

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT

JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
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November 14, 2022

Mr. Jerry Shaw
188 Thimble Islands Road
Branford, CT 06405

Dear Mr. Shaw,

Enclosed please find copies of documents responsive to your Freedom of Information request dated September 23, 2022.

Please be advised that the act does not require the town to provide statements. The act requires the town to provide copies of public records or files as defined in C.G.S. 1-200(5):
"Public records or files" means any recorded data or information relating to the conduct of the public's business prepared, owned, used, received or retained by a public agency, or to which a public agency is entitled to receive a copy by law or contract under section 1-218, whether such data or information be handwritten, typed, tape-recorded, videotaped, printed, photostated, photographed or recorded by any other method.

In an effort to provide responsive information to the requested statements, items #2, #3 and #4 the following documents have been provided: copies of pages from the *Branford Budget Book FY 2022-2023* and the Highway Supervisor job description.

Please submit a check in the amount of \$ 5.00 payable to the Treasurer, Town of Branford, P.O. Box 150, Branford, CT 06405 for the cost of the copies.

If you need additional information please feel free to contact me.

Very truly yours,

Trista Milici
Executive Assistant

TOWN OF BRANFORD Budget Presentation

Department -4301 PUBLIC WORKS

ORG	OBJECT	DESCRIPTION	Actual	RTM Amended	2022-2023	Board of Finance	RTM Approved	CHANGE *	
			2020 - 2021	2021 - 2022	Requested	Recommended	2022 - 2023	Amount	Percent
10143010	517000	Regular Wages & Salaries	1,033,675	1,187,041	1,261,525	1,261,525	1,261,525	74,484	6.3%
10143010	518000	Overtime	110,104	152,059	107,100	107,100	107,100	(44,959)	-29.6%
10143010	518250	Seasonal and Part-Time Help	23,908	37,410	49,150	49,150	49,150	11,740	31.4%
10143010	518500	Special Detail	617	4,400	4,400	4,400	4,400	0	0.0%
10143010	519020	Longevity	3,050	4,250	2,450	2,450	2,450	(1,800)	-42.4%
10143010	519030	Accumulated Sick Pay	5,731	0	0	0	0	0	NA
10143010	519040	Accrued Payroll Expense	3,811	4,751	4,852	4,852	4,852	101	2.1%
10143010	519050	Stipends	0	5,200	5,200	5,200	5,200	0	0.0%
10143010	519070	Retroactive Wages	0	71,276	0	0	0	(71,276)	-100.0%
		Total Personnel Services	1,180,896	1,466,387	1,434,677	1,434,677	1,434,677	(31,710)	-2.2%
10143010	526100	Uniform/Clothing Allowance	7,966	10,548	11,810	11,810	11,810	1,262	12.0%
10143010	533300	Professional Development	0	700	15,000	15,000	15,000	14,300	2042.9%
10143010	533900	Other Purchased Services	68,452	74,905	91,075	91,075	91,075	16,170	21.6%
10143010	544100	Utilities - Water, Gas, Electric	37,693	41,650	42,483	42,483	42,483	833	2.0%
10143010	544130	Other Fuel	102,913	144,505	147,395	147,395	147,395	2,890	2.0%
10143010	544190	Street Lights	298,708	347,000	347,000	347,000	347,000	0	0.0%
10143010	544300	Purch Svcs - Repairs & Maintenance	211,022	245,000	245,000	245,000	245,000	0	0.0%
10143010	544340	Radio Communication System Expense	0	2,500	2,500	2,500	2,500	0	0.0%
10143010	544420	Equipment Rental	1,965	15,340	17,680	17,680	17,680	2,340	15.3%
10143010	545000	Road Materials	43,048	75,500	75,500	75,500	75,500	0	0.0%
10143010	545010	Road Painting & Signs	45,194	45,000	45,000	45,000	45,000	0	0.0%
10143010	546010	Tree Warden Maintenance	64,650	75,700	75,700	75,700	75,700	0	0.0%
10143010	546050	Eviction Services	79	500	500	500	500	0	0.0%
10143010	566650	Safety Supplies	2,522	4,340	7,100	7,100	7,100	2,760	63.6%
10143010	566900	Other Supplies	3,669	5,223	5,105	5,105	5,105	(118)	-2.3%
10143010	566980	Small Tools	2,787	4,000	4,000	4,000	4,000	0	0.0%
10143010	579110	Drainage	63,921	75,500	77,000	77,000	77,000	1,500	2.0%
10143010	579250	Equipment	7,826	8,000	8,000	8,000	8,000	0	0.0%
10143010	579300	Furniture & Fixtures	0	300	300	300	300	0	0.0%
10143010	588200	Memberships, Conf & Meetings	200	4,850	4,500	4,500	4,500	(350)	-7.2%
		Total Non-Personnel	962,615	1,181,061	1,222,648	1,222,648	1,222,648	41,587	3.5%
TOTAL FOR DEPARTMENT			2,143,511	2,647,448	2,657,325	2,657,325	2,657,325	9,877	0.4%

* Change column compares the 2022-23 Requested Budget versus the 2021-22 RTM Amended Budget.
**Please note the 2021-22 Amended Budget reflects amendments approved through April 2022

**TOWN OF BRANFORD
Position and Salary Listing**

Object	Title	Bargaining Unit	Step	2021 - 2022	2022 - 2023	2022 - 2023	2022 - 2023	CHANGE *	
				RTM Amended	Requested	BOF Recommended	RTM Approved	Amount	Percent
PUBLIC WORKS SERVICES									
Public Works - Department 10143010									
517000	Public Works Director	Unaffiliated		107,878	110,305	110,305	110,305	2,427	2.2%
517000	Highway Supervisor	Supervisor Union		73,698	75,356	75,356	75,356	1,658	2.2%
517000	Public Works Administrative Assistant	Town Hall Union		58,344	58,344	58,344	58,344	-	N/A
517000	Foreman	PW Union	N/A	70,803	72,405	72,405	72,405	1,602	2.3%
517000	Operator	PW Union	N/A	65,624	67,101	67,101	67,101	1,477	2.3%
517000	Operator	PW Union	N/A	65,624	67,101	67,101	67,101	1,477	2.3%
517000	Operator	PW Union	N/A	65,624	67,101	67,101	67,101	1,477	2.3%
517000	Operator	PW Union	N/A	65,624	67,101	67,101	67,101	1,477	2.3%
517000	Operator	PW Union	N/A	65,624	67,101	67,101	67,101	1,477	2.3%
517000	Operator	PW Union	N/A	65,624	67,101	67,101	67,101	1,477	2.3%
517000	Truck Driver / Laborer	PW Union	N/A	57,096	58,386	58,386	58,386	1,290	2.3%
517000	Truck Driver / Laborer	PW Union	N/A	57,096	58,386	58,386	58,386	1,290	2.3%
517000	Truck Driver / Laborer	PW Union	N/A	57,096	58,386	58,386	58,386	1,290	2.3%
517000	Truck Driver / Laborer	PW Union	N/A	57,096	58,386	58,386	58,386	1,290	2.3%
517000	Lead Mechanic	PW Union	N/A	78,998	80,767	80,767	80,767	1,769	2.2%
517000	Mechanic	PW Union	N/A	74,402	76,066	76,066	76,066	1,664	2.2%
517000	Mechanic	PW Union	N/A	74,402	76,066	76,066	76,066	1,664	2.2%
517000	Mechanic	PW Union	N/A	74,402	76,066	76,066	76,066	1,664	2.2%
	Budgetary Adjustment	PW Union		(48,015)	-	-	-	48,015	-100.0%
	Rounding Adjustment	PW Union		1	-	-	-	(1)	N/A
	Total Public Works			1,187,041	1,261,525	1,261,525	1,261,525	74,484	6.3%
18 Full Time Positions									
Water Pollution Control - Department 21043030									
517000	Superintendent, Wastewater Treatment Plant	Unaffiliated		113,902	116,464	116,464	116,464	2,562	2.2%
517000	Operations Manager	TOB Employees		83,797	89,717	89,717	89,717	5,920	7.1%
517000	GGB Administrative Assistant	Town Hall Union		58,344	58,344	58,344	58,344	-	N/A
517000	Mechanic	WWTP		65,609	67,085	67,085	67,085	1,476	2.2%
517000	Process Operator	WWTP		65,609	67,085	67,085	67,085	1,476	2.2%
517000	Process Operator	WWTP		65,609	67,085	67,085	67,085	1,476	2.2%
517000	Lab Technician	WWTP		68,197	69,731	69,731	69,731	1,534	2.2%
517000	Collection System Maintainer	WWTP		65,609	67,085	67,085	67,085	1,476	2.2%
517000	Collection System Maintainer	WWTP		65,609	67,085	67,085	67,085	1,476	2.2%
517000	Collection System Maintainer	WWTP		65,609	67,085	67,085	67,085	1,476	2.2%
517000	Collection System Maintainer	WWTP		65,609	61,599	61,599	61,599	(4,010)	N/A
517000	Collection System Maintainer	WWTP		65,609	61,599	61,599	61,599	(4,010)	N/A