

From: [Merita Abazi](#)
To: "117283-98434665@requests.muckrock.com"
Subject: RE: Oregon Public Records Law Request: Information related to RFP 21-50 (City Of Gresham, Gresham Oregon)
Date: Monday, August 23, 2021 9:15:00 AM
Attachments: [image001.png](#)

Good Morning,

This message is regarding your public records request from August 5, 2021.

When you submitted this request, the contract –which is one of the documents you are requesting – was not finalized. Rather than providing a partial response, I wanted to wait until the documents and contract was finalized and ready to release.

In order to prevent further delay, I will provide with an estimate for a partial response.

Pursuant to the Oregon Public Records Laws and the Gresham Administrative Rules, the city of Gresham may charge for the actual costs incurred when research time is required to respond to a public records request. The city requires a deposit for research time exceeding \$25 prior to beginning the project. Please note that you are responsible for research costs even if no records are located or if the records located are exempt from disclosure. The research cost does not include copy charges.

We estimated the cost to fulfill your records request to be **\$492.88**. Please send a check or money order, **payable to the City of Gresham**, in the amount of **\$492.88**, directly to my attention.

Attn: Merita Abazi
City Attorney's Office
1333 NW Eastman Pkwy
Gresham, OR 97030

This is an estimate. It is possible that more time will go into this project, if that takes place then we will update the cost figure before releasing the records. Per 192.329 (b) if we do not receive payment within 60 days of when we provide a cost estimate, we will close this request.

All further communication regarding this public records request can be directed to me. Other staff members at the City are only involved in providing me with records.

Please let me know if you have any questions.

Merita Abazi | Legal Services Supervisor | City Attorney's Office
503-618-2662 | Merita.Abazi@GreshamOregon.gov
1333 N.W. Eastman Parkway | Gresham, OR 97030



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please notify me immediately by returning it and permanently delete the original, any copies and any printout thereof.

From: Merita Abazi

Sent: Monday, August 9, 2021 10:53 AM

To: 117283-98434665@requests.muckrock.com

Subject: RE: Oregon Public Records Law Request: Information related to RFP 21-50 (City Of Gresham, Gresham Oregon)

Good Morning,

In accordance with ORS 192.324(2), this is to acknowledge our receipt on August 5, 2021, of your request for the following records:

- 1) Interim and final version of the Request for Proposal (RFP)
- 2) All proposals and quotes submitted by all Vendors (including the Vendor selected and Vendors not selected)
 - 2a) A listing of all proposers that were invited to conduct in-person or video-conference (e.g., Zoom or Teams) interviews
 - 2b) A listing of GPD or City government personnel, or Gresham elected official(s), that attended each interview, by Vendor
 - 2c) A list of questions or other read-ahead material provided to each Vendor invited to conduct an interview
- 3) All evaluative materials (such as scoring criteria or metrics) created by the jurisdiction, agency, or decision-making body to guide the selection of the Vendor
- 4) Any current or previous contracts with the firm BerryDunn or Michele Weinzetl
- 5) Contracts and terms of agreement made with the selected vendor
- 5a) Memorandum(s) of Understanding with the selected vendor
- 6) Any procedures used to ensure that there were no conflicts of interests by any member of the jurisdiction, agency, or decision-making body in selecting or vetting Vendors
 - i) If applicable, any conflict (or perceived conflict) of interest disclosed by any member of the jurisdiction, agency, or decision-making body in selecting or vetting Vendors
- 7) Communications (including electronic communications such as email, text messages, or recorded video conferences) between any member of this jurisdiction, agency, or decision-making body regarding:
 - 7a) The development of the RFP
 - 7b) Any and all Vendors regarding their proposals/quotes
 - 7c) Any outreach that was conducted by any member of the GPD, the City, or elected officials to solicit proposals or offers from specific Vendors
 - 7d) The scoring or assessment of each vendor's proposal
 - 7e) Any deliberation or discussion that took place to determine and select a Vendor

Having reviewed your request, we are able to inform you that we expect to be able to review and produce a complete response as soon as practicable. If we need more information or clarification regarding the records you are requesting we will reach out to you.

Pursuant to the Oregon Public Records Laws and the Gresham Administrative Rules, the city of Gresham may charge for the actual costs incurred when research time is required to respond to a public records request. The city requires a deposit for research time exceeding \$25 prior to beginning the project. Please note that you are responsible for research costs even if no records are located. The research cost does not include copy charges.

We expect to provide you with an estimated cost to fulfill your records request as soon as possible.

Please let me know if you have any questions.

Thank you.

Merita Abazi | Legal Services Supervisor | City Attorney's Office
503-618-2662 | Merita.Abazi@GreshamOregon.gov
1333 N.W. Eastman Parkway | Gresham, OR 97030



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From: 117283-98434665@requests.muckrock.com <117283-98434665@requests.muckrock.com>
Sent: Thursday, August 5, 2021 2:12 PM
To: Susanjoy Wright <susanjoy.wright@greshamoregon.gov>
Subject: Oregon Public Records Law Request: Information related to RFP 21-50 (City Of Gresham, Gresham Oregon)

CAUTION: External Email

City Of Gresham
OPRL Office
Public Records Request
1333 NW Eastman Parkway
Gresham, OR 97030

August 5, 2021

To Whom It May Concern:

Pursuant to the Oregon Public Records Law, I hereby request the following records:

The Gresham Police Department and the City of Gresham ("City") recently awarded (or is in the process of awarding) a contract for an organizational review of the Gresham Police

Department (GPD; RFP 21-50 Police Org Review; see <https://greshamoregon.gov/News/2021/Police-Department/Gresham-seeks-proposals-to-provide-organizational-review-of-Police-Department/>).

We are requesting any and all materials related to the sourcing and provision by a non-public or non-governmental agency - such as a private company – for services described under the above referenced RFP. Please include all applicable service and financial applications and agreements, including, but not limited to, the following materials:

- 1) Interim and final version of the Request for Proposal (RFP)
- 2) All proposals and quotes submitted by all Vendors (including the Vendor selected and Vendors not selected)
 - 2a) A listing of all proposers that were invited to conduct in-person or video-conference (e.g., Zoom or Teams) interviews
 - 2b) A listing of GPD or City government personnel, or Gresham elected official(s), that attended each interview, by Vendor
 - 2c) A list of questions or other read-ahead material provided to each Vendor invited to conduct an interview
- 3) All evaluative materials (such as scoring criteria or metrics) created by the jurisdiction, agency, or decision-making body to guide the selection of the Vendor
- 4) Any current or previous contracts with the firm BerryDunn or Michele Weinzetl
- 5) Contracts and terms of agreement made with the selected vendor
- 5a) Memorandum(s) of Understanding with the selected vendor
- 6) Any procedures used to ensure that there were no conflicts of interests by any member of the jurisdiction, agency, or decision-making body in selecting or vetting Vendors
 - i) If applicable, any conflict (or perceived conflict) of interest disclosed by any member of the jurisdiction, agency, or decision-making body in selecting or vetting Vendors
- 7) Communications (including electronic communications such as email, text messages, or recorded video conferences) between any member of this jurisdiction, agency, or decision-making body regarding:
 - 7a) The development of the RFP
 - 7b) Any and all Vendors regarding their proposals/quotes
 - 7c) Any outreach that was conducted by any member of the GPD, the City, or elected officials to solicit proposals or offers from specific Vendors
 - 7d) The scoring or assessment of each vendor's proposal
 - 7e) Any deliberation or discussion that took place to determine and select a Vendor

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days.

Sincerely,

Travis Taniguchi

View request history, upload responsive documents, and report problems here:

https://accounts.muckrock.com/accounts/login/?next=https%3A%2F%2Fwww.muckrock.com%2Faccounts%2Flogin%2F%3Fnext%3D%252Faccounts%252Fagency_login%252Fcity-of-gresham-gresham-oregon-28397%252Finformation-related-to-rfp-21-50-city-of-gresham-gresham-oregon-117283%252F%253Femail%253DSusanjoy.Wright%252540greshamoregon.gov&url_auth_to_ken=AAERULUyFIdDJOOVAwCh2Z71o0U%3A1mBkf3%3AIWJIVjyGPqKvARs-UrpqlcZQrsc

Filed via MuckRock.com

E-mail (Preferred): 117283-98434665@requests.muckrock.com

For mailed responses, please address (see note):

MuckRock News

DEPT MR 117283

411A Highland Ave

Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.