St. Michaels Police Department
100 S. Fremont St. St. Michaels, MD 21663

Police Report Request

Due to the private and confidential nature of police reports and their content, the following process shall apply when requesting a copy of a report. A request for a report shall be made in writing and presented to the St. Michaels Police Department. **Only a person with a vested interest can complete this request.** Individuals with vested interest are different from one reported incident to another, however victims (victims' lawyers, insurance companies, or parents of minors) generally can obtain a report and some witnesses or complainants. A copy of the report may be furnished to the requester provided the investigation is not considered open and the report has been completed and approved.

The requested report will not contain certain sensitive information such as; Juvenile accused information, information about certain sex offenses, confidential sources, or reports that may reveal covert or specialized police techniques. However, reports or parts of reports may be denied to requestors for the above or other reasons. The St. Michaels Police Department shall advise each requestor denied of the reason for the denial. Request for reports by a suspect of a criminal incident must go through the Talbot County State Attorney's Office.

Case#: _____

Investigating Officer: _____

Date & Time Occurred: _____

Date & Time Reported: _____

Complaint/Victim Name: _____

Location of Incident (be specific): __ Please see attached. _____

Reporting Person Name: _____

Insurance claim# (if applicable): _____

Incident Type: *(check one only)* __ Criminal ___ Motor Vehicle Collision ___ Other: X _____

WRITTEN REPORTS $10.00

ADVANCED COLLISION REPORTS $10.00

*Checks or Money Orders only made payable to: Commissioners of St. Michaels (COSM) *

Please Mail To: Email: 143541-62843304@requests.muckrock.com

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APPROVED FOR RELEASE BY   DATE