LWSD logo for letterhead_color.tifDr. Jon Holmen – Superintendent

L.E. Scarr Resource Center

16250 N.E. 74th Street

Redmond WA. 98073

Office: 425-936-1200 • Fax: 425-861-7765

July 30, 2020

Luke Byram

3009 N. 14th Street

Tacoma WA 98406

253-330-9063

[lukebyram98406@gmail.com](mailto:lukebyram98406@gmail.com)

Dear Mr. Byram,

This letter confirms that the District has received your request on July 30, 2020. Pursuant to RCW 42.17.250 et seq., I acknowledge your request. This letter serves as the response required within five business days by the Public Records Act, RCW 42.56.520. You are requesting the following:

*Please email me a copy of the superintendent's current contract.*

At this time the District anticipates that it will be able to produce these documents by August 7, 2020.

Under the Public Disclosure Act, districts may not charge for locating documents or for inspection. The district will assess a fee of .15 cents per page for any copying. The District will email files to you, and does not anticipate a fee.

If you have any questions or concerns, please contact me at 425-936-1110 or via e-mail at [meffertz@lwsd.org](mailto:meffertz@lwsd.org).

Sincerely,



Mason Effertz

Records Manager

Lake Washington School District