

Hampton City Schools Policy Manual

Book: Hampton City Schools Policy Manual
Section: G - Human Resources
Title: CONFIDENTIAL INFORMATION
Number: GBCB
Status: Active
Legal: Code of Virginia, as amended, § 2.2-3700 et seq., § 2.2-4119, § 2.2-5210, § 2.2-5506
Adopted: June 9, 1971
Last Revised: June 1, 2011
Last Reviewed: May 18, 2016

Policy Detail

Employees may obtain, in the regular course of their duties and responsibilities, information concerning staff, students, and Division business such as data, documents, agreements, and contracts which is deemed confidential in nature.

Unauthorized use or disclosure of any such confidential information will be considered grounds for dismissal.

This shall include, but not be limited to, the educational review, psychological screening, social history, and medical reports required for evaluation or child study, any reports received from outside agencies regarding an employee or student, information discussed in alternative dispute or grievance proceedings, and documents, information and/or data related to Division business not subject to disclosure under state or federal law.

Adopted:
6/9/1971

Revised:
3/1/1986; 8/18/1993; 12/16/2009; 6/1/2011

Reviewed:
5/18/2016

LEGAL REFS.:
Code of Virginia, as amended, § 2.2-3700 et seq., § 2.2-4119, § 2.2-5210, § 2.2-5506

CROSS REFS.:
GBAC – STANDARDS OF EMPLOYEE CONDUCT
GBBD – SOCIAL MEDIA USE
GCQA - NON-SCHOOL EMPLOYMENT BY HCS EMPLOYEES