



GENEVA POLICE DEPARTMENT

EMPLOYEE WARNING RECORD



Employee Name: Officer John VanSavage

Shift:

2:30p-11pm

Time:

AM

Date of Warning:

WARNING

Date of Violation:

June 7th 2013

Nature of Violation:

Carelessness

Time of Violation:

8:20pm

(If Other – Explain):

Place Violation Occurred:

PSB

COMPANY REMARKS

On June 7th, 2013 you assisted in the processing procedure of a prisoner prior to placing him in a Cell Block. You were aware that the prisoner had work boots on at that time but failed to secure the boots prior to placing the prisoner in the Cell Block. This type of carelessness could cause an immediate danger to the prisoner and/or any officer that had direct contact with the prisoner.

This is in direct violation of Geneva Police Department General Order #510 Section IV (B) 1, 2

Employee Has Been Warned Previously: ☐ YES ☒ NO

Form of Warning:

Date of Previous Warnings:

Warned by Whom:

EMPLOYEE'S REMARKS RE: VIOLATION

The absence of any statement on the part of the **EMPLOYEE indicates his/her agreement with the report as stated*

See attached written explanation from Officer VanSavage

ACTION TO BE TAKEN

CONSIDERATION

Approved by: _____

Name

Signature

Chief of Police

Title

Date: 09-16-13

I have read this "warning" and understand it.

Employee Signature

Date

Supervisor Signature

Date

DISTRIBUTION OF COPIES:

☐ Employee ☐ Chief of Police ☐ Personnel Dept. ☐ Supervisor ☐ Union Rep.

EMPLOYEE COUNSELING MEMO

TO: PO John VanSavage
FROM: Sgt. Michael J. Passalacqua
RE: [REDACTED]



On June 7th, 2013 you assisted in the processing procedure of a prisoner prior to placing him in a cell block. You were aware that the prisoner had work boots on at that time but failed to secure the boots prior to placing the prisoner in the Cell Block. This type of carelessness could cause an immediate danger to the prisoner and/or any officer that had direct contact with the prisoner.

You must understand that this counseling memo is being completed so that you may take immediate corrective measures so it does not happen again. You must take precautions as stated in GO 510 IV(B) 1,2, so that this type of situation does not occur again.

As you may or may not be aware, further violation of this General Order may result in disciplinary action taken against you.

My signature acknowledges that I have read and received a copy of this counseling memorandum. It does not mean I agree or disagree with the contents. I know I have the right to attach a rebuttal.

DATED: 9/26/13


Employee's Signature


Supervisor's Signature



TO: Sgt. Passalacqua

FROM: PO John Van Savage

DATE: 06/10/2013

RE: [REDACTED]

Sgt. Passalacqua,

On June 7th 2013 I assisted PO Vine in the above investigation, arrest and subsequent processing of (A) [REDACTED]. During the property inventory of (A) [REDACTED] I did visually observe him wearing brown work boots. I allowed him to wear the boots while being photographed and finger printed. Immediately after the booking process I placed (A) [REDACTED] into the men's holding cell #8. I did not take his boots from him at that time. I have no excuse for this action and I do understand the potential severity of this oversight. To the best of my ability this will never happen again.

Sincerely,

P.O. John J. Van Savage - 810



Geneva Police Department

JEFFREY E. TRICKLER

Chief of Police

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