitored and participated in water quality testing and sampling for Sandogardy Pond and Knowles Pond in cooperation with NH DES, NH VLAP, as well as UNH for genetic source testing. A partnership with the Loon Preservation Center continues to protect our resident nesting loons' nesting site, habitat and monitoring of the loons and any offspring. The commission also set out and maintained duck boxes for wood ducks and merganser ducks at the Sotir Conservation area.

Continued Trail maintenance and upkeep occurs throughout Northfield's trails (Ie: Knowles Pond Conservation Area, Sotir Conservation Area, Blais Conservation Area, Smart Conservation Area, and Sandogardy Pond) as well as dock maintenance at Knowles Pond. The official opening and dedication of the Blais Conservation Area occurred in 2018, after the establishment of a new parking lot on Cross Mill Rd. This area is used by kayakers, fishermen, and those who walk the Winnepesaukee River Trail.

The commission also welcomed two new members to the board, Mark Chaffee and Heather Durgin. Two members of the board also participated in Northfield's Open Space Committee to aid in assessing the best use of town owned properties.

The Town of Northfield has many conservation areas. For more information and the location of each please visit [www.northfieldnh.org](http://www.northfieldnh.org). Please get out and enjoy these natural areas.

Respectfully Submitted,  
Kevin Five, Chair  
Christina Beadle, Vice Chair

## PLANNING BOARD

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Members: Jason Durgin, Chairman; Joyce Fulweiler, Vice Chairman, Doug Reed, Wayne Crowley, Sheena Duncan, Christina Beadle

The following applications were acted upon by the Planning Board in 2018.

- January:** Minutes approval only
- February:** Discussion with Steven Partridge in regards to Scribner Road Zoning  
Discussion with Chris Hunt in regards to rezoning of parcel in the C/I zone off Scribner Road.
- March:** Discussion with Steven Partridge in regards to Scribner Road Zoning  
Hugh Liles - Application for Minor Subdivision for Peverly Road property (Map R07 Lot 6) in the R1 and Conservation Zone – *Approved.*
- April:** Discussion with Steven Partridge in regards to a 55+ Community on Scribner Road & Proposed Campground off of Sargent Street – *Partridge was not present.*  
Trish Boisvert and Alden Beauchemin - Waiver to build on Class VI Road (Map R17 Lot 33D) – *Approved.*
- May:** William Keyser - Application for a Minor Subdivision for 22 Union Rd containing 3.136 acres (Map R08 Lot 12) in the R1 Zone - *Denied.*
- June:** Kipco Properties - Application for a Major Site Plan for a 2 unit commercial building located on Rte. 140 containing 16.71 Acres (Map R14 Lot 8-1) in the C/I Zone – *Approved.*
- July:** Minutes approval only
- August:** Informal discussion with Stephen Partridge regarding the proposed Campground off of Sargent Street/Scribner Road being Map U02 Lot 1 in the C/I Zone  
Review and Discussion of Revised Article 6, Article 7 and Table 7-1.
- September:** Informal discussion with Stephen Partridge regarding the proposed campground on Sargent St/Scribner Road (Map U02 Lot 1)  
Review recommended changes to the Zoning Ordinance Article 6.3
- October:** Review of the proposed changes made to the Zoning Ordinance Article 6.3 – letters f, j and the addition of letter l  
Discussion for the Waterfront Recreation Zone
- November:** Monique Cormier Family Trust - Application for a Major Site Plan Review for Big Oak Enterprises LLC, to construct a warehouse and office for Premier Pump & Supply Inc, to be located on 14.67 acres at Riverside Business Park (Map R14 Lot 8-2) in the C/I Zone. - *Continued*  
Public Hearing for changes to Article 11 in the Planning Board Rules of Procedure & Checklist – *Approved.*  
Review Warrant Article to amend Article 6 of the Zoning Ordinance  
Review Warrant Article to Amend the ADU definition in the Zoning Ordinance
- December:** Public Hearing to Amend Accessory Dwelling Unit Article 6 section 6.3 of the Zoning Ordinance – *Approved.*  
Public Hearing to amend the ADU Definition in the Zoning Ordinance- *Approved.*  
Monique Cormier Family Trust - Continuation of Application for a Major Site Plan Review for Big Oak Enterprises LLC, to construct a warehouse and office for Premier Pump & Supply Inc, to be located on 14.67 acres at Riverside Business Park (Map R14 Lot 8-2) in the C/I Zone. – *Approved.*  
Discussion on the proposed zoning amendment to add a Waterfront Recreation Zone.

Regulations and minutes of all the Planning Board meetings are available at the Town Hall and on the Town Hall’s website, northfieldnh.org

Respectfully Submitted,  
Jason Durgin, Chairman

## **ZONING BOARD OF ADJUSTMENT**

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- January:** SJRREJJ Family Trust – Application for Variance from Article 7 Section 7.6 to allow the construction of a storage garage at 43 Granite Street (Tax Map U13 Lot 1-0) – ***Denied***
- March:** Robert Murdock – Application for Variance from Article 7 Section 7.2 to allow construction of deck within the setbacks of 188 Sandogardy Pond Road (Tax Map R08 Lot 43.0) – ***Approved***
- May:** Ian Dupont – Application for Variance from Article 7 Section 7.2 to allow construction of shed within the setbacks at 205 Shaker Road (Tax Map R15 Lot 40) – ***Approved***
- June:** Lance Turgeon – Application for Variance from Article 7 Section 7.2 to allow the construction of a garage within the setbacks of 80 Wethersfield Drive (Tax Map R15 Lot 47-15.0) – ***Approved***
- July:** Corey Boutilier – Application for Variance from Article 7 Section 7.2 to allow construction of a deck within the setbacks at 182 Sandogardy Pond Road (Tax Map R08 Lot 46-47) – ***Approved***
- August:** Cathy Keyser – Application for Special Exception to create an ADU (Accessory Dwelling Unit) in R2 Zone located at 98 Park Street (Tax Map U08 Lot 24) – ***Approved***
- September:** Steven Partridge – Application for Variance, 53 Sargent Street (Map U02 Lot 1), requesting variance from Article 7 Section 7.1 of the Zoning Ordinance, for the purpose of building a 400 site campground between the Winnepesaukee River and the Winnepesaukee River Trail on 84 acres in the C/I Zone. – ***Approved with Conditions***
- October:** Steven Partridge – Application for Variance, 53 Sargent Street (Map U02 Lot 1), requesting variance from Article 7 Section 7.1 of the Zoning Ordinance, for the purpose of building a 400 site campground between the Winnepesaukee River and the Winnepesaukee River Trail on 84 acres in the Comm/Ind Zone. – ***Continued***
- November:** Steven Partridge - Continuation of Application for Variance at 53 Sargent Street (Map U02, Lot 1) requesting relief from Article 7, Section 7.1 of the Zoning Ordinance, for the purpose of building a 400 site campground between the Winnepesaukee River and the Winnepesaukee River Trail on 84 acres of land in the C/I Zone. – ***Approved***
- December:** Gloria Blais Trustee of the Gloria Blais 2014 Trust – Application for Special Exception to allow agricultural use on 79.3 acres located at 134 Cross Mill Road (Map R04 Lot14) in the Commercial Industrial Zone. - ***Approved***

Respectfully submitted,  
Brian Brown, Chair



2018  
OUTSIDE AGENCIES  
ANNUAL REPORTS

# **NORTHFIELD ECONOMIC DEVELOPMENT CORPORATION**

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NEDC was formed in 2011, as a 501(c) (3), non-profit organization by business and community leaders to promote responsible commercial and industrial development, while improving the economic conditions and quality of life for all residents. We strive to balance the need to expand the town's tax base, while maintaining the small town character that makes Northfield a great place to live, work, and play. The organization is governed by a Board of Directors that meet quarterly at the Northfield Town Hall.

**2018 Accomplishments:** As we continue to promote Northfield's profile and community spirit with installing Welcome to Northfield signs and renewal of our ERZ (Economic Revitalization Zone) Certification for Route 140 and Exit 19/Freudenberg, we are excited to have purchased Northfield banners for display along Park Street, which will be installed in the early spring months. Our goal is to extend the banners to Summer Street in the near future.

**Business Retention and Expansion Teams:** NEDC entered into a partnership with UNH Cooperative Extension to create a Business Retention & Expansion Team (BRET) and a Community Profile Team. The BRET Program assists communities to develop, maintain, and grow a thriving local economy by connecting with businesses to understand and address their needs, challenges, and opportunities. The Community Profile is a process by which communities take stock of where they are today and develop an action plan for how they want to operate in the future. The process provides a method for citizens to affirm community strengths, find collaborative approaches to meet challenges creatively, and manage change. Over 85 NH Communities have used this vision to action program since 1990. We are excited to continue our work with UNH Cooperative Extension this coming year.

Many Northfield businesses were interviewed this year by members of the two above teams. The focus of the interviews were to help identify and provide support to the businesses by creating linkages with municipal services, focus on location specific issues, and address topics that relate to business climate and quality of life.

In order to hear more about our key findings from interviews conducted, please consider attending a 2-day seminar that is sponsored by NEDC and will be held on April 12 & 13, at the Southwick School. We want to hear from all residents on what you want your community to look like. You can find more information regarding this event at [www.nedc-nh.com](http://www.nedc-nh.com)

The NEDC 2018 **Annual Meeting** took place at Highland Mountain Bike Park, where the 2018-2019 slate of officers were inducted. Community members enjoyed light refreshments and listened to key note speaker, Will Stewart, Executive Director of STAYWORKPLAY, New Hampshire.

A special thank you to Glenn Smith and Keith Murray, as they step down from their NEDC roles. Glenn and Keith have both been instrumental in achieving many accomplishments since our inception.

As we look toward 2019, NEDC will continue to focus on continuing our branding efforts, expanding our role in shaping our future economy, and help to provide the type of economic growth that will benefit Northfield taxpayers.

Respectfully Submitted,  
Deb Tessier, President NEDC

# HALL MEMORIAL LIBRARY

18 Park Street, Northfield, NH 03276 ✦ [www.hallmemoriallibrary.org](http://www.hallmemoriallibrary.org) ✦ (603) 286-8971

Serving the communities of Tilton and Northfield



**Trustees:** Kathi Mitchell, Tilton, Chair, lifetime appointee  
Nancy Court, Northfield, lifetime appointee  
Morris Boudreau, Northfield, lifetime appointee  
Rachel Saliba, Tilton, elected  
Tom Fulweiler, Northfield, elected  
Stephanie Giovannucci - Treasurer



**Staff:** Jennifer Davis, Director  
Julie Dylingowski, Children's Services  
Brittany Shanahan, Young Adult, Technical and Cataloging Services  
Maggie McCall, Programming, Publicity and Inter-library Loan  
Tristyn Watts, Sara Wheatley, Sarah Langevin & Sarah Paone – Circulation Clerks  
Scott Tedford, Maintenance  
Kate Boucher, Library Page  
Lea Dalton, Library Page

## 2018 Annual Report

2018 was a year of planning for the Trustees of Hall Memorial Library. They put a Capital Improvements Plan in place and updated policies, including our investment policy. Top of our CIP list was the furnace, which was replaced in February and new carpeting at the circulation desk. Future projects include more carpet replacement, repair of stained glass windows and a new roof.

In September of 2018, the Youth Librarians, Julie and Brittany started the Library Llama program, taking books into Southwick and WRMS. They visit each school once every three weeks, signing up students and teachers for library cards, checking books out and taking requests for books. At WRHS, the Library Llamas offer their services in the form of book loans as requested by students and teachers. The children from Union Sanborn School visit the library for field trips! We are always looking for ways to get books, audiobooks, magazines and other reading materials into the hands of our community's youths, to encourage literacy that will help them be successful later in life.

Over 8,000 patrons of all ages participated in one or more of the, on average, 50 programs a month produced by the library this year. The library's ongoing programs include the Knit-Wits, Chess Club, story time with a craft, books sales, Spanish Club, quilting, Scrabble, multiple book clubs (including one at the Senior Center), and providing an active summer reading program. We provide outreach in the community such as story time at childcare centers and schools, helping the NH Veterans Home library project, open houses at three schools, the homebound delivery program, and multiple community nights. Our dedicated staff checked out over **50,247** items to patrons this year. We are pleased to be able to contribute positively to our community's vibrant life.

Want to use our library but lack the time? Check out [www.hallmemoriallibrary.org](http://www.hallmemoriallibrary.org) and visit our catalog to sign up for an eServices card or request books. Did you just get a tablet or laptop for the holidays and now you need some help? Stop in to the library on Tech Tuesdays, when we offer free assistance with tech devices. You may also call and make an appointment for another day! We still offer free wi-fi during our open hours and now have six public access computers! Come to the library and enjoy our atmosphere while you read your email, a book, or the local papers and connect with your community!

Respectfully submitted,  
Jennifer Davis

# HALL MEMORIAL LIBRARY

For the Year Ending December 31, 2018

## INCOME:

Book sales	\$ 1,020.23
Fines	\$ 2,554.43
Coffee	\$ 145.63
Copier/fax	\$ 1,979.11
Gifts	\$ 2,291.73
Program Income	\$ 390.00
Town - Northfield	\$ 128,480.00
Town - Tilton	\$ 128,480.00
Trust	\$ 1,170.71
Non Resident fees	\$ 375.00
Interest	\$ 185.34
<b>TOTAL INCOME</b>	<b>\$ 267,072.18</b>

## EXPENSES:

Admin & Office	\$ 3,445.60
Building Maintenance	\$ 12,300.13
Furnace Repairs	\$ 1,489.64
Grounds Maintenance	\$ 197.35
Books, Video, Audio	\$ 26,360.36
Education	\$ 984.15
Electricity	\$ 7,748.02
Heating	\$ 8,064.95
Insurance	\$ 6,931.00
Medical / Dental Benefits	\$ 27,163.80
Payroll Wages	\$ 155,884.11
Payroll Taxes	\$ 11,925.00
Retirement	\$ 3,542.34
Periodicals	\$ 1,005.10
Programs	\$ 994.03
Sewer/Water	\$ 1,277.69
Technology	\$ 6,102.54
Telephone	\$ 1,125.96
Misc Expense	\$ 314.21
<b>TOTAL EXPENSES</b>	<b>\$ 276,855.98</b>

Respectfully submitted,  
Stephanie Giovannucci, Treasurer

# LAKES REGION PLANNING COMMISSION



103 Main Street, Suite #3 Meredith, NH 03253  
Tel (603) 279-8171 Fax (603) 279-0200 [www.lakesrpc.org](http://www.lakesrpc.org)

The Lakes Region Planning Commission is a voluntary organization of 30 member municipalities within one of the 9 regional planning areas established by state legislation under NH RSA 36:45. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning.

With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services in the areas of transportation, land use, economic development, watershed management, and natural resource protection; local technical assistance with master plans, capital improvement plans, hazard mitigation plans, ordinance review, and circuit rider consulting; GIS mapping services; data collection and analysis; and review of Developments of Regional Impact.

In May 2018, we expanded our boundaries with the transfer of the Town of Plymouth to our planning region. After Plymouth's request to change planning regions was approved by New Hampshire's Office of Strategic Initiatives and an Executive Order was issued by the Governor, we welcomed Plymouth as our newest municipal member.

## Northfield's Representatives to the LRPC

Commissioners: Wayne Crowley, Doug Read

Transportation Technical Advisory Committee (TAC): Glenn Smith

Highlights of the LRPC's activities during the past year are listed below.

### LOCAL SERVICES — Northfield Highlights

- ◆ Entered into agreement with the Town for technical and professional services to update its existing Hazard Mitigation Plan for FEMA approval through NH HSEM (Homeland Security and Emergency Management) and submitted the first quarterly report to NH HSEM.
- ◆ Provided Circuit Rider Planning Assistance per agreement with the Town from August–December.
- ◆ Provided GIS mapping services and technical assistance including Zoning and Aquifer/ Groundwater Overlay mapping. Located September 2009 map for the Town to be able to compare aquifer shapes and analyzed maps for discrepancies and their causes.
- ◆ Met with Town Administrator regarding Route 140 project proposal and researched ROW and sign regulations.
- ◆ Enabled Town electricity savings of \$1,064 through our Regional Electricity Aggregation initiative.
- ◆ Coordinated our annual regional Household Hazardous Waste Collection in Summer 2018 with Northfield as one of 25 participating member communities at a substantial savings. This enables residents to safely dispose of their household hazardous waste as a means of protecting the region's groundwater that we depend on for drinking water, domestic use, and tourism.
- ◆ Facilitated bulk purchase and distribution of NH Planning and Land Use Regulation books for the Town at a substantial discount.

### REGIONAL SERVICES — 2018 Highlights

- ◆ **Regional Purchasing Initiatives** | Created the opportunity for participating towns and school districts to save combined totals of \$159,938 in Electricity costs and \$10,123 in Oil & Propane costs by initiating a program to reduce individual town costs using the power of aggregate purchasing. While each town signs their own contracts directly with the chosen supplier, the more that participate, the greater the potential savings. We continue to research potential shared services and future cooperative buying opportunities, based on member input, on items such as Catch Basin Cleaning, School Bus Transportation, and Cell Phone Service.
- ◆ **Economic Development** | Pursued workforce development and growth opportunities for the region in coordination with regional economic development groups including Belknap Economic Development Council (BEDC), Capital Region Development Corporation (CRDC), Franklin Business and Industrial Development Corporation (FBDIC), Grafton County Economic Development Council (GCEDC), and Wentworth Economic Development Corporation.

**Brownfields**—Provided environmental assessment and consulting on brownfields properties, including the former Laconia State School, to encourage redevelopment through the EPA Brownfields Program.

**Northern Border Regional Commission (NBRC)**—Provided grant administration for NBRC grant projects in three communities.

- ◆ **Developments of Regional Impact** | Responded to numerous requests for reviews on Developments of Regional Impact, prepared draft comments, discussed with staff and municipal planners, corresponded with state and local officials, reviewed relevant state statutes, and provided updated LRPC guidelines to members through their Commissioners.
- ◆ **Education** | Convened 6 area commission meetings, including an annual meeting with over 120 people and a legislative night. Meetings featured guest speakers covering a variety of topics including *From Brownfields to Whitewater Parks* and *Becoming Age-Friendly Communities*. At our 2018 Annual Meeting we recognized 9 individuals from 7 municipalities with wards across 3 categories for outstanding service to their communities.
- ◆ **Household Hazardous Waste** | Despite heavy downpours during the August 4 collections, more than 35 tons of hazardous substances were properly disposed of from 25 communities safeguarding the region’s overall water quality and environment through coordination of the Annual Household Hazardous Waste Collections. We had the assistance of over 80 volunteers and served nearly 1,700 Lakes Region households. We were able to direct a number of businesses and individuals to the Lakes Region Household Hazardous Product Facility (LRHHPF) for disposal of hazardous products and unused medications. We maintained an active presence on Facebook, providing a convenient option for people who wish to stay informed about how to make their homes less toxic.
- ◆ **Solid Waste** | Provided technical training and educational programs for solid waste managers and local officials through a USDA Solid Waste & Water grant award and submitted a grant application for funding for next year. Coordinated our 32nd annual Household Hazardous Waste Collection with 25 participating member communities held in 8 locations resulting in the removal of 35 tons of hazardous waste just from residents.
- ◆ **Transportation** | Completed Franklin to Concord regional Transit Study creating a regional transit feasibility study template to use in the future.
  - TAC (Transportation Technical Advisory Committee)**—Coordinated and conducted monthly meetings of the Commission’s technical advisory committee on Transportation to enhance local involvement in regional transportation planning and project development.
  - Public Transportation**—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council.
  - RSMS/SADES**—Assisted communities with Road Surface Management Systems (RSMS) analysis and conducted culvert and catch basin inventories.
  - Road Safety Audits**—Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities.
  - Scenic Byways Advisory Committee**—Continued working with the Lakes Region Tour Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.
  - TIP (Transportation Improvement Program) & TYP (Ten Year Plan)**—Worked with member towns and NHDOT to prioritize transportation improvements in the region.
  - Traffic Counts**—Conducted over 144 annual traffic counts around the region.
- ◆ **Watershed Management** |
  - Pemi Watershed**—Provided technical and administrative support to the Pemigewasset River Local Advisory Committee (PRLAC); coordinated and staffed monthly meetings; and maintained their website. PRLAC is a state-chartered advisory committee under NH RSA 483, the Rivers Management & Protection Program (RMPP).
  - Lake Waukegan and Lake Winona Watershed**—Completed Restoration Plan review and created hazardous spill/flow map.
  - Squam Lakes Watershed and Winnisquam Watershed**—Provided contractual services to Squam Lakes Association for facilitation, analysis, and recommendations for Phase I of the

**2018 HOUSEHOLD HAZARDOUS WASTE COLLECTION**

**By the Numbers...**

One regional planning commission ● One summer ● One day of downpours .....	<b>1</b>
Number of dates .....	<b>2</b>
Locations .....	<b>8</b>
Participating communities .....	<b>25</b>
Years of collections .....	<b>32</b>
Tons of hazardous substances properly disposed of.....	<b>35</b>
Percentage of NH’s surface water contained within the Lakes Region.....	<b>40</b>
Number of volunteers (80+) .....	<b>80</b>
Estimated number of vehicles .....	<b>1,600</b>
Estimated number of households .....	<b>1,700</b>

**Protecting the Lakes Region of New Hampshire..... Priceless**

The LRPC thanks the people of the Town of Northfield for their recognition and support of regional planning.

Respectfully submitted,  
Jeffrey Hayes, Executive Director

# PARK CEMETERY

For Year Ending December 31, 2018

Balance on Hand December 31, 2017 \$ 1,222.15

**INCOME:**

Deeds	\$ 4,500.00
Foundations/markers/monuments	\$ 2,530.00
Interest	\$ -
Insurance Claim	\$ 945.08
Open graves/tomb	\$ 4,525.00
Donations	\$ 360.00
Tilton Trust	\$ 10,598.67
Town of Northfield	\$ 6,000.00
Town of Tilton	\$ 6,000.00

**Total Income \$ 35,458.75 \$ 36,680.90**

**EXPENSES:**

Electricity	\$ 512.07
Equipment	\$ -
Gasoline	\$ 1,452.59
Heating	\$ -
Insurance	\$ 2,868.88
Machine Rental	\$ 647.50
Maintenance	\$ 1,129.50
Office/dues, etc	\$ 913.61
Park Cemetery Perpetual Care Fund	\$ 550.00
Payroll	\$ 22,525.30
Payroll Taxes	\$ 1,396.52
Unemployment	\$ 432.78
Telephone	\$ 471.72
Equip Repairs/Supplies	\$ 1,177.20
Grave Openings	\$ -
Toilet Rental	\$ 715.00
Repurchase Lots	\$ -
Equipment Fund	\$ 500.00

**Total Expenses \$ 35,292.67**

Balance on Hand as of December 31, 2018 \$ 1,388.23

**Invested Funds:**

Perpetual Care Fund - CD*	\$ 78,186.13
Perpetual Care Fund - Savings*	\$ 6,520.42
Investment Fund	\$ 11,599.52
Equipment Fund	\$ 6,276.42

\*Interest only may be expended

Respectfully Submitted,  
Judy A. Huckins, Secretary/Treasurer



**Tilton & Northfield Aqueduct Co. Inc.**

*Established in 1887*

14 Academy Street Tilton, New Hampshire 03276

Phone (603) 286-4213  
Fax (603) 286-2114  
Email [tnwd@metrocast.net](mailto:tnwd@metrocast.net)

Formed in 2005

**ANNUAL REPORT 2018**

The District started off January 2018 with a failed well pump. Thankfully Maher Service came right in, replaced the pump and it was covered under warranty. In the spring Maher Service was back to do a semiannual cleaning of both wells. A safe and effective cleaning process is used, Pantomite an NSF Certified Cleaning Agent. We also installed a new peristaltic chemical feed pump.

We continue to do water meter replacements throughout the District. This insures proper tracking of the water being used and assures the condition of the backflow should it need repair or installation. This is done at the same time as the meter replacement. Both water meters and backflow devices are required at all service connections.

Along with continued maintenance of all the facilities there were water breaks and service lines that needed repair. Deer Street, Winter Street, Cofran Ave., and Cedar Street had water breaks

1,500 ft. of new water main was added on Cofran Ave. in Northfield replacing aging 2” galvanized pipe with an increase in size to 6” PVC. Another hydrant was added to provide much improved fire protection as well as water quality.

Two new services were added to the system. Sealite in Tilton and Granite State Credit Union on Route #140 in Tilton.

Late in the fall 3 new hydrants were added on to the system on West Main Street in Tilton going from Tilton Public Works to the intersection of Clark Road and Route #3. This helped to clean up this section of water main during hydrant flushing and give increased fire protection in that area.

We would like to welcome Charlene Smith to our office staff this year. Sandie Santamaria has retired, and Cathy Deegan is back part time. Roland Seymour has retired as Commissioner. He has been with us since the inception of the District and his many years of service are appreciated.

The Tilton-Northfield Water District works diligently to improve, maintain and keep the water system safe for all our customers, now and for the future. The Water District would like to thank you for your support.

John P. Chase, Superintendent

Commissioners:

Sean T. Chandler, Chair

Arthur N. Demass

Scott W. Davis, Acting Commissioner

## NORTHFIELD SEWER DISTRICT

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2018 was once again a productive year for the Sewer District. We are very near completing our goal of 100% of the sewer lines repaired or replaced reaching 99% this year.

We are continuing our efforts to coordinate any construction with the Town of Northfield and the Water District as the most effective method to cost-share our projects to save our users money.

The Town of Northfield is working with us regarding expansion on Route 140 into a newly developing industrial park to facilitate commercial growth within the Town. Good for the Sewer District and the Town. Congratulations and welcome to Premier Pump & Supply, Inc.

We are continuing our meetings regarding the Winnepesaukee River Basin Project with the NH Department of Environmental Services in an effort to minimize our contribution and your costs.

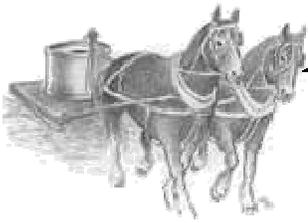
We look forward to seeing you at the annual meeting in April, date to be posted in the Town Hall. As always, we keep your best interests in the forefront and welcome your input.

Respectfully,

Commissioners:

Glen Brown, Chair  
George Flanders, Vice Chair  
Tom Beaulieu, Director

Visit <https://www.safehome.org/resources/down-the-drain-guide/> to learn about what not to put down the drain.



## TILTON-NORTHFIELD OLD HOME DAY

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The annual Tilton-Northfield Old Home Day celebration was held on Saturday, June 23, 2018 and this year's theme was "Flower Power: the 60's and 70's". The day began with the D.A.R.E. Annual 5K Road Race, followed by an amazing parade, delicious food, an array of booths and lots of fun activities for kids. These included a Wildlife Encounters show, magic show, extraordinary obstacle course, karate demonstrations and a pie-eating contest. The strength of the horses and skill of their teams impressed all as they pulled their weight to the enjoyment of many in attendance. The festivities finished at dusk with a spectacular fireworks display over the river. The perfect weather made for a great day as crowds of people came out to enjoy our beloved community event.

With such a fun theme this year, attendees dressed up in genuine form for the occasion. During the parade we saw several folks and community groups showing off their best rendition of the decades of groovy peace and happiness – how fitting for our communities!

The Tilton Northfield Old Home Day Committee selected two outstanding women as the Citizens of the Year for 2018. Emily LaPlante was recognized as the Tilton Citizen of the Year and Christine Raffaely was selected as the Northfield Citizen of the Year. These ladies devote much of their time to the benefit of others and have made so many positive contributions to our townspeople.

The Old Home Day Committee extends many thanks to our local businesses and groups in their unwavering support Old Home Day through continued donations and contributions, and no fewer shouts of appreciation go to the Towns of Tilton and Northfield for your annual monetary support. Special thanks to Bob and Tricia of the Park Street Pub, Tilton Trailer Rental and AmeriGas. Their support of Old Home Day has been irreplaceable, and to the benefit of all. Finally, thank you to the many other organizations and individuals who afford their support to our event, as absent your contributions, the day just would not be the same!

The Committee is always seeking volunteers to help with this event. If you would like to join the committee or would just like to share your ideas for themes or give suggestions for Citizens of the Year, please contact me at 603-387-4178 or by email at TNOHD.Committee@gmail.com. Please "like" and join the Tilton-Northfield Old Home Day Facebook Group to follow and comment on the event.

Let us not forget the huge thanks due to everyone on our Committee. Their efforts are crucial to the continued delight of all who attend, and the legacy of a community gathering cherished by so many.

Yours in service,  
Jennifer Cross, President

Jennifer Cross, President
Scott Haskins, Vice President
Deb Sheppard, Treasurer
Gretchen Wilder, Secretary
Tony Cross, member
Carol Cross, member
Joe Jesseman, member
Bill wilder, member

# TILTON-NORTHFIELD OLD HOME DAY

2018 Budget Report

January 1, 2018 through December 31, 2018

<b>OPERATING ACCT. BALANCE MAY</b>	<b>\$ 4,899.73</b>
<b>REVENUE</b>	
Town of Northfield	\$ 3,000.00
Town of Tilton	\$ 3,000.00
Booklet Ad Sales	\$ 1,100.00
Booth Fees	\$ 1,180.00
Fish Pond Game	\$ 289.00
Food Sales	\$ 2,951.40
Donation: Dennis Allen Mem. Fund	\$ 695.00
<b>TOTAL REVENUE</b>	<b>\$ 12,215.40</b>
<b>EXPENSES</b>	
Baker Valley Band	\$ 400.00
Moultons Band (Parade)	\$ 400.00
BJ Hickman Magic Show	\$ 425.00
Citizen of the Year Ceremony	\$ 284.61
Fireworks	\$ 5,500.00
Wildlife Encounters	\$ 435.00
Food Booth Supplies	\$ 727.29
Horse Pull Prize Monies	\$ 1,440.00
Porta Potties	\$ 725.00
Trophies and Novelties (Fish Pond,Pie Contest)	\$ 343.45
T-Shirts	\$ 366.00
Misc Supplies (office, food booth, etc)	\$ 142.37
Banners	\$ 294.00
THOP Gift Card - Highway Dept	\$ 100.00
Dennis Allen Mem Fund	\$ 695.00
<b>TOTAL EXPENSES</b>	<b>\$ 12,277.72</b>
<b>OPERATING ACCT BALANCE 10/1/18</b>	<b>\$ 4,837.41</b>

Respectfully submitted,  
Debra Shepard

## TILTON-NORTHFIELD RECREATION COUNCIL

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The Pines Community Center serves the recreational needs of the residents of Tilton and Northfield, New Hampshire. The center is operated by the Tilton-Northfield Recreation Council, which is a Non Profit 501 c-3 organization. The organization is neither fully funded nor directly governed by the two towns that we serve. Approximately 22% of our budget comes from the Town of Northfield and 22% from the Town of Tilton. The Pines is left to make up the remaining money through program fees, fundraising, grants and donations.

The recreation council is comprised of volunteers from both Tilton and Northfield. The coaches for the various sports we offer are all volunteers. The Franklin VNA provides clinics for our senior citizens at little to no cost to them. Merrimack County Community Action Program provides senior lunch once a week for little to no cost. This same program provides free breakfast and lunch to our youth summer program participants at no cost. Tilton School continues to provide the MacMorran Field House and Ice Rink for Sunday night skating in the winter at no cost to our participants. We have a great partnership with the Winnisquam Regional School District for use of their fields and gymnasiums for our sports. What is that saying? "It takes a village!" We thank all those who support our organization.

Sincerely,

Rose-Marie Welch, President  
Tilton-Northfield Recreation Council



# TILTON-NORTHFIELD RECREATION COUNCIL

## 2018 Budget Report

January 1, 2018 through December 31, 2018

### REVENUE

Tilton Contribution	\$	64,750
Northfield Contribution	\$	64,750
Merchandise Sales	\$	3,845
Building Rental	\$	14,978
Grants/Donations/Fundraising	\$	27,762
Programs	\$	118,967
Misc. Revenues	\$	330
<b>Total Revenue</b>	<b>\$</b>	<b>295,382</b>

### EXPENSES

Salaries	\$	177,858
Health Insurance	\$	14,311
Utilities	\$	12,858
Maintenance/Building	\$	12,379
Accounting Services	\$	4,200
Office Supplies & Equipment	\$	3,509
General Liability, Property & D&O Insurance	\$	15,542
Workers Comp Insurance	\$	2,849
Telephone & Alarm Lines	\$	2,060
Printing / Advertising	\$	281
Professional Fees	\$	847
Bank Loan and Interest	\$	10,082
Program Expenses	\$	34,647
Auto Expense	\$	4,756
Merchandise Expenses	\$	4,944
Attorney Fees	\$	513
<b>Total Expenses</b>	<b>\$</b>	<b>301,636</b>

**Net Revenue Over (Under) Expenses**                   **\$**   **(6,254)**

Respectfully Submitted,  
Rose-Marie Welch, President

# UNH COOPERATIVE EXTENSION MERRIMACK COUNTY



UNH Cooperative Extension serves residents in each of Merrimack County’s 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH’s towns, helping to make individuals, businesses, and communities more successful and keeping NH’s natural resources healthy and productive.

## **Our Mission**

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

## **Our work for Merrimack County**

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

**Food & Agriculture:** We support the county’s agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 363 inquiries from Merrimack County residents, and the county’s 50 Master Gardeners contributed 660 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$16,500. The Food and Agriculture Program provides support for the state’s agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year 150 farm visits with one-on-one consultations were conducted, while 600 individuals received consultation through email, phone conversations and in-office visits.

**Natural Resources:** Managing and protecting New Hampshire’s natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a “boots on the ground” approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 430 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 1,258 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,129 hours conserving and managing natural resources in Merrimack County.

**Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and

tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers. In the fall of 2017, Jared Reynolds joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.

**4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and in the Nutrition Connections programs for limited resource adults, families, refugees, and youth through free, hands-on nutrition education. The Nutrition Connections program provides the knowledge and skills needed for better health.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
Mindy Beltramo, *Canterbury*  
Lorrie Carey, *Boscawen*  
Mark Cowdrey, *Andover*  
Elaine Forst, *Pittsfield*  
Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*  
Paul Mercier, *Canterbury*  
Chuck & Diane Souther, *Concord*  
Mike Trojano, *Contoocook*  
Jennifer Pletcher, *Warner*  
State Rep. Werner Horn, *Franklin*

**Connect with us:**

UNH Cooperative Extension  
315 Daniel Webster Highway  
Boscawen, NH 03303  
**Phone: 603-796-2151**  
**Fax: 603-796-2271**

**[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)**

A wide range of information is also available at **[extension.unh.edu](http://extension.unh.edu)**.

**Ask UNH Extension Info Line**

1-877-398-4769 or [answers@unh.edu](mailto:answers@unh.edu)  
[extension.unh.edu/askunhextension](http://extension.unh.edu/askunhextension)

**Hours:** M-F 9 A.M. to 2 P.M.

## VISITING NURSE ASSOCIATION AND HOSPICE OF FRANKLIN

Greetings to all community members and thank you for your continued support.

New Hampshire home care agencies, including the Visiting Nurse Association of Franklin, have been losing money in the wake of years of inadequate Medicaid reimbursement rates and cuts to Medicare, along with the rising costs of services and goods.

Many of our funding sources have been cutting back for several years now, not only Medicare and Medicaid, but also grants and community funds, town and county appropriations, and United Way donations. Our agency has been stretched to meet an increase in demand with reduced resources. We just cannot keep up with the demand for services while reimbursement rates fail to cover the cost to deliver care. Inadequate rates do not allow us to keep up with our costs for staff, benefits, gas, insurance and other expenses.

Medicaid reimbursement rates have never kept up with the cost of delivering care. Despite modest increases since 2006, Medicaid reimbursement rates for skilling nursing care and short home health aide visits are currently 40 to 60 percent below cost. In the past, we used surpluses in our Medicare program to cover shortages in other programs. Today, Medicare surpluses have shrunk as Medicare reimbursement rates continue to be cut, diminishing our ability to underwrite state programs and offer free care.

In addition to Medicaid, some state-funded programs, such as homemaker services and adult in-home care, are paid at very low rates, requiring providers to underwrite the programs with other funds. When those other sources shrink, we must evaluate whether we can continue to offer the services.

Inadequate reimbursement rates also hamper our ability to offer competitive wages and benefits. Adequate reimbursement rates are necessary to hire qualified staff to deliver quality care.

We are making every effort to make sure that we can continue to provide care to those in need of essential healthcare services. While all of the care we have been delivering is important to our clients, limited funding would force us to prioritize.

Your contributions allow us to continue to provide the needed services to residents in your community. Please read on and see how your contributions are helping us make difference

Sincerely,  
Tabitha Dowd, MSN RN LSSGB

**HOME CARE:** The Homecare Program provides short term, intermittent services to patients 18 years of age and older.

<b>Evaluation</b>	<b>FY 18</b>	<b>FY17</b>
Medicare Admissions	303	320
Medicare Visits	6,818	8,476
Commercial/Other Admissions	126	143
Commercial/Other Visits	7,015	2,380

**THE PATIENT EXPERIENCE:** The Franklin VNA Home Care staff believes that excellent customer service translates into superior patient care. We have measured our patient's satisfaction with service through a nationally recognized tool that is administered by an external contractor. Each year, we look to understand and improve one or more themes from these survey tools.

We know that the likelihood to recommend question is the aggregate of all of our work. Research has shown that communication with the patients and their families improve this score. Franklin VNA & Hospice has been dedicated to improve communications with patients this last year. We continue to share patient experience comments/ letters/ suggestions in our staff and team meetings. We have improved our 'likelihood to recommend' scores to above the national averages in 2017.

	<b>FY18</b>	<b>FY 17</b>
<b>FVNA</b>	90%	88%
<b>SHP State NH</b>	86%	84%
<b>SHP National</b>	80%	80%

**COMMUNITY HEALTH CLINICS:** The VNA offers several clinics to the elderly in the community. Locations include elderly housing, senior centers, and churches. Foot clinics are paid for privately by the individual but are priced at a reasonable rate. Blood Pressure and health screening clinics are provided free of charge. Community Health Clinics allow our nurses to provide basic health services to individuals who might not otherwise have contact with the healthcare system.

Evaluations	FY18
Foot Clinic Encounters	417
BP Encounters	461
Flu Clinics	18
Flu Vaccinations	125

**QUALITY IMPROVEMENT AND PERFORMANCE IMPROVEMENT FOR HOME CARE:**

Quality assurance and performance improvement, or QAPI, is a process dedicated to achieving positive results for our patients and employees. The process helps identify factors that contribute to a desired performance or outcome and how those factors can be maintained, improved or strengthened. We use a variety of methods to monitor quality performance and improve outcomes including, continuous quality improvement, quality assurance, quality management, process improvement and outcome-based quality improvement. Our goal is to continuously look for ways to improve organizational processes and outcomes. For example, this year we evaluate the employee education process and identified opportunities for improvements by utilizing Lean methodologies. The VNA has a robust Quality Assurance and Performance Improvement program, which brings together line staff and management to help improve care outcomes as well as patient engagement. Several performance improvement projects occurred in the Home Care Division in this last calendar year.

**PERFORMANCE IMPROVEMENT PROJECTS:** The Franklin VNA focused on the aspect of patient care and agency performance we identified we wanted to improve. There were several improvement opportunities. We began by ensuring all employees were involved in the analysis and improvement of processes. Continuous applications of the principles of QAPI ultimately lead to improved patient care, as well as increased employee ownership and greater job satisfaction. We empowered the team to apply process improvement to help improve patient outcomes,

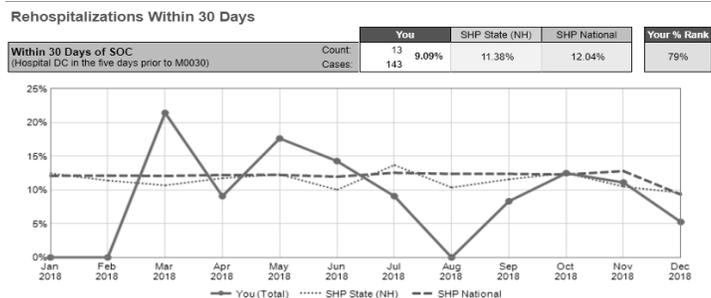
**AVOIDABLE REHOSPITALIZATIONS (30 DAY HOSPITAL READMISSIONS):** The Franklin VNA’s Rehospitalization Improvement Project Team meets monthly to improve the rehospitalization rate of Medicare home care patients. Care coordination that is multidisciplinary in conjunction with patient engagement has been shown to greatly reduce hospitalization. At the Franklin VNA we measure optimal performance in decreasing the need for acute care hospitalization by comparing Outcome Based Quality Indicators Data (OBQI data) at transfer of care.

Results from FY17 to FY18 data support our need for future development of Continuity of care, as we saw a slight dip in our statistics this year. There is an opportunity to improve coordinated care, particularly because of the growing prevalence of long-term conditions and an increasing number of frail and elderly people.

Our analysis looked at the link between continuity of care and hospital admissions for elderly patients at admissions those that could potentially be prevented through effective treatment in homecare.

We believe there will be fewer hospital admissions – both elective and emergency – for these conditions for patients who experience higher continuity of care.

	FY18	FY 17
<b>FVNA</b>	9.09%	14.65%
<b>SHP State</b>	11.38%	12.11%
<b>SHP National</b>	12.04%	12.16%



**EDUCATION PLAN EVALUATION AND REVISION PERFORMANCE IMPROVEMENT PROJECT**

**Orientation Initiatives:** We continue to utilize Lean Methodology to assess and redesign our new employee orientation program. New hires continue to provide positive feedback to us. We have seen an improvement in employee satisfaction with the process as voiced by new hires during and at the end of their orientation program.

**Staff Development Initiatives:** Staff education is vital in this changing health care world, and home care is no exception. Contained here is the list of educational offerings:

1) Professional Training: This year we have taken a new approach to create a knowledge-base of critical information and best practices. We have now partnered with the Fazzi Learning Center. Our focus has been to augment their knowledge and abilities with access to e-learning modules, in-services, and class room education. By simply completing one or two online learning modules/ webinars employees can stay up-to-date with regulatory trends and new practices, strategies and tactics that others have found successful.

2) Cross-Departmental Training: The business of home health and hospice can be likened to an ecosystem. As in nature, all of the different species of plants and animals are interdependent.

Management must guide each of their teams to improve the overall health of the agency. We have encouraged cross-departmental training of homecare nurses and therapist as they can each see the impact of their efforts more clearly across the continuum of care that we provide. What they learn can also inform the fine details of development work on the collaborative care project, or patient satisfaction conversations with patients and families.

**HOSPICE STORY:** Recently, at one of our contracted facilities, while the hospice chaplain was visiting a hospice patient that was actively dying, facility staff notified her that another hospice patient had suddenly transitioned to an actively dying condition as well. The chaplain quickly notified the hospice team about the second patient. The hospice nurse visited to ensure the patient’s symptoms were brought under control; family notified and summoned a Catholic priest to perform the sacrament of the sick at the request of the family. The hospice team and facility staff worked together to manage these two patients who were actively dying simultaneously. The hospice volunteer vigil team was in place for the first patient while the hospice chaplain contacted the family of the second patient to obtain consent for the vigil team to sit with the second patient. The Hospice volunteer vigil team member’s support ensured that our patient peacefully moved on. The vigil team member quickly went over to sit vigil at the bedside of the second patient who was met by the Catholic priest to perform the sacrament of the sick. All the while the hospice nurse worked with staff to ensure patient remained comfortable. Our chaplain focused on supporting the facility staff members that were grief-stricken at losing two longtime residents. Just as the first patient, the second patient passed away peacefully while receiving prayers from the priest and hospice vigil team member. The hospice chaplain after a conversation with the family notified the funeral home of the passing and ensured the patient would leave and be buried with all his military medals. The funeral home respectfully draped the body of this WW2 veteran with the American flag. The hospice and facility staff formed a procession in honor of this man as he was taken away. This is just one of many examples of how hospice and facility staff work together to ensure the physical, psychosocial and spiritual needs of the patient and family are met.

**HOSPICE 2017**

<b>Evaluation</b>	<b>FY 18</b>	<b>FY17</b>
Hospice Admissions	61	35

**BEREAVEMENT PROGRAM UPDATE:** Franklin VNA Hospice programs are intended to help individuals, families, or groups of similarly bereaved people. The goal of all bereavement interventions is the easing of the grieving process and the prevention or mitigation of the harmful consequences of bereavement. The VNA has implemented many different approaches this fiscal year. The major approaches to helping the bereaved are mutual support, bereavement counselor, community resources, and spiritual care.

# YOUTH ASSISTANCE PROGRAM

Serving the Communities of Northfield and Tilton  
291 Main St., Suite 5, Tilton, NH 03276 Phone: (603) 286-8577 Fax: (603) 286-7687  
Website: www.yapnh.org

In 2018, the Youth Assistance Program continued its mission to help young people take responsibility for their behavior and learn how to make healthy choices in the future. This is no easy task as many of the youth involved in the program are dealing with trauma associated with the effect of the opioid crisis on themselves, their family members and their friends. To accomplish this work, the following programs were available to Tilton youth and their parents:

Juvenile Court Diversion—First-time juvenile offenders appear before a juvenile review board comprised of community volunteers. A diversion contract is developed holding the youth accountable for his or her wrongdoing. Youth have the opportunity to make amends and learn from their mistakes without court involvement. Along with apologies where appropriate, youth are required to perform community service work and complete additional contract items.

Early Intervention and Educational Programs—These programs may be required by the court, the juvenile review board, school administration or law enforcement. Some youth get involved to learn more, to support a friend or at the request of a parent. Such programs include; The Challenge Drug and Alcohol Program, Tobacco Program, Why Try, Courage to Care, Anger Management/Violence Prevention and Positive Decision Making.

Support Services—Tilton youth and their parents may get involved in the Youth Assistance Program to obtain support and help in addressing struggles at home, obtain referrals, or become involved in volunteer opportunities. Individual and group support programs are offered.

Prevention and Outreach—Programs are held at the Youth Assistance Program, 291 Main St., Tilton or at the local schools that help to prevent risky behavior, build healthy relationships and help youth realize they are valuable community members.

This year, Scott Hilliard, stepped down as Chairman of the Youth Assistance Program--a post he held for more than 24 years. His leadership and dedication were invaluable both to the program and to the youth it serves. He will be missed. In April, Jen Adams became our new Chairperson after having served as a board member for many years. We are happy to have her at the helm!

Volunteers are the backbone of the Youth Assistance Program. They make up our Board of Directors and serve on the juvenile review boards. They enrich the program by providing ideas, skills and compassion to our young participants. Many thanks to our dedicated volunteers! If you are interested in helping youth in our community please call or stop in. We would love to meet with you!

Sincerely,  
Dawn B. Shimberg, Director

## Board of Directors

Jen Adams	Robert Cormier	Eric Keck
Wayne Brock	Katherine Dawson	Andrew Perkins
Michael Bryant	Matthew Finch	Jesse Renauld-Smith
Amanda Champagne	Scott Hilliard	Adam Seligman



## Youth Assistance Program Statistics

Court Diversion Cases – 12	Substance Abuse Cases—13	Youth Volunteers—8
Support Counseling—12	Prevention Activities—264	Adults—25
Court Ordered Cases—14		

Total Youth Participation—308

In this figure each youth is counted only once even if they participated in more than one activity. 158 youth and 13 adults were residents of Northfield.

# TILTON-NORTHFIELD FIRE & EMS DISTRICT



## ANNUAL REPORT

# TILTON-NORTHFIELD FIRE & EMS WARRANT

## Village District of Tilton-Northfield Fire & EMS New Hampshire 2019 Warrant

To the inhabitants of the District of Tilton-Northfield Fire & EMS in the Counties of Belknap and Merrimack in the State of New Hampshire qualified to vote in village district affairs, you are hereby notified and warned the Annual District Meeting will be held as follows:

Date: Monday, March 18, 2019  
Time: 7:00 PM  
Location: Winnisquam Regional High School Cafetorium  
435 West Main Street  
Tilton, NH 03276

**Article 01:** To choose a Fire Commissioner for the ensuing three (3) years (Actual voting to be by official ballot on Tuesday, March 12, 2019 at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times).

**Article 02:** To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto. *This article is recommended by the Commissioners.*

**Article 03:** To see if the District will vote to raise and appropriate the sum of \$6,999,920 for the construction of a new Fire Station to be located on land owned by the Tilton-Northfield Fire District on Map R22, Lot 73B, Manville Road in Tilton and renovations to include living quarters to the Park Street Station; and to authorize the issuance of not more than \$6,705,220 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Furthermore, to authorize the remaining balance of \$294,700 to be withdrawn from the Land & Building Capital Reserve Fund. This article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed. *This article is recommended by the Board of Commissioners and Budget Committee. (2/3 ballot vote required.)*

**Article 04:** To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Two Hundred Fifty Thousand Two Hundred Thirty-Four Dollars (\$2,250,234.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Article 05:** To see if the District will vote to adopt as a mandatory by-law the policy already utilized by the Fire Commissioners to maintain a minimum of two (2) months operating expenses in the Unassigned Fund Balance at the annual district meeting. Operating expenses shall be defined as the total amount defined in the Operating Budget as voted in the most recent annual district meeting. Two months shall equal sixteen point sixty-seven percent (16.67%) of the voted operating budget. The purpose of this by-law is to provide a prudent level of financial resources to protect against reducing service levels or the need to borrow monies or issue tax anticipation notes thusly defending the District in times when financial liabilities exceed the income of the District. This by-law is in accordance with the generally accepted accounting principles (GAAP) best practices as described by the Government Finance Officers Association (GFOA) and the Governmental Accounting Standards Board (GASB). *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

- Article 06:** To see if the District will vote to raise and appropriate Two Hundred Sixteen Thousand Eighty-Two Dollars (\$216,082.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*
- Article 07:** To see if the District will vote to raise and appropriate the sum of Fifty-Eight Thousand Two Hundred Eight-Nine Dollars (\$58,289.00) for the purpose of purchasing a Current Model Year Ford Expedition to be used as a Command Vehicle with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*
- Article 08:** To see if the District will vote to raise and appropriate the sum of One Thousand One Hundred Eleven Dollars (\$1,111.00) for the purpose of adding to the existing health insurance deductible expendable trust fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*
- Article 09:** To see if the District will vote to raise and appropriate the sum of Nine Thousand Fifty-Five Dollars (\$9,055.00) for the purpose of adding to the existing Fire Prevention Expendable Trust Fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*
- Article 10:** To see if the District will vote to raise and appropriate the sum of Three Thousand Three Hundred Twenty-Five Dollars (\$3,325.00) for the purpose of purchasing materials, tools and equipment related to public education, code enforcement, training, etc. with said funds to be withdrawn from the Fire Prevention Expendable Trust Fund. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*
- Article 11:** To see if the District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) to be added to the Land & Building Capital Reserve Fund previously established. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*
- Article 12:** To see if the District will vote to establish a contingency fund per RSA 32:98-a and vote to appoint the Board of Commissioners as agents to expend from the contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand Eight Hundred Eighty-Seven Dollars (\$20,887.00) to put in the fund. This sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. Funds appropriated from this fund do not affect the tax rate. *This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)*

**Article 13:** To see if the Tilton-Northfield Fire District will vote, in accordance with RSA 52:21, to terminate its existence as of December 31, 2021, and to instruct the Fire Commissioners to: (a) Pay any remaining debts of the District; (b) Consult with the Towns of Northfield and Tilton relative to the disposition of all assets of the District; and (c) To dispose of the District's assets by conveying same, at no cost, to the Towns of Northfield and Tilton according to each town's proportionate contributions of funds to the purchase of assets, and in a manner which is equitable and fair. Any assets which either Town is unwilling to accept will be sold, and the funds derived from said sale shall be paid to the Towns of Northfield and Tilton and proportion to each town's respective contribution of funds to the purchase of the assets. *By Petition. This article is not recommended by the Board of Commissioners. (2/3's vote required.)*

**Article 14:** To transact any other business that may legally come before the meeting.

**Given under our hands, February 13, 2019**

We certify and attest that on or before February 25, 2019, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Hall Memorial Library, Northfield Town Hall, Tilton Town Hall, Winnisquam Regional High School and delivered the original to the Tilton-Northfield Fire District Clerk.

**Board of Fire Commissioners**

Paul M. Blaisdell , Chair

Paul A. Auger

Eric Pyra

**TILTON-NORTHFIELD FIRE & EMS DISTRICT  
2019 PROPOSED BUDGET**

Account Category	2018 Appropriated	2018 Actual	Chief's Budget	Commissioners Budget	Budget Committee's Budget
<b>Revenues</b>					
2140 Encumbered Funds	\$ 8,150	\$ -	\$ -	\$ -	\$ -
2530 Voted From Unassigned Fund Balance	\$ -	\$ 87,760	\$ -	\$ -	\$ -
3110 General Operating Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
3110.1 Property Taxes: Northfield	\$ 794,374	\$ 793,088	\$ 925,481	\$ 863,974	\$ 855,813
3110.2 Property Taxes: Tilton	\$ 1,294,313	\$ 1,292,542	\$ 1,507,933	\$ 1,407,717	\$ 1,394,421
<b>Total General Operating Revenues</b>	<b>\$ 2,088,687</b>	<b>\$ 2,085,630</b>	<b>\$ 2,433,414</b>	<b>\$ 2,271,691</b>	<b>\$ 2,250,234</b>
3200 Grants Applied For & Received	\$ 115,698	\$ 119,463	\$ -	\$ -	\$ -
3340.2 Transfer from Land & Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -
3509 Miscellaneous Revenues	\$ -	\$ 22,385	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 2,204,385</b>	<b>\$ 2,227,478</b>	<b>\$ 2,433,414</b>	<b>\$ 2,271,691</b>	<b>\$ 2,250,234</b>
<b>Total Revenue</b>	<b>\$ 2,204,385</b>	<b>\$ 2,227,478</b>	<b>\$ 2,433,414</b>	<b>\$ 2,271,691</b>	<b>\$ 2,250,234</b>
<b>Total Expenses</b>	<b>\$ 2,088,687</b>	<b>\$ 2,017,527</b>	<b>\$ 2,433,414</b>	<b>\$ 2,271,691</b>	<b>\$ 2,250,234</b>
<b>Net Difference, (+) or (-)</b>	<b>\$ 115,698</b>	<b>\$ 209,951</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
100 Salaries and Wages	\$ 1,109,737	\$ 1,018,530	\$ 1,281,635	\$ 1,167,217	\$ 1,168,681
200 Benefits	\$ 618,189	\$ 587,325	\$ 699,323	\$ 683,890	\$ 660,969
300 Professional & Tech Services	\$ 58,837	\$ 43,835	\$ 72,884	\$ 64,384	\$ 64,384
400 Property Services	\$ 57,567	\$ 115,817	\$ 75,834	\$ 68,704	\$ 68,704
500 Purchased Services	\$ 129,993	\$ 130,459	\$ 130,549	\$ 130,549	\$ 130,549
600 Supplies	\$ 110,558	\$ 105,477	\$ 135,395	\$ 120,063	\$ 120,063
700 Capital Outlay	\$ 3,806	\$ 16,084	\$ 37,794	\$ 36,884	\$ 36,884
<b>Total Expenses</b>	<b>\$ 2,088,687</b>	<b>\$ 2,017,527</b>	<b>\$ 2,433,414</b>	<b>\$ 2,271,691</b>	<b>\$ 2,250,234</b>
100 Salaries & Wages					
110 Career Salaries & Wages	\$ 823,025	\$ 775,940	\$ 947,951	\$ 853,189	\$ 855,841
110.5 Holiday Pay	\$ 36,432	\$ 33,086	\$ 51,216	\$ 38,412	\$ 37,224
110.06 Overtime	\$ 160,855	\$ 147,939	\$ 192,793	\$ 186,191	\$ 186,191
120 Call Salaries & Wages	\$ 81,675	\$ 53,815	\$ 81,675	\$ 81,675	\$ 81,675
130 Elected Officials	\$ 7,750	\$ 7,750	\$ 8,000	\$ 7,750	\$ 7,750
<b>Total Salaries &amp; Wages</b>	<b>\$ 1,109,737</b>	<b>\$ 1,018,530</b>	<b>\$ 1,281,635</b>	<b>\$ 1,167,217</b>	<b>\$ 1,168,681</b>
200 Benefits					
210 Group Health Insurance	\$ 235,206	\$ 224,900	\$ 266,365	\$ 266,365	\$ 266,365
215 Group Life Insurance	\$ 12,345	\$ 11,879	\$ 13,500	\$ 12,439	\$ 12,155
220 Social Security	\$ 9,682	\$ 7,370	\$ 10,007	\$ 10,007	\$ 9,918
225 Medicare	\$ 16,091	\$ 14,751	\$ 18,580	\$ 17,493	\$ 16,935
230 Retirement	\$ 309,914	\$ 293,974	\$ 353,164	\$ 340,279	\$ 318,289
250 Unemployment Compensation	\$ 500	\$ -	\$ 500	\$ 100	\$ 100
260 Workers Compensation	\$ 34,451	\$ 34,451	\$ 37,207	\$ 37,207	\$ 37,207
<b>Total Benefits</b>	<b>\$ 618,189</b>	<b>\$ 587,325</b>	<b>\$ 699,323</b>	<b>\$ 683,890</b>	<b>\$ 660,969</b>

Account Category	2018		Chiefs Budget	Commissioners Budget	Budget Committee's Budget
	Appropriated	2018 Actual			
<b>300 Professional &amp; Technical Services</b>					
301 Auditing	\$ 7,600	\$ 7,600	\$ 7,700	\$ 7,700	\$ 7,700
320 Legal Services	\$ 6,000	\$ -	\$ 10,000	\$ 2,000	\$ 2,000
335 Training	\$ 12,500	\$ 9,400	\$ 12,500	\$ 12,000	\$ 12,000
340 Bank Charge/Interest	\$ 100	\$ (163)	\$ 100	\$ 100	\$ 100
341 Telephone	\$ 7,700	\$ 7,140	\$ 6,980	\$ 6,980	\$ 6,980
342 Information Technology	\$ 11,726	\$ 10,364	\$ 21,503	\$ 21,503	\$ 21,503
350 Medical Services	\$ 11,560	\$ 7,629	\$ 12,100	\$ 12,100	\$ 12,100
385 Elections	\$ 1,650	\$ 1,865	\$ 2,000	\$ 2,000	\$ 2,000
390 Other Professional Services	\$ 1	\$ -	\$ 1	\$ 1	\$ 1
<b>Total Professional &amp; Technical Services</b>	<b>\$ 58,837</b>	<b>\$ 43,835</b>	<b>\$ 72,884</b>	<b>\$ 64,384</b>	<b>\$ 64,384</b>
<b>400 Property Services</b>					
410 Electricity 2017 Rate Increase .5%	\$ 9,700	\$ 9,544	\$ 9,700	\$ 9,700	\$ 9,700
411 Heating Fuel	\$ 6,500	\$ 5,168	\$ 6,500	\$ 6,500	\$ 6,500
412 Water	\$ 1,200	\$ 1,009	\$ 1,200	\$ 1,050	\$ 1,050
413 Sewer	\$ 1,100	\$ 808	\$ 1,100	\$ 800	\$ 800
430 Repairs & Maintenance	\$ 15,408	\$ 75,629	\$ 33,675	\$ 26,995	\$ 26,995
480 Property & Liability Insurance	\$ 23,659	\$ 23,659	\$ 23,659	\$ 23,659	\$ 23,659
<b>Total Property Services</b>	<b>\$ 57,567</b>	<b>\$ 115,817</b>	<b>\$ 75,834</b>	<b>\$ 68,704</b>	<b>\$ 68,704</b>
<b>500 Purchased Services</b>					
550 Printing	\$ 500	\$ 506	\$ 500	\$ 500	\$ 500
560 Dues & Subscriptions	\$ 3,505	\$ 3,965	\$ 4,061	\$ 4,061	\$ 4,061
590.2 Pressurized Hydrants	\$ 125,988	\$ 125,988	\$ 125,988	\$ 125,988	\$ 125,988
<b>Total Purchased Services</b>	<b>\$ 129,993</b>	<b>\$ 130,459</b>	<b>\$ 130,549</b>	<b>\$ 130,549</b>	<b>\$ 130,549</b>
<b>600 Supplies</b>					
620 Office Supplies	\$ 3,250	\$ 3,349	\$ 3,250	\$ 3,150	\$ 3,150
625 Postage	\$ 1,025	\$ 907	\$ 1,125	\$ 150	\$ 150
630 Equipment Maintenance & Repairs	\$ 8,050	\$ 4,599	\$ 10,527	\$ 7,170	\$ 7,170
631 Service Testing	\$ 14,388	\$ 12,522	\$ 16,269	\$ 16,269	\$ 16,269
635 Gasoline	\$ 4,500	\$ 4,547	\$ 5,250	\$ 5,250	\$ 5,250
636 Diesel	\$ 12,000	\$ 13,840	\$ 14,500	\$ 14,000	\$ 14,000
660 Vehicle Repairs	\$ 55,401	\$ 54,654	\$ 65,374	\$ 60,374	\$ 60,374
670 Books & Periodicals	\$ 100	\$ 39	\$ 100	\$ 100	\$ 100
680 Departmental Awards	\$ 650	\$ 1,340	\$ 650	\$ 650	\$ 650
685 Uniforms	\$ 10,470	\$ 9,165	\$ 17,650	\$ 12,350	\$ 12,350
690 Miscellaneous	\$ 724	\$ 515	\$ 700	\$ 600	\$ 600
<b>Total Supplies</b>	<b>\$ 110,558</b>	<b>\$ 105,477</b>	<b>\$ 135,395</b>	<b>\$ 120,063</b>	<b>\$ 120,063</b>
<b>700 Capital Outlay</b>					
710 Land	\$ 1	\$ 2,345	\$ 1	\$ 1	\$ 1
720 Building	\$ 1	\$ 10,628	\$ 15,000	\$ 15,000	\$ 15,000
730 Other	\$ 1	\$ -	\$ 1	\$ 1	\$ 1
750 Furniture & Fixtures	\$ -	\$ 1,116	\$ 7,792	\$ 6,882	\$ 6,882
775 Dry Hydrants & Cisterns	\$ 3,800	\$ 1,995	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total Capital Outlay</b>	<b>\$ 3,803</b>	<b>\$ 16,084</b>	<b>\$ 37,794</b>	<b>\$ 36,884</b>	<b>\$ 36,884</b>
<b>Operating Budget Total</b>	<b>\$ 2,088,687</b>	<b>\$ 2,017,527</b>	<b>\$ 2,433,414</b>	<b>\$ 2,271,691</b>	<b>\$ 2,250,234</b>
<b>Over 2018</b>			<b>\$ 344,727</b>	<b>\$ 183,004</b>	<b>\$ 161,547</b>
<b>Percentage Increase</b>			<b>\$ 14</b>	<b>\$ 8</b>	<b>\$ 7</b>

Warrant Articles					
Account Category	2018 Appropriated	2018 Actual	Chiefs Budget	Commissioners Budget	Budget Committee's Budget
430 Repair Center Street Station	\$ 13,931	Expenditures included in Operating Budget			
430 Repair Park Street Station	\$ 45,069	Expenditures included in Operating Budget			
710 Land & Building Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
720 Fire Station Project (Bond)	\$ -	\$ -	\$ 6,999,920	\$ 6,999,920	\$ 6,999,920
720 Fire Station Project (Offset)	\$ -	\$ -	\$ 294,700	\$ 294,700	\$ 294,700
810 Contingency Fund	\$ 19,000	\$ -	\$ 20,887	\$ 20,887	\$ 20,887
1500 Fire Prevention ETF	\$ 8,260	\$ 8,260	\$ 9,055	\$ 9,055	\$ 9,055
683 Fire Prevention	\$ 3,761	\$ 3,790	\$ 3,325	\$ 3,325	\$ 3,325
211 Health Ins. Ded. Reimbursement	\$ 1,500	\$ 1,111	\$ 1,111	\$ 1,111	\$ 1,111
<b>Total Warrant Articles</b>	<b>\$ 91,521</b>	<b>\$ 13,161</b>	<b>\$ 7,328,998</b>	<b>\$ 7,428,998</b>	<b>\$ 7,428,998</b>

**Other Revenue & Expenses**

970 Grants	\$ 1,115,698	\$ 119,463	\$ -	\$ -	\$ -
3509.1 Donations	\$ -	\$ 1,055	\$ -	\$ -	\$ -
3300 Insurance Claims	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Other Revenue &amp; Expenses</b>	<b>\$ 1,115,698</b>	<b>\$ 120,518</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**APPARATUS & EQUIPMENT REPLACEMENT FUND BUDGET**

**Revenues**

2140 Encumbered Funds	\$ -	\$ -	\$ 261,982	\$ 261,982	\$ -
3409.6 Ambulance Charges	\$ -	\$ 461,450	\$ 410,000	\$ -	\$ -
3503 Interest	\$ -	\$ 1,678	\$ 500	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 463,128</b>	<b>\$ 410,500</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 463,128</b>	<b>\$ 410,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 559,293</b>	<b>\$ 484,757</b>	<b>\$ 235,595</b>	<b>\$ 216,072</b>	<b>\$ 216,082</b>
<b>Net Difference, (+) or (-)</b>	<b>\$ (559,293)</b>	<b>\$ (21,629)</b>	<b>\$ 174,905</b>	<b>\$ (216,072)</b>	<b>\$ (216,082)</b>

980.2 Prior Year Encumbered Funds \$ 261,982 \$ 261,982

**Expenses**

331 Ambulance Billing Services	\$ 37,500	\$ -	\$ 37,500	\$ 37,500	\$ 37,500
760 Vehicles	\$ 58,312	\$ 59,878	\$ -	\$ -	\$ -
740 Fire Equipment	\$ 377,765	\$ 357,866	\$ 111,918	\$ 94,455	\$ 94,455
960 Rescue Equipment	\$ -	\$ 494	\$ 11,160	\$ 11,150	\$ 11,160
741 EMS	\$ 81,182	\$ 64,185	\$ 74,242	\$ 72,967	\$ 72,967
970 Grant Matching Funds	\$ 4,534	\$ 2,334	\$ 775	\$ -	\$ -
<b>Apparatus &amp; Equipment Fund Total</b>	<b>\$ 559,293</b>	<b>\$ 484,757</b>	<b>\$ 235,595</b>	<b>\$ 216,072</b>	<b>\$ 216,082</b>

**Warrant Articles**

760 Vehicles	\$ 58,312	\$ 59,878	\$ 58,289	\$ 58,289	\$ 58,289
<b>Total Warrant Articles</b>	<b>\$ 58,312</b>	<b>\$ 59,878</b>	<b>\$ 58,289</b>	<b>\$ 58,289</b>	<b>\$ 58,289</b>

# 2018 FIRE DISTRICT MEETING MINUTES



Polls were opened on the 13<sup>th</sup> day of March in the year two thousand and eighteen at the Pines Community Center, Dearborn Road, Northfield at seven o'clock a.m. by Moderator Scott McGuffin. The polls were closed at seven o'clock p.m. with 197 votes cast. Polls were opened on the 13<sup>th</sup> day of March in the year two thousand and eighteen at the Winnisquam Regional High School, Main Street, Tilton at seven o'clock a.m. by Moderator Charles Mitchell. The polls were closed at seven o'clock p.m. with 255 votes cast.

**ARTICLE 01:** To choose a Fire Commissioner for the ensuing three (3) years

Wayne Crowley	197
<b><i>Eric Pyra</i></b>	<b>230</b>

**ARTICLE 02:** To choose a Treasurer for the ensuing three (3) years

<b><i>Timothy F Pearson</i></b>	<b>370</b>
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**ARTICLE 03:** To choose a Clerk for the ensuing three (3) years

<b><i>Stephanie Giovannucci</i></b>	<b>384</b>
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**ARTICLE 04:** To choose a Moderator for the ensuing two (2) years

<b><i>Kent Finemore</i></b>	<b>397</b>
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The 2018 Fire District annual meeting was called to order at 7:05 p.m. on the 19<sup>th</sup> day of March in the year two thousand and eighteen at the Winnisquam Regional High School, Main Street Tilton, by Moderator Kent Finemore to act upon the following subjects.

Moderator Kent Finemore introduced the members of the Budget Committee, Commissioners, Clerks and Assistant Moderators Charles Mitchell and Bill Wilder. Read the rules of the meeting.

Chief Michael Sitar presented a power point of the 2017 statistics, accomplishments, new equipment, grants received, types of calls and where calls come from and incidents by day and hours.

Moderator Finemore read articles 1 through 4 with the results.

**ARTICLE 05:** To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto. This article is recommended by the Commissioners.

**Moved by Dennis Manning, seconded by Robert Petrin**

Moderator Finemore opens the floor for discussion, hearing no discussion, calls for a voice vote. **Article Passes**

**ARTICLE 06:** To see if the District will vote to abolish the Fire District Budget Committee, RSA 32:14, V. Voting shall be by ballot, RSA 32:14, III Voting shall be by ballot, but the question shall not be placed on the official ballot used to elect officers. Polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. (Majority vote required)

**Moved by Dennis Manning seconded by Robert Petrin**

Commissioner Dennis Manning spoke to the article, stating that the Budget Committee was formed in 2006, and since then has been hard to find volunteers. The Committee was only established because at the time the Fire Chief wanted to purchase two trucks.

Moderator Finemore opens the floor for discussion to the article. After discussion, Moderator Finemore opens the polls for a secret ballot vote. Polls were opened at 7:30pm and closed at 8:30pm. **Yes 22, No 46 Article Failed**

**ARTICLE 07:** To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Eighty-Eight Thousand Six Hundred Eight-Four Dollars (\$2,088,684.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Dennis Manning, seconded by Paul Blaisdell**

Commissioner Dennis Manning spoke to the article stating that the overall budget was increased by 2.9%. Details were listed in the power point and in the budget pages.

Moderator Finemore opens the floor for discussion.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate the sum of Two Million Seventy-three Thousand Eighty-four dollars (\$2,073,084.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

**Amendment moved by Kevin Waldron, seconded by Gretchen Wilder**

Kevin Waldron stated that he believes the hiring of new personnel is supposed to be voted on at the Annual District Meeting, this amendment is for the purpose of removing the additional personnel.

Jason Write added that the position being added is a part-time clerk position to work in the office dealing with collection, data entry, answering phones, etc.

Moderator Finemore opens the floor for discussion to the amended article.

Charles Mitchell calls to question, seconded by Kimberly Walker, Moderator Finemore calls for a voice vote, motion to call the questions passes.

Moderator Finemore calls for a voice vote on the amendment to article 7. **Amendment Article Fails.**

Moderator opens the floor for discussion on the original article, no additional discussion. Moderator calls for a voice vote, **Original Article Passes.**

**ARTICLE 08:** To see if the District will vote to raise and appropriate Five Hundred Thousand Nine Hundred Eighty-One Dollars (\$500,981.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Dennis Manning seconded by Kim Watson**

Paul Blaisdell spoke to the article, adding that the fund is used to pay for the services through Constar, schooling and to purchase equipment. Paul went over the equipment list to be upgraded and replaced through using these funds.

Moderator opens the floor for discussion to the article.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate Two Hundred Thirty-two Thousand Eight Hundred Forty-two dollars (\$232,842.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005).

**Moved by Kevin Waldron, seconded by Dan French**

Kevin Waldron spoke about his amendment, to remove the schooling and computer cost as this is a want not a need.

Moderator opens the floor for discussion on the amendment.

Chief Sitar added that the repeater system is a need for our district because it's going to replace the radio system we have with a better system that can be reached in a wider range of areas throughout Tilton and Northfield. Sitar showed a power point that highlights what the current radio system rang are, and then

another slide showing what the updated radio system will be. Sitar also added that this is a safety issue, not just for the employees, but also for the victims.

Additional comments added that it is not an uncommon practice for an employer to send their employees to school, this keeps the employees up to date on the new laws and new practices.

After discussion, Moderator asks for a voice vote, **Amendment Article Fails**

Moderator opens the floor for discussion on the original warrant article.

Discussions included an additional article on the new proposed tower behind the Park St Fire Station, possible rent received from the land used for the tower, in the upcoming articles, as well as the next article to purchase a new truck. The closest tower the Fire District uses now is about 12 ½ miles away in Belmont. The Fire District Policy requires that the purchase of a new vehicle be in a separate article. This article does not affect the tax rate, these are funds already raised.

After discussion, Moderator asks for a voice vote, **Original Article Passes**

**ARTICLE 09:** To see if the District will vote to raise and appropriate the sum of Fifty-Eight Thousand Three Hundred Twelve Dollars (\$58,312.00) for the purpose of purchasing a 2018 Ford F450 to be used as a Forestry Vehicle with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Paul Blaisdell, seconded by Robert Petrin**

Commissioner Paul Blaisdell spoke to the article, stating that this is a replacement of the current forestry vehicle. The current vehicle is overloaded once all of the equipment needed is on it, and two drivers are in the cab. Deputy Joubert has a crew cab that we are going to sell which is rusted rear bed, rocker panel to fix is only temporary, and take the old forestry vehicle and give it to Deputy Joubert. The new vehicle will be able to perform all needed duties as a forestry vehicle and will be purchased through the state bid which will make it the lowest cost we can obtain.

Moderator opens the floor for discussion.

Some questions asked pertain to the low use of the vehicle and possible other options, what happens to the snow plow.

The new will be a small vehicle that can transport equipment to the emergency site, it's an as needed vehicle. If used for other uses it's because other vehicles are out of service. The snow plow will be kept and put on the super cab truck.

Moderator asks for a voice vote, **Article Passes**

**ARTICLE 10:** To see if the District will vote to raise and appropriate the sum of Eight Thousand Two Hundred Sixty Dollars (\$8,260.00) for the purpose of adding to the existing Fire Prevention Expendable Trust Fund with said funds to be withdrawn from the Unassigned Fund Balance. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Dennis Manning, seconded by Robert Petrin**

Commissioner Dennis Manning spoke to the article, this is the annual request. The amount comes from the revenue received for the fire inspection fees which end up in the operating budget which has to be requested to move into the Fund.

Moderator opens the floor for discussion, no questions .

Moderator asks for a voice vote, **Article Passes**

**ARTICLE 11:** To see if the District will vote to raise and appropriate the sum of Three Thousand Seven Hundred Sixty-One Dollars (\$3,761.00) for the purpose of purchasing materials, tools and equipment related to public education, code enforcement, training, etc. with said funds to be withdrawn from the Fire Prevention Expendable Trust Fund. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Moved by Dennis Manning, seconded by Jane Allden

Commissioner Dennis Manning spoke to the article, stating that this is just monies moved to the Fund and to be used for education and training.

Moderator opens the floor for discussion, no questions .

Moderator asks for a voice vote, **Article Passes**

**ARTICLE 12:** To see if the District will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500.00) for the purpose of adding to the existing health insurance deductible expendable trust fund with said funds to be withdrawn from the Unassigned Fund Balance. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Robert Petrin, seconded by Charles Mitchell**

Commissioner Paul Auger spoke to the article, stating the request is to put money back into the fund to bring the fund back to \$5,000.

Moderator opens the floor for discussion, no questions .

Moderator asks for a voice vote, **Article Passes**

**ARTICLE 13:** To see if the District will vote to adopt the provisions of RSA 31:95-c to restrict communication tower lease income revenues to expenditures for the purpose of repairs and maintenance of fire stations and radio infrastructure. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Communications Tower Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. This article is recommended by the Board of Commissioners and Budget Committee. (Majority ballot vote)

Moderator recognizes that the notation Majority ballot vote is a typo, and should read Majority vote required.

**Moved by Dennis Manning, seconded by Robert Petrin**

Commissioner Dennis Manning spoke to the article, stating that this fund is to be set up for revenues received by tower rental fees. This fund is just for maintenance and radios. Chief Sitar added a description of adding a tower to the Park Street Station, and under the negotiation the tower company called Wireless Edge is willing to put a \$400,000 communications tower at the site, and put a antenna on the tower with no cost to the Fire District. This service will also be available to the Police Department and the Public Works Department. In addition they will build a communications shelter at the bottom of the tower to store radio equipment that is attached to the tower, and in addition they will also supply an emergency generator for the tower so communications are not interrupted. Wireless Edge will pay the Fire District a minimum rent of \$18,000 a year, in addition if there are any additional antennas attached to the tower the Fire District will also collect an additional 40% of the rent that the tower owners are collecting. Any cell carrier that attaches to the tower the Fire District gets a \$5,000 signing bonus. The lease is for ten years, each year the rent goes up 2.5%, additionally the District will not have to pay any rent. This will help out the Fire Department's communication throughout Northfield. Chief Sitar showed a power point showing where the tower would be located, which shows behind the Park Street Station near the building, total are is 75' x 75', and to be 195' tall.

Moderator opens the floor for discussion.

Discussion about the approval process in Northfield, this would go through the Planning Board, and the appropriate applications would need to be submitted and approved before this is built, if there is nothing approved to be built then the whole thing is extinguished. The Tower is taxable because it is owned by the Tower Company not the Fire District.

At the end of the lease, the tower can be turned over to the district for ownership or the district can ask that the property be removed and the land be brought back to its original state.

Moderator asks for a voice vote, he is in doubt. Asks for a voter card tally vote **yes 25, no 32**

**Article Fails**

**ARTICLE 14:** To see if the District will vote to raise and appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000.00) for the purpose of design services and permit fees for a new fire station with said funds to be withdrawn from the Land & Building Capital Reserve Fund. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Paul Blaisdell, seconded by Dennis Manning**

Commissioner Paul Blaisdell spoke to the article, stated that this is for the intention to get new station proposals and additional options. The direction that is being looked at is a two station solution, one in the center of the district in Tilton and a renovation of Park Street. Leaving the foot print of the Park Street station the same, and adding living quarters to the station in the rear. In addition building a station in Tilton which would resemble the Northfield station, with the addition of administrative offices. The stations would be staffed in both stations possibly alternating both stations. This money is just to get architectural plans to be able to go out to bid, and continue to look for a site, and we can come back to the District with more precise numbers.

Moderator opens the floor for discussion.

Point of Order from Robert Petrin, the way this is being presented today was not recommended by the Budget Committee. When this was discussed it was presented as a single building. Dennis Manning added that at the Budget Committee meeting there was discussion about spending the money, just not on what type of building.

Other discussion included going back to the multimillion dollar requests as proposed in 2017, and in need of more research as far as what is needed and how funding is going to be raised for a new building.

No further discussion, Moderator asks for a voice vote, he is in doubt. Asks for a voter card tally vote, yes 18, when cards were raised in opposed moderator recognized the no's have it. **Article Fails**

**ARTICLE 15:** To see if the District will vote to raise and appropriate the sum of Thirteen Thousand Nine Hundred Thirty-One Dollars (\$13,931.00) for the purpose of repairing Center Street Station, with said funds to be raised through taxation. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Jason Wright, seconded by Jane Alden**

Commissioner Paul Auger spoke to the article, went over the list of repairs that need to be done to the station.

Moderator opens the floor for discussion.

Discussion included taking the monies from the building fund, however that fund is only for building a new station. There is no specific fund for building maintenance. Why are the funds not coming from the unassigned fund balance, the reason being that the District Policy states there has to be 16.67% of unassigned fund balance to cover the cost so that we don't have to borrow money before we receive tax dollars. With the warrant article presented today we'd only have about \$40,000 to spend. The most recent revision of the policy was done on March 6, 2018, the financial auditors recommended the policy be amended to follow GASB, when speaking to the NH Dept of Revenue, they also want us to follow GASB, therefore revision to the policy was made.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate the sum of Thirteen Thousand Nine Hundred Thirty-One Dollars (\$13,931.00) for the purpose of repairing Center Street Station, with said funds to be withdrawn from the Unassigned Fund Balance.

**Moved by Kevin Waldron, seconded by Dan French**

Kevin Waldron spoke to his amendment stating that when asking for a recommendation from DRA they will give you one, but it is just a recommendation and the fund balance can be as much as you want. When he sat on the board, they asked and DRA stated that since the income is known then you don't really need a surplus.

Moderator opens the floor for discussion on the amendment, no further discussion.

Moderator asks for a voice vote, **Amendment Article Passed**

Moderator opens the floor to discuss Article 15 as Amended, no discussion.

Moderator asks for a voice vote, **Article as Amended Passed**

**ARTICLE 16:** To see if the District will vote to raise and appropriate the sum of Forty-Five Thousand Sixty-Nine Dollars (\$45,069.00) for the purpose of repairing Park Street Station, with said funds to be raised through taxation. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Dennis Manning, seconded by Paul Blaisdell**

Commissioner Paul Auger spoke to the article, went over the list repairs needed at the Park Street Station. Moderator opens the floor for discussion.

Kevin Waldron presented an amendment to the Moderator.

**AMENDMENT:** To see if the District will vote to raise and appropriate the sum of Forty-Five Thousand Sixty-Nine Dollars (\$45,069.00) for the purpose of repairing Park Street Station, with said funds to be withdrawn from the Unassigned Fund Balance.

**Moved by Kevin Waldron, seconded by Laurie Hill**

Chief Sitar noted that removing this from the Unassigned Fund Balance is bring us below the GASB standards and is going against our own policy. We need about \$358,000 in the fund, with this amendment it will bring us down to about \$336,000. Going below the recommended amounts can jeopardize the credit scores which will affect the interest rate when we need to borrow money, and also when qualifying for grants. If you abide by the policies you have in place, and the GASB standards, then you're in a better place when borrowing and qualifying for grants.

Moderator asks for a voice vote, he is in doubt, Asks for a voter card tally vote **yes 23, no 20**

**Amendment Passes**

Moderator opens the floor to discuss Article 16 as Amended, no discussion.

Moderator asks for a voice vote on the amended article, **Article as Amended Passed**

**Lee French moved to protect the vote, seconded by Gretchen Wilder**

**ARTICLE 17:** To see if the District will vote to change the Clerk's duties in the By-Laws to read The Clerk shall perform all duties of the District's meetings and business affairs pursuant to RSA 52:8; RSA 41:16. The Clerk shall perform such other duties as are generally associated with the office. (Majority vote required)

**Moved by Robert Petrin, seconded by Dennis Manning**

Commissioner Paul Blaisdell spoke to the article, stating this is just a bi-law clean up article. The bi-law is in contradiction to the RSA.

Moderator opens the floor for discussion.

Moderator asks for a voice vote, **Article Passes**

**ARTICLE 18:** To see if the District will vote to change the election of Officers in the By-laws to read: Section 1: Officers Elections the officers of the Fire District shall consist of three Commissioners, one Clerk, one Moderator, and one Treasurer. The Commissioners, Clerk, Moderator, and Treasurer shall severally qualify and possess the same powers and perform the same duties in respect to the District's Meetings and business affairs that the Clerk, Moderator, Treasurer and Selectmen of towns respectively possess and perform in respect to like matters in towns. The positions of Commissioner shall have 3-year terms. The Clerk and Treasurer shall be a 3-year term beginning with the term to be elected at the 2012 regular District Meeting. The three Commissioner positions shall be staggered so that only one new Commissioner is elected each year. The Commissioners shall have representation from both towns; one Commissioner who is a resident of Tilton, one Commissioner who is a resident of Northfield and one Commissioner will be at-large. The Moderator shall have a 2-year term and be elected in even numbered years<sup>1</sup>. All Fire District officers shall assume office upon his/her election and qualification for office, and shall serve until the election and qualification of his/her successor. All employees of the Fire District are discouraged from running for elected office in the Fire District so as not to create a perceived conflict of interest. Full-time employees of the Fire District are prohibited from serving as a Commissioner in the Fire District. By petition. (Majority vote required)

**Moved by Dennis Manning, seconded by Paul Blaisdell**

Commissioner Dennis Manning spoke to the article, stated the purpose was to make one commissioner at least from each town. The article was sent to the NH Department of Revenue, they asked us to consult the NH Municipal Association who in turn said the article is illegal to do, but it is on the warrant because it is a petition article. You can still vote on it, but it is illegal. His intent was to have representation from both towns and one at large.

Moderator opened the floor for discussion.

Gretchen Wilder stated that we need to get away from looking at the district as an, us and them, and look at it as, a we. Dennis added that the Budget Committee in the bi-laws was created to represent both towns.

**Motion to Table by Kevin LaChapell and seconded by Helen Hanks**

Moderator asks for a voice vote, **Motion to Table Passes**

**ARTICLE 19:** To see if the District will vote to establish a contingency fund and vote to appoint the Board of Commissioners as agents to expend from the contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Nineteen Thousand Dollars (\$19,000.00) to put in the fund. This sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required)

**Moved by Dennis Manning, seconded by Robert Petrin**

Commissioner Dennis Manning spoke to the article, stating that this is an annual thing we do.

Moderator opens the floor for discussion.

Moderator asks for a voice vote, **Article Passes**

**ARTICLE 20:** To transact any other business that may legally come before the meeting.

**Kevin Waldron** asked for a commitment that to add more personnel it be a warrant article.

**Paul Blaisdell** stated the Fire District has a long history, and in some cases a very checkered history. He would like to see the district look forward and be a forward looking group instead of dwelling on the past. Technology is changing, we are changing, the towns are changing and we need to start looking forward.

**Gretchen Wilder**, said thank you to the Budget Committee, the Commissioners and all of the staff for all of the work you do, and for being better prepared this year.

**Helen Hanks**, said thank you to Kathy Tobine for all the work she carried and that we are finally getting her some extra help.

**Robert Petrin** motioned to adjourned, seconded by **Dennis Manning**

**Meeting Adjourned at 10:28 p.m.**

**Respectfully submitted,  
Stephanie Giovannucci, District Clerk**



## **TILTON-NORTHFIELD FIRE & EMS**

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2018 was again a very busy year for Tilton-Northfield Fire & EMS. Our emergency call volume increased by more than 6% over the previous year. The TNFD responded to 1,973 Incidents last year, 129 more than last year. Of the calls we responded to last year 1,449 were Emergency Medical Services (EMS) in nature. EMS calls comprised 73% of our call volume for 2018.

The Commissioners and I have put much time and effort into finding a solution to replacing the Center Street Fire Station. We have Warrenstreet Architect for design. We issued an RFP for Construction Manager. Bonnet, Page & Stone (BPS) of Laconia won the bid. Warrenstreet has designed a new station proposed to be built on Manville Road and a renovation of the Park Street Station. BPS used the plans to develop a not to exceed cost of 7.19 million dollars for the project.

The District Meeting last year approved the purchase of a new forestry to replace the pickup used as a forestry purchased back in 2006. The new forestry is a 2018 Ford F450 with an aluminum flatbed body. We transferred the forestry skid unit from the old truck to the new one.

The District also voted \$59,000 to make repairs at both stations and a renovation to the Center Street Station. The renovation created an office space for the part time clerk and also provide a secure entrance to the office and living quarters of the station. Much of the work was done with labor from the Department of Corrections. The rest of the work was completed by local companies.

The new training facility at the Park Street Station has continued to evolve. All the work performed there is through donated labor from off duty firefighters. We use this facility to train on rescue techniques and hose advancement. We also are constructing an SCBA maze there. This will increase our firefighters confidence in dark and confined spaces.

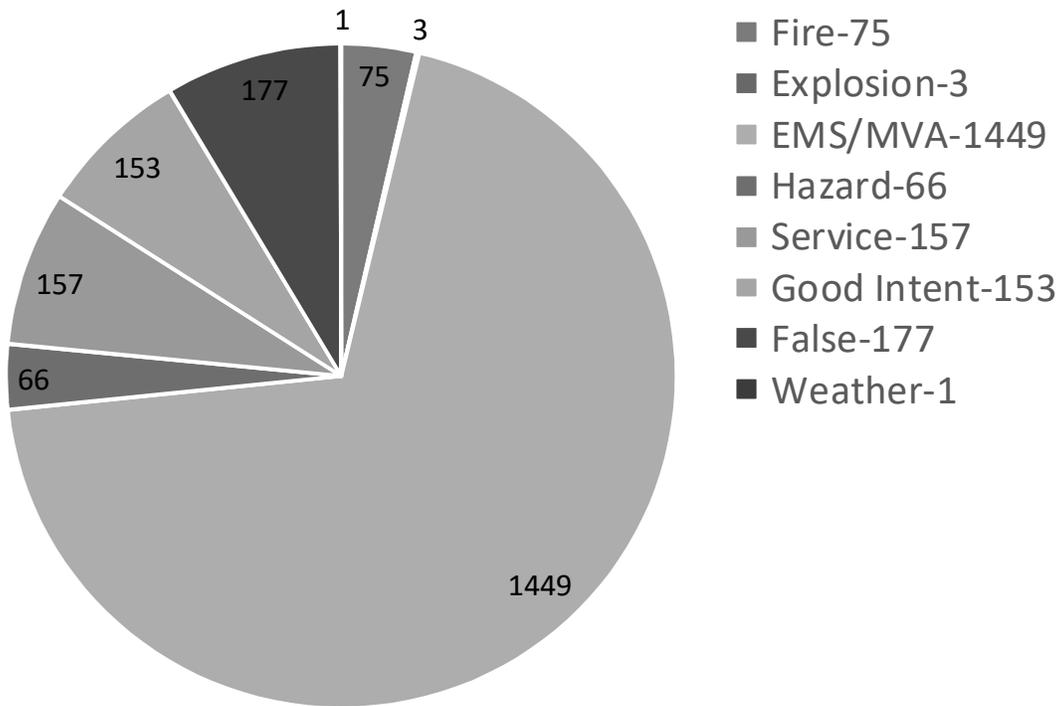
Nick Baker has almost completed his paramedic training. Nick should have his New Hampshire provider license by the end of June. This will allow the Department to have one paramedic assigned to each shift. The Call Company enrollment has slowly declined over the past year. Those who remain have been very active. We are always looking for a few good people to apply for a position on our Call Company.

I want to thank the community and all of the community organizations who have helped the Department throughout the year. I also want to thank all the employees, both career and call, who have provided an excellent service to our District. The services provided within our District could not happen without the dedicated and professional work of our employees.

Finally, I want to let everyone know that if there is ever a question or comment about the Department, or if you would like a tour of our facilities, my door is always open. Please contact me so that we can discuss your concerns. It is our goal to provide a professional service with customer satisfaction and safety held in the highest regard.

Michael W. Sitar, Jr., MPA, CFO, EFO  
Fire Chief

# TILTON-NORTHFIELD FIRE & EMS 2018 STATISTICS



# INDEPENDENT AUDITORS' REPORT



## **PLODZIK & SANDERSON** *Professional Association/Accountants & Auditors*

193 North Main Street - Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX 224-1380

April 17, 2018

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Tilton-Northfield Fire District as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Tilton-Northfield Fire District, as of December 31, 2017, and the respective changes in financial position and, the respective budgetary comparison for the general fund and the major apparatus and equipment fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of District's Proportionate Share of Net Pension Liability, and the Schedule of District Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Tilton-Northfield Fire District's basic financial statements. The individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson  
Professional Association*

**EXHIBIT A**  
**TILTON-NORTHFIELD FIRE DISTRICT, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2017**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 1,320,064
Investments	418,988
Account receivables (net)	191,943
Intergovernmental receivable	370,137
Capital assets:	
Land and construction in progress	91,881
Other capital assets, net of depreciation	1,357,495
Total assets	3,750,508
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Amounts related to pensions	599,605
<b>LIABILITIES</b>	
Accounts payable	9,799
Accrued salaries and benefits	73,718
Intergovernmental payable	31,948
Long-term liabilities:	
Due in more than one year	3,095,352
Total liabilities	3,210,817
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Amounts related to pensions	121,732
<b>NET POSITION</b>	
Net investment in capital assets	1,449,376
Restricted	65,557
Unrestricted	(497,369)
Total net position	\$ 1,017,564

**EXHIBIT B**  
**TILTON-NORTHFIELD FIRE DISTRICT, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Fiscal Year Ended December 31, 2017**

	Expenses	Program Revenues	Net (Expense)
		Charges for Services	Operating Grants and Contributions
			Revenue and Change In Net Position
General government	\$ 648,652	\$ -	\$ -
Public safety	1,717,333	468,917	86,023
Water distribution and treatment	125,988	-	-
Total governmental activities	\$ 2,491,973	\$ 468,917	\$ 86,023
General revenues:			
Taxes:			
Property			1,962,416
Miscellaneous			38,344
Contributions to permanent funds			1,503
Total general revenues			2,002,263
Change in net position			65,230
Net position, beginning			952,334
Net position, ending			\$ 1,017,564

**TILTON-NORTHFIELD FIRE & EMS**  
**BANK ACCOUNTS SUMMARY (unaudited)**  
**JANUARY 1, 2018 through DECEMBER 31, 2018**  
**FRANKLIN SAVINGS BANK**

<b>Account</b>	<b>Beginning Balance</b>	<b>Interest</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
Operating Account	562,597.19	754.44	2,297,650.06	2,333,055.48	527,946.21
Payroll	500.00	0.00	830,873.14	830,873.14	500.00
Debit Card	5,000.00	0.00	28,198.32	28,327.72	4,870.60
Apparatus & Equip Replacement	767,984.17	1,678.33	510,811.08	252,345.94	1,028,127.64
Apparatus and Equip Replacement Fund CD	418,988.34	5,680.20	0.00	0.00	424,668.54
<b>Total Accounts</b>	<b>1,755,069.70</b>	<b>8,112.97</b>	<b>3,667,532.60</b>	<b>3,444,602.28</b>	<b>1,986,112.99</b>

Timothy F. Pearson, Treasurer



# REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

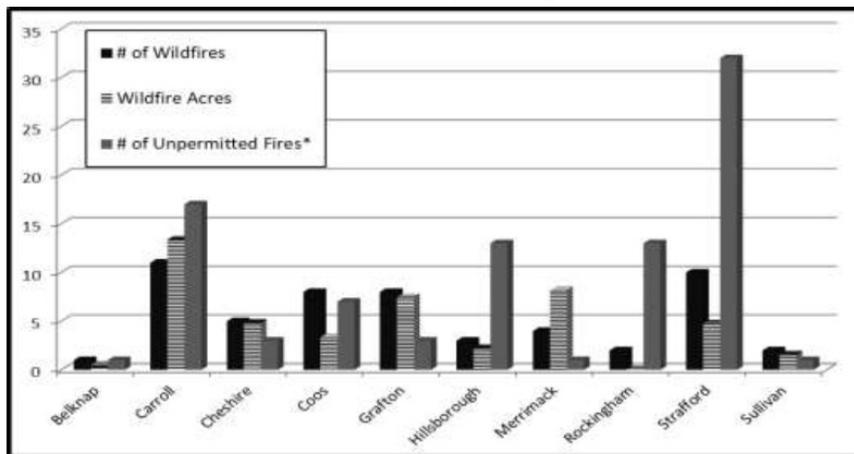
In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

\* Unpermitted fires which escape control are considered Wildfires.

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**



# 2018 VITAL STATISTICS

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT  
01/01/2018 - 12/31/2018  
-- NORTHFIELD --**

Person A's Name	Residence	Person B's Name	Residence	Town of Issuance	Place of Marriage	Date of Marriage
HOUGHTON, MICHAEL J	NORTHFIELD, NH	RICE, NANCY E	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	01/19/2018
DUNLOP, JOSHUA J	NORTHFIELD, NH	CAPACCHIETTI, CHRISTINA N	NORTHFIELD, NH	NORTHFIELD	CONCORD	01/26/2018
JAMESON JR, BRADLEY P	NORTHFIELD, NH	ROSS, KATHERINE L	NORTHFIELD, NH	NORTHFIELD	ANDOVER	07/07/2018
BORGES, TRAVIS A	NORTHFIELD, NH	POWELL, CASEY A	NORTHFIELD, NH	NORTHFIELD	HENNIKER	07/07/2018
DONOVAN, CHRISTOPHER A	NORTHFIELD, NH	NOLIN, JAMIE L	NORTHFIELD, NH	NORTHFIELD	TILTON	07/13/2018
DANEALT, MICHAEL A	ANDOVER, NH	CROSS, TIANA R	NORTHFIELD, NH	NORTHFIELD	EPPING	07/27/2018
ROGERS, STEFAN K	NORTHFIELD, NH	BANNISTER, HAYLEY K	NORTHFIELD, NH	NORTHFIELD	ALLENSTOWN	08/04/2018
BERNASH, GREGORY M	NORTHFIELD, NH	MURPHY, CARIA	NORTHFIELD, NH	NORTHFIELD	LANCASTER	08/18/2018
BUZZELL, ROBERT W	NORTHFIELD, NH	LESSARD, ANGELA M	NORTHFIELD, NH	NORTHFIELD	LACONIA	09/02/2018
WHALEN, ZACHARY M	NORTHFIELD, NH	SEIDENSTICKER, ADRIENNE R	NORTHFIELD, NH	NORTHFIELD	JAFFREY	09/08/2018
LEUBNER, CHRISTOPHER R	NORTHFIELD, NH	HADDOCK, AMANDA L	NORTHFIELD, NH	NORTHFIELD	TILTON	09/15/2018
GREENLEAF III, LESLIE A	NORTHFIELD, NH	BOXER, ADENA S	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	09/29/2018
RAE, BRANDON D	NORTHFIELD, NH	HALL, JULIE A	NORTHFIELD, NH	NORTHFIELD	SANBORNTON	10/12/2018
MAYO, MICHAEL R	NORTHFIELD, NH	WING, TIFFANY A	NORTHFIELD, NH	NORTHFIELD	SANBORNTON	10/13/2018
KEYSER, LESLIE J	NORTHFIELD, NH	BERRY, PATRICIA J	NORTHFIELD, NH	NORTHFIELD	FRANKLIN	10/20/2018
THOMPSON, DAYLON H	NORTHFIELD, NH	CULLEN, TAYLOR K	NORTHFIELD, NH	NORTHFIELD	SANBORNTON	10/27/2018
JEWELL, JACOB A	NORTHFIELD, NH	GASCOYNE, ALICIA E	NORTHFIELD, NH	NORTHFIELD	TILTON	10/27/2018
HUSBAND, JUSTIN D	NORTHFIELD, NH	HART, SARAH E	NORTHFIELD, NH	NORTHFIELD	CONCORD	11/03/2018
FOLSOM, WILLIAM D	NORTHFIELD, NH	SAMUEL, KENDRA J	NORTHFIELD, NH	NORTHFIELD	ATKINSON	11/10/2018
MCCARTHY, LAUREN M	NORTHFIELD, NH	PANTALEO, KELSEY L	NORTHFIELD, NH	NORTHFIELD	NORTHFIELD	11/30/2018
DENTON JR, CLAYTON M	MERRIMACK, NH	WELCH, KIMBERLY A	NORTHFIELD, NH	MERRIMACK	PLYMOUTH	12/31/2018

**Total number of records 21**

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH REPORT  
01/01/2018-12/31/2018  
--NORTHFIELD--**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
FARRAR, MILOH BENJAMIN	01/15/2018	CONCORD, NH	FARRAR, MICHAEL	POPIEN, KATIE
LUNT, ALEXANDER GILMAN	02/13/2018	CONCORD, NH	LUNT, ZACHARY	LUNT, KARA
SIMPSON, GRACELYNN SANDRA	02/14/2018	CONCORD, NH	SIMPSON, SHELDON	GRIMARD, LAUREN
LESSARD, MILA SKYE	02/24/2018	MANCHESTER, NH	LESSARD, MATTHEW	LESSARD, ZOE
JOHNSON, LEVI JAMES	02/25/2018	CONCORD, NH	JOHNSON, MATTHEW	JOHNSON, RACHEL
SANBORN, LEVI SALVE	03/23/2018	CONCORD, NH	SANBORN, MATTHEW	SANBORN, AMANDA
TILTON, DYLAN MATTHEW	03/26/2018	CONCORD, NH	TILTON, MATTHEW	TILTON, NICOLE
DUMENSIL, HARLEY JAMES	04/13/2018	CONCORD, NH	DUMENSIL, JEREMY	MATZ, CHELSEA
CHONG, ETHAN	04/28/2018	CONCORD, NH	CHONG, IVYAN	YONG CHEE, SHIRLEY
HOYT, AUSTIN ALAN	05/26/2018	LEBANON, NH	HOYT, DAVID	HOYT, AMANDA
ZELAYA, DESMOND CAMILO	06/05/2018	CONCORD, NH	ZELAYA MARTINEZ, MARLON	ZELAYA MARTINEZ, MEGHAN
PARTINGTON, WREN ELISE CORALINE	06/20/2018	NORTHFIELD, NH	PARTINGTON, JOSHUA	PARTINGTON, VANESSA
DAVIS-CALL, EVERLEE SUE	06/30/2018	CONCORD, NH	CALL JR, JEFFREY	DAVIS, LINDSEY
GRIEBLER, LORELEI MAE	07/15/2018	CONCORD, NH	GRIEBLER, AARON	GRIEBLER, JESSICA
ROBICHAUD, PARKER JAMESON	07/16/2018	CONCORD, NH	ROBICHAUD, ADAM	ROBICHAUD, JESSICA
HURLEY, WESTON ROBERT	07/30/2018	CONCORD, NH	HURLEY, CHRISTOPHER	HURLEY, STEPHANIE
LANGLEY, EVERLY CLAIRE MARIA	08/09/2018	CONCORD, NH	LANGLEY, ALBERT	LANGLEY, CHRISTINA
FRALIC, EZMAI MARIE	08/14/2018	CONCORD, NH	FRALIC III, WILLIAM	DEAN, AMBYRE
MARTIN, LEA HADLEY	08/17/2018	CONCORD, NH	MARTIN, STEPHEN	MARTIN, MANDY
SCHAUB, PEYTON PAUL	08/20/2018	CONCORD, NH	SCHAUB, PRESTON	SCHAUB, JULIE
GUYOTTE JR, JOSEPH MICHAEL	09/10/2018	CONCORD, NH	GUYOTTE, JOSEPH	PANTALEO, STARSHA
GALLAGHER, REESE ROXIE	09/15/2018	CONCORD, NH	GALLAGHER, BRANDEN	VACHON, DANIELLE
SCHOENFELD, KWYNN BETHANY	09/19/2018	CONCORD, NH	SCHOENFELD, ERIC	WHITNEY, SHANNON
NORKO, CLAIRE ELIZABETH	10/22/2018	CONCORD, NH	NORKO, SEAN	NORKO, ELIZABETH
COSSER, JAX WEST	11/22/2018	CONCORD, NH	COSSER, DEREK	COSSER, AMANDA
GOVER, GIBSON JON-LUIS	12/15/2018	CONCORD, NH	GOVER II, ARNOLD	HERNANDEZ, ALICIA

**Total number of records 26**



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT DEATH REPORT  
01/01/2018 - 12/31/2018  
--NORTHFIELD, NH --**

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b>	<b>Military</b>
CHENEY, MELISSA	01/18/2018	LEBANON	CHAMBERLIN, DAVID	SANBORN, JOY	N
ROWELL SR, LOUIS	02/17/2018	NORTHFIELD	ROWELL, EDWARD	UNKNOWN, WINNEBELL	Y
BRIGGS, FRANCIS	02/19/2018	NORTHFIELD	BRIGGS, CHARLES	MCCARRON, CATHERINE	N
MANNING JR, HAROLD	02/20/2018	CONCORD	MANNING SR, HAROLD	POIRE, RACHEL	N
PERREAULT, RALPH	02/28/2018	NORTHFIELD	PERREAULT, ROSAIRE	JEWELL, FAY	Y
PAQUIN, BONNIE	03/13/2018	CONCORD	DURRELL, LYNWOOD	THOMPSON, MARGARET	N
JORDAN, WANDA	03/20/2018	CONCORD	LEPIANKA, ANTHONY	WITALIS, CATHERINE	N
HEYWARD JR, RICHARD	03/30/2018	NORTHFIELD	HEYWARD SR, RICHARD	SHINE, CHERYL	N
DELUCA, JANET	04/06/2018	NORTHFIELD	APPLIN, CHARLES	PETERSON, MARY	N
CLARK, GREGORY	04/10/2018	NORTHFIELD	CLARK SR, ALBERT	WATSON, EILEEN	N
BILODEAU, PATRICIA	04/11/2018	CONCORD	HARBOUR SR, HERBERT	SIMPSON, ELLEN	N
DAVIS, ROBERT	04/24/2018	LEBANON	DAVIS SR, JAMES	WHITE, CAROLE	N
PHEUYCHANDAVONG, PHAY	05/20/2018	NORTHFIELD	PHEUYCHANDAVONG,	PHOU UNKNOWN, TANG	N
RESNICK, HERMAN	06/04/2018	LACONIA	RESNICK, HARRY	SCHWARTZ, NELLIE	N
ALLEN, DENNIS	06/13/2018	NORTHFIELD	ALLEN, DELMONT	SCHOOLCRAFT, LINDA	Y
THOMAS, TAMMY	07/01/2018	FRANKLIN	PERKINS, MARSHALL	FLETCHER, DORIS	N
DEAN II, DUDLEY	07/03/2018	CONCORD	DEAN, JOSHUA	WOLFE, MARION	Y
JONES, PORTIA	07/07/2018	NORTHFIELD	JONES, HOWARD	SMITH, ELIZABETH	N
BLAISDELL, RAVEN	07/18/2018	FRANKLIN	KELSO, WILLIAM	PATSFIELD, LINDA	N
HEALEY, CAROL	07/20/2018	CONCORD	CARAZZO, MICHAEL	UNKNOWN, ELIZABETH	N
DAVES, STEPHEN	07/30/2018	NORTHFIELD	DAVES, ROBERT	BRIGGS, ANNA	N
BAGG JR, THOMAS	09/03/2018	LACONIA	BAGG SR, THOMAS	MAYNARD, JOYCE	N
GEREMIA, LOUIS	09/17/2018	FRANKLIN	GEREMIA JR, LOUIS	SILVA, INES	Y
ULBAN, JOHN	09/20/2018	FRANKLIN	ULBAN, ALEXANDER	KERSEY, ANNE	N
LAFRANCE, ARNOLD	09/23/2018	NORTHFIELD	LAFRANCE, RAYMOND	HEMINGWAY, LILY	N
TONKIN, WILLIAM	09/29/2018	LACONIA	TONKIN, ROBERT	COLBY, IVA	U
COLBY, JOHN	10/08/2018	NORTHFIELD	COLBY, SHERWOOD	BAKER, MARY	N
LOAN, WALTER	10/18/2018	NORTHFIELD	LOAN, PAUL	LEE, ELEANOR	N
REYNOLDS, EDWARD	11/02/2018	CONCORD	REYNOLDS SR, GEORGE	BOYNTON, BETTE	N
FOLEY, JOHN	11/11/2018	NORTHFIELD	FOLEY, ROBERT	CRIBBEN, PATRICIA	N
NEALEY, LYNN	11/16/2018	NORTHFIELD	NEALEY JR, CLARENCE	UNKNOWN, ERMA	N
ADAMS, BRIAN	12/11/2018	NORTHFIELD	ADAMS, WILLIAM	WEIDE, CLARA	N
LANG, BARBARA	12/27/2018	FRANKLIN	SALLESE, ANGELO	BINKS, CLARA	N
MATESE, RENEE	12/29/2018	LEBANON	DAVIES, RONALD	LAVAY, REBECCA	Y

**Total number of records 34**

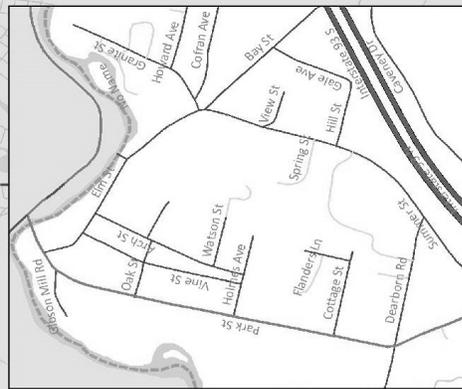
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- ✓ Sign up for the weekly newsletter – the newsletter will be emailed directly to you.
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- ✓ Sign up for the Northfield Notification System
- ✓ Visit the town's website

[www.northfieldnh.org](http://www.northfieldnh.org)

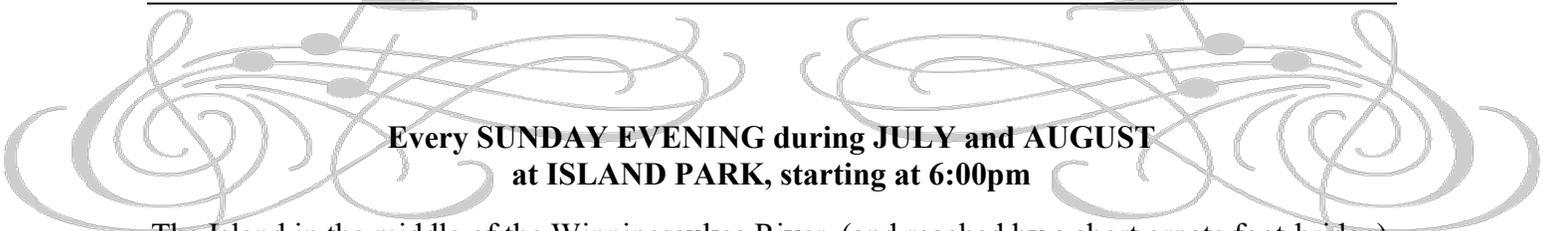


-  Interstate Highway
-  NH Route
-  US Route
-  Town Road
-  Class VI
-  Private
-  Waterbody
-  Stream
-  Town Boundary



**Alan & Savina Hartwell Memorial  
FREE SUNDAY CONCERTS**

**Tilton & Northfield's Summertime Classic Series**



**Every SUNDAY EVENING during JULY and AUGUST  
at ISLAND PARK, starting at 6:00pm**

The Island in the middle of the Winnepesaukee River, (and reached by a short ornate foot-bridge) is only 1 mile from either Exit 20 or Exit 19 off I-93, and is a beautiful spot for a picnic or a brief respite any Summer day.

**THE 2019 SCHEDULE OF CONCERTS**

*Features:*

<b>July 7</b>	<b>All Summer Long – Beach Boys Tribute Band</b>
<b>July 14</b>	<b>Lee Lewis &amp; the Doo Wop All Stars</b>
<b>July 21</b>	<b>Club Soda – NE's hottest dance band</b>
<b>July 28</b>	<b>60s Invasion</b>
<b>Aug 4</b>	<b>East Bay Big Band Show</b>
<b>Aug 11</b>	<b>Soultown Band (Motown)</b>
<b>Aug 18</b>	<b>Bell Airs Doo Wop</b>
<b>Aug 25</b>	<b>Annie &amp; The Orphans – A salute to our Veteran's</b>

Refreshments are available nearby, but feel free to bring your own  
or a Picnic (no Alcohol please)

and DO BRING CHAIRS or BLANKETS to sit on!

The Concerts are FREE TO ALL and are "weather-permitting"  
subject to cancellation due to rain.

"WONDERFUL CONCERTS, IN A BEAUTIFUL SETTING"

**More Information Is Available:** By Phone: 603-286-3000 or [HartwellConcerts@aol.com](mailto:HartwellConcerts@aol.com)  
<http://www.angelfire.com/music4/tiltonnh/schedule.html>



**Town of Northfield**

**[www.northfieldnh.org](http://www.northfieldnh.org)**

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