Paula Tibbitts

From: Gregory Diefenbach <gregg.diefenbach@neric.org>
Sent: Tuesday, March 19, 2019 8:41 AM
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Subject: Friday, March 15th power point presentations
Attachments: TD EDLaw 2d.pdf; CUSBO_NYSED_3-15-19.pdf; 2019-GovBuy-Attendee Registration-Flyer.pdf; 2019 NYGovBuy Class Schedule at a Glance 2.pdf

Importance: High

As always I am forwarding you the speakers power points from our CUSBO meeting this past Friday…have a great week…Gregg

*when the one from Jeff Bryant gets here I will pass that along as well…

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2019 NY GovBuy Training Classes at a Glance*

2019 NY GovBuy Opening Remarks & Welcome Address - Tuesday, April 30th at 9:30 in the Hart Theatre of the EGG

Tuesday, April 30, 2019
Session 1: 11:00 AM to 12:00 PM (Noon)
All classes are 1 hour long

Class Title	Presented by	Target Audience	Class Length
Preferred Sources Buying Strategies	**NYS OGS PROCUREMENT SERVICES**	All Attendees Attendees	60 Minute Class
Buy NY Food	**NYS OGS PROCUREMENT SERVICES** & **NYS AGRICULTURE & MARKETS**	All Attendees	60 Minute Class
NEW: Understanding NYS OGS Centralized Contracts with Filed Requirements – Fuels, Road Salt and Milk	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
What's new at the Business Services Center (BSC)?	**NYS OGS BUSINESS SERVICES CENTER STAFF**	State Agencies	60 Minute Class
NEW: Purchasing in New York State	**NYS OGS PROCUREMENT SERVICES**	State Agencies	60 Minute Class
Ethics for Procurement Officials	**NYS OFFICE OF GENERAL SERVICES: LEGAL SERVICES**	All Attendees	60 Minute Class
IT Umbrella Manufacturer and Distributor Contracts: Case Studies in how to procure IT products	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
Cooperative and Piggybacking Best Practices	**NYS OGS PROCUREMENT SERVICES** Don Greene & **ALBANY COUNTY** Karen Storm	All Attendees	60 Minute Class
NEW: OGS Online: Resources for Centralized Procurement	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class

Tuesday, April 30, 2019
Session 2: Classes start at 1:45
60 Minute classes run until 2:45 PM - 90 Minute Classes run until 3:15 PM

Class Title	Presented by	Target Audience	Class Length
NEW: Understand How to Use the Public Safety 1122 Program	**NYS OGS PROCUREMENT SERVICE**	All Attendees	60 Minute Class
Best Practices for contracting with Service-Disabled Veteran-Owned Businesses	**NYS OGS DIVISION OF SERVICE-DISABLED VETERANS' BUSINESS DEVELOPMENT**	All Attendees	60 Minute Class
NEW: Go Green! Sustainable Procurement Using OGS Contracts	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
Procurement Records: Why They're Important & How to Create Them	**NYS OGS PROCUREMENT SERVICES**	All Attendees	90 Minute Class
Reverse Auctions: A New Powerful Procurement Tool for Your Toolbelt	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
New: Negotiating for Results	**ROCKLAND COUNTY** Paul Brennan	All Attendees	90 Minute Class
NEW: Hourly Based & Project Based IT Services Contracts: Case Studies in how to procure IT Services	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
Procurement Rules for Local Governments and School Districts	**OFFICE OF THE NEW YORK STATE COMPTROLLER MUNICIPAL AFFAIRS** Mark Stevens Ryan Perry	Local Attendees	90 Minute Class
A Guide to RFPs for Procurement Professionals	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
NEW: How to Write a Good Scope of Work	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class

Tuesday, April 30, 2019
Session 3: Classes start at 3:30 PM
60 Minute classes run until 4:30 PM - 90 Minute Classes run until 5:00 PM

Class Title	Presented by	Target Audience	Class Length
NEW: Measuring Success in Procurement	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
State Purchasing Open Forum: **Q & A with Sean Carroll - OGS Chief Procurement Officer**	**NYS OGS PROCUREMENT SERVICES** Sean Carroll	State Agencies	60 Minute Class
Municipal Purchasing Do's and Don'ts	**INGERMAN SMITH, LLP** Mary Anne Sadowski, Esq.	Local Attendees	90 Minute Class
NEW: Market Research - Understanding the industry and potential competition	**ROCKLAND COUNTY** Paul Brennan	All Attendees	90 Minute Class
NEW: Impact of New Regulations on Public Sector School Purchasing	**BOCES** Dale Breault Heather Mahoney	BOCES & Other Local Attendees	90 Minute Class
Insurance Requirements: Understanding the Terminology	**NYS OGS BUREAU OF RISK INSURANCE MANAGEMENT** Robert Hall **NYS WORKERS' COMPENSATION BOARD** Walter Peretti **COOL INSURING AGENCY, INC.** Paul Hennessey	All Attendees	60 Minute Class
Increasing MWBE Participation in Your Contracts	**NY EMPIRE STATE DEVELOPMENT** Dwight Flynn	All Attendees	60 Minute Class

Wednesday, May 1, 2019
Session 4: Classes start at 9:30 AM
60 Minute classes run until 10:30 PM - 90 Minute Classes run until 11:00 AM

Class Title	Presented by	Target Audience	Class Length
NEW: Understand How to Use the Public Safety 1122 Program	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
NEW: Measuring Success in Procurement	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
Best Practices for contracting with Service-Disabled Veteran-Owned Businesses	**NYS OGS DIVISION OF SERVICE-DISABLED VETERANS' BUSINESS DEVELOPMENT**	All Attendees	60 Minute Class
Reverse Auctions: A New Powerful Procurement Tool for Your Toolbelt	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
New: Negotiating for Results	**ROCKLAND COUNTY** Paul Brennan	All Attendees	90 Minute Class
Purchasing: A Legal Perspective	**INGERMAN SMITH, LLP** Mary Anne Sadowski, Esq.	Local Attendees	90 Minute Class
NEW: NYS Public Schools and BOCES Purchasing	**EASTERN SUFFOLK BOCES** Laurie Conley	BOCES & Other Local Attendees	90 Minute Class
Insurance Requirements: Understanding the Terminology	**NYS OGS BUREAU OF RISK INSURANCE MANAGEMENT** Robert Hall **NYS WORKERS' COMPENSATION BOARD** Walter Peretti **COOL INSURING AGENCY, INC.** Paul Hennessey	All Attendees	60 Minute Class
NEW: OGS Online: Resources for Centralized Procurement	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class

Wednesday, May 1, 2019
Session 5: Classes start at 11:30
60 Minute classes run until 12:30 PM - 90 Minute Classes run until 1:00 PM

Class Title	Presented by	Target Audience	Class Length
Preferred Sources Buying Strategies	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
NEW: Go Green! Sustainable Procurement Using OGS Contracts	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
Procurement Records: Why They're Important & How to Create Them	**NYS OGS PROCUREMENT SERVICES**	All Attendees	90 Minute Class
What's new at the Business Services Center (BSC)?	**NYS OGS BUSINESS SERVICES CENTER STAFF**	State Agencies	60 Minute Class
NEW: Market Research - Understanding the industry and potential competition	**ROCKLAND COUNTY** Paul Brennan	All Attendees	90 Minute Class
Ethics for Procurement Officials	**NYS OFFICE OF GENERAL SERVICES: LEGAL SERVICES**	All Attendees	60 Minute Class
IT Umbrella Manufacturer and Distributor Contracts: Case Studies in how to procure IT products	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
NEW: Understanding Cyber Liability/Data Breach Coverage	**NYS OGS BUREAU OF RISK INSURANCE MANAGEMENT** Leeann Nopper **Arthur J. Gallagher & Co.** Brendan Goodwin	All Attendees	60 Minute Class
A Guide to RFPs for Procurement Professionals	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
NEW: How to Write a Good Scope of Work	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class

Wednesday, May 1, 2019
Session 6: Classes start at 2:00 PM
ALL classes end at 3:00 PM

Class Title	Presented by	Target Audience	Class Length
Local Purchasing Open Forum: **Q & A with Sean Carroll** **- OGS Chief Procurement Officer**	**NYS OGS PROCUREMENT SERVICES** Sean Carroll	Local Attendees	60 Minute Class
NEW: Understanding NYS OGS Centralized Contracts with Filed Requirements – Fuels, Road Salt and Milk	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
NEW: Purchasing in New York State	**NYS OGS PROCUREMENT SERVICES**	State Agencies	60 Minute Class
NEW: Hourly Based & Project Based IT Services Contracts: Case Studies in how to procure IT Services	**NYS OGS PROCUREMENT SERVICES**	All Attendees	60 Minute Class
Increasing MWBE Participation in Your Contracts	**NY EMPIRE STATE DEVELOPMENT** Dwight Flynn	All Attendees	60 Minute Class

***For additional class information go to the NY Gov Buy Website**

or email the NY GovBuy Team for assistance.

NEW YORK STATE OF OPPORTUNITY.

NY GovBuy

A Statewide Government Buyers Event

2019 Attendee Registration is Now Open!

Follow #2019NYGovBuy @nysprocurement @nyspro

Register at govbuy.ogs.ny.gov

This event is free, but you must register to attend.

New York State Office of General Services (OGS), New York State Office of the State Comptroller (OSC), New York State Association of Municipal Purchasing Officials (SAMPO), State University of New York (SUNY), and Boards of Cooperative Educational Services of New York State (BOCES) are pleased to invite you to participate in 2019 NY GovBuy. This year's event will take place on Tuesday and Wednesday, April 30 – May 1, 2019 at the Empire State Plaza Convention Center and the Albany Capital Center in Albany, New York.

This event gives procurement and purchasing professionals from state agencies, local governments, public authorities, public benefit corporations, public and private schools, and not-for-profit/volunteer organizations the opportunity to receive valuable procurement training all for free and the chance to connect with vendors and other purchasing professionals.

We look forward to seeing you there!

Visit govbuy.ogs.ny.gov to learn about:

- Class Schedules
- Exhibitors
- Visiting the Empire State Plaza and Albany Capital Center

Download the app

Following registration, an email will be sent with download instructions.

View your class schedule, presentation materials, exhibitor maps, and more on our full-featured event app available for iOS and Android devices.

For more information, email NYGovBuy@ogs.ny.gov

The 2019 NY GovBuy is co-sponsored by:

Office of General Services — ogs.ny.gov

State of New York Comptroller — osc.state.ny.gov

SAMPO NIGP Chapter — nysampo.org

SUNY — suny.edu

Boards of Cooperative Educational Services of New York State — boces.org

New York State
EDUCATION DEPARTMENT
Knowledge › Skill › Opportunity

New York State Education Department

CUSBO

March 15, 2019

Overview

- School District Organization
- Smart Schools Bond Act
- Facilities Planning
- Foster Care Transportation

School District Organization

http://www.p12.nysed.gov/mgtserv/sch_dist_org/

School District Organization — Mergers and Boundary Determinations

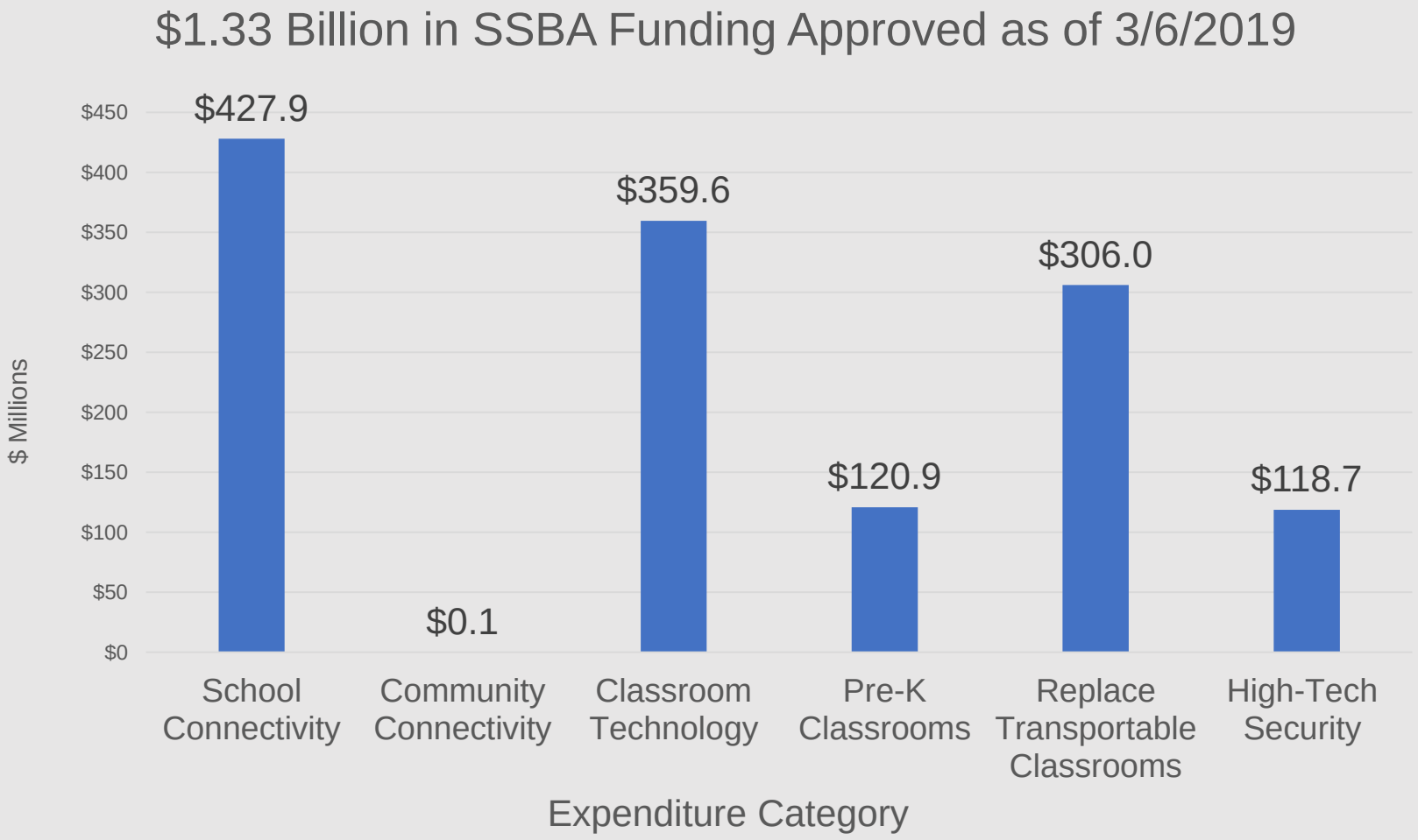
- **Recent Merger**
  - Elizabethtown-Lewis-Westport Central School District

- **Boundary Determinations**
  - Section 2215 of the Ed. Law assigns the responsibility for boundary determination within his or her Supervisory District to the BOCES District Superintendent (DS).
  - To help with the determination, the DS can requests information from the following sources:
    - Existing school district records, Municipal records (tax or assessment rolls), county records, State Education Department and New York State Archives.
  - NYSED does not posses a comprehensive map with every school district boundary.

SMART SCHOOLS BOND ACT

http://www.p12.nysed.gov/mgtserv/smart_schools/

SSBA—Total Funding Approved



SSBA—New Program Rules for Nonpublic Loans

- Prior to FY2017-18 Enacted Budget Changes
  - School districts using SSBA funding to purchase Classroom Learning Technology (CLT) are required to make loans available to nonpublic schools in an aggregate amount up $250 per pupil
- New FY2017-18 Rules
  - School districts using SSBA funding to purchase Classroom Learning Technology (CLT) and eligible School Connectivity devices are required to make loans available to nonpublic schools in an aggregate amount up $250 per pupil

SSBA New Program Rules — Applicability

Changes apply to districts that have:

- Nonpublic schools located within their boundaries;
- NOT already met the $250 per pupil nonpublic maximum loan amount; and
- An application that includes purchasing portable School Connectivity devices.

SSBA New Program Rules—Applicability

Changes apply to districts that have:

- Nonpublic schools located within their boundaries;
- NOT already met the $250 per pupil nonpublic maximum loan amount; and
- An application that includes purchasing portable School Connectivity devices.

Changes do not apply to districts that:

- Install connectivity in communities;
- Construct prekindergarten classrooms or replace classroom trailers; or
- Install high-tech security features

SSBA New Program Rules — What's Included

- School Connectivity purchases of certain portable hardware, network, access and internal connection and components will be included, such as:
  - Computer Servers
  - Storage devices
  - Routers/Gateway Appliances
  - Firewalls/Security devices
  - Switches
  - Wireless Access Points and Attached Antennae
  - Controllers
  - Modules
  - Transceivers
  - Power supply devices, connectors, terminals and power cords purchased specifically for an SSBA device included in the current application.

SSBA New Program Rules — What's Not Included

- School Connectivity purchases that are not loanable (process costs or assets that are permanently affixed) are not included, such as:
  - Cabling/Fiber
  - Construction
  - Installation
  - Configuration Fees
  - Installation
  - Licenses
  - Software

SSBA New Program Rules – Funding Sources

A. Plans Submitted Prior to April 15, 2017

- ***New* $25M Supplemental Loan**: The FY18 Budget included an additional $25 million for the Supplemental Loan Program.

B. Plans Submitted After April 15, 2017

- **Original SSBA Allocations:** Consistent with prior rules, districts are required to include the loanable portion of eligible School Connectivity and Classroom Learning Technology items within the calculation of their total budget.

SSBA New Program Rules – Implementation

(A) $25M Supplemental Loan

- NYSED has reviewed all plans to identify eligibility for additional funding, and has calculated the additional nonpublic school allocation for each district.

- NYSED will send letters to each school district and nonpublic school notifying them of the additional funding and requirements.

- NYSED will require Superintendents to submit a form certifying that proper outreach to all nonpublic schools has been completed.

- School districts are not required to file an additional or revised SSIP--purchases can be made immediately. Districts will file for reimbursement in the NYSED Business Portal for items purchased and loaned.

SSBA New Program Rules – Implementation

(B) Original SSBA Allocations

- The new SSIP form will automatically calculate the new per pupil and total loanable amount using the same formula based on eligible School Connectivity and Classroom Learning Technology items.

- School districts must update any existing SSIPs using the New SSIP Form to update or add any loanable purchases. NYSED will work with districts and ensure plans are updated appropriately.

- Districts will separate items in either loanable or non-loanable tables in the School Connectivity section. All items under Classroom Technology will remain eligible for loans;

SSBA New Program Rules — Implementation

(B) Original SSBA Allocations

- The existing Nonpublic Loan Calculator will be replaced by a new page that will combine the amounts entered under both categories, in addition to previously approved plans, to generate a total Nonpublic Loan Amount;

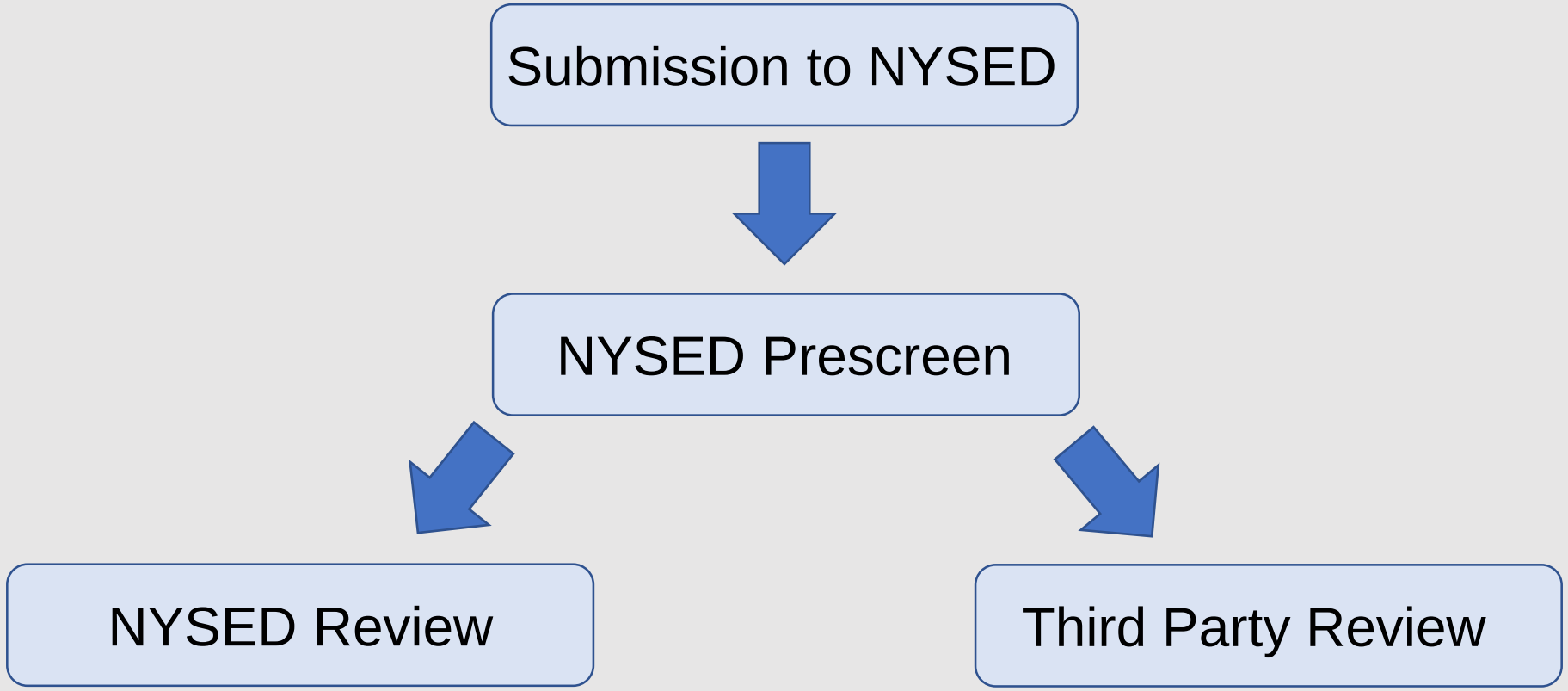
- The new Nonpublic page will also capture planned expenditures separately for the nonpublic schools;

- <u>All</u> eligible items in either School Connectivity or Classroom Technology may be requested and loaned to nonpublic schools. It does not have to be proportional to the school district's allocations in those two categories.

FACILITIES PLANNING

http://www.p12.nysed.gov/facplan/

Facilities Planning—Review Process for Projects



Facilities Planning—Review Process for Projects

SED Pre-Screening By the Numbers (9/28/17 to 2/21/19)

- 1,660 Projects Screened
- 35% Projects Completed with no Comments
- 5 days Average Time to Complete Pre-Screening
  (Range = 0 days to 68 days)

Review Time for Architects and Engineers

- Architects—8 Week Queue
- Engineers—46 Week Queue
- Total Projects in Que—700

Facilities Planning—Review Process for Projects

Third Party Review

- CiTi BOCES is overseeing third-party review of project submissions

- CiTi BOCES contracted with 21 vendors. NYSED provided vendor training & ongoing quality control of vendor reviews

- Fee Structure for Outsourced Reviews: A flat fee of $950 per aggregate project is assessed in addition to aggregate fee based on project size

- Third Party Review Time:
  - NYSED: 11-12 Months
  - Third Party 3-4 Months

Facilities Planning—2020 Building Condition Survey

- **Building Condition Surveys**: Performed by a team that includes at least one licensed architect or engineer

- Survey all normally “occupied” structures (not press boxes, storage, concession stands, dugouts, etc.)

- Survey Questions currently being updated by SED

- **Potential Regulation Change:** We are considering moving from every district, every 5 years **to** rotating 1/5 of districts every year

FOSTER CARE TRANSPORTATION

http://www.p12.nysed.gov/sss/pps/fostercare.html

Foster Care Transportation

- The district of attendance is responsible to arrange and provide transportation to and from the student's foster care placement to the school of origin.
- All cost incurred up to 50 miles shall be aidable at the district's transportation aid ratio.
- All overage above the aidable amount will be split between the LEA and the LDSS 50/50.

Foster Care Transportation—Costs

- Districts will need to tabulate and track the transportation cost of each child in foster care
- District will provide the LDSS with an itemized accounting of the cost
- The accounting will show LDSS portion of the cost to be reimbursed to the district

Foster Care Transportation—Costs for District Owned Buses

- Districts should consider the following items to include in their accounting if using district owned buses:
  - Foster care student
  - Pick up location
  - School location
  - Miles traveled per day
  - Number of days
  - Cost per mile
  - Driver cost
  - Attendant cost (if applicable)
  - State aid ratio
  - Total amount
  - State aid amount to subtract
  - Other revenue to subtract
  - Total amount to split 50/50

Foster Care Transportation — Cost Per Mile

- Districts may need to calculate their cost per mile and should consider the following items in their accounting:
  - Vehicle Depreciation cost per mile
  - Insurance cost per mile
  - Fuel cost per mile
  - Maintenance and repair cost per mile
  - Administrative cost per mile
  - Training cost per mile

Foster Care Transportation—Contracted Cost

- Districts should consider the following items to include in their accounting if using contracted buses:
  - Foster care student
  - Pick up location
  - School location
  - Miles traveled per day
  - Number of days
  - Cost per day
  - State aid ratio
  - Total amount
  - State aid amount to subtract
  - Other revenue to subtract
  - Total amount to split 50/50

Foster Care Transportation—Costs

- Districts may want to wait until the end of the school year to limit any adjustments due to changes in state aid or other revenue.

- In the agreement the District and LDSS should decide when the accounting is due.

Foster Care Transportation—Local Transportation Agreement

- LDSS should realize that due to the driver shortages, transportation can not be provided on demand.
- It will take the district of attendance 2-3 school days to arrange in-district transportation when placement and school are in the same district.
- It will take the district of attendance 5-7 school days to arrange out of district transportation when placement and/or BID is out of district of attendance.

Foster Care Transportation—Local Transportation Agreement

- During the transition time the LDSS is responsible to provide transportation for the child in foster care to the BID.
- If disagreements arise between the LEA and LDSS over BID or responsibility to provide transportation – the child has the right to attend the school of origin.
- All disputes can be submitted to NYSED Foster Care Point of Contact at 518-486-6090 for assistance.

Foster Care Transportation—State and Local POCs

- NYSED has posted the State Level POCs, LDSS Points of Contact and LEA Points of Contact information on the NYSED foster care page:
- http://www.p12.nysed.gov/sss/pps/fostercare.html

- OCFS has posted the LDSS Point of Contact information on the OCFS website:
- https://ocfs.ny.gov/main/fostercare/education.asp

ANY
QUESTIONS

Thank You

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