

**CITY OF MADISON**  
**Public Records Request**

Requestor Name: Blake Feldman Date: 4/30/20

Mailing Address: MuckRock News DEPT MR92636 411A Highland Ave Somerville, MA 02144

Phone No. 617-299-1832

Information Request: Any request must be clear and concise and shall be directed toward only one (1) subject matter.

Please find the full request on the next page

If possible, please correspond via email to this address: [92636-10888934@requests.muckrock.com](mailto:92636-10888934@requests.muckrock.com)

- Desired Form of Review:  Personally Inspect (no charge)  
 Have copied by staff (\$.25 per page plus hourly charge for staff time)
- Desired Delivery Method:  Mail to address above  
 Pick Up in Person (requestor will be notified when information is available)  
 Wait for copies (attempt will be made to comply in a timely manner)

Payment:

Charges for staff time, copying, postage, and other costs related to fulfillment of this request must be paid prior to receipt of any information or prior to any research being conducted. For information requiring less than five (5) minutes of staff time, the charge will be limited to copying cost only. Staff time will otherwise be charged at fifteen (15) minute intervals. The charge for staff time is based on cost of the staff person(s) assigned to research and provide the information. If an exact cost cannot be determined prior to providing the information, an estimate will be provided.

My signature indicates that I have read and understand City Policy as adopted on September 29, 1983. I further understand that the actual cost of compliance with my request, if granted, shall be borne by me, including mailing costs, if applicable.

Requestor Signature: *BF* for Blake Feldman Date: 4/30/20 Time: 2pm

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TO BE COMPLETED BY CITY STAFF

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Cost Calculations: \_\_\_\_\_ copies @ \$.25 each = \$ \_\_\_\_\_

\_\_\_\_\_ hours staff time @ \$ \_\_\_\_\_/hour = \$ \_\_\_\_\_

COST:  NO CHARGE  ESTIMATED CHARGE  EXACT CHARGE

Payment Received by: \_\_\_\_\_ Date: \_\_\_\_\_

To Whom It May Concern:

Pursuant to the Mississippi Public Records Act, I hereby request the following records:

1. All policies, practices, procedures, rules, or orders concerning the use of body cameras, including:
  - a. policies or procedures governing use of body cameras;
  - b. what types of data are obtained;
  - c. the conditions under which body cameras are used;
  - d. the frequency of body camera use;
  - e. the number of body camera units or systems acquired;
  - f. the number of officers equipped with body cameras;
2. All policies, practices, procedures, rules, or orders concerning the review of body camera data by supervising officers or staff or civilian review personnel to ensure officer compliance v
3. All policies, practices, procedures, rules, or orders concerning the storage of data obtained using body cameras, including:
  - a. where the data is stored;
  - b. how long data is stored;
  - c. when data must be discarded; and
  - d. how much data your agency or department currently stores;
4. All policies, practices, procedures, rules, or orders concerning access to body camera data, including:
  - a. the legal justification required before a law enforcement employee or member of the public may access body camera data;
  - b. purposes for which the data may be accessed;
  - c. purposes for which the data may not be accessed;
  - d. who may access the data, what procedures they must go through to obtain access, and who must authorize access; and
  - e. the existence of a system that records who accesses the data and when the data is accessed;
5. All policies, practices, procedures, rules, or orders concerning the sharing of data obtained through body cameras, including:
  - a. what type of data is shared;
  - b. what databases your agency puts collected body camera data into; and
  - c. third parties, governmental or private, that may access your agency's body camera data, including what procedures a third party must go through to access the data and any restriction data;
6. All agreements to share body camera data with outside agencies or departments, corporations, or other entities; and
7. All training materials used to instruct members of your department or agency in body camera deployment, data management, or operation of automated records systems that contain b access, including regional or shared databases.

If this records request is denied in whole or in part, please provide (1) whether the documents in question exists, and if so, (2) the statutory exemption you are claiming prevents their release. If the requested documents, please produce those for which it does not claim an exemption, including records where the exempt portions are redacted.

Because the requested documents will be made available to the general public, this request is not being made for commercial purposes, and the disclosure of the requested information or copying these records. In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. If possible, I prefer that the re

Thank you in advance for your anticipated cooperation in this matter.

Sincerely,

Blake Feldman