

Staffing Levels

206.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that proper supervision is available for all shifts. The Department intends to balance the employee's needs against the need to have flexibility and discretion in using personnel to meet operational needs. While balance is desirable, the paramount concern is the need to meet operational requirements of the Department.

206.2 MINIMUM STAFFING LEVELS

Minimum staffing levels should result in the scheduling of at least one officer below the number of officers assigned to a squad per day. The Watch Commander (or acting Watch Commander) shall have the discretion to reduce staffing as he/she feels appropriate. With the exception of unforeseen circumstances and emergencies, the department will endeavor to have at least one (1) supervisor or manager available to each shift.

206.2.1 SUPERVISION DEPLOYMENTS

In order to accommodate training and other unforeseen circumstances, an officer may be used as field supervisors in place of a field sergeant.

With prior authorization from the Operations Division Captain, an officer may act as the Watch Commander for a limited period of time.