Paula Tibbitts

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Sent: Thursday, January 16, 2020 8:56 AM
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Cc: Cindi Mickle; William Lyons
Subject: FW: BOCES 30 Hour Training Course for School Bus Drivers
Attachments: 30-Hour Training Flyer.pdf; Transportation Training Prices 8.28.19.docx; Course registration.docx

Importance: High

As part of our shared transportation CoSer we are offering Bus Driver Trainings by Cindi Mickle who is a certified 19 A instructor and an employee of Capital Region BOCEs Transportation Unit.

Cindi has sent out the following to many people I want to make sure I get to as many as possible as well. Please read her note below and the attachments. Cindi has done many trainings and brings a new approach to the course work.

As you can see we offer many other trainings and can offer them in a organized group setting like the 30 hr. or come to you to do individual training.

I ask that you consider Capital Region BOCES for all of your transportation training and routing needs. Please feel free to contact myself and Cindi for more details…thanks…Gregg

Gregg Diefenbach, NYSRSBA
Deputy Director for Administrative and Management Services
Capital Region BOCES
900 Watervliet-Shaker Road, Albany, NY 12205
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Cell: 518-416-2106
gregg.diefenbach@neric.org

Dear Business Officials and Transportation Directors:

Attached you will find the schedule, registration form, and price table for Capital Region BOCES' 30 Hour Basic Driver Course.

Every school bus driver is required to complete this course within their first year of employment. The course is set to run during our February Break (Feb. 18- 21, 2020) so as to not take away from your daily driving schedule. The cost for the program is $200/person which is Transportation Aidable. We will have a sign in rooster set up so we can do the billing.

Class size is limited to 35. Registrations received after a class is full will be put on a waiting list. Schools will be billed for all drivers registered, whether they attend or not, unless cancelations are received 5 business days prior to class starting date.

Please register ASAP due to limited class size.

If you have any questions, please respond back or call me.

Thank you,
Cindi Mickle

Cindi Mickle
Transportation Analyst
SHARED TRANSPORTATION SERVICES
Capital Region BOCES
900 Watervliet-Shaker Road
Albany, NY 12205
Phone: (518) 464-3912

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Cindi Mickle
Phone: 518-464-3912
Email: cindi.mickle@neric.org

Registration for 30 Hour Driver Training Class:

District/Company: _____

Number of Participants Attending: _____

Names of Participants:

_____
_____
_____
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Please return registration as an attachment.

Districts will be billed on their BOCES monthly billing after course completion.

Office of Gregory Diefenbach
Deputy Director of Management and Administrative Services
Phone: 518-464-5150
Email: Gregg.Diefenbach@neric.org

Capital Region BOCES Transportation Training Modules

Training Module	Pricing*
1. Basic Driver Course (30 hr)	$200/Person
2. Basic Monitor/Attendant Course (10 hr)	$75/Person
3. Advanced Driver Course (10 hr)	$75/Person
4. Violence Prevention	$75/Person
5. Managing Pupil Transportation	$75/Person
6. 19 A Record Keeping	$75/Person
7. Behavior Management/Bullying	$75/Person
8. NYS Pre-Service for Drivers	$75/Person
9. NYS Pre-Service for Monitors/Attendants	$75/Person

(Plus Travel Expenses if applicable)
*As of 8/28/2019

CAPITAL REGION BOCES

NYS DRIVER BASIC COURSE

Topics covered in this mandatory 30-hour driver training include:

- Laws & Liability
- Leading By Example
- Medical & Emergency Planning
- Know & Handle Your Bus
- Bus Stop Safety
- Student Safety & Management (including the transportation of students with disabilities)
- Personal Safety

An exam to assess knowledge and understanding will be given at the conclusion of this training.

FEBRUARY 18 - 21, 2020
9 A.M. - 5:30 P.M.
900 WATERVLIET-SHAKER ROAD
ALBANY, NY 12205

For more information or to secure a spot in this training, contact Cindi Mickle, cindi.mickle@neric.org or 518-464-3912.

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