



GENEVA POLICE DEPARTMENT

EMPLOYEE WARNING RECORD



Employee Name: Officer Jay Bucklin

Shift: Afternoons 2:30p-11p

Time: 11:42 AM

RECEIVED MAR 12 2020
Date of Warning: 1/26/20

WARNING

Date of Violation: 1/26/20

Nature of Violation: Carelessness

Time of Violation: 11:42 am

(If Other – Explain): Unsatisfactory Performance GO

305A11

Place of Violation:

COMPANY REMARKS

Officer Bucklin was assigned to control the residence of [REDACTED] He knew that a serious crime was being investigated and that the apartment was a possible crime scene. He also knew that the apartment was to be searched by detectives and that no one was to be permitted access to the apartment. At approximately 1142 hrs, [REDACTED] entered the apartment which could have compromised the investigation or worse. Officer Bucklin was verbally counseled on scene.

See Attachment: Officer Bucklin's response.

Employee Has Been Warned Previously: ☐ YES ☒ NO

Form of Warning:

Date of Previous Warnings:

Warned by Whom:

EMPLOYEE'S REMARKS RE: VIOLATION

*The absence of any statement on the part of the **EMPLOYEE** indicates his/her agreement with the report as stated

ACTION TO BE TAKEN

Counseling Memo

Approved by:

Name

Signature

Chief of Police

Title

Date:

2/4/2020

I have read this "warning" and understand it.

EMPLOYEE COUNSELING MEMO

TO: Officer Jay Bucklin
FROM: Sergeant Chris Keear
RE: Performance
DATE: 1/26/2020



Officer Bucklin,

You must understand that this counseling memo is being completed so that you may take immediate corrective measures so it does not happen again. You must take precautions as stated in GO 305 Rules of Conduct sub A11, so that this type of situation does not occur again.

Officer Bucklin was assigned to control the residence of [REDACTED]. He knew that a serious crime was being investigated and that the apartment was a possible crime scene. He also knew that the apartment was to be searched by detectives and that no one was to be permitted access to the apartment. At approximately 1142 hrs, [REDACTED] entered the apartment which could have compromised the investigation or worse. Carelessness such as this cannot happen in the future.

As you may or may not be aware, further violation of this General Order may result in disciplinary action taken against you.

My signature acknowledges that I have read and received a copy of this counseling memorandum. It does not mean I agree or disagree with the contents. I know I have the right to attach a rebuttal.

DATED: 02/08/20


Employee's Signature


Supervisor's Signature



City of Geneva POLICE DEPARTMENT

255 Exchange Street
Geneva, New York 14456
Phone: (315) 828-6771 Fax: (315) 789-1814

Michael Passalacqua
Chief of Police

TO: Sergeant Keear
FROM: PO Jay M Bucklin
DATE: 1/26/2020
RE: Search Warrant

On January 26th, 2020 at approximately 8:00AM, I was instructed to surveil [REDACTED] as a search warrant was being written. It was my duty to make sure nobody entered or left that residence. I was parked stationary in front of said residence facing West with a clear view of the front door to the Apartment. At approximately 11:30AM, I observed [REDACTED] walking down the street on [REDACTED]. The male made a left turn and approached the apartment building. From my point of view, it looked as if the male was approaching [REDACTED], which is to the right of [REDACTED]. The male then approached [REDACTED] and opened the door and went upstairs. I did not exit my patrol vehicle quick enough to call the male back. I contacted Detective Vine and notified him of the situation. As I was approaching the front door to the apartment, the male was walking down the stairs. The male gave me his information as [REDACTED] with an address of [REDACTED] and a phone number of [REDACTED]. The male stated to me that he was looking to see if his cousin [REDACTED] was home because he was going to the Outlet Mall. The male was in the apartment for no less that 1 minute. I instructed the male that the apartment is part of a crime scene and that he will need to speak with Detective Vine. The male complied. I should have confronted the male as he was walking up to the apartment complex. I failed to properly surveil the apartment building and make sure nobody went inside. This will not happen again and I should have intervened and questioned the male as to where he was going instead of assuming. The next time I am instructed to surveil a residence and make sure nobody exits or enters I will stand guard by the main door, therefore guaranteeing nobody going inside, instead of surveilling from the patrol vehicle.

Respectfully,

PO Jay M Bucklin