



CITY OF OAK RIDGE
CITY CLERK'S OFFICE
P.O. Box 1 · OAK RIDGE, TENNESSEE 37831-0001

PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To: City Clerk, City of Oak Ridge
200 S. Tulane Avenue
P.O. Box 1
Oak Ridge, TN 37831
(865) 425-3411 (phone)
(865) 425-3409 (fax)
openrecords@oakridgetn.gov

From:

MuckRock News DEPT MR#143164
263 Huntington Ave
Boston, MA 02115

Is the requestor a Tennessee citizen? Yes No

Request: Inspection (The TPRA does not permit fees or require a written request for inspection only¹)

Copy/Duplicate

If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs in an amount not to exceed \$ \$25.00 ? If so, initial here: _____.

Delivery preference: On-Site Pick-Up
 Electronic

USPS First-Class Mail
 Other: _____

Records Requested:

Provide a detailed description of the record(s) requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

Pursuant to the Tennessee Public Records Act, I hereby request the following records:

A roster of current law enforcement officers at Oak Ridge Police Department, with full names and hire dates. Please provide these records in their current format.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not. Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 7 business days, as the statute requires.

Sincerely,

Kent Hoover, a citizen of Tennessee, in coordination with Josh Chamberlain.

MV on behalf of Kent Hoover 04/20/2023

Signature of Requestor and Date Submitted

Signature of Records Request Coordinator and Date Received

Signature of Requestor and Date Retrieved

Signature of Records Request Coordinator and Date Retrieved

¹ Note, Tenn. Code Ann. § 10-7-504(a)(20)(C) permits charging for redaction of private records of a utility.