

Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Communications referencing the term "new normal" (Menands Union Free School District)

1 message

132178-76113478@requests.muckrock.com <132178-76113478@requests.muckrock.com> Fri, Aug 5, 2022 at 8:41 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

*8/22
sent to James
Jim + L*

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes from/to/cc anyone with the following certifications/licenses/titles:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader
- School Board Member

which contain the statement "new normal".

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-referencing-the-term-new-normal-menands-union-free-school-district-132178%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DElqQXnCMKQx1UstKbW-zendoVI5_DeCExffyUEaM

If prompted for a passcode, please enter:
VFKKLVHN

Filed via MuckRock.com
E-mail (Preferred): 132178-76113478@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):

MuckRock News
DEPT MR 132178
263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentiplay <jmentiply@menands.org>

Re: New York Freedom of Information Law Request: Communications referencing the term "new normal" (Menands Union Free School District)

1 message

Jim Haughney <jhaughney@menands.org>
To: Jeanne Mentiplay <jmentiply@menands.org>
Cc: James Lovett <lovetjt@scolonie.org>

Mon, Aug 22, 2022 at 1:01 PM

I also did a search on vault for the requested term and found none.

On Mon, Aug 22, 2022 at 12:23 PM Jeanne Mentiplay <jmentiply@menands.org> wrote:

Hello,
I have two FOIL requests that I need a search done for. This is time sensitive if it can be done as soon as you can, that would be great.
Thank you,
Jeanne

----- Forwarded message -----

From: <132178-76113478@requests.muckrock.com>

Date: Fri, Aug 5, 2022 at 8:43 AM

Subject: New York Freedom of Information Law Request: Communications referencing the term "new normal" (Menands Union Free School District)

To: Jeanne Mentiplay <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
[19 Wards Lane](#)
[Menands, NY 12204](#)

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes from/to/cc anyone with the following certifications/licenses/titles:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader
- School Board Member

which contain the statement "new normal".

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-referencing-the-term-new-normal-menands-union-free-school-district-132178%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DEIqQXnCMKQx1UstKbW-zendoVI5_DeCExfyUEaM

If prompted for a passcode, please enter:

VFKKLVHN

Filed via MuckRock.com

E-mail (Preferred): 132178-76113478@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 132178
[263 Huntington Ave](#)
[Boston, MA 02115](#)

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

--

Jeanne Mentipty
District Clerk
Menands Union Free School District
518-465-4561 Ext. 106



Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Communications referencing the term "moral panic" (Menands Union Free School District)

1 message

132202-12887734@requests.muckrock.com <132202-12887734@requests.muckrock.com> Fri, Aug 5, 2022 at 8:42 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

*sent to
- June 8/22*

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes from/to/cc anyone with the following certifications/licenses/titles:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader
- School Board Member

which contain the statement "moral panic".

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

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Sincerely,

Jackson Parker

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https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-referencing-the-term-moral-panic-menands-union-free-school-district-132202%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DEIqQXnCMKQx1UstKbW-zendoVI5_DeCEffYUEaM

If prompted for a passcode, please enter:
YKVMVNEC

Filed via MuckRock.com
E-mail (Preferred): 132202-12887734@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):

MuckRock News
DEPT MR 132202
263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentiely <jmentily@menands.org>

Re: New York Freedom of Information Law Request: Communications referencing the term "moral panic" (Menands Union Free School District)

1 message

Jim Haughney <jhaughney@menands.org>
To: Jeanne Mentiely <jmentily@menands.org>
Cc: James Lovett <lovettj@scolonie.org>

Mon, Aug 22, 2022 at 1:01 PM

I did a search on vault for the requested term and found none.

On Mon, Aug 22, 2022 at 12:24 PM Jeanne Mentiely <jmentily@menands.org> wrote:

This is the second request. Thank you

----- Forwarded message -----

From: <132202-12887734@requests.muckrock.com>

Date: Fri, Aug 5, 2022 at 8:42 AM

Subject: New York Freedom of Information Law Request: Communications referencing the term "moral panic" (Menands Union Free School District)

To: Jeanne Mentiely <jmentily@menands.org>

Menands Union Free School District
FOIL Office
[19 Wards Lane](#)
[Menands, NY 12204](#)

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

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- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader
- School Board Member

which contain the statement "moral panic".

Be sure to include contents of attachments to emails.

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Sincerely,

Jackson Parker

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If prompted for a passcode, please enter:

YKVMVNEC

Filed via MuckRock.com

E-mail (Preferred): 132202-12887734@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 132202
[263 Huntington Ave](#)
[Boston, MA 02115](#)

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--

Jeanne Mentipty
District Clerk
Menands Union Free School District
518-465-4561 Ext. 106



Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Communications / records with definitions of the term "new normal" (Menands Union Free School District)

1 message

132226-01217655@requests.muckrock.com <132226-01217655@requests.muckrock.com> Fri, Aug 5, 2022 at 8:42 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

All records, communications or briefings created, generated, forwarded, transmitted, sent, shared, received, or reviewed by any district official in any way describing or attempting to describe the definition of the phrase "new normal", including but not limited to any record located on backup tapes, archives, any other recovery, backup, storage or retrieval system, district electronic mail or message accounts, non-district electronic mail or message accounts, personal electronic mail or message accounts, district servers, non-district servers, and personal servers, as well as any electronic mail or message carbon copied to district account recipients, any electronic mail or message carbon copied to non-district account recipients, any electronic mail or message forwarded to district account recipients, any electronic mail or message forwarded to non-district account recipients, and attachments to any electronic mail or message.

For purposes of this request, the term "district official" includes, but is not limited to, any person who is 1) employed by or on behalf of the district, any sub unit of the district or agent of the district, in any capacity; 2) contracted for services by or on behalf of the district, any sub unit of the district or agent of the district, in any capacity; 3) appointed by the superintendent of schools or BOCES or NYSED to serve in any capacity at or within the district, any sub unit of the district or agent of the district, in any capacity; 4) any such person's staff, agent or employee; all without regard to the component, district, sub unit of the district, or office in which that person serves.

For purposes of this request, the term "briefing" includes, but is not limited to, any in-person meeting, teleconference, electronic communication, or other means of gathering or communicating by which information was conveyed to one or more persons.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-records-with-definitions-of-the-term-new-normal-menands-union-free-school-district-132226%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DElqXnCMKQx1UstKbW-zendoVI5_DeCEffYUEaM

If prompted for a passcode, please enter:
RKXVLKWN

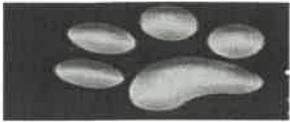
Filed via MuckRock.com
E-mail (Preferred): 132226-01217655@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 132226
263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Oaths of Office (Certified Leadership) (Menands Union Free School District)

1 message

132250-52170895@requests.muckrock.com <132250-52170895@requests.muckrock.com> Fri, Aug 5, 2022 at 8:42 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

Denied.

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Copies of signed and notarized (if available) oaths of office for any and all district employees or contractors with the following credentials:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader

From October 15, 2017 until the date this request is fulfilled.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Foaths-of-office-certified-leadership-menands-union-free-school-district-132250%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJwec%3AwLaSbiEFclNbKdZqI6TISBe9rG76kCigmXsleGLU1rU

If prompted for a passcode, please enter:
FMKAABAW

Filed via MuckRock.com
E-mail (Preferred): 132250-52170895@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):
MuckRock News
DEPT MR 132250

263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

sent in Portal 8/29/22



Menands Union Free School District
19 Wards Lane, Menands, NY 12204 | 518-465-4561 | www.menands.org

Jeanne Mentipty
Personnel Assistant I
jmentiply@menands.org

Jackson Parker

MuckRock News

DEPT MR 122159

411A Highland Ave

Somerville, MA 02144-2516

Re: Final Response to FOIL Request

This letter serves as a final determination concerning that portion of your Freedom of Information Law (“FOIL”) request # 132250-52170895, dated August 5, 2022, which requested “Copies of signed and notarized (if available) oaths of office for any and all district employees or contractors with the following credentials; - School Building Leader- School Administrator / Supervisor- School District Leader- School District Business Leader.

Please be advised of your request, recited above, is denied because the District is not in possession of any records responsive to such request.

Pursuant to FOIL, you have a right to appeal a denial of your request within thirty (30) days. Please state a specific ground for appeal and include copies of the initial request and the denial. Appeals should be sent to: Dr. Maureen Long, Superintendent of Schools, 19 Wards Lane, Menands, NY 12204.

Sincerely,

Records Access Officer

sent in portal 8/29/22



Menands Union Free School District
19 Wards Lane, Menands, NY 12204 | 518-465-4561 | www.menands.org

Jeanne Mentipty
Personnel Assistant I
jmentiply@menands.org

Jackson Parker

MuckRock News

DEPT MR 122159

411A Highland Ave

Somerville, MA 02144-2516

Re: Final Response to FOIL Request

This letter serves as a final determination concerning that portion of your Freedom of Information Law (“FOIL”) request # 132226-01217655, dated August 5, 2022, which requested “All records, communications or briefings created, generated, forwarded, transmitted, sent, shared, received, or reviewed by any district official in any way describing or attempting to describe the definition of the phrase "new normal", including but not limited to any record located on backup tapes, archives, any other recovery, backup, storage or retrieval system, district electronic mail or message accounts, non-district electronic mail or message accounts, personal electronic mail or message accounts, district servers, non-district servers, and personal servers, as well as any electronic mail or message carbon copied to district account recipients, any electronic mail or message carbon copied to non-district account recipients, any electronic mail or message forwarded to district account recipients, any electronic mail or message forwarded to non-district account recipients, and attachments to any electronic mail or message.

Please be advised that the outstanding portion of your request, recited above, is denied because use of the phrase “describing or attempting to describe the definition of the phrase “new normal” fails to reasonably describe the particular record sought and, as such, does not allow the district to conduct a diligent search in its digital and physical files.

Pursuant to FOIL, you have a right to appeal a denial of your request within thirty (30) days. Please state a specific ground for appeal and include copies of the initial request and the denial. Appeals should be sent to: Dr. Maureen Long, Superintendent of Schools, 19 Wards Lane, Menands, NY 12204.

Sincerely,

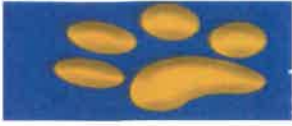
Jeanne Mentipty



Menands Union Free School District
19 Wards Lane, Menands, NY 12204 | 518-465-4561 | www.menands.org

Jeanne Mentipty
Personnel Assistant I
jmentiply@menands.org

Records Access Officer



Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Oaths of Office (Certified Leadership) (Menands Union Free School District)

1 message

132250-52170895@requests.muckrock.com <132250-52170895@requests.muckrock.com> Fri, Aug 5, 2022 at 8:42 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I heret

Copies of signed and notarized (if available) oaths of office for following credentials:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader

From October 15, 2017 until the date this request is fulfilled.

The requested documents will be made available to the general public for non-commercial purposes.

In the event that there are fees, I would be grateful if you would honor my request. I would prefer the request filled electronically, by e-mail.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Foaths-of-office-certified-leadership-menands-union-free-school-district-132250%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJwec%3AwLaSbiEFclNbKDZql6TISBe9rG76kCigmXsleGLU1rU

If prompted for a passcode, please enter:
FMKAABAW

Filed via MuckRock.com
E-mail (Preferred): 132250-52170895@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):
MuckRock News
DEPT MR 132250

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263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentipty <jmentiply@menands.org>

New York Freedom of Information Law Request: FOIL Logs (Menands Union Free School District)

1 message

132300-75905630@requests.muckrock.com <132300-75905630@requests.muckrock.com> Fri, Aug 5, 2022 at 8:42 AM
To: Jeanne Mentipty <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

- A log of, or records that reflect, all Freedom of Information Law requests submitted to the district since January 1, 2016 or as far back as such records are kept.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

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Jackson Parker

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If prompted for a passcode, please enter:
MVYLABJJ

Filed via MuckRock.com
E-mail (Preferred): 132300-75905630@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 132300
[263 Huntington Ave](https://www.muckrock.com/263-Huntington-Ave-Boston-MA-02115)
Boston, MA 02115

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Jeanne Mentipty <jmentiply@menands.org>

New York Freedom of Information Law Request: Communications / records with definitions of the term "new normal" (Menands Union Free School District)

1 message

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To: Jeanne Mentipty <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

All records, communications or briefings created, generated, forwarded, transmitted, sent, shared, received, or reviewed by any district official in any way describing or attempting to describe the definition of the phrase "new normal", including but not limited to any record located on backup tapes, archives, any other recovery, backup, storage or retrieval system, district electronic mail or message accounts, non-district electronic mail or message accounts, personal electronic mail or message accounts, district servers, non-district servers, and personal servers, as well as any electronic mail or message carbon copied to district account recipients, any electronic mail or message carbon copied to non-district account recipients, any electronic mail or message forwarded to district account recipients, any electronic mail or message forwarded to non-district account recipients, and attachments to any electronic mail or message.

For purposes of this request, the term "district official" includes, but is not limited to, any person who is 1) employed by or on behalf of the district, any sub unit of the district or agent of the district, in any capacity; 2) contracted for services by or on behalf of the district, any sub unit of the district or agent of the district, in any capacity; 3) appointed by the superintendent of schools or BOCES or NYSED to serve in any capacity at or within the district, any sub unit of the district or agent of the district, in any capacity; 4) any such person's staff, agent or employee; all without regard to the component, district, sub unit of the district, or office in which that person serves.

For purposes of this request, the term "briefing" includes, but is not limited to, any in-person meeting, teleconference, electronic communication, or other means of gathering or communicating by which information was conveyed to one or more persons.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-records-with-definitions-of-the-term-new-normal-menands-union-free-school-district-132226%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DElqQXnCMKQx1UstKbW-zendoVI5_DeCExffyUEaM

If prompted for a passcode, please enter:
RKXVLKWN

Filed via MuckRock.com
E-mail (Preferred): 132226-01217655@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 132226
[263 Huntington Ave](#)
[Boston, MA 02115](#)

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Communications referencing the term "new normal" (Menands Union Free School District)

1 message

132178-76113478@requests.muckrock.com <132178-76113478@requests.muckrock.com> Fri, Aug 5, 2022 at 8:41 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes from/to/cc anyone with the following certifications/licenses/titles:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader
- School Board Member

which contain the statement "new normal".

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-referencing-the-term-new-normal-menands-union-free-school-district-132178%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DEIqQXnCMKQx1UstKbW-zendoVI5_DeCExfyUEaM

If prompted for a passcode, please enter:
VFKKLVHN

Filed via MuckRock.com
E-mail (Preferred): 132178-76113478@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):

MuckRock News
DEPT MR 132178
[263 Huntington Ave](#)
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentiplay <jmentiply@menands.org>

New York Freedom of Information Law Request: Communications referencing the term "moral panic" (Menands Union Free School District)

1 message

132202-12887734@requests.muckrock.com <132202-12887734@requests.muckrock.com> Fri, Aug 5, 2022 at 8:42 AM
To: Jeanne Mentiplay <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

August 5, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes from/to/cc anyone with the following certifications/licenses/titles:

- School Building Leader
- School Administrator / Supervisor
- School District Leader
- School District Business Leader
- School Board Member

which contain the statement "moral panic".

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-referencing-the-term-moral-panic-menands-union-free-school-district-132202%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1oJweN%3A40DElqQXnCMKQx1UstKbW-zendoVI5_DeCExfyUEaM

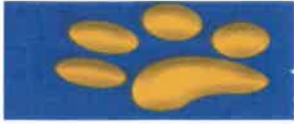
If prompted for a passcode, please enter:
YKVMVNEC

Filed via MuckRock.com
E-mail (Preferred): 132202-12887734@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS
For mailed responses, please address (see note):

MuckRock News
DEPT MR 132202
263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentiplay <jmentiply@menands.org>

RE: New York Freedom of Information Law Request: Communications with Jennifer Bennett (Menands Union Free School District)

1 message

129536-26031962@requests.muckrock.com <129536-26031962@requests.muckrock.com> Thu, Jun 23, 2022 at 1:00 AM
To: jmentiply@menands.org

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

June 23, 2022

This is a follow up to a previous request:

To Whom It May Concern:

I wanted to follow up on the following New York Freedom of Information Law request, copied below, and originally submitted on June 1, 2022. Please let me know when I can expect to receive a response.

Thanks for your help, and let me know if further clarification is needed.

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-with-jennifer-bennett-menands-union-free-school-district-129536%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1o4Ewq%3Apt5hHRIsLc_tb4kbKzPeqrE7KyAyN0Kw4h_ci7-Ak4k

If prompted for a passcode, please enter:
LAFGHMPW

Filed via MuckRock.com
E-mail (Preferred): 129536-26031962@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 129536
[263 Huntington Ave](#)
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

On June 8, 2022:

Subject: Re: New York Freedom of Information Law Request: Communications with Jennifer Bennett (Menands Union Free School District)

Jackson,

I attached a copy of the response that was sent.

Jeanne Mentiplay

--

Jeanne Mentiplay

District Clerk
Menands Union Free School District
518-465-4561 Ext. 106

On June 1, 2022:

Subject: New York Freedom of Information Law Request: Communications with Jennifer Bennett (Menands Union Free School District)

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes referencing or from/to

jennifer.bennett@neric.org

jbennett@gw.neric.org

518-464-5118

518-464-5115

518-788-0389

518-346-7077

845-838-1477

518-368-5651

518-384-7856

845-384-7856

bennettjen72@yahoo.com

pink_jen_here@yahoo.com

trix4kedzz@aol.com

mercedesryde@aol.com

jenbennett73@hotmail.com

rperpetua@aol.com

[1533763910@facebook](https://www.facebook.com/1533763910)

or other emails/phone numbers used by Jennifer Bennett (aka: Jennifer Perretta / Jennifer Perretta Bennett / Jennifer L Perretta / Jennifer L Bennett / Jennifer Lynn Bennett / Jenny L Bennett) between any and all employees, contractors, consultants, advisors, board members, administrators or staff of the District from 1/1/2019 to the date this request is completed.

Additionally, please include all communications where Ms. Bennett has been CC'd or BCC'd, referenced, or where prior emails contain email references that mention the names, aliases or contact information noted above.

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-with-jennifer-bennett-menands-union-free-school-district-129536%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1o4Ewq%3Apt5hHRIsLc_t4kbKzPeqrE7KyAyN0Kw4h_ci7-Ak4k

If prompted for a passcode, please enter:

LAFGHMPW

Filed via MuckRock.com

E-mail (Preferred): 129536-26031962@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

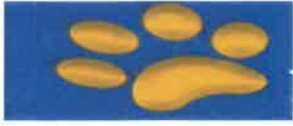
MuckRock News

DEPT MR 129536

[263 Huntington Ave](#)

[Boston, MA 02115](#)

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.



Jeanne Mentipty <jmentiply@menands.org>

Re: New York Freedom of Information Law Request: Communications with NYS Immunization Advisory Council and Industry Lobbyists (Menands Union Free School District)

1 message

Jeanne Mentipty <jmentiply@menands.org>
To: 129568-18729556@requests.muckrock.com

Tue, Jun 7, 2022 at 9:26 AM

Good morning,
Please see the attached response in regards to your two FOIL requests.
Thank you,
Jeanne Mentipty
Menands UFSC

On Thu, Jun 2, 2022 at 3:00 PM <129568-18729556@requests.muckrock.com> wrote:

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

June 2, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any and all emails, paper communications, phone logs, text messages, receipts, invoices, memorandum, meeting notes referencing or from/to any of the following individuals

Christine Hayes (GlaxoSmithKline - Vaccine Sales Manager)
Michelle Monnier (GlaxoSmithKline - Vaccine Sales Director)
Thomas Dumas (GlaxoSmithKline - Medical Science Liaison)
Tobey Snyder (GlaxoSmithKline)
Molly Ortolani Walsh (Merck - Sales Executive)
Robert Zullo (Merck - Sr. Account Manager)
Gregory Honsberger (Pfizer - Vaccine Account Manager)
Sagar Shah (Sanofi Pasteur - Medical Science Liaison, Sales)
Scott Eden (Sanofi Pasteur - Public Health Manager, Sales)
Andrew Rannekamp
Karen Durning Oles (Dynavax - Team Lead, Sales)
Natalie Taylor (Dynavax - Sales)
Natasha Loojune-Sookman (Schenectady County Public Health)

Dr. Debra Tristram
Ms. Elie Ward
Dr. Kenneth Rowin
Ms. Alison Singer
Mr. Paul Macielak
Dr. Elizabeth Rauch-Phung
Ms Robin Sutor
Ms Kara Connelly
Dr Dina Hoefer
Ms Loretta Santilli
Ms Barbara Joyce
Ms Stephanie Ostrowski
Ms Sara Hershey
Mr Dileep Sarecha

Ms Carolyn Perry
Ms Lyndsey Hoyt
Ms Alexandra Hamburg
Ms Kate Sorensen
Ms Olga Lawrence
Mr Johnathan Karmel
Mr Jonathan Karmel
Ms Shainza Noor
Ms Anike Shaw
Dr Jane Zucker

and between any and all employees, contractors, consultants, advisors, board members, administrators or staff of the District from 1/1/2019 to the date this request is completed.

Additionally, please include all communications where any of the individuals listed have been CC'd or BCC'd, or their referenced organizations, or where prior emails contain email references that mention the names, aliases or contact information noted above including the contents of attachments.

Be sure to include contents of attachments to emails.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filed electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Fcommunications-with-nys-immunization-advisory-council-and-industry-lobbyists-menands-union-free-school-district-129568%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1nwq2K%3AbmQJULqSKm7OMetIVRhe8eHIUa9yEkxIJmiFGQMVLJA

If prompted for a passcode, please enter:

VELYJXPL

Filed via MuckRock.com

E-mail (Preferred): 129568-18729556@requests.muckrock.com

PLEASE NOTE OUR NEW ADDRESS

For mailed responses, please address (see note):

MuckRock News
DEPT MR 129568
263 Huntington Ave
Boston, MA 02115

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

--
Jeanne Mentiply
District Clerk
Menands Union Free School District
518-465-4561 Ext. 106



MuckRock Response.docx
116K



Jeanne Mentipty <jmentiply@menands.org>

FOIL Request

1 message

AMY SWITALSKI <switabecki@mac.com>
To: jmentiply@menands.org

Sun, Mar 27, 2022 at 7:49 PM

Menands Union Free School District
19 Wards Lane
Menands, NY 12204
(518)465-4561, ext. 106

To: Jeanne Mentipty, Records Access Officer

Dear Ms. Mentipty:

This is a request under the Freedom of Information Act (FOIA), Sunshine Act, and New York Freedom of Information Law (FOIL).

I respectfully request that a photocopy of the following documents be provided to me electronically, for EACH of the following people, where applicable:

Superintendent Maureen A. Long
Principal Jennifer Cannavo
BOE President William Nevins
BOE Trustee Andi Delancy
BOE Trustee Courtney Jaskula
BOE Trustee John Diefenderfer
BOE Trustee Elangovan Raman

- A copy of the signed Oath of office;
- A copy of any and all policies or bonds that include an official undertaking, conditioned for the faithful performance of his/her duties, i.e. Fidelity, Integrity, Public Official, Surety bond, or blanket bond, Employee Crime, Dishonesty or any instrument which will indemnify a loss, if applicable;
- A copy of any and all policies which carry an indemnity clause, if applicable;
- A copy of any and all Risk Management Insurance policies, if applicable;
- A copy of any and all policies with Utica National Insurance and/or New York Schools Insurance Reciprocal, if applicable;
- A copy of the surety bond and/or the surety bond liability policy for each person, if applicable;
- A copy of the school district blanket surety bond liability policy, if applicable;
- A copy of the school district Property and Casualty insurance policy, including any riders or endorsements;
- A copy of any and all public school system employee blanket bond and/or liability policy, if applicable;
- A copy of the Errors and Omissions Insurance policy, if applicable;
- A copy of any and all Commercial insurance policies, if applicable;
- A copy of the Employment Contract with the Superintendent, if applicable;
- A copy of any and all of the following, if applicable: ACORD 125, ACORD 126, ACORD 127, ACORD 128 (The documents should indicate the policy number and the insured amount of the policy.);
- A copy of the Power of Attorney for the bonding company, if applicable;
- A copy of the Power of Attorney for the blanket surety bond, for the bonding company, if applicable;
- A copy of the school district's general liability insurance policy including the crime endorsement – Faithful Performance of Duty coverage, if applicable;
- The address where each listed person receives correspondence.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request be filled electronically, by e-mail attachment to:
switabecki@mac.com

I look forward to receiving your acknowledgement of receipt of this FOIL request within 5 business days as the statute requires, and I thank you in advance for your anticipated cooperation in this matter.

Sincerely,

Amy Switalski
60 Delmar Avenue Cheektowaga, NY 14225
(716)633-6795



Jeanne Mentiplay <jmentiply@menands.org>

Fwd: SmartProcure FOIL Request - Reminder for Menands School District

1 message

Kathy Cietek <kcietek@menands.org>
To: Jeanne Mentiplay <jmentiply@menands.org>

Wed, May 4, 2022 at 9:29 AM

Foil Request

----- Forwarded message -----

From: Charles Rudolph <crudolph@smartprocure.com>
Date: Wed, May 4, 2022 at 9:00 AM
Subject: SmartProcure FOIL Request - Reminder for Menands School District
To: kcietek@menands.org <kcietek@menands.org>

Dear Kathy Cietek or Custodian of Public Records,

SmartProcure submitted a FOIL request on 4/24/2022 and has not received a response or acknowledgment, therefore the original request is being submitted again. If the original request is located, please disregard this request.

SmartProcure is submitting a FOIL request to the Menands School District for purchasing records from 10/25/2021 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RqPWEyYjVIMDAwMDAwbnpqbyZzdD1OWSZvcmc9TWVuYW5kc1NjaG9vbERpc3RyaWN0>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Charles Rudolph
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6937
Email: crudolph@smartprocure.com

--

Kathy Cietek

District Treasurer

Menands Union Free School District
19 Wards Lane
Menands, NY 12204
518-465-4561 extension 105



Mary E. Sullivan
President

Denise Berkley
Executive Vice President

Richard Bebo
Secretary

Nicole Meeks
Treasurer

Stay Union ★ Stay Strong

December 27, 2021

MENANDS UFSD
Wards Ln
Menands, NY 12204-2197

RE: FOIA Request

Dear MENANDS UFSD Administrator,

Under the provisions of applicable New York and Federal Freedom of Information laws, I hereby request the following information:

1. Record(s) indicating all non-confidential, non-managerial employees in job titles classified as *full-time, part-time, per diem, temporary, seasonal* or *casual* currently unrepresented by a collective bargaining agent. These records should include the following:

- Name (First name, Middle initial, and Last name)
- Job title
- Department or Division
- Work site, address & phone
- Per Diem, Temporary, Seasonal or Casual designation
- Current Salary or Hourly Wage

2. If any or all the employees *are* represented by a union, we request a copy of the most current collective bargaining agreement(s).

It has been our experience that much of this information is contained within payroll records. Please email all documents electronically to speed up the process. We understand that some of the information contained in these records is confidential, and needs to be redacted. As such, we agree to pay any reasonable copying and postage fees, not to exceed \$.25 per page of hard copy material.

Page Two

If for any reason any portion of this request is denied, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely, along with the name and address of the person or body to whom an appeal should be directed. *Also, in the case that any portion(s) of the requested information are denied, please provide all remaining information as requested as well as all portions of otherwise exempt material.*

All correspondence should be emailed to organize@cseainc.org. I look forward to receiving your initial response within five days as required by New York State law.

Thank you for your prompt attention and assistance.

Sincerely,



Lorri Parry
Assistant to the Director of Organizing and Private Sector
CSEA, Inc.
143 Washington Avenue
Albany, NY 12210

/df

January 19, 2022

Menands Union Free School District
19 Wards Lane
Menands, NY 12204

Dear District Clerk:

Under the Freedom of Information Law, agencies are permitted to require persons requesting lists of names and/or addresses to provide a written certification that they will not use such lists for solicitation or fund-raising purposes, and will not make lists available to any other person for the purpose of allowing the other person to use the lists for solicitation or fund-raising purposes. I am certifying that I will not use such lists for solicitation or fund-raising purposes, and will not make the lists available to any other person for the purpose of allowing the other person to use the lists for solicitation or fund-raising purposes.

I understand that once the District Clerk receives this certification and the FOIL request, the requested documents will be available within five (5) business days.

Very truly yours,

[sign] Dawn Fontaine

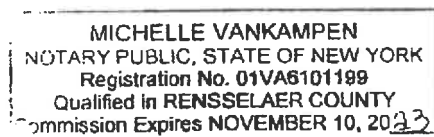
[name] Dawn Fontaine

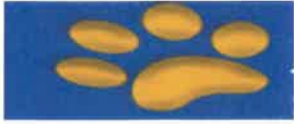
[title] Secretary, Organizing & Private Sector

Sworn to before me this

1st day of April 2022

Michelle Van Kampen
NOTARY PUBLIC





Jeanne Mentiplay <jmentiply@menands.org>

Fwd: SmartProcure FOIL Request to Menands School District For PO/Vendor Information

1 message

Kathy Cietek <kcietek@menands.org>
To: Jeanne Mentiplay <jmentiply@menands.org>

Mon, Apr 25, 2022 at 8:13 AM

Foil request run by Frank

----- Forwarded message -----

From: **Charles Rudolph** <crudolph@smartprocure.com>
Date: Sun, Apr 24, 2022 at 9:01 AM
Subject: SmartProcure FOIL Request to Menands School District For PO/Vendor Information
To: kcietek@menands.org <kcietek@menands.org>

Dear Kathy Cietek or Custodian of Public Records,

SmartProcure is submitting a FOIL request to the Menands School District for purchasing records from 10/25/2021 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RqPWEyYjVIMDAwMDAwbnpqbyZzdD1OWSZvcmc9TWWuYW5kc1NjaG9vbERpc3RyaWN0>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Charles Rudolph
Data Acquisition Specialist
SmartProcure
Direct: (561) 609-6937
Email: crudolph@smartprocure.com

--

Kathy Cietek

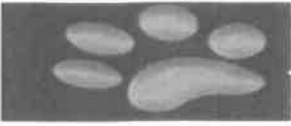
District Treasurer

Menands Union Free School District

19 Wards Lane

Menands, NY 12204

518-465-4561 extension 105



Jeanne Mentipty <jmentiply@menands.org>

RE: New York Freedom of Information Law Request: FOIL: Responsible Party Identification and Communications (Menands Union Free School District)

1 message

124455-73698168@requests.muckrock.com <124455-73698168@requests.muckrock.com> Fri, Feb 11, 2022 at 2:40 PM
To: Jeanne Mentipty <jmentiply@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

February 11, 2022

This is a follow up to a previous request:

Thank you for the response which is partially responsive.

After review we noticed that the following information is not included.

"Please provide all correspondences regarding the plan TO and FROM the designated Responsible Party or Responsibility Parties to the New York State DOH, NYSED and the county or Local Health Department from July 1, 2021 to present."

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Ffoil-responsible-party-identification-and-communications-menands-union-free-school-district-124455%252F%253Femail%253Djmentiply%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1nlbmN%3AtDUfA8yJhr5x0mKEgPeQNy50m9FI5JZikrub-wYroQg

If prompted for a passcode, please enter:
AECGVNAG

Filed via MuckRock.com
E-mail (Preferred): 124455-73698168@requests.muckrock.com

For mailed responses, please address (see note):
MuckRock News
DEPT MR 124455
411A Highland Ave
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

--

<https://www.menands.org/jan-18-covid-19-guidance/>

--
Jeanne Mentiely
District Clerk
Menands Union Free School District
518-465-4561 Ext. 106

On Feb. 3, 2022:

Subject: New York Freedom of Information Law Request: FOIL: Responsible Party Identification and Communications (Menands Union Free School District)

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

For School Year 2021-2022 (July 1, 2021 to June 30, 2022), who was the "Responsible Party" designated by your school district, as defined in pg. 1-2 of the New York State Department of Health's Interim Guidance For In-person Instruction at Pre-K through 12 Schools During the Covid-19 Public Health Emergency (Pre-K_to_Grade_12_Schools_MasterGuidance.pdf) (https://www.governor.ny.gov/sites/default/files/atoms/files/Pre-K_to_Grade_12_Schools_MasterGuidance.pdf, June 7, 2021), for:

• "...developing the plan, affirming to have read and adhere to this guidance, and meeting the standards set forth herein."
pg 1

• for designated activities under the following headings outlined in the same document:

- o Core Health and Safety Principles and Definitions
- o Plan Requirements
- o Monitoring
- o Containment
- o Closure

Please provide bonding and insurance information for all whom have been designated as the "Responsible Party" or one of several "Responsible Parties" for the above stated activities.

Please provide all plans, changes, amendments, and updates to the plans for reopening and operating during the COVID-19 public health emergency from July 1, 2021 to present, that were submitted to the New York State Department of Health (DOH) and the New York State Department of Education (NYSED) by your school district. Please include all affirmations to the Pre_K_to_Grade_12_Schools_MasterGuidance.pdf received in the district office and/or delivered to the New York State DOH or/and NYSED during the same time frame.

Please provide all correspondences regarding the plan TO and FROM the designated Responsible Party or Responsibility Parties to the New York State DOH, NYSED and the county or Local Health Department from July 1, 2021 to present.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fmenands-union-free-school-district-31056%252Ffoil-responsible-party-identification-and-communications-menands-union-free-school-district-1014550%252F%253Femail%253Djmentiely%252540menands.org&url_auth_token=AAEpo-7Bi0TD8-GyLVO3HEhuaVE%3A1nlbmN%3AtDUfA8yJhr5x0mKEgPeQNy50m9F15JZikrub-wYroQg

If prompted for a passcode, please enter:
AECGVNAG

Filed via MuckRock.com
E-mail (Preferred): 124455-73698168@requests.muckrock.com



Jeanne Mentiely <jmentiply@menands.org>

RE: FOIL Request Concerning 2020-21 Lead in School Drinking Water Testing

1 message

Josh Klainberg <jklainberg@nylcv.org>

Thu, Nov 4, 2021 at 6:07 PM

To: Kathy Cietek <kcietek@menands.org>

Cc: Jennifer Cannavo <jcannavo@menands.org>, Jeanne Mentiely <jmentiply@menands.org>

Thank you.

Best,

Josh



Joshua F. Klainberg, Senior Vice President

New York League of Conservation Voters

30 Broad Street - 30th Floor

New York, NY 10004

212-361-6350 x 207

jklainberg@nylcv.org

www.nylcv.org



This e-mail and any attachments thereto are intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail, you are hereby notified that any dissemination, distribution or copying of this email, and any attachments thereto, is strictly prohibited. If you receive this email in error please immediately notify me at (212) 361-6350 x 207 and permanently delete the original and any copies of the e-mail, and any printout thereof.

From: Kathy Cietek [mailto:kcietek@menands.org]

Sent: Friday, October 29, 2021 8:27 AM

To: Josh Klainberg <jklainberg@nylcv.org>

Cc: Jennifer Cannavo <jcannavo@menands.org>; Jeanne Mentipty <jmentiply@menands.org>

Subject: Re: FOIL Request Concerning 2020-21 Lead in School Drinking Water Testing

Good Morning,

Attached is the link for the water testing.

<https://www.menands.org/about-us/policies-and-procedures/water-testing>

Kathy Cietek

Business Manager

On Thu, Oct 28, 2021 at 1:40 PM Josh Klainberg <jklainberg@nylcv.org> wrote:

Thank you.

Best,

Josh

From: Jennifer Cannavo [mailto:jcannavo@menands.org]

Sent: Wednesday, October 27, 2021 1:45 PM

To: Jeanne Mentipty; Josh Klainberg; Kathy Cietek

Subject: Re: FOIL Request Concerning 2020-21 Lead in School Drinking Water Testing

Good afternoon,

I copied our board clerk, Jeanne Mentipty, on this email. Our district office handles foil requests.

On Wed, Oct 27, 2021 at 12:59 PM Josh Klainberg <jklainberg@nylcv.org> wrote:

October 27, 2021

MENANDS UNION FREE SCHOOL DISTRICT

WARDS LN

MENANDS, NY 12204

Via email to: jcannavo@menands.org

Re: Freedom of Information Law Request Concerning Lead in School Drinking Water Testing

To Whom It May Concern:

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, I hereby request records or portions thereof pertaining to all documents related in whole or in part to potable water tests for lead contamination pursuant to Regulation 10 NYCRR Subpart 67-4 promulgated by the New York State Department of Health concerning Lead Testing in School Drinking Water.

Specifically, I am requesting from all of the schools in your district the **laboratory reports that contain the initial sampling results for lead testing in school drinking water outlets that was conducted in either the year 2020 or 2021.**

If this information appears on your school website, please send me the url link where I can download this information.

Otherwise, please email the requested documents to schoolwaterinfo@nylcv.org as a PDF attachment or kindly share a link to a cloud-based server where I can download the files. If you are unable to provide this information electronically and there are any fees for copying and mailing the records requested, please inform me before filling the request.

Freedom of Information Law requires that an agency respond to a request within five business days of receipt of a request. Please contact me as soon as possible if you have any questions regarding my request.

If any portion of my request is denied, please advise in writing as to the reason(s) for the denial and provide the name and address of the person or body to whom an appeal should be directed.

Thank you in advance for your prompt attention to this request.

Sincerely,

Joshua Klainberg, Senior Vice President

New York League of Conservation Voters

[30 Broad Street, 30th Floor](#)

[New York, NY 10004](#)

(o) 212-361-6350 x 207

(e) jklainberg@nylcv.org

(w) www.nylcv.org

This e-mail and any attachments thereto are intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail, you are hereby notified that any dissemination, distribution or copying of this email, and any attachments thereto, is strictly prohibited. If you receive this email in error please immediately notify me at (212) 361-6350 x 207 and permanently delete the original and any copies of the e-mail, and any printout thereof.

--

Thank you,

Jennifer Cannavo

Principal

Menands School

--

Kathy Cietek

District Treasurer

[Menands Union Free School District](#)

[19 Wards Lane](#)

[Menands, NY 12204](#)

518-465-4561 extension 105

Dear Kathy Cietek,

SmartProcure is submitting a FOIL request to the Menands School District for any and all purchasing records from 04/29/2021 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here To Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Charles Rudolph
Data Acquisition Specialist

SmartProcure

Direct: 561-609-6937

Email: crudolph@smartprocure.com

--

Kathy Cietek

District Treasurer

[Menands Union Free School District](#)
19 Wards Lane
Menands, NY 12204
518-465-4561 extension 105



Jeanne Mentiplay <jmentiply@menands.org>

Fwd: SmartProcure FOIL request to Menands School District For PO/Vendor Information

1 message

Kathy Cietek <kcietek@menands.org>
To: Jeanne Mentiplay <jmentiply@menands.org>

Wed, Oct 27, 2021 at 7:54 AM

Jeanne Here is a Foil request.
Kathy

----- Forwarded message -----

From: **Charles Rudolph** <crudolph@smartprocure.com>

Date: Tue, Oct 26, 2021 at 3:01 PM

Subject: SmartProcure FOIL request to Menands School District For PO/Vendor Information

To: <kcietek@menands.org>

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

Sent. 2/10/2022,
email

February 7, 2022

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

For School Year 2021-2022 (July 1, 2021 to June 30, 2022), who was the "Responsible Party" designated by your school district, as defined in pg. 1-2 of the New York State Department of Health's Interim Guidance For In-person Instruction at Pre-K through 12 Schools During the Covid-19 Public Health Emergency (Pre-K_to_Grade_12_Schools_MasterGuidance.pdf) (https://www.governor.ny.gov/sites/default/files/atoms/files/Pre-K_to_Grade_12_Schools_MasterGuidance.pdf, June 7, 2021), for:

- "...developing the plan, affirming to have read and adhere to this guidance, and meeting the standards set forth herein." pg 1
- for designated activities under the following headings outlined in the same document:
 - o Core Health and Safety Principles and Definitions
 - o Plan Requirements
 - o Monitoring
 - o Containment
 - o Closure

Please provide bonding and insurance information for all whom have been designated as the "Responsible Party" or one of several "Responsible Parties" for the above stated activities.

Please provide all plans, changes, amendments, and updates to the plans for reopening and operating during the COVID-19 public health emergency from July 1, 2021 to present, that were submitted to the New York State Department of Health (DOH) and the New York State Department of Education (NYSED) by your school district. Please include all affirmations to the Pre_K_to_Grade_12_Schools_MasterGuidance.pdf received in the district office and/or delivered to the New York State DOH or/and NYSED during the same time frame.

Please provide all correspondences regarding the plan TO and FROM the designated Responsible Party or Responsibility Parties to the New York State DOH, NYSED and the county or Local Health Department from July 1, 2021 to present.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:
<https://www.muckrock.com/respond/1237473/>

If prompted for a passcode, please enter:
AECGVNAG

Filed via MuckRock.com
E-mail (Preferred): 124455-73698168@requests.muckrock.com

For mailed responses, please address (see note):
MuckRock News
DEPT MR 124455
411A Highland Ave
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

MUCKROCK NEWS
DEPT MR 125128
411A HIGHLAND AVE
SOMERVILLE, MA 02144-2516

*****AUTO**MIXED AADC 550
MENANDS UNION FREE SCHOOL DISTRICT
FOIL OFFICE
19 WARDS LN
MENANDS NY 12204-2172



February 19, 2022

This request was originally submitted via fax to (518) 434-2840 (fax) (error). It was never acknowledged. Due to issues with the original communication method, we are now directing this request to you.
To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Any documents and communications regarding any steps the district took to verify the implementation of the recommendations, guidelines, best practices, procedures, mandates and/or requirements issued by the CDC, or NYS Health Department, or any other regulatory body, did not violate any of the following laws:

- New York Constitution Article 1 section 1 - Rights, Privileges and Franchise Secured
- New York Constitution Article 1 section 3 - Religious exemptions
- New York Constitution Article 1 section 8 - Freedom of speech
- New York State Office of the Professions Code 6522 - Practicing medicine without a license
- New York Consolidated Law PEN 190.26 2 - Enforcing laws without legal authority to do so.
- New York Civil Rights Law Article 4 Section 40 - Equal rights
- New York civil rights law article 4 section 40-C - Equal protection
- New York Human Rights Law Article 5 Section 2 - Aggrieved by unlawful discriminatory practices.
- New York Office of Professions Code 29 b1 (Title 8, part 29) willful or grossly negligent failure to comply with substantial provisions of Federal, State or local laws, rules or regulations governing the practice of the profession;
- New York penal code 135.60 - Coercion
- New York penal code 240.20 - Disorderly conduct
- New York penal code 120.14 - Menacing in second degree
- New York penal code 135.60 - Coercion in third degree
- New York penal code 145.15 - Criminal tampering in second degree
- New York penal code 240.35 - Loitering
- New York Penal code 260.10 - Endangering the welfare of a child
- 21 U.S. Code § 360bbb-3 - Authorization for medical products for use in emergencies

Any documents and communications regarding any steps the district took to verify the FDA Approved vaccine Comirnaty, was being administered, as advertised, at district funded and/or promoted events.

Any documents and communications regarding any steps the district took to verify the available EUA Vaccine was interchangeable with the unavailable FDA Approved vaccine Comirnaty.

Any documents and communications regarding any steps the district took to verify the legality of

0101200000882



MuckRock News
DEPT MR 125128
411A Highland Ave
Somerville, MA 02144-2516
125128-36288159@requests.muckrock.com

mandating the EUA vaccine for 5-11 year olds.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:
<https://www.muckrock.com/respond/1245108/>

If prompted for a passcode, please enter:
NNARHEGX

Filed via MuckRock.com
E-mail (Preferred): 125128-36288159@requests.muckrock.com

For mailed responses, please address (see note):
MuckRock News
DEPT MR 125128
411A Highland Ave
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

sent
2/24/22

February 16, 2022

FOIL/Records Access Officer
Menands Union Free Schools
19 Wards Ln
Menands, NY 12204

To: FOIL/Records Access Officer:

Pursuant to the state Freedom of Information Law, we are requesting a copy of the most recent contract (or any agreement - including all appendices, salary grade tables, side letters and other attachments) with: 1.) The bargaining unit representing the school district's teachers.

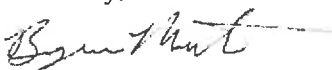
The Empire Center currently has the following contract(s) on record: 1.) The bargaining unit representing the school district's teachers that expired on 06/30/2021.

If there is no newer contract than the one currently on file, please provide information regarding the anticipated completion date or status of negotiations.

We are requesting the information via email (FOIL@seethroughny.net) in an electronic file, preferably Adobe Acrobat (.pdf) or Microsoft Word (.docx or .doc) file. Unless the original file was generated on a typewriter, these files should be provided in the requested format as directed by law (Ch. 223 of 2008).

We look forward to your acknowledgement of this request within five business days of receipt as required by law. If you have questions, please leave a voicemail (518-434-3100, ext 108) or preferably, email (FOIL@seethroughny.net). Thank you in advance for your assistance.

Sincerely,



Benjamin Moulton
Empire Center for Public Policy
30 S Pearl St, Suite 1210
Albany, NY 12207
Email: FOIL@seethroughny.net

uploaded 1/3/2021

Menands Union Free School District
FOIL Office
19 Wards Lane
Menands, NY 12204

December 14, 2021

To Whom It May Concern:

Pursuant to the New York Freedom of Information Law, I hereby request the following records:

Copies of oaths of offices for each of the current board members.

Copies of or information regarding surety or public school system faithful performance bonds and contact information for the bonding agent covering the board members as required by Subdivision 2 of Section 11 of the Public Officers Law and Subdivision 2(d) of Section 170 of the Commissioner's Regulations.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Jackson Parker

View request history, upload responsive documents, and report problems here:
<https://www.muckrock.com/respond/1210825/>

If prompted for a passcode, please enter:
RMYGBPNF

Filed via MuckRock.com
E-mail (Preferred): 122129-91975386@requests.muckrock.com

For mailed responses, please address (see note):
MuckRock News
DEPT MR 122129
411A Highland Ave
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

Dear Kathy Cietek,

SmartProcure is submitting a FOIL request to the Menands School District for any and all purchasing records from 04/29/2021 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here to Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Charles Rudolph
Data Acquisition Specialist

SmartProcure

Direct: 561-609-6937
Email: crudolph@smartprocure.com

--
Kathy Cietek

District Treasurer

Menands Union Free School District
19 Wards Lane
Menands, NY 12204
518-465-4561 extension 105

Dear Kathy Cietek,

SmartProcure submitted a FOIL request on 4/21/2021 (mm/dd/yyyy) and has not received a response or acknowledgment, therefore the original request is being submitted again. If the original request is located, please disregard this request.

SmartProcure is submitting a FOIL request to the Menands School District for any and all purchasing records from 10/20/2020 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here To Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Charles Rudolph
Data Acquisition Specialist

SmartProcure

Direct: 561-609-6937
Email: crudolph@smartprocure.com



February 23, 2021

FOIL/Records Access Officer
Menands Union Free Schools
19 Wards Ln
Menands, NY 12204

To: FOIL/Records Access Officer:

Pursuant to the state Freedom of Information Law, we are requesting a copy of the most recent contract (or any agreement - including all appendices, salary grade tables, side letters and other attachments) with: 1.) The bargaining unit representing the school district's teachers.

The Empire Center currently has the following contract(s) on record: 1.) The bargaining unit representing the school district's teachers that expired on 06/30/2019.

If there is no newer contract than the one currently on file, please provide information regarding the anticipated completion date or status of negotiations.

We are requesting the information via email (FOIL@seethroughny.net) in an electronic file, preferably Adobe Acrobat (.pdf) or Microsoft Word (.docx or .doc) file. Unless the original file was generated on a typewriter, these files should be provided in the requested format as directed by law (Ch. 223 of 2008).

We look forward to your acknowledgement of this request within five business days of receipt as required by law. If you have questions, please leave a voicemail (518-434-3100, ext 108) or preferably, email (FOIL@seethroughny.net). Thank you in advance for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Benjamin Moulton".

Benjamin Moulton
Empire Center for Public Policy
30 S Pearl St, Suite 1210
Albany, NY 12207
Email: FOIL@seethroughny.net



Jeanne Mentiely <jmentily@menands.org>

Fwd: SmartProcure FOIL request to Menands School District For PO/Vendor Information

1 message

Kathy Cietek <kcietek@menands.org>
To: Jeanne Mentiely <jmentily@menands.org>

Tue, Mar 10, 2020 at 6:17 PM

----- Forwarded message -----

From: **Eric Chung** <echung@smartprocure.com>
Date: Tue, Mar 10, 2020, 4:33 PM
Subject: SmartProcure FOIL request to Menands School District For PO/Vendor Information
To: <kcietek@menands.org>

Dear Kathy Cietek or Custodian of Public Records,

SmartProcure is submitting a FOIL request to the Menands School District for any and all purchasing records from 08/31/2019 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

- 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
- 2. Purchase date
- 3. Line item details (Detailed description of the purchase)
- 4. Line item quantity
- 5. Line item price
- 6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here To Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Eric Chung
Data Acquisition Specialist

SmartProcure

Direct: 561-609-6942
Email: echung@smartprocure.com



emailed 7/23/20 - JM

July 20, 2020

FOIL/Records Access Officer
Menands Union Free Schools
19 Wards Ln
Menands, NY 12204

To: FOIL/Records Access Officer:

Pursuant to the state Freedom of Information Law, we are requesting a current copy of the contract (or any agreement) with:

1. The bargaining unit representing the school district's teachers;

The Empire Center currently has on record the contract with:

1. The bargaining unit representing the school district's teachers that expired on 6/30/2019.

If no further information is available than is already on record with the Empire Center, we would appreciate information (if available) regarding the anticipated completion date of said contract(s).

We are requesting the information via email in an electronic file, preferably Adobe Acrobat (.pdf) or Microsoft Word (.docx or .doc) file. Unless the original file was generated on a typewriter, these files should be provided in the requested format as directed by law (Ch. 223 of 2008).

We look forward to your acknowledgement of this request within five business days of receipt as required by law. If you have questions, please contact me by phone (518-434-3100) or email (data@seethroughny.net). Thank you in advance for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Walsh".

Mark Walsh
Director of Operations
Empire Center for Public Policy
30 S Pearl St, Suite 1210
Albany, NY 12207
Email: data@seethroughny.net

We are requesting the information via email in an Adobe Acrobat (.pdf) file. Unless the original file was generated on a typewriter, these files should be provided in the requested format as directed by law (Ch. 223 of 2008).

We look forward to your acknowledgement of this request within five business days of receipt as required by law. If you have questions, please contact me by phone (518-434-3100) or email (data@seethroughny.net). Thank you in advance for your assistance.

Sincerely,



Benjamin Sano – Research Analyst

Empire Center for Public Policy

30 S Pearl St, Suite 1210

Albany, NY 12207

518.434.3100 (o)

518.434.3130 (f)

Sent from Mail for Windows 10

From: Jeanne Mentiply
Sent: Thursday, February 6, 2020 2:28 PM
To: Benjamin Sano
Subject: Re: Foil Request

Benjamin,

Can you please send me the original request? I can't find it in my email.

Jeanne

On Thu, Feb 6, 2020 at 11:29 AM Benjamin Sano <data@seethroughny.net> wrote:

Hi Jeanne,

Thank you for the response, but Im actually asking for all current CBA's in the school. I hope this is not too difficult, thank you.

EMPIRE CENTER

January 16, 2020

FOIL Officer
Menands Union Free School District
19 Wards Ln
Menands, NY 12204

To: FOIL Officer,

Pursuant to the state Freedom of Information Law, we are requesting current copies of all collective bargaining unit contracts (or any agreement) between the school district and a bargaining unit representing the school district's employees (including all appendices, salary grade tables, side letters and other attachments), excluding the contract between the school district and the Superintendent, whose most current contract we have on file;

We are requesting the information via email in an Adobe Acrobat (.pdf) file. Unless the original file was generated on a typewriter, these files should be provided in the requested format as directed by law (Ch. 223 of 2008).

We look forward to your acknowledgement of this request within five business days of receipt as required by law. If you have questions, please contact me by phone (518-434-3100) or email (data@seethroughny.net). Thank you in advance for your assistance.

Sincerely,



Benjamin Sano - Research Analyst
Empire Center for Public Policy
30 S Pearl St, Suite 1210
Albany, NY 12207
518.434.3100 (o)
518.434.3130 (f)

sent 1/22/2020 jsm



Jeanne Mentipty <jmentiply@menands.org>

**Re: New Freedom of Information Law - Menands Union Free School District
submitted on 10/29/2019**

1 message

Jeanne Mentipty <jmentiply@menands.org>
To: New York <newyork@openthebooks.com>
Cc: Kathy Cietek <kcietek@menands.org>

Thu, Nov 14, 2019 at 10:05 AM

Please see attached report.

On Tue, Oct 29, 2019 at 2:24 PM New York <newyork@openthebooks.com> wrote:
10/29/2019

Jeanne Mentipty

Pursuant to the Freedom of Information Law, this is a request for a copy of the following records: An electronic copy of 'any' and 'all' vendor payee payments for the fiscal year 2019. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; check date/ ACH date; check number/ACH code; check amount/ ACH amount; department; agency; type of payment (i.e. contract, grant, etc.), and description of products or services/purpose of payment.

Four common reports which are acceptable and may already be in your accounting system include, Vendor Activity Report, Voucher Detail Report, Voucher Summary Report and AP Check Listing Parameters. The preferred method for sending this is by electronic mail with an attached document formatted in CSV or XLS to NewYork@OpenTheBooks.com. If these specific reports do not exist, an export including the fields mentioned above is acceptable.

As you know, the Freedom of Information Law requires that an agency respond to a request within five business days of a request. I have attached a link to the law <http://www.dos.ny.gov/coog/foil2.html> for your convenience.


If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at NewYork@OpenTheBooks.com.

Sincerely,

Janis Farese
American Transparency
P.O. Box 970999
Boca Raton, FL 33497-0999

 **PrintedPOQuery2019.pdf**
3501K

Accounting, Transaction Reports, Printed PO Query
- save as PDF (Arrow drop next to  Export file icon. PDF)



**DRG Holdings LLC
2 Stoney Hill Circle
Coventry, RI 02816**

October 18, 2019

Dr. Maureen A. Long
Superintendent of Schools
Menands Union Free School District
19 Wards Lane
Menands, NY 12204

SENT TO: mlong@menands.org

RE: Public Records Request

Dear Dr. Long,

Pursuant to my rights under the **New York Freedom of Information Law, N.Y. Pub. Off. Law sec. 84 et seq.**, I ask to obtain a copy of the following, which I understand to be held by your agency:

1. An emailed PDF copy of the transportation contract(s) with your current transportation vendor(s).

I ask for a determination on this request within 10 days of your receipt of it, and an even prompter reply if you can make that determination without having to review the record[s] in question.

If you determine that any or all of the information qualifies for an exemption from disclosure, I ask you to note whether, as is normally the case under the Act, the exemption is discretionary, and if so whether it is necessary in this case to exercise your discretion to withhold the information.

If you determine that some but not all of the information is exempt from disclosure and that you intend to withhold it, I ask that you redact it for the time being and make the rest available as requested.

In any event, please provide a signed notification citing the legal authorities on which you rely if you determine that any or all of the information is exempt and will not be disclosed.

If I can provide any clarification that will help expedite your attention to my request, please contact me at KFGallo@cox.net or 401-237-7583. I ask that you notify me of any duplication costs exceeding \$1.00 before you duplicate the records so that I may decide which records I want copied.

Thank you for your time and attention to this matter.

Sincerely,

Keith F. Galloway
President
DRG Holdings LLC
2 Stoney Hill Circle
Coventry, RI 02816
Office: 401-237-7583

EMPIRE CENTER

July 2, 2019

FOIL Officer
Menands Union Free School District
19 Wards Ln
Menands, NY 12204

To: FOIL Officer,

Pursuant to the state Freedom of Information Law, we are requesting current copies of:

1. The contract (or any agreement) between the school district and the bargaining unit representing its teachers (including all appendices, salary grade tables, side letters and other attachments); and
2. The contract (or any agreement) between the school district and the school superintendent (including all appendices, side letters and other attachments).

The Empire Center currently has on record the contract between the school district and the bargaining unit representing its teachers, inclusive of any or all memorandums, that expired on 6/30/2019 as well as the contract between the school district and the school superintendent, inclusive of any or all memorandums, that expired on 6/30/2019. If no further information is available than is already on record with the Empire Center, we would appreciate information regarding the anticipated completion date of said contract(s).

We are requesting the information via email in an Adobe Acrobat (.pdf) file. Unless the original file was generated on a typewriter, these files should be provided in the requested format as directed by law (Ch. 223 of 2008).

We look forward to your acknowledgement of this request within five business days of receipt as required by law. If you have questions, please contact me by phone (518-434-3100) or email (data@seethroughny.net). Thank you in advance for your assistance.

Sincerely,



Benjamin Sano – Research Analyst
Empire Center for Public Policy
30 S Pearl St, Suite 1201
Albany, NY 12207
518.434.3100 (o)
518.434.3130 (f)

NEW YORK FOUNDATION FOR FAIR CONTRACTING

5999 South Park Avenue #154

Hamburg, NY 14075



Phone: (716) 627-4383

Fax: (716) 627-2649

July 24, 2019

Menands Union Free School District
19 Wards Ln.
Menands, New York 12204

Re: FOIL request for certified payrolls and work reports for work performed by Gallo Construction on Underground Utilities Relocation 2016 Capital

Dear Records Access Officer:

The New York Foundation for Fair Contracting (NYFFC) is a not-for-profit organization established to “level the playing field” in public construction for the benefit of contractors, workers and taxpayers. The NYFFC requests the following information pursuant to the New York Freedom of Information Law (“FOIL”), Public Officers Law § 87 *et seq.*, including:

- Copies of all certified payrolls submitted by Gallo Construction for work performed on the Underground Utilities Relocation 2016 Capital project (Project No. 186-1501).
- Copies of work and/or inspector reports for the project submitted for work completed by Gallo Construction.

Electronic copies are preferred if possible. If electronic records are not possible, we consent to pay a .25 cent copying fee and will send payment once the number of pages is established. If the cost of the request is to exceed \$50, please contact the undersigned prior to making the copies. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public body has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent.

We appreciate your handling this request as soon as possible. If you have any questions pertaining to this request, please contact me at (716) 261-7071 or by email at mkent@nyfaircontracting.org. Thank you for your assistance in this matter.

Sincerely,

Matt Kent

New York Foundation for Fair Contracting

International
of Electrical



Brotherhood
Workers

LOCAL UNION NO. 236
3000 TROY-SCHENECTADY ROAD
SCHENECTADY, NY 12309



MICHAEL S. MASTROPIETRO
BUSINESS MGR./FINANCIAL SEC'Y.
(518) 783-9957
FAX (518) 783-5336

March 8, 2019

Dr. Maureen A. Long
Superintendent
19 Wards Lane
Menands, NY 12204

Re: Power Purchase Agreement

Dear Records Access Officer:

Please accept this letter as my formal request, pursuant to the New York State Freedom of Information Law, Article VI of the Public Officers Law to obtain copies of the records listed below.

- 1. List of any and all existing Power Purchase Agreements with any Solar Providers and List of locations of Solar System Premises and Contractors.**

I am seeking disclosure of these reports and records on behalf of the International Brotherhood of Electrical Workers Local Union 236 members and taxpayers of New York State.

As I am sure, you are aware the Freedom of Information Law requires that an agency respond to a request, within five (5) business days of receipt of request. Therefore, I appreciate a response as soon as possible.

If possible, I would prefer to receive these documents through email. Please send response to: bshade@ibew236.org

If there are any fees, for searching or copying the items requested, please inform me before you fill the request. I would be willing to pay as prescribed by Public Officer Law (Article VI 87 Paragraph 1 9(b) (iii)).

Maureen Long <mlong@menands.org>
To: Kathy Cietek <kcietek@menands.org>, Jeanne Mentipty <jmentiply@menands.org>

Mon, Feb 25, 2019 at 3:03 PM

FYI

Dr. Maureen A. Long

Superintendent of Schools
Menands Union Free School District
Menands, NY 12204
(518) 465-4561

----- Forwarded message -----

From: **Josh Kleinberg** <jkleinberg@nylcv.org>
Date: Mon, Feb 25, 2019 at 2:41 PM
Subject: Freedom of Information Law Request
To: <mlong@menands.org>

Maureen Long, Superintendent

Menands School District

19 Wards Lane

Menands, NY, 12204

Via email to: mlong@menands.org

Re: Freedom of Information Law Request

Dear Dr. Long,

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, I hereby request records or portions thereof pertaining to all documents related in whole or in part to potable water tests for lead contamination and applicable remediation plans pursuant to Emergency Regulation Lead Testing in School Drinking Water 10 NYCRR Subpart 67-4 promulgated

by the New York State Department of Health, including but not limited to any and **all lab reports containing sampling results from all taps, faucets or water fountains.**

To the extent possible, kindly provide the responsive documents by email to schoolwaterinfo@nylcv.org as a PDF attachment. If you are unable to provide this information electronically and there are any fees for copying and mailing the records requested, please inform me before filling the request.

Freedom of Information Law requires that an agency respond to a request within five business days of receipt of a request. Please contact me as soon as possible if you have any questions regarding my request.

If any portion of my request is denied, please advise in writing as to the reason(s) for the denial and provide the name and address of the person or body to whom an appeal should be directed.

Thank you in advance for your prompt attention to this request.

Sincerely,

Joshua Klainberg, Senior Vice President
New York League of Conservation Voters
30 Broad Street, 30th Floor
New York, NY 10004
(o) 212-361-6350 x 207
(f) 212-361-6363
(e) jklainberg@nylcv.org

*emailed 2/26/19
jm*

This e-mail and any attachments thereto are intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail, you are hereby notified that any dissemination, distribution or copying of this email, and any attachments thereto, is strictly prohibited. If you receive this email in error please immediately notify me at (212) 361-6350 x 207 and permanently delete the original and any copies of the e-mail, and any printout thereof.



Jeanne Mentiely <jmentiply@menands.org>

Fwd: SmartProcure Public Records Request Fulfilled Confirmation

1 message

Kathy Cietek <kcietek@menands.org>
To: Jeanne Mentiely <jmentiply@menands.org>

Thu, Feb 21, 2019 at 11:14 AM

----- Forwarded message -----

From: **Eric Chung** <echung@smartprocure.com>
Date: Thu, Feb 21, 2019 at 10:24 AM
Subject: SmartProcure Public Records Request Fulfilled Confirmation
To: <kcietek@menands.org>

Dear Ms. Cietek,

This email serves as confirmation that we have received records from Menands School District. SmartProcure thanks you for taking the time to answer our request. We will begin the process of combining your records with thousands of other government agencies' records nationwide. Should we have further questions we will be in contact with you soon.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes, or simply to find new vendors.

Again, we appreciate your assistance.

Best regards,

Eric Chung
Data Acquisition Specialist
SmartProcure
NEW PHONE#: 954-420-9900 ext 565
Email: echung@smartprocure.com

--
Kathy Cietek

District Treasurer

Menands Union Free School District
19 Wards Lane
Menands, NY 12204
518-465-4561 extension 105



AMANDA M. PRENTICE
Associate
(212) 415-9349
prentice.amanda@dorsey.com

July 27, 2018

VIA U.S. MAIL

Menands Union Free School District
19 Wards Lane
Menands, NY 12204

Re: Freedom of Information Law Request

To Whom It May Concern:

Pursuant to the New York State Freedom of Information Law, N.Y. Pub. Off. Law § 84 *et seq.*, we respectfully request the following public records within the possession, custody, or control of the Menands Union Free School District (the "District"). In the interest of efficiency and the conservation of the District's resources, we would consider a "yes" or "no" answer or a brief narrative response to a direct question (labeled "Alternative Question Format") to be sufficiently responsive where expressly requested. We will consider adequate responses sufficient to obviate the need for the production of any documents, except where specifically indicated otherwise.

For the purposes of the below requests, the term "Election" refers to any election administered by the District under New York Education Law, including but not limited to elections for members or trustees of the Board of Education, budget, bond, or tax elections, or other referenda pertaining to the District.

1. Records sufficient to show all District policies with respect to voter registration procedures for Elections, including any policies related to voter registration and, if applicable, the URL of the website where such policies may be accessed.

Alternative Question Format:

- a. Does the District have any policy or protocols with respect to voter registration procedures for Elections?
 - b. If "yes," please provide those policies and protocols (or, alternatively, a link to a website where the policy can be accessed).
2. Records sufficient to show whether or not the District receives voter registration information from the local county board of elections for use in each Election.

Alternative Question Format:

- a. Does the District receive voter registration information from the local county board of elections for use in each Election?
 - b. If "yes," please describe the information provided.
3. Records sufficient to show whether or not the District obtains county voter registration list from Bold Systems, NTS Data Services, or any other third-party service for use in each Election, including the identity of any such service.

Alternative Question Format:

- a. Does the District obtain the county voter registration list from Bold or NTS Data Services, or any other third-party service for use in each election?
 - b. If "yes," please identify the third-party service.
4. Records sufficient to show whether or not the District employs its own personal voter registration process for Elections and, if so, the District's personal registration policies and protocols.¹

Alternative Question Format:

- a. Does the District employ personal voter registration for Elections and, if so, what are its personal registration policies?
 - b. If "yes," please provide those policies (or, alternatively, a link to a website where the policy can be accessed).
5. Records sufficient to show whether or not the District uses the county voter registration list for Elections or whether it maintains its own list.

Alternative Question Format:

- a. Does the District use the county voter registration list for Elections or does it maintain its own list?
 - b. If the District uses the county's list, please provide any documents evidencing this policy from the last two elections.
6. Records sufficient to show whether or not the District uses or maintains a voter registration list that is in any way different from the county board of elections' list—other than eliminating voters who do not reside within the District.

¹ The New York State School Boards Association provides additional information about personal registration in school district elections here: <http://www.nyssba.org/news/2014/03/28/on-board-online-march-31-2014/on-budget-votes-and-elections-there-are-no-silly-questions/>.

Menands UFSD
July 27, 2018
Page 3

Alternative Question Format:

- a. Does the District employ a voter registration list that is in any way different from the local count board of elections' list?
 - b. If "yes," please describe how the lists differ and any procedures which account for those differences.
7. Records sufficient to show whether or not the District allows anyone who is a registered voter with the county and lives within the school district to vote in Elections.

Alternative Question Format:

- a. Does the District permit anyone who is a registered voter with the county and lives within the District to vote in Elections?
 - b. If "yes," please provide any written procedures or documents evidencing this policy.
8. Records sufficient to show whether or not the District employs any voter list maintenance, purge, or removal procedures, including copies or descriptions of the policies and protocols governing any such procedures.

Alternative Question Format:

- a. Does the District employ any voter list maintenance, purge, or removal procedures?
- b. If "yes," please provide any written procedures and describe informal procedures.

Pursuant to the Freedom of Information Law, we request that you make these records available for our inspection within a reasonable time not to exceed five business days of your receipt of this request. If for any reason any part of this request is denied, please inform us of the reasons for the denial and provide the name and address of the person or body to whom an appeal should be directed. If you determine that any portion of the requested records are exempt from disclosure pursuant to FOIL, please delete only the material claimed as exempt, inform us of the basis for the exemption claim, and furnish copies of those portions of the records that you determine not to be exempt.

We would prefer electronic copies of the records whenever possible. We request that you waive any copying fees because disclosure of the requested records is made in the public interest and will contribute significantly to the improvement of voter registration and list maintenance procedures while protecting and expanding access to the franchise. This information is not being sought for commercial purposes. If your office does not maintain these public records, please let us know who does and include the proper custodian's name and address.



Menands UFSD
July 27, 2018
Page 4

If responsive records exist but are unavailable within five business days of receipt of the request, we seek a description of such records and a timeline for provision of such records. If you have suggestions for tailoring this request so as to ensure a more expeditious but still meaningful response, we would be happy to consider them. We reserve the right to appeal any decision to withhold any information or to deny a waiver of fees.

Please let me know if you have any questions or need additional information.

Sincerely,

DORSEY & WHITNEY LLP

A handwritten signature in cursive script, appearing to read "Amanda M. Prentice".

Amanda M. Prentice

8/6/18: Info provided by Aileen Nichol, Keyboard Specialist and Deputy Mayor of Menands & Shanleen Shapiro, Payroll/HR Clerk.

