



Vaughn T. Poe, Executive Director
 Teresa Hoffman, Assistant Executive Director

OPEN RECORDS REQUEST FORM

Please complete this form and email it to arec@arec.alabama.gov. If you have any questions about this form, please contact the Legal Division at 334-242-5544.

NAME AND TITLE OF PERSON REQUESTING RECORDS:

NAME OF BUSINESS OR ORGANIZATION:

DATE:

CONTACT INFORMATION FOR PERSON REQUESTING RECORDS:

BUSINESS PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

PHYSICAL ADDRESS OF BUSINESS/ORGANIZATION/PERSON:

PURPOSE FOR WHICH INFORMATION IS REQUESTED:

SEARCH TERMS:

SPECIFIC DOCUMENTS:
