

Menands Union Free School District

19 Wards Lane, Menands, NY 12204 | 518-465-4561 | www.menands.org

March 6, 2023

Jackson Parker MuckRock 263 Huntington Ave Boston, MA 02115

Re: Written Acknowledgement of Receipt of FOIL Request

Dear Mr. Parker:

This letter is an acknowledgement of your request for records pursuant to the Freedom of Information Law ("FOIL") received by the District on March 6, 2023. 141924-24783496

Please be advised, the District is currently investigating whether the requested records exist and/or are accessible under FOIL. We anticipate providing you with a response on or before April 4, 2023. If such records exist and/or are accessible under FOIL, you will be advised as to the payment of fees.

Very truly yours,

Jeanne Mentiply

Records Access Officer

Jeanne Mentiply