The new Mill Street bridge ...

### **TOWN AND SCHOOL**

# **2004 ANNUAL REPORT**

### **EPPING, NEW HAMPSHIRE**

... completed September 2004

E64 2004

Digitized by the Internet Archive in 2009 with funding from Boston Library Consortium Member Libraries

http://www.archive.org/details/annualreportofto2004eppi

# Town and School Annual Report

E64 2004

**Epping, New Hampshire** 



Fiscal Year Ending December 31, 2004

# **Table of Contents**

### **Town of Epping**

Dedication	3
In Appreciation	4
Town Meeting Minutes	5
Committee Reports	15
Board of Selectmen	15
Cemetery Trustees	15
Code Enforcement & Building Inspection	16
Conservation Commission	17
Fire Department	19
General Assistance (Welfare) Department	. 20
Harvey-Mitchell Memorial Library	. 20
Historic District Commission	21
Epping Historical Society	21
Planning Board	. 22
Police Department	. 22
Recreation Department	. 23
Town Clerk's Report	. 24
Water and Sewer	. 24
Zoning Board of Adjustment	. 25
Financial Reports	. 26
Tax Collector's Report MS-61	. 26
Summary of Valuation MS-1	. 28
Statement of Appropriations MS-2	. 28
Revised Estimated Revenues MS-4	. 30
General Information	32
Elected Officials	32

Appointed Officials	
School District Officers	
Area Statistical Information	
Town Owned Properties	
Marriages	
Births	
Deaths	
2005 Town Warrant Articles	
2005 Town Budget	
-	

### **Epping School District**

School District Officers 2004 – 2005	64
Letters to the Community	65
School Board	65
Superintendent of Schools	66
Elementary School	68
Middle/High School	70
Director of Curriculum & Instruction	72
Director of Special Services	73
Facilities Master Plan Report	74
2004 Ballot Results	108
Epping School Calendar 2005-06	110
2005–2006 School District Budget	111
Amended School Warrant Articles	118
2005–2006 Warrant Article Info	120
Deliberative Session Minutes	136
Auditor's Report	139

Design and Layout by:

Graphics

PO Box 894 • Epping, NH 03042 • (603) 679-8317 • www.jlmgraphics.com

Cover Photos: Peter E. Stamnas (completed Mill Street bridge), Jonathan L. Miller (all others)

## Dedication

his year we honor Hank Letourneau for his devoted service during most of his adult life to the Epping Fire Department as a fire fighter and emergency medical provider. A lifelong resident of Epping, he joined the fire department over 25 years ago as a volunteer Red Cross Advanced First Aider and through extensive training, education, and dedication he rose through the ranks to Department Fire Chief and EMT-Paramedic. For one full year he paid out of his pocket to attend eight hours of class every Saturday to become a registered paramedic. He continued his education and training to become a New Hampshire EMT Instructor to be able to assist others in advancing their careers as a first responder and EMT. He serves on the State of New Hampshire Practical Examination Evaluator Testing Team and as the coordinator for the monthly practical exams held in the Seacoast area. He has trained hundreds of young people in Epping and surrounding Towns who are interested in being a volunteer first responder or EMT.

In parallel with his EMT-Paramedic education, training, and instruction he attended the New Hampshire Fire Academy to become a fire fighter. For the past 16 years he has served as a full-time fire fighter EMT-Paramedic for the Epping Fire Department. Over the years he has assumed many of the department responsibilities from EMS Coordinator to leading the work party to dig postholes to place the new Epping Fire Safety Sign in front of the Epping Safety Complex — he has done it all. In his three years as Chief the Department has seen a 12% increase in calls, the development of a full staff of highly motivated volunteers with outstanding morale, and a department still prepared to meet the rapidly growing life safety needs of Epping.

He is a gentleman, a natural leader, a professional and a friend to most everyone. He is an excellent listener and expresses his decisions with compassion. His primary goal is always to uphold the quality of Epping Fire Department services provided to the people of Epping. The

Exeter Hospital was the first to recognize Hank Letourneau's dedication and services by awarding him at the 1995 Exeter Hospital Annual EMS Banquet the Paramedic of the Year Award. The

The Town of Epping recognizes Hank Letourneau for dedicating most of his working life to serving the life safety needs of Epping residents and dedicates the 2004 Town Report to him.

> Town of Epping recognizes Hank Letourneau for dedicating most of his working life to serving the life safety needs of Epping residents and dedicates the 2004 Town Report to him.



Hank Letourneau, Epping Fire Chief. Photo by Liz Chretien.

# **In Appreciation**

pping has many people behind the scenes that do not want any of the limelight, but give 110% to make sure every project is a success. Charlie Goodspeed is a little different, he does seek the limelight, but not for himself but for his students. Charlie is a professor of civil engineering at the University of New Hampshire. Whenever the town of Epping needs a project manager, engineer or construction foreman, Charlie steps forward and leads the project, and uses the experience to teach his students.

This past year, Charlie accomplished two major projects for the

town. First. a stairwell addition on the historic town hall has been separating from the original building. So much that we could no longer safely use the stairwell to get to the upper levels of town hall. The call was made to Charlie and he stepped forward with his students. They first came over and engineered a way to safely stabilize the building and reattach it to the original structure. They came in and presented the schematics to the selectmen and the selectmen ap-



Charlie was named one of the NH Municipal Associations Volunteers of the Year.

proved the project. This is where most engineering projects would stop, but not with Charlie. Charlie then had those same students prove their designs by getting them to provide the construction work. For two weekends in a row, Charlie served as general foreman as a couple of dozen UNH students stabilized and reconnected the stairwell to the town hall. All of this for a mere \$600 in materials and for breakfast for the students.

In most towns, this would be a large project for a volunteer, not for Charlie. Charlie also served as the project manager for the demolition and reconstruction of the Mill Street Bridge. While most university professors are either teaching summer courses or taken a much deserved vacation, Charlie was down on the banks of the Lamprey River most everyday overseeing the project for the town. With project costs totaling over a million dollars, with federal and state grants, the town only had to pay \$30,000 for a brand new bridge. Charlie, along with the construction company reviewed and recommended a rather new process in New Hamp-

Continued on page 33

rances Schanda Allen, and her husband Bert, moved to their farm in Epping in 1941. They were married for over fifty years. Raising three daughters and three sons, in addition to farm work, would be more than enough for most people, but Fran always found time to give to her community.

Active in the Community Church, Fran served as PTA President and also Secretary. When the school lunch program was new at the original Elementary School, Fran cooked the lunch at the Grange and brought it to the school. Fran was also a member of



Ms. Frances Allen

the Grange, Past President of the Fern Rebekah Lodge, Member of the Bi-Centennial Committee, Historical Society, Watson Academy Restoration Committee, Cemetery Committee, and a Supervisor of the Checklist.

In addition to Epping organizations, Fran served on the Community Action Board for Rockingham County, the UNH Extension Program, and the Rockingham County Extension Program.

Fran has been a member of the Epping Garden Club since 1944 helping to beautify the Town owned plots of land, as well as making Christmas decorations each year for the Town buildings. A talented gardener, Fran has competed in the New Hampshire Fairs entering, and winning, many categories. Over the years she has also encouraged and shared her skills with younger gardeners.

Most recently, Fran has been active in the Epping Senior Citizens organization and has celebrated her ninetieth birthday. Thank you for your years of dedicated service, Fran.

# **Town Meeting Minutes**

he deliberative session of the Town Meeting was held at the Epping Middle High School Gymnasium on Tuesday, February 3, 2004. The meeting was called to order by Assistant Moderator Robert Goodrich at 7:05 p.m.. The deliberative session was adjourned at 12:05 a.m. The following discussion took place and final voting was by official ballot on March 9, 2004. The polls opened at 8:00 a.m. and closed at 8:05 p.m. There were 1399 regular voters and 67 absentee voters for a total of 1466 voters. There were 101 new voters who registered at the polls. Ballot clerks were Ann Marie Gomez-Amaru, Joan Thompson and Nancy Fecteau. The results are as follows.

### **Budget Committee – 3 years**

Vote for 3 Steve Illsley – 854 Marc Nickerson – 621 Judi Rogers – 584 Paul Spidle – 594 Rita Sud – 447 Write-Ins Tom Dwyer – 255 Jeff LeDuc – 150 Steve Illsley, Marc Nickerson and Paul Spidle were elected

**Cemetery Trustee – 3 years** Paul J. Ladd – 1266 **Paul Ladd was elected** 

Fire Ward – 3 years Donald H. Oakes – 1201 Donald Oakes was elected

Library Trustee – 3 years Vote for 2 Tracy Dwyer – 1126 Patricia R. Van Wagoner – 923 Tracy Dwyer and Patricia VanWagoner were elected

Library Trustee – 2 years Teresa Kucera – 1232 Teresa Kucera was elected Moderator - 2 years Robert Goodrich – 1277 Robert Goodrich was elected

Planning Board – 3 years Cory McPhee – 1233 Cory McPhee was elected

Selectman – 3 years Vote for 2 Tom Gauthier – 937 Frank Gibbard – 535 Kim Sullivan – 736 Renee Victoria – 505 Tom Gauthier and Kim Sullivan were elected

Supervisor of the Checklist – 6 years Grace Lavoie – 1233 Grace Lavoie was elected

Tax Collector – 3 years Linda Foley – 1120 Pat Sutliffe – 301 Linda Foley was elected

#### Town Clerk - 3 years

Linda Foley – 1345 *Write-In* Pat Sutliffe – 10 **Linda Foley was elected** 

Treasurer – 1 year Rita Sud – 1121 Rita Sud was elected

Trust Fund Trustee – 3 years Joe Denoncour – 1241 Joe Denoncour was elected

Water & Sewer Commissioner - 3 years Michael King – 864 Tom Sutliffe – 494 Michael King was elected

**Zoning Board of Adjustment – 3 years** *Vote for 2* Tom Dwyer Jr. – 858 Paul Langdon Jr. – 907

#### Gregory Tillman – 496 Tom Dwyer and Paul Langdon were elected

**ARTICLE 1:** Are you in favor of adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as Article 15 as follows: Optional Open Space Design Subdivision - The intent of this ordinance is to provide a flexible method of residential development that is consistent with principles of sound planning and wise land use that are not specifically permitted in the current zoning ordinance. Developments under this article will be required to preserve large portions of the site from future development in exchange for flexible design options. All public utilities and roads within the development shall be built to Town of Epping standards. This is an optional form of subdivision design that requires adherence to specific criteria intended to protect abutters and residents of the development from adverse impacts. Densities and unit counts shall be limited to that number of units permitted under conventional zoning. There are no density bonuses provided under this proposed amendment. [Recommended by the Planning Board.1

**Results:** Mary Cloutier read a statement outlining her objections to the omission of mobile homes from this article. She disputed the claim that mobile homes were of inferior construction and would have a negative impact on surrounding properties. She cited regulations from Manchester as an example of how specific criteria in their ordinances protected the concerns of the public. Passage of this article will interfere with Pine & Pond's business, and could result in a legal challenge.

YES – 953 NO – 477 Article 1 PASSED

ARTICLE 2: Are you in favor of the

adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: RE-PEAL, in its entirety, the Elderly Housing Overlay District at Article 6, Section 6.14. This repeal would remove the zoning ordinance that provides for increased development densities and other regulations provided for the development of elderly housing. Such developments would continue to be permitted at conventional densities for the underlying zone. The subject provisions apply to land in the Residential, Residential/Commercial and High Density Residential Districts. [Recommended by the Planning Board.]

Results: Paul Spidle questioned why this was being repealed since it had just been passed last year. Susan McGeough responded for the Planning Board that since the passage of this article, there have been 3 elderly housing projects proposed for a total of 233 units. The Board felt the Town needed to balance the available housing for all segments of the population, and the elderly population now had a sufficient number of proposed units. Paul Spidle questioned whether this was really enough for the aging baby boomer population. Mary Cloutier questioned who determines what the proper balance is for elderly housing. Jim Boynton said that the State has numbers to show what a proper balance should be, and that Epping now has enough elderly housing based on these standards. YES - 876 NO - 546

### Article 2 PASSED

**ARTICLE 3:** In order to allow the State of New Hampshire to assume the cost of the State's portion of the Waste Water Treatment Facility upgrade, will the town vote to raise and appropriate the sum of Eight Hundred Thousand Dollars (\$800,000.) for the purpose of pursuing a bond for the State's portion of the construction and upgrading of the Town's Waste Water Treatment Facility, and to borrow that amount in the name of the Town by the issuance of serial notes or bonds, in accordance with the provisions of the Municipal Finance Act (RSA Chapter33)? Passage of this article will repay the town's general fund and incur NO DIRECT COST TO THE TOWN except for the cost of issuing the bond. [3/5 majority vote required. Recommended by Board of Selectmen (5-0) and the Municipal Budget Committee. (10-0-1)]

Results: Kim Sullivan explained that this is the same article that was presented last year for \$900,000. Since that article failed the Town had to borrow money this year, and we were unable to buy down the Tax Rate due to the lack of available cash. By passing this article the Town can get back the money that was fronted for constructing the Sewer Facility. We have received confirmation from the State that they will pay the principal and interest of this bond over the next 8 years. Rose Cantrall asked what the cost would be of issuing the bond. Kim Sullivan replied that it would be \$6,000 for Bond Council and \$2,000 for Town Council. This money would be taken from the Selectmen's budget.

### YES – 1282 NO – 153 Needed to pass 861 Article 3 PASSED

ARTICLE 4: To see if the Town will authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) for the future property revaluation of the Town and to raise and appropriate the sum of One Hundred and Five Thousand (\$105,000) towards this purpose, and appoint the selectmen as agents to expend from the fund. [Majority vote required. Recommended by the Board of Selectmen (5-0) and the Municipal Budget Committee. 10-0-1] **Results:** Tom Gauthier explained that The State is requiring that Epping have a revaluation in 2005. This article would spread the payment over two years and give us the opportunity to select an assessing firm. The same amount of money will need to be raised again next year. If we do not pass this article, the State will assign someone to do the revaluation and we will have no say as

to who this will be and what the price will be.

### YES – 1070 NO – 324 Article 4 PASSED

ARTICLE 5: To see if the Town will approve within the provisions of RSA 273-A: 3 the cost items included in the three (3) year Collective Bargaining Agreement reached with the International Brotherhood of Police Officers and further to raise and appropriate the sum of Thirty Three Thousand Six Hundred Seventy Dollars and Eight Four Cents (\$33,670.84) in fiscal year 2004, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Said contract calls for an estimated increase of Twenty Eight Thousand Three Hundred Thirty Four Dollars and Forty Six Cents (\$28,334.46) in fiscal year 2005, and Twenty One Thousand Seven Hundred Ninety Seven Dollars and Nineteen Cents (\$21,797.19) in fiscal year 2006 over fiscal year 2003. [Majority vote required. Recommended by the Board of Selectmen (3-2) and Recommended by the Municipal Budget Committee. 9-1-1]

**Results:** Police Chief Greg Dodge explained the items that were negotiated and stated that the Town was able to get a fair contract. Tom Sutliffe asked who was on the negotiating team for the Town. Chief Dodge answered that he was on the team as well as the Town Administrator, Town Attorney, and Attorney Phil Pettis who is a labor negotiator.

#### YES – 780 NO – 644 Article 5 PASSED

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of \$70,810.00 (Seventy Thousand Eight Hundred Ten Dollars) for the hiring of two additional full-time police officers to include benefits. \$20,810.00 (Twenty Thousand Eight Hundred Ten Dollars) is to be raised by taxes. The balance of \$50,000.00 (Fifty Thousand Dol-

lars) shall be provided by an approved three year United States Department of Justice Office of Community Oriented Policing Services Grant funded at \$50,000.00 per year. Approval would call for a total estimated increase of \$264,365.00 (Two Hundred Sixty Four Thousand Three Hundred Sixty Five Dollars) in fiscal years 2004, 2005, and 2006. \$114,365.00 (One Hundred Fourteen Thousand Three Hundred Sixty Five Dollars) is to be raised by taxes with a total offsetting revenue from the grant of \$150,000.00 (One Hundred Fifty Thousand Dollars). Terms of the grant require that the Town, upon termination of the grant period (3 years) must fully fund the two additional fulltime police officer positions for one additional year. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (7-3-1)]

Results: Chief Dodge explained that after his request for a detective was voted down last year, he decided to apply for this grant to help defray the cost of additonal staff. The Town was awarded a grant for 3 officers. He decided to break his request into 2 articles, hoping that if the Town will not support 3 officers, they will at least support some of the grant. One position would be a dective, one would be for the school and the third would be on the road. In the 14 days since Wal-Mart has opened, the police department has responded to 19 calls at their property. If Epping wants to welcome industry, we must be prepared to provide the necessary police service. Ron LaChance wanted to emphasize that if the Town fails to fund these officers for the fourth year, we must pay back the entire amount of the grant.

### YES – 674 NO – 754 Article 6 FAILED

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of \$35,405.00 (Thirty Five Thousand Four Hundred Five Dollars) for the hiring of an additional full-time police officer to include benefits. \$10,405.00 (Ten Thousand Four Hundred Five Dollars) is to be raised by taxes. The balance of \$25,000.00 (Twenty Five Thousand Dollars) shall be provided by an approved three year United States Department of Justice Office of Community Oriented Policing Services Grand funded at \$25,000.00 per year. Approval would call for a total estimated increase of \$132,185.00 (One Hundred Thirty Two Thousand One Hundred Eight Five Dollars) in fiscal years 2004, 2005, and 2006. \$57,185.00 (Fifty Seven Thousand One Hundred Eight Five Dollars) is to be raised by taxes with a total offsetting revenue from the grant of \$75,000.00 (Seventy Five Thousand Dollars). Terms of the grant require that the Town, upon termination of the grant period (3 years), must fully fund the additional full-time police officer position for one additional year. [Majority vote required. Recommended by the Board of Selectmen (5-0) and Not Recommended by the Municipal Budget Committee. (6-4-1)]

### Results:

YES – 806 NO – 610 Article 7 PASSED

**ARTICLE 8:** To see if the Town will vote to deposit fifty per cent (50%) of the revenues collected pursuant to RSA 79-A:25 (Land Use Change Tax) into the Conservation Fund, up to a total of Seventy-Five Thousand Dollars (\$75,000) per year, to be spent for land acquisition and other conservation purposes in accordance with RSA 36-A. [Majority vote required. Submitted by Board of Selectmen. Recommended by the Board of Selectmen (3-2) and by the Municipal Budget Committee. (11-0)]

**Results:** Scott Pim spoke in favor of this article and explained that other towns are contributing 100% of the Land Use Change Tax to conservation and are funding articles to purchase additional conservation land. Ron LaChance stated that the Town had saved fifty three cents on the tax rate last year by only contributing 10% to conservation. Paul Spidle mentioned that developers are contributing land that we don't have to buy. Virginia LaPierre reminded the town that 2 years ago the conservation commission acquired 120 acres along the Lamprey River from the Chase estate, and the Town is fortunate to have this land. Jim Boynton commended the Conservation Commission for buying land along the river. Gregory Tillman urged the Town to plan ahead. The commission currently has only \$50,000 in their fund and this will not purchase much in today's market. Kim Sullivan stated that we need to reinvest the Land Use Change Tax in the Town and make Epping a place people want to come to.

### YES – 812 NO – 616 Article 8 PASSED

**ARTICLE 9:** To see if the town will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) for the purpose of purchasing and installing a fire protection sprinkler system in the Epping Town Hall. The town hall is one of Epping's most historically significant buildings as well as being the Town of Epping's business office where all current tax, land, and motor vehicle records, as well as hundreds of historical records are kept. The town hall is recognized to be at great risk from fire because of its design, age, and location. Approval of this article will empower the Board of Selectman to immediately contract to complete the installation of the fire protection system. The acceptance of this article will automatically rescind Article 10 [Majority vote required. Recommended by the Board of Selectmen (5-0) and Not Recommended by the Municipal Budget Committee. (6-4-1)]

**Results:** Chris Murphy explained that the Town Hall is in a poor location for fire fighters. In the event of a fire they would need to shoot water at the building from across the river. The building and all records would probably be destroyed. Sprinkler systems have the potential to save 98% of buildings after a fire has started. Because of the way sprinkler systems work, it is unlikely that a fire would cause all of the sprinkler heads to be set off, therefore we should not lose all our records. Jim Mc-Geough from the Budget Committee stated that they supported the sprinkler system, but felt we should first address problems with the building construction and safeguarding the records from water damage. There are two options presented – fund the article in one year or spread the payments out over a 3 year period.

### YES – 964 NO – 466 Article 9 PASSED

ARTICLE 10: To see if the town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) and create a Capital Reserve Fund in which to place those funds for the express purpose of purchasing and installing a fire protection sprinkler system in the Epping Town Hall. The entire cost of the system and installation is expected to be Thirty-six Thousand Dollars (\$36,000). The town hall is one on Epping's most historically significant buildings as well as being the town of Epping's business office where all current tax, land, and motor vehicle records, as well as hundreds of historical records are kept. The town hall is recognized to be at great risk from fire because of its design, age, and location. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (10-0-1)] **Results:** 

### YES – 708 NO – 702 Article 10 FAILED

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the purchase of a Highway Department Vehicle to be added to the existing Highway Truck Fund. [Majority vote required. Submitted by Board of Selectmen. Recommended by the Board of Selectmen (5-0) and by the Municipal Budget Committee. (9-1-1)] **Results:** Chris Murphy explained that it was the goal of the Highway Department to stop using one ton trucks for plowing, and replace them with dump trucks that have a wing. This will allow them to clear the streets and push the snow back with one pass rather than two. There is no plan to purchase an additional vehicle this year.

### YES – 910 NO – 506 Article 11 PASSED

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be deposited into the existing Landfill Closure Capital Reserve Fund. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (10-0-1)] **Results:** 

### YES – 1021 NO – 380 Article 12 PASSED

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to establish an Emergency Management Budget. [Majority vote required. Submitted by the Board of Selectmen. Recommended by the Board of Selectmen (3-2) and by the Municipal Budget Committee. (9-1-1)]

**Results:** Mike King stated that the State was requiring all towns to update their emergency procedures. This article would be for office supplies only and matching funds are available. Kim Sullivan stated that having this office gives us a way to apply for federal and state emergency money. Eventually he hopes it will become more a part of the Fire Department and not housed in an individual's home. Chris Murphy and Dianne Gilbert felt that this should be part of the Fire Department and not a separate office.

### YES – 531 NO – 868 Article 13 FAILED

**ARTICLE 14:** To see if the Town will raise and appropriate the sum of Four Thousand Five Hundred and Thirty-Seven Dollars (\$4,537) to provide medical and retirement benefits for the Town Clerk and Tax Collector according to the same provisions granted to all other full time employees. For 2004 the cost to the Town will be \$2,860 for Health Insurance and \$1,677 for Retirement Benefits.[Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (6-4-1).]

Results: Town Clerk Linda Foley explained that this article was presented to see if the Town would vote to give the same benefits to a Town Clerk and Tax Collector who works full time as it does to all other full time employees. At this time, however, she wishes to eliminate the request for retirement benefits. The cost to the Town for medical insurance can also be reduced due to updated information from the bookkeeper as to the Town's actual contribution. She requested that the article be amended to read: "To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred and Fifteen Dollars (\$2,515) to provide medical benefits for the Town Clerk and Tax Collector according to the same provisions granted to all other full time employees."

The motion was seconded by Kim Sullivan. A hand vote was taken and the amendment passed. Dianne Gilbert stated that the Town Clerk and Tax Collector is not an employee and therefore should not be entitled to benefits. An employee cannot be elected and an elected official should pick up the entire cost of any benefits as do State Legislators. Chris Murphy and Greg Dodge spoke in favor of the article. Greg Dodge stated that he was the last Police Chief elected by the Town, and at that time he was receiving both medical and retirement benefits. Linda Foley stated that in a survey of 17 surrounding towns, 13 of these towns provided health insurance for their Town Clerks. **YES - 840** NO - 586 **Article 14 PASSED** 

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand and Twenty-Five Dollars (\$10,025) for the purpose of hiring an additional part time employee

for the Town Clerk's office. This article would provide public office hours for the Town Clerk's office 5 days a week. [Majority vote required. Recommended by the Board of Selectmen (4-1) and Not Recommended by the Municipal Budget Committee. (9-1-1)]

**Results:** Linda Foley explained that many people have complained about the Town Clerk's office not being open every day. This article is an attempt to let the Town decide if they want to provide the extra money that would be needed to staff the office 5 days a week.

#### YES – 463 NO – 957 Article 15 FAILED

**ARTICLE 16:** To see if the Town will vote to raise and appropriate an amount not to exceed \$145,000.00 to install a septage receiving station at the Waste Water Treatment Facility. Said money to come out of trust funds of the Sewer Department if funds are available. This will not come from the Town General Fund. [Majority vote required. Submitted by the Water and Sewer Commission. Recommended by the Board of Selectmen (5-0) and by the Municipal Budget Committee. (10-0-1)]

**Results:** Roger Gauthier explained that we take septage from other towns and need a way to determine how much they are actually bringing in and what the fee should be. This is less expensive than buying a scale, and a better option than hiring someone part time to cover weekend hours.

### YES – 1081 NO – 327 Article 16 PASSED

**ARTICLE 17:** To see if the Town will vote to raise and appropriate an amount not to exceed \$50,000.00 to paint the water tank on Route 27. Said amount to come from Water Surplus or Trust Funds if available. No cost to the General Fund or taxpayers. [Majority vote required. Submitted by the Water and Sewer Commission. Recommended by the Board of Selectmen (5-0) and by the Municipal Budget Committee. (10-0-1)] **Results:** Roger Gauthier stated that our water tank is in good shape. It was repaired 12 years ago, but the paint is peeling and we need to protect the outside.

### YES – 1079 NO – 348 Article 17 PASSED

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) in support of the Epping Youth Athletic Association. [Majority vote required. Submitted by Petition. Recommended by the Board of Selectmen (5-0). Recommended by the Municipal Budget Committee. (11-0)]

**Results:** Jim McGeough spoke in support of the many volunteers who have been part of this program over the last 20 years. He expecially wanted to remember Mike Regan who was an active member for years and passed away in 2003.

### YES – 1162 NO – 277 Article 18 PASSED

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) in support of the Lamprey River Youth Soccer. [Majority vote required. Submitted by Petition. Recommended by the Board of Selectmen (5-0). Recommended by the Municipal Budget Committee. (11-0).]

**Results:** Steve Illsley spoke in support of this article. It was the intention of this article to use this money to defray registration costs for Epping children who are not on a traveling team, but are playing recreational soccer.

### YES – 778 NO – 644 Article 19 PASSED

**ARTICLE 20:** To see if the Town will vote to raise and appropriate the sum of Six Thousand Six Hundred and Four Dollars (\$6,604) for the purpose of upgrading computer software, hardware and workstations at the Harvey-Mitchell Memorial Library. [Majority vote required. Submitted by Petition. Recommended by the Board of Selectmen (4-1). Approved by the Library Board

of Trustees. Not Recommended by the Municipal Budget Committee. (10-0-1)] **Results:** 

YES - 589 NO - 835 Article 20 FAILED

In a general discussion about articles 21 through 36 Dianne Gilbert complained about the lack of tracking that would show how the money contributed to these organizations has been used in Epping. Marci Morris pointed out that very often the money spent in a prevention program saves costs over time. Ron LaChance stated that the Budget Committee votes that have been printed in the warrant are incorrect.

**ARTICLE 21:** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be distributed to the Adult Tutorial Program for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

Results: YES – 672 NO – 733 Article 21 FAILED

**ARTICLE 22:** To see if the Town will vote to raise and appropriate the sum of Five Hundred and Twenty Five Dollars (\$525.00) to be distributed to the Aids Response Seacoast for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Not recommended by the Board of Selectmen (5-0) and not recommended by the Municipal Budget Committee. (11-0)]

**Results:** Siobhan Senier spoke in support of this article. This organization spent more than this amount of money for Epping residents last year. In addition to providing help with medications the organization provides Aids education. New Hampshire does not provide any funding, and the state of Massachusetts has been subsidizing our program, but will not be continuing this help. Jim McGeough presented the Budget

Committee's view. They had decided to fund all charities at the same level as 2002. Since there had been no information presented in 2002, no funding had been recommended. He stated that Aids Response Seacoast had presented information this year, and he urged the voters to make their own decision.

### YES – 470 NO – 935 Article 22 FAILED

**ARTICLE 23:** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be distributed to American Red Cross for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

### Results: YES – 830 NO – 574 Artilce 23 PASSED

**ARTICLE 24:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Six Hundred and Ten Dollars (\$2,610) to be distributed to Area Homecare & Family Services for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

#### Results: YES – 760 NO – 639 Article 24 PASSED

**ARTICLE 25:** To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred and Twenty Dollars (\$1,620) to be distributed to Seacoast Big Brother/Big Sister Program for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

Results: YES – 689 NO – 712 Article 25 FAILED **ARTICLE 26:** To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be distributed to Child & Family Services for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

### Results: YES – 764 NO – 640 Article 26 PASSED

**ARTICLE 27:** To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred and Ninety Dollars (\$1,590) to be distributed to Community Diversion Program for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

### Results: YES – 537 NO – 854 Article 27 FAILED

**ARTICLE 28:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Seven Hundred and Eighty Dollars (\$3,780) to be distributed to Lamprey Health Care for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)] **Results:** 

### YES – 668 NO – 727 Article 28 FAILED

**ARTICLE 29:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Eight Hundred and Fifty Dollars (\$3,850) to be distributed to McFarland Children's Center for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

### Results: YES - 692 NO - 705 Article 29 FAILED

**ARTICLE 30:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Dollars (\$300) to be distributed to Retired Senior Volunteer Program for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)] **Results:** 

### YES – 745 NO – 656 Article 30 PASSED

**ARTICLE 31:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Two Hundred and Eighty-Five Dollars (\$10,285) to be distributed to Rockingham Co. Community Action for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

Results: YES – 611 NO – 783 Article 31 FAILED

**ARTICLE 32:** To see if the Town will vote to raise and appropriate the sum of Three Thousand Nine Hundred and Ten Dollars (\$3,910) to be distributed to Rockingham Nutrition & Meals On Wheels for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

### Results: YES – 910 NO – 500 Article 32 PASSED

**ARTICLE 33:** To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be distributed to A Safe Place for services estimated to be rendered to residents of the Town during the year 2004. [Ma-

jority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)] **Results:** 

### YES – 777 NO – 632 Article 33 PASSED

**ARTICLE 34:** To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be distributed to Seacoast Hospice for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

#### **Results:**

### YES – 848 NO – 562 Article 34 PASSED

**ARTICLE 35:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be distributed to Seacoast Mental Health for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Not recommended by the Board of Selectmen (5-0) and not recommended by the Municipal Budget Committee. (11-0)] **Results:** 

### YES – 518 NO – 886 Article 35 FAILED

**ARTICLE 36:** To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred and Fifty Dollars (\$1,250) to be distributed to Sexual Assault Support Services for services estimated to be rendered to residents of the Town during the year 2004. [Majority vote required. Recommended by the Board of Selectmen (4-1) and by the Municipal Budget Committee. (11-0)]

#### **Results:**

YES – 732 NO – 691 Article 36 PASSED

**ARTICLE 37:** To see if the Town will vote to rescind Article 13, passed by a hand

vote taken at the 1993 Annual Town meeting, authorizing the Board of Selectmen to "fix" the salary of the Town Clerk and Tax Collector. Passage of this article will allow the voters and taxpayers to set the salary for these elected positions per RSA 41:25 and RSA 41:33. respectively, with all fees received by the Town Clerk and Tax Collector to be paid into the Town's General Fund. The annual compensation for these elected position shall be presented in the form of a warrant article, separate and distinct from the operating budget, and made subject to approval by the voters at the annual town meeting per the official ballot. [Majority vote required. Submitted by Petition.]

Results: Tom Gauthier made a motion to amend the article so that the last sentence would read: "The annual increase in compensation for these elected positions shall be presented in the form of a warrant article..." The amendment was seconded by Kim Sullivan. The purpose of the amendment was to be sure the salary would not be eliminated if the article was defeated. Paul Spidle explained that the petitioners thought the Town Clerk should prepare a budget and propose her own salary, and the Selectmen would then create the warrant article with this amount. A hand vote was taken on the amendment and the amendment passed. Roger Gauthier urged the Town to defeat this article and let the Selectmen continue to set the salary. Susan McGeough stated that there had been a law suit filed claiming that having the Selectmen set the salary was not legal. The Town won the suit as well as the appeal of the decision.

The amended article will read: "To see if the Town will vote to rescind Article 13, passed by a hand vote taken at the 1993 Annual Town meeting, authorizing the Board of Selectmen to "fix" the salary of the Town Clerk and Tax Collector. Passage of this article will allow the voters and taxpayers to set the salary for these elected positions per RSA 41:25 and RSA 41:33, respectively, with all fees received by the Town Clerk and Tax Collector to be paid into the Town's General Fund. The annual increase in compensation for these elected positions shall be presented in the form of a warrant article, separate and distinct from the operating budget, and made subject to approval by the voters at the annual town meeting per the official ballot."

### YES - 653 NO - 751 Article 37 FAILED

**ARTICLE 38:** To see if the Town will vote to set the salary of the elected positions of Town Clerk and Tax Collector at \$21,000.00 each as authorized by RSA 41:25 and RSA 41:33, respectively. Passage of this article will reduce the salary line by \$21,710.00 in both the Town Clerk and Tax Collector portions of the proposed Town budget. [Majority vote required. Submitted by Petition. Not recommended by the Board of Selectmen (3-2).]

**Results:** Tom Gauthier made a motion to amend this article by adding the following sentence at the end: "The result of this article would be a reduction in the current salary from \$43,420 to \$42,000." The motion was seconded by Kim Sullivan. The amendment was passed with a hand vote. Paul Spidle stated that it was the intention of the petitioners to give the Town Clerk and Tax Collector a raise. He made a motion to further amend the article to set the salaries at \$23,000 each and delete the first amendment. It was seconded by Dianne Gilbert. Kim Sullivan spoke against this amendment saving that this amount was more than the Selectmen would have given especially if the article granting medical insurance is passed. A hand vote was taken on the amendment and the second amendment failed.

### YES – 439 NO – 957 Article 38 FAILED

**ARTICLE 39:** Are you in favor of adopting the provisions of RSA 31:94a to change the Town's budget year from a calendar year (running from January to December) to a fiscal year (running from July 1 to June 30), to coincide with the Epping School District's fiscal year. This change would require the development of a one time 18-month operating budget beginning on January 1, 2005 to be funded through the provision of RSA 31:94e authorizing the Selectmen to borrow money in anticipation of taxes to cover the transition period in the manner provided by RSA 33:7. [Majority vote required. Submitted by Petition.]

Results: Tom Gauthier was concerned that if this article passed the Town would borrow money the first year which would result in an interest expense. There would be a large increase in taxes the first year. Although the taxes would go down again the next year, anyone caught moving out of town would lose money. Paul Spidle stated that this had been discussed 10 or 12 years ago, and was recommended as a way to make the Town budget coincide with the School's. This article would not change the date of voting. Jim Boynton suggested that it would be good to know what the amount of the tax increase would be. Jim McGeough mentioned that this would create havoc with anyone who has their taxes escrowed. Paul Spidle then made a motion to amend the article by adding the sentence: "Passage of this article is a nonbinding referendum only." The motion was seconded by Liz Conrad. A hand vote was taken and the amendment passed.

### YES – 479 NO – 937 Article 30 FAILED

**ARTICLE 40:** Are you in favor of changing the date for elections and the second session (i.e. Election of Town Officers) from the second Tuesday in March to the second Tuesday in May, which would change the date for the first session (i.e. Deliberative Session) to a date between the first and second Saturdays after the last Monday in March, inclusive? [Majority vote required. Submitted by Petition.]

**Results:** Paul Spidle made a motion to amend this article by adding the sentence: "Passage of this article is a non-

binding referendum only." The motion was seconded by Liz Conrad and the amendment passed. The petitioners need to present a similar article to the School District, so that both the Town and School can have their elections on the same date. Virginia LaPierre asked why the petitioners wanted to move the date of the election. Dianne Gilbert replied that it was better weather for people campaigning and voting.

### YES – 355 NO – 1063 Article 40 FAILED

**ARTICLE 41:** To see if the Town will vote to eliminate taxpayer funding of dues to all professional, non-profit, or quasi-government organizations for elected or appointed Town Officials or Town Employees unless specifically authorized by New Hampshire State Law (i.e. RSA31:8 Power and Duties of Towns). This article exempts the dues paid to the NH Firemen's Association for the purpose of procuring life insurance for Epping's call, substitute, or volunteer firemen. [Majority vote required. Submitted by Petition.]

Results: Kim Sullivan asked why the NH Firemen's Association should be exempt, but not the Police Department. Dianne Gilbert stated that over \$20,000 has been proposed this year in the Town budget for dues and she feels that if employees are earning a salary, they should pay for the dues themselves. She suggested that the money be put in the salary line instead. The reason the Firemen's Association was exempt was that most of the fire department personnel are volunteers and this would help them with insurance. Jim McGeough spoke against this article. The organizations provide valuable information to Town employees and help to keep us up to date. He felt it was wrong to pit one department against another and made a motion to delete the last sentence of the article. The motion was seconded by Chris Murphy. There was a hand vote taken and the amendment passed. Several people spoke of the benefits the Town gets from the associations we currently

pay dues to, and urged the Town not to discontinue the practice. The article as amended will read: "To see if the Town will vote to eliminate taxpayer funding of dues to all professional, non-profit, or quasi-government organizations for elected or appointed Town Officials or Town Employees unless specifically authorized by New Hampshire State Law (i.e. RSA31:8 Power and Duties of Towns)."

### YES – 664 NO – 733 Article 41 FAILED

**ARTICLE 42:** To see if the Town will vote to publish the salaries and benefits of all Town Employees and elected or appointed Town Officials as part of the Annual Town Report. [Majority vote required. Submitted by Petition.] **Results:** 

### YES – 788 NO – 616 Article 42 PASSED

**ARTICLE 43:** To see if the Town will vote to change the appointed positions of Building Inspector, and Code Enforcement Officer from an appointed position to a 3-year elected position. Compensation for this position to be recommended by the Board of Selectmen in a warrant article, separate and distinct from the operating budget, hereby subject to approval by the voters and taxpayers at the annual town meeting per the official ballot. [Majority vote required. Submitted by Petition.]

Results: Tom Gauthier stated that if this article passes, anyone could run for the office and be elected whether they were qualified or not. Roger Gauthier stated that this should not be a popularity contest. Several people spoke against this article citing the excellent job Kevin Kelley has been doing and advising the Town to keep the position as it is so that the person would be required to have technical knowledge and be accountable to the Board of Selectmen. Greg Dodge made a motion to amend this article to add the sentence: "If passed this article will take effect January 1, 2250." The motion was seconded by Kim Sullivan. A

hand vote was taken and the amendment passed.

### YES – 345 NO – 859 Article 43 FAILED

**ARTICLE 44:** To see if the Town will vote to eliminate funding for membership in the Rockingham Planning Commission. This membership is no longer needed now that the Town has contracted for the services of a Town Planner. Passage of this Article will reduce the Selectmen's Budget (proposed and default) by \$4,918.00. [Majority vote required. Submitted by Petition.]

**Results:** Paul Spidle stated that the Town would still be able to get service from the Rockingham Planning Commission on a per diem basis even if we do not pay for membership. Kim Sullivan said that he had talked to Planning Board Chairman Rob Graham who felt that the Town would still need their services. Susan McGeough explained that we don't yet have a full time planner and we rely on the Rockingham Planning Commission for mapping, traffic counts, the master plan and meeting with developers.

### YES – 811 NO – 588 Article 44 PASSED

**ARTICLE 45:** To see if the Town will vote to require the Epping Conservation Committee to broadcast their meeting live, or pre-recorded for broadcast, on Epping's local cable channel, otherwise known as EPTV. [Majority vote required. Submitted by Petition.]

**Results:** Conservation Chairman Gregory Tillman stated that the Conservation Commission has no objection to this. Sonja Gonzalez added that the commission has already requested that this take place.

### YES – 984 NO – 414 Article 45 PASSED

**ARTICLE 46:** To see if the voters of the Town of Epping by majority vote, will adopt a policy of doing background checks on all Fire/Ambulance personnel. The voters shall set a minimum standard and the Fire Wards and the

Board of Selectmen can adopt a more stringent standard if they desire. That minimum standard shall be that all current and future fire/ambulance personnel shall have a background check done. Any one that has been convicted of a predatory type crime shall be removed from service. Every fire/ambulance person that has lived out of the State of New Hampshire shall also have a background check done in each state that they have resided in. The background checks shall be reviewed by the Fire Chief, Police Chief and Fire Ward Chairmen. The background checks shall be completed and in the personnel files by July 1st of 2004. [Majority vote required. Submitted by Petition.] Results: Mike King presented this article and explained that the Fire Wards had started to do background checks. but they are not complete and he wants to be sure this continues when his term as Fire Ward ends. Jennifer Yergeau said that she is concerned about where the money would come from to complete these checks. She made a motion to amend this article to change the completion date to July 1, 2005. The motion was seconded by Mike King and the amendment passed with a hand vote. Robert Downie stated that for veterans who have been stationed in several states and countries, this would be a very expensive process. Charlie Goodspeed made a motion to amend the article resulting in only new applicants being subjected to the background check. It was seconded by Paul Spidle and the amendment passed with a hand vote. Mike King replied that he wanted checks done on current personnel also. Greg Dodge stated that background checks are very lengthy and are different from criminal checks. He thought that full background checks would be unnecessary. Tom Gauthier made a motion to amend the article to change the phrase "background checks" to "criminal checks" throughout the article. The motion was seconded by Kim Sullivan and the amendment was passed with a hand vote. After all amendments the

article reads as follows: "To see if the voters of the Town of Epping by majority vote, will adopt a policy of doing criminal checks on all Fire/Ambulance applicants. The voters shall set a minimum standard and the Fire Wards and the Board of Selectmen can adopt a more stringent standard if they desire. That minimum standard shall be that all fire/ambulance applicants shall have a criminal check done. Every fire/ambulance applicant that has lived out of the State of New Hampshire shall have a criminal check done in each state that they have resided in. The criminal checks shall be reviewed by the Fire Chief and Police Chief."

### YES – 953 NO – 464 Article 46 PASSED

**ARTICLE 47:** Are you in favor of the adoption of the petitioned warrant article, Amendment No. 3 as proposed in accordance with RSA 675:4, as follows: "That all of the land between Old Hedding Road and Elm Street that is currently zoned in the Rural Residential Zone be rezoned to be in the High Density Residential Zone." [Majority vote required. Submitted by Petition. Not recommended by the Planning Board.]

Results: Susan McGeough explained that the main difference between the 2 zones is the difference in lot size. It would go from a 2 acre lot to 10,000 square feet with smaller set backs and frontage requirements. This would quadruple the density of the area. Scott Booth questioned why this article was presented since 2 previous proposed projects for the affected land were rejected due to the impact of increased traffic. Frank Gibbard was not in favor of the article since it would change the character of the neighborhood. Steve Illsley wondered if this land would have Town Water & Sewer. Jim Boynton stated that he was confident that this parcel would be developed as elderly housing and it would have Town Water & Sewer.

YES – 183 NO – 1217 Article 47 FAILED **ARTICLE 48:** To see if the voters of the Town of Epping will change the current-noise by-laws to be less restrictive. We want the noise ordinance to be revised, so that from 7:00 a.m. to 9:00 p.m. residents can use and enjoy, on their own property, recreational vehicles and other operating equipment. [Majority vote required. Submitted by Petition.]

Results: Robert LaFrenier stated that if anyone in Town complains to the police that noise is bothering him, the police have to come and investigate. Roger Gauthier stated that the way the ordinance reads now it is the officer's discretion as to what is unreasonable for the time of day. Greg Dodge pointed out that even without the Town's ordinance, the State has a disorderly conduct law that would allow a police officer to issue a summons if there is a complaint of excessive noise. Kevin Kelly explained that our ordinance allows a person to do things that need to be done, but if a recreational vehicle is operating over and over again the noise can be objectionable. John Ober stated that the way the ordinance is now a land owner cannot use his land as he wishes. Cathy McNabb questioned why she had to please residents a mile away from her property when her immediate neighbors do not complain.

### YES – 713 NO – 693 Article 48 PASSED

**ARTICLE 49:** To see if the voters of the Town of Epping will add a line item in the ETV budget for capital improvements. As ETV is not funded by tax dollars, the fees fluctuate from year to year, this article proposes to add a line item in the ETV budget for capital improvements. All left over income, such as franchise fees, tape sale fees, etc. shall be added to this fund, retroactive to 2003. [Majority vote required. Recommended by the Board of Selectmen 5-0.] **Results:** Jim McGeough stated that it would not be legal to make this article retroactive to 2003. He thought that

ETV should pay for electricity and the

use of the building. Kim Sullivan made a motion to amend the article so that the last sentence would read: "All left over income from franchise fees shall be added to this fund." It was seconded by Jim McGeough and the amendment passed with a hand vote.

### YES – 1011 NO – 368 Article 49 PASSED

ARTICLE 50: Shall the Town of Epping raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,692,549? Should this article be defeated, the operating budget shall be \$3,357,883, which is the same as last year, with certain adjustments required by previous action of the Town of Epping or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. [Majority vote required. Not Recommended by the Board of Selectmen (5-0). Recommended by the Municipal Budget Committee (9-1-1).]

Results: Kim Sullivan made a motion to amend this article to change the total budget to \$3,757,549. This would add back into the budget \$5,000 for well testing, \$30,000 for the Mill Street Bridge, and \$30,000 for the Merit Pay Pool. It was seconded by Susan Mc-Geough. Jim McGeough spoke against this amendment. He thought the Selectmen should find the money for these projects in other areas of the budget. Liz Conrad expressed her concern that the budget is going up too fast and there should be a more gradual increase. Over the last 2 years inflation has been only 4% but the total Town salaries have gone up by 26%. Kim Sullivan replied that the additional \$65,000 would amount to only 25 cents on the tax rate, and there is no other place in the budget to take this money from. Town Accountant Sharon Johnstone

addressed the issue of salary increases. She stated that no one had received a raise of 26%, but there had been changes in personnel which resulted in new employees being paid more than former employees. Sonja Gonzalez wanted more information about the Mill Street Bridge project. Charlie Goodspeed explained that the latest bid for the entire project is \$1,038,000. We have received grants from the Federal and State governments for all but \$80,000. Of this \$80,000 we are getting most of it by trade in kind. The remaining money must be raised this year or we will lose the Federal and State money. There was a counted hand vote on the amendment - Yes 20, No 18. The amendment was passed. Chris Murphy then made a motion to amend the article to increase the amount of the budget to \$3,763,107. The additional money requested would be \$800 for dumpsters for the Town Hall, \$2200 for an EMS Coordinator, \$1500 for part time help in the Code Enforcement office, and \$1500 for the Economic Development budget. The amendment was seconded by Tom Gauthier. A hand vote was taken and the amendemnt passed. The article as amended will read: "Shall the Town of Epping raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,763,107? Should this article be defeated, the operating budget shall be \$3,357,883, which is the same as last year, with certain adjustments required by previous action of the Town of Epping or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

### YES – 931 NO – 461 Article 50 PASSED

Respectfully submitted, Linda Foley, Town Clerk

## **Committee Reports**

### **Board of Selectmen**

This past year has been a very productive year for the Board of Selectmen. We started the year by adding a new member to our staff. In February, we brought Steve Fournier on board as our new Town Administrator to replace Craig Kleman. Steve came to us from the Town of Northwood, where he served as their town administrator. We look forward to working with Steve for many years to come.

In March, the voters approved \$163,000 at town meeting to begin a town wide revaluation. We originally thought that this would cover about half the cost to complete the project. However, when we went out for proposals, we were pleasantly surprised to find out that the amount approved covered almost three quarters of the cost of the project. We have signed an agreement with Vision Appraisals to complete this project. They began the process in the early fall, and should have the project completed by summer of 2005. During this time, appraisers will be visiting your homes to ensure that the property records that the town has are correct and that people are being assessed properly. This process includes measuring the outside of your homes, and inspecting the inside to make sure town records accurately reflect what currently exists. If you have any questions about the project, please feel free to contact town hall.

The town continues to see economic and residential growth. Earlier this year, the Wal-Mart Super Center opened at the Epping Crossings. Following that, construction began on the Lowe's Home Improvement Store, as well as a shopping plaza and other commercial properties along Route 125. Residential construction projects are also coming into town at a rapid pace. We are continuing to monitor development to make sure that sensible growth is balanced with the reason why people move to Epping: the quality of life.

With the growth, the amount of services the town provides must be considered. In the spring, the Water and Sewer Commission brought to our attention the drastic need for more water capacity in the system. We began to look into installing a new water tank in the Route 125 and 101 areas to meet this need. We worked with the commission and the developers of the various projects to come up with a private/ public partnership to construct a water tank with minimal impact on the town coffers. You will soon see the skyline in the Epping Crossing area change with the completion of the new water tank in early 2005.

The town has also partnered with the University of New Hampshire Engineering Department, through Charlie Goodspeed to complete two other projects in town. First, a group of engineering students helped us address the structural integrity of the fire escape that was added to town hall. Over the years, this addition was separating from the rest of the building. The students designed and constructed a way to secure the addition, all for the cost of materials and breakfast for the dozen or so workers.

The second project was the replacement of the Mill Street Bridge. This project, in most cases would have taken months to years to complete. But under the guidance of Charlie Goodspeed and the state Department of Transportation, the bridge was dismantled and replaced in a matter of weeks, making it one of the fastest bridge replacements in state history. The new bridge is not only an engineering marvel, but also aesthetically pleasing with its antique light fixtures and the addition of green space to the area.

We could not have been able to complete any of these projects without



Steve Fournier, Town Administrator

the support of all of you, the residents of Epping. We would like to thank you and we look forward to working with all of you to continue to make our town a great place to live!

Epping Board of Selectmen:

Susan McGeough, Chair Tom Gauthier Dianne Gilbert Christopher Murphy Kim Sullivan

### **Cemetery Trustees**

2004 was a busy year for maintenance of the town's cemeteries. Our contractor, Dale Frost and his wife Grace not only maintained the Central Cemetery and West Epping Cemetery, they maintained several of the lesser known cemeteries using monies in the Trust Funds placed there by The Cemetery Preservation Committee in the mid Eighties for that purpose.

We thank the Frost's, not only for their fine workmanship, but for all their help in researching and locating the other cemeteries which have been abandoned by their heirs and adopted by the town. Restoration of these cemeteries will be accomplished should our proposed Warrant Article pass.

The wall and gate at Central Cemetery were repaired and the masonry joints pointed up as needed. Some broken headstones were repaired using trust fund monies. Additional repairs needed are included in our proposed Warrant Article.

Also, at the request of Gov. Plumer's heirs, we had the Frosts' clean up and do some repairs and painting to the fence and gates at the Plumer Cemetery on Plumer Rd. using monies held in trust for that purpose. This Historic Cemetery is lovely and includes a towering headstone dedicated to the late Governor. We encourage the public to visit this cemetery located on Plumer Rd. next to "Plumercrest" Bed and Breakfast.

We wish to thank the Epping Highway Dept. for not only the removal of spring cleanup debris from the Central cemetery, but for their donation and transport of fill for the front of the Prospect Cemetery. The loam for the finish layer was donated by Turner Porter Development and delivered by Wayne Nyman .We wish to thank Walter Manter who removed all the rocks by hand and spread the fill and loam with his tractor.

We also thank Ted Bolduc and Mathew Harvey for the removal of the stumps from the back acreage of the Prospect cemetery which will be developed as the need arises. Monies for this expansion are in held in Trust by the Trustees.

We also recognize Fred Church for his ongoing volunteer help in the spring cleanup of the Jones Cemetery on Rte. 27 and the Glines family's sons for their help at the West Epping Cemetery.

This year we are submitting a warrant article for a one time appropriation of \$14,000 to restore and make repairs at 14 of the Town owned and adopted cemeteries, including Central and West Epping Cemeteries. These cemeteries also have monies in the Town's Trust funds to help augment or offset these expenses, but since only the interest on these deposits can be spent, any major

<b>Building Permits</b>				
	2002	2003	2004	
New Homes / Multi-Family Units	40	22	41	
New Manufactured Homes	3	3	4	
Replacement Manufactured Homes	1	3	1	
Additions	11	36	28	
Renovations	16	11	10	
Decks / Porches	20	17	19	
Garages / Barns	19	22	22	
Sheds	16	18	11	
Pools	6	11	9	
Commercial	2	6	5	
Miscellaneous / Replacement	6	5	11	
Demolition	2	4	9	
Total Building Permits	147	154	170	

expense must be covered by supplemental monies.

Once these cemeteries are restored, they will be maintained under the cemeteries line item of the 2005 Town Budget. A list of the cemeteries included in this warrant article is available at the Selectmen's Office.

Should you know of any cemeteries in your neighborhood that are neglected please let us know, if we cannot find the heirs responsible or if no monies are available in the Trust Funds for that cemetery, we will try to solicit volunteers to help restore and/or maintain the cemetery.

Respectfully submitted by the Cemetery Trustees,

Daniel Harvey, Paul Spidle, Paul Ladd

### Code Enforcement and Building Inspection

The Town of Epping is growing faster than anyone of us could have imagined. Eight new subdivisions are approved, along with over two hundred approved units for ages 55 and older. The Epping Crossing Retail site will have an eight tenant strip mall completed soon, as well as a Lowe's Home Improvement Center. Also slated for the site is a major chain restaurant that most likely will start construction in the spring.

There were three fires in town last year and that is one of the topics of this report. The experience of the owners in regards to their insurance coverage should be a lesson for all of us. The term "thank God I was covered" was not what I heard from the homeowners. We all should ask our agents exactly what does our insurance cover in the event of any type of loss, be it from fire or other damage. I am sure you will be surprised to find that you will not be totally covered, as did these homeowners.

Another lesson more than one ho-

meowner learned this year is to have a written contract for any work done on your home. This is something I suggest to most people that pull permits. If your contractor is reluctant or refusing to come to this office and put his/her signature on the permit, this should be the first warning that trouble may lie ahead. More than one homeowner "paid in full" before the work was completed, and the contractor never finished the work or returned. Another contractor's work was so substandard that the addition may have to be almost totally rebuilt. A contract, along with permits and submitted construction documents, reviewed

and approved by an inspector should be what you look for to avoid financial trouble. A word to the wise: Never give final payment until an inspector signs off that the work meets the code requirement for its intended use. Epping has some very reputable contractors that are proud of their work. This is shown by repeat customers and a level of trust from this office for their professionalism — job after job. I can be reached at (603) 679-1224 or (603) 679-5441, extension 17, or e-mail me at codeenforcement@townofepping.com.

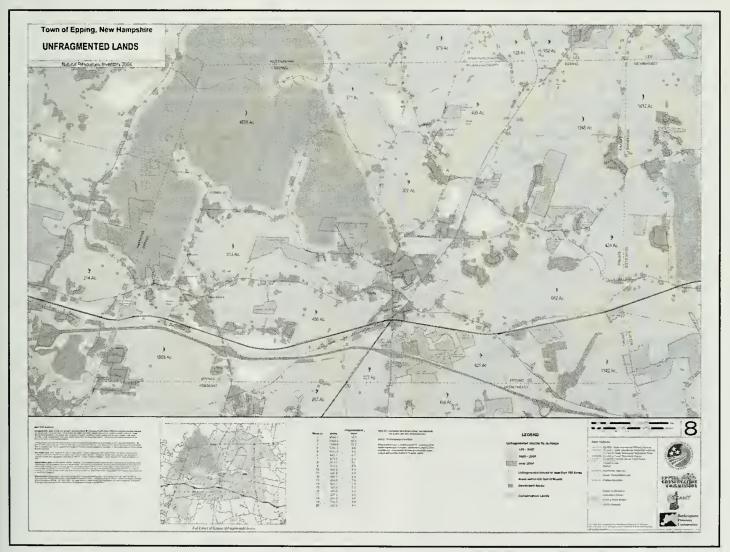
Sincerely, Kevin Kelley

### Conservation Commission

The Conservation Commission is looking for 2 new members. We have projects to suit almost anyone's interests, from inspecting land to reviewing plans. We usually meet on the second and fourth Thursday of the month, in the Town Hall. If you're interested, stop by a meeting, give us a call, or email us at ecc@townofepping.com.

#### Land

Development in Epping continues at a rapid pace, and we as townspeople



One of the new Natural Resource Inventory maps on display at the Town Hall.

continue to face decisions about what we want Epping to look like, what we want to protect, and how much we want to invest in protecting it. Commercial development is progressing along Route 125. Large residential subdivisions are planned along Blake Road, Plumer Road, and North River Road, and smaller subdivisions are planned for other locations as well.

We have worked closely with the Planning Board and the developers, reviewing and commenting on many of these plans. As a result, the Hamilton Heights subdivision off Nottingham Square Road will leave undeveloped approximately 25 acres near Hoar Pond, adjacent to town wells. This will help protect the town water supply for current and future generations. In addition, the Blake Road subdivision, which is approved but not yet begun, was converted to one of the first open space subdivisions in town. Nearly 60 acres will be deeded to the town, near the existing Lamprey River Forest, to remain open in perpetuity, for the outdoor recreation and enjoyment of all the town residents.

And in a step towards preserving some of the farms that many Epping residents grew up with, the Lamprey River Advisory Committee, with help from the Conservation Commission and other groups, purchased an easement on the Flag Hill Winery land. In addition to being a long-time farm and a great town asset, the winery land is



important for its extensive frontage on both the Lamprey and the North River.

Finally, as part of the mitigation process for filling some wetlands during development, the Epping Bible Baptist Church plans to put 3 acres of their land into a conservation easement. This land abuts and enhances the existing Folsom Conservation area in west Epping. If you haven't been out there, set aside an hour and take

set aside an hour and take a walk!

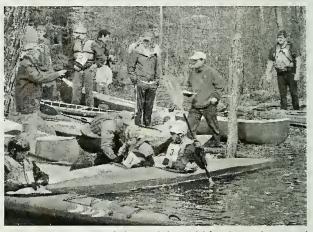
The Forestry Committee has spent many hours this year reviewing existing conservation land, monitoring its condition, verifying boundaries, and so on. This is time-consuming, necessary, and not very glamorous, so many thanks to Neal Folsom, Jerry Langdon, Kevin Martin, and Bob Kimball for all their work.

### Planning

The Conservation Commission's contract with the Rockingham Planning Commission is complete, and we now have a set of Natural Resource Inventory maps for Epping. Many of the maps are hanging on the wall in the Town Hall, and we think they look great! If you haven't seen them yet, stop by and take a look. They should be a help

> for all the town boards as they plan the future growth of Epping. If you have any comments on town planning or growth, talk to the Conservation Commission or the Planning Board—let us know what you want the town to look like.

> The Open Space subdivision ordinance that the Planning Board and Conservation Commission worked on last year was approved by



Over 70 people braved the cold for the 27th Annual Lamprey River Canoe Race.

town vote. This new regulation will allow for flexible placement of houses in areas that have important natural features. It should help preserve some open space, and at the same time protect the development rights of landowners and allow the town to continue to grow. It was a big help in planning the Blake Road subdivision, and the new subdivision planned for Plumer Road may be an open space subdivision as well.

And of course the Commission continues to spend hours reviewing development plans and wetlands fill applications, and sending our comments to the Planning Board and the state Department of Environmental Services for review. We expect this work to continue and increase in coming years.

#### **Outreach and Recreation**

The Commission maintains a website at www.ci.epping.nh.us/ecc. There is information about current projects and meeting minutes, along with general conservation information. We have also put out several editions of *Your Land*, the Epping Conservation Commission newsletter. We hope you find these updates on our work helpful. And we shot a video about the Fox Run Conservation area, and broadcast it on Epping TV. We hope to make at least one more video in the coming year. (If you'd like to help with that, let us know!)

Geocaches are hidden on some of our conservation properties, like Fox Run. For information on geocaching, or on the Fox Run Conservation Area, go to www.geocaching.com, or check out our first newsletter, which is still available on our webpage.

Finally, last year was the 27th year in a row for the annual Lamprey River Canoe Race. It was a cold and sunny day, and a very cold river for those who overturned! Over 70 people participated, and made this year's race a big success. The race runs from Mary Blair Park to the Route 87 bridge. This year's fastest time was 1 hour, 3 minutes, and 14 seconds (1:03:14), by Scott Ricker and Andy Ouellet. The slowest was nearly 2 hours, by a conservation commission member who shall remain nameless, but the point is to have fun, after all, and everyone did! We'd like to thank Steve Johnson, Jerry Langdon,

### **Epping Fire Department — 57 Members**

Antoz, Jason	FF	McCormack, Barbara	AA
Arneil, Amanda	AA	Murphy, Chris	AA
Arneil, Steve	FF/AA	Nickerson, Marc	FF/AA
Basile, Robert	AA	Oakes, Dee	AA
Bennis, Daniel	FF/AA	Oakes, Donald	FF/AA
Bodge, Cheryl	AA	Page, Joan	AA
Bodge, Joe	FF	Porter, Jim	FF
Carter, Donna	AA	Rodier, Amy	FF/AA
Castine, Heather	FF	Rodier, Laurel	AA
Chapman, Bruce	FF	Rodier, Richard	FF
Childs, John	AA	StClair, Shelley	FF/AA
Childs, Shirley	AA	Stowell, Lori	FF
Clough, Craig	FF/AA	Toomire, Brian	FF/AA
Cray, Cliff	FF	True, Wendy	AA
DeSotto, John	FF/AA	Tuttle, Chris	FF/AA
DeSotto, Nancy	AA	VanAmburgh, Don	FF/AA
Downie, Robert	FF/AA	Wallace, Wanda	AA
Drapeau, Jamie	AA	Wells, Scott	AA
Dulin, Danielle	AA	Woithe, Janet	AA
Frederick, Crys	AA	Wunderly, Dean	AA
Frederick, Glenn	FF	Zukas, Kevin	FF/AA
Frey, Harold	FF/AA	Beaudoin, Phil	Resigned
Garcia, Isaac	FF/AA	Bertogli, Wayne	Resigned
Garrant, Chris	FF	Carrier, Marie	Moved
Hoelzel, Greg	F <del>F</del> /AA	Tierney, Patti	Resigned
Katz, Nate	FF/AA	Turgeon, Doug	Moved
LaRochelle, Amanda	FF/AA	Wiesen, Kurt	Moved
LaRochelle, Steve	FF/AA		
Laurent, Adam	FF/AA	Fire Wards:	
Lavoie, Jason	FF/AA	Cantrall, Richard	
Levesque, Brad	FF	Goodspeed, Charl	ie
Levesque, Donna	FF/AA	Oakes, Donald Sr.	
Ling, Lanie	FF		
Letourneau, Hank	FF/AA	Selectman's Rep.:	
LoCascio, Robert	FF/AA	Gauthier, Tom	
Louis, Karen	AA		

Neal and Verna Folsom, and Andy Vallone for all their help, and all the paddlers, family, friends, and race watchers too!

We plan to have this year's race on the last weekend in April, and we hope to see you there!

### Epping Conservation Commission:

Greg Tillman Jeff Conrad Sonja Gonzalez Carolyn Muise Scott Pim

### **Fire Department**

2004 was a year of growth, expansion and preparation. Although our total number of calls has stayed about the same, our department and town have grown.

We now have a total of 57 members (2 full time and 55 call persons). Life demands so much of our time. Having this number of members will allow for all to help without being so busy they have to give it up.

We have expanded our fire suppression capabilities with Epping's new CAFS Engine, which was received and placed in service this spring. The town's new thermal imaging camera is another much needed and appreciated piece of equipment obtained this year through the use of grant money.

Our training efforts have also increased, providing almost twice the training hours for our members. New equipment and worldwide issues compel us to strive to be better prepared for the next emergency call.

Our town has many new homes and businesses with many more proposed. We must continue to aggressively prepare for an expected growth in call volume in order to stay ahead of future needs, both residential and industrial.

As always please change the batteries in your smoke detector when you. turn the clocks. This is your first line of defense for your family and property. Ask someone about residential sprinkler systems.

On behalf of the Epping Fire Department, I would again like to thank the members' families for their understanding and the towns people for their support as we strive to provide the help and protection we all need and deserve.

Respectfully, Fire Chief Hank Letourneau

Fire Calls   2     Ambulance Calls   6	
Total Calls for 2004	02

### General Assistance (Welfare) Department

Another year has passed and as in the past I've shared with you the many resources that are available to our Epping residents who are unable to provide for themselves and their families. The Food Pantry is available year-round to



Amanda Reynolds Cooper, new Library Director, at Community Day, September 17, 2004.

serve those in need. To visit the food pantry, please call my office or come in to see me so I can reach the appropriate person to help you. Raymond Community Action Program had no funds this year, which hurts those that come to my office for assistance. The reason for this is if for some reason they don't meet the specific Town guidelines, I could send them to Community Action who would help where the Town could not.

The State welfare reform programs place urgency in times of crisis on cities and towns to provide services. The Statute RSA: 165 implies that, "If a person is poor and unable to maintain himself or herself" the Town has **no other choice but to assist.** 

I have many brochures for information on the Legal Advice & Referral Centers, Families First, Healthy Kids, and Senior Prescription Discount Pilot Programs. The Compass Program is still going strong. This is a program to help the unemployed or underemployed develop skills that will lead to self-sufficiency and offer job-training services.

If you feel that you or your family needs assistance or information how to receive assistance, please do not hesitate to call my office at 679-1202, ext. 16. My office hours for appointments is Wednesday, 9:00 a.m. to 12:00 noon.

Phyllis E. McDonough Welfare Administrator

### Harvey-Mitchell Memorial Library

The library has continued to experience staff changes in 2004. Gray Mason, after too brief a time as Library Director, left in March of this year. Sonja Gonzalez graciously stepped in, continuing her work to bring the library up to date technologically and acted as Interim Director. After a candidate search by the Board of Trustees, I began my Directorship in July.

The technological state of the library has improved dramatically over the past 12 months. There are now four internet capable computers available for public use with the ability to laser print. The wireless connection used for our in-house computers has the additional benefit of making the library a WiFi HotSpot. Any patron with a compatible laptop computer can use our wireless network to access the internet for free. Moreover, the library automation goals of 2003 were met this year. All items have been barcoded and are circulated using the updated automation software. The card system has been fully retired.

The Lydia Ladd Room saw many changes this year as well. Where once there was storage in one part of the room now there is a preschool area for Preschool Storyhour and independent reading and play. The children's video collection and the Parenting Collection are also new additions to the room. Through the technological advances the library has made this year, there is now a secondary Circulation Desk in the room were the Children's Librarian can work and assist patrons.

One new program, Story Explorers, and several special events have been held this year in addition to Preschool Storyhour and the Summer Reading Program which were more popular than ever.

The hours of the library were expanded this year to their maximum, 44 hours per week. The library is now open Tuesday through Friday, 10 a.m. to 8 p.m. and Saturday, 10 a.m. to 2 p.m.

The popular museum passes have made a comeback this year with all but one pass being renewed. The library now offers passes to the Children's Museum of Portsmouth, Christa McAuliffe Planetarium, Currier Museum of Art, Strawbery Banke Museum, and Wright Museum.

I would like to give sincere thanks for the warm welcome that I have received from the Epping community. On behalf of the Board of Trustees and Staff I would also like to thank the citizens of Epping for their continued support through book and monetary donations and voluntarism.

Respectfully submitted, Amanda Reynolds Cooper Director

#### Library Stats for 2004

(as of 12/6/04)	
Items Circulated	12,785
Interlibrary Loans	
Attendance	8,543
Computer Uses	1,573
New Items	

### Historic District Commission

The boundaries of the Historic District are marked by signs created by Deb McConnell. The original signs having faded, they were duplicated in a better quality and reset by Kathy and Jeff Douglas of Riverview Antiques as their commendable and generous contribution to the District and to the Town of Epping.

Established by Town Meeting vote in 1979, and working under our own Town and State Guidelines, the Epping Historic District Commission is made up of residents committed to the preservation and representation of Epping's unique historic past as expressed through its residential or commercial buildings. Toward that goal and by working together with the Planning Board, members of this Commission have also reviewed and advised on aspects of some of the construction proposed outside of the District as well as within. The level of cooperation and results thus far have been gratifying.

To review some examples:

• The Epping Safety Complex: Exterior design, colors and materials, including the cupola, Police & Fire Department signage and design of the building sign with Oak Leaves symbolic of Epping's Red Oak Hill, now in place and looking great.

- Historic District: Signage design
- **Bank of America:** Signage and exterior lighting fixtures for the building.
- **Town Hall:** Choice of roofing, etc., for the steeple.
- Wal-Mart and others at Epping Crossing: Review of exterior presentations and landscaping.
- Grammas property on Main Street: Review of landscaping and proposed lantern-style lighting.
- The Brickyard Square of Epping: Review of landscaping and name suggestion (after the historic Proulx Brickyard).

At this time of so many changes in our Town it seems especially important that the Epping Historic District Commission continues steadfast in its efforts to honor and preserve our community heritage whenever it has the opportunity to do so.

The Commission meets informally in the Epping Historic Society Building on Water Street. Meeting times are posted and the public is invited to attend. For more information contact Madelyn Williamson at 679-5482 or any other member of the board may be contacted.

Cathy Beauchesne, Deb McConnell, Susan McGeough (Selectman/Planning Board Rep.), Julie McPhee, Forrest True, Joy True, Madelyn Williamson, (Chair, ProTem)

### Epping Historical Society

The Epping Historical Society and Museum is entering its 33rd year. This seems a good time to review our community resources and activities over the years.

The Society is proud to have reestablished the tradition of honoring our oldest citizen. Among this years more notable events was the presentation of the Boston Post Cane to Lillian Bonenfant, the first woman in Epping to receive this honor. With the volunteer help of Society members and a generous loan of reference material from the Harvey-Mitchell Memorial Library, our new research room will be soon available for use. Additionally the Society has contributed valuable information to the State of NH concerning the newly uncovered Chase family cemetery.

Our programs are all announced and are free and open to the public. Past programs in recent years have ranged in topics from New England History, Railroads, our Native American past, an Old Epping Slide Show, our Brickyards and Epping Cemeteries.

In addition to our many old photo collections, maps, old documents and records, the Epping Historical Society computer houses and shares with the public a unique mass of information on Epping history and its families as well as a Cemetery Index.

We are also pleased to offer our resources to the hundreds of school children and adults who continue to be welcomed into the building learning about Epping history or for purposes of research and study, or just to stop by to chat.

Society Hours are Monday 6–9:00 p.m. and Wednesday 10:00–2:00 p.m. Additionally the Society building traditionally holds an Open House for the public every Memorial Day and at the Town's Tree lighting and Caroling in December.

Come join us! Dues are nominal and include a newsletter. For more information contact any board member.

#### Board of Directors & Members at Large:

President: Joy True (679-8855) Vice President: Dan Bennis Curator/Secretary: Madelyn Williamson (679-5482) Members at Large: Sonny Beauchesne, Fran Allen, and Joe Denoncour

### **Planning Board**

In 2004 the Board welcomed Ben Frost to assist Clay Mitchell, Town Planner to help with his knowledge of Land Use and meeting with applicants before they submit an application. The Board would like to thank Sonja Gonzalez for serving as an alternate, who had to resign due to her busy schedule. Robert Graham remained Chairman, Corv McPhee Vice-Chairman, Steve Illsley Treasurer, and Austin Bishop as Secretary. Susan Mc-Geough was appointed to serve as the Selectmen's Representative, with Kim Sullivan serving as the Selectmen's alternate and Planning Board Assistant Phyllis McDonough.

The WalMart Superstore opened in January of this year, and the Epping Crossing Site will most likely have all businesses up and running in 2005.

All contacts and issues relating to planning in the Town of Epping shall be forwarded to the Town Planner's, Clay Mitchell, and Ben Frost. Generally scheduled office hours for the Planner is Thursday afternoon starting at approximately 4:00. However, contacting the Planning Board secretary at 679-1202 ext. 16 will insure that time is available.

In all, the Board has reviewed and approved 14 Site Plan reviews, 15 Subdivision applications, totaling 74 single-family lots and 157 over the age of 55 multi family units, came before the Board. As always the Board works diligently on making sure that Epping remains as rural as possible with all the growth.

We note and commend your willingness to see some of our zoning matters through the Town Meeting.

As always, the entire Board wishes to thank the citizens of Epping for their continued support and interest shown throughout the year.

We thank you for your commitment and continued service.

Epping Planning Board

### **Police Department**

The Epping Police Department closes out 2004 after a very busy year. Our calls for service increased by 3% over last year but reportable crime was up 16%. The most significant change was in the number of felonies reported to our department going from 48 in 2003 to 71 in 2004 or a 48% increase. A full listing of reportable crime is listed below.

2004 Police Report						
Crimes	2003	2004	%+/-			
Kidnapping	2	0				
Sex Crimes	10	8				
Robbery	0	3				
Assaults	54	55				
Intimidation	20	27				
Arson	2	0				
Burglary	9	7				
Pocket Picking	1	0				
Shoplifting	7	10				
Thefts	33	61	-			
Larceny	51	64				
Motor Vehicle Theft	8	9				
Counterfeiting/						
Forgery	2	1				
Theft of Services	80	81				
Credit Card Fraud	6	1				
Impersonation	0	1				
Criminal Mischief	75	80				
Drug Violations	23	30				
Incest	0	1				
Pornography	1	0				
Weapons Violations	3	5				
Bad Checks	9	78				
Disorderly Conduct	8	20				
DWI	46	47				
Drunkenness	91	67				
Family Offenses	6	9				
Liquor Law Offenses	24	28				
Runaways	17	12				
Criminal Trespass	20	17				
Other Offenses	118	120				
Total	726	842	16%			
Felonies	48	71	48%			
Arrests	412	450	9%			
Accidents	190	213	12%			
Calls for Service	6118	6298	3%			
Comparison for 1	Comparison for 11/30/03 to 11/30/04					

Thanks to the voters the department was authorized to hire an additional police officer and was fortunate to hire David Loader of Raymond, NH. David will be attending the Police Academy in early 2005 and is a welcomed addition to the department. We wish David much success as he begins his law enforcement career. The final change in our department was the hiring of Ms. Jodie Kimball as the department administrative assistant. She comes to us after a short time with the Milton and University of New Hampshire Police Departments. Ms. Kimball has her degree in Paralegal Science and will be a wonderful addition to our staff. I would also like to thank Julie Sullivan for her years of service to the Epping Police Department, she has moved on to pursue other endeavors and we wish her well.

Congratulations go out to my parttime Sergeant Richard L. Newman Sr. for 25 years of dedicated service to the citizens of Epping. He has been a familiar face to many of you in Town and has for the most part given up each Saturday evening for as many years to perform his duties. People like Richard are a rare breed and I sincerely appreciate all that he has done and hopefully will continue to do for many more years to come. If you should meet Sergeant Newman in your travels thank him for his service.

Each year I have had a word to say about personnel and this year is no different. Epping is experiencing a great deal of growth both commercially and residentially and we need to insure we stay in step with the growing needs of the community. There is no denying that our budget has gone up drastically in the past ten years or so but all of the increases were necessary and voted out by the residents. One officer as mentioned in the past is still on military leave and is not due back until after September 2005, while another officer was out for six months on an injury he received off duty. Once Officer Loader is back from the academy I can finally give our detective some relief by adding another officer in that division. A Federal grant is still open for two additional officers and I have asked the Town to add only one additional officer to our staffing level with the benefit of the grant for a three-year period. I am not convinced we can accomplish the mission of this department with the current staffing and ask the Town to support our needs as we take on additional duties each year. Your support is vital and I am asking you again this year to vote favorably for the addition to our police force.

On another issue, this year alone our department responded to the new Wal-Mart Superstore over 250 times and with Lowe's scheduled to open soon I can only expect responses to both businesses increase proportionately. In an effort to offset some of the costs associated with dispatching an officer to these locations, I am in negotiations with Lowe's and Wal-Mart officials to see if we can negotiate to secure additional resources.

In closing, I want to express my thanks for the support of Epping residents and the Board of Selectmen. Your opinion matters and I encourage you to contact me with any comments, both good and bad. On behalf of the men and women of the Epping Police Department we wish you a safe 2005!

Respectfully Submitted, Gregory C. Dodge, Chief of Police

### **Recreation Department**

What an exciting year for Recreation! At the start of 2004 the Recreation Department was once again under the guidance of a new Director. On January 6th, Seth Hickey started his task of 'Recreating Recreation' in Epping. With so much potential and opportunity for the residents, the Department was destined for one of its greatest years. This year the Department exceeded expected revenue by nearly ten thousand dollars. Fee structure changes in different Recreation Programs and better tracking and billing systems aided in the department exceeding the anticipated revenue.

Youth programming has always been the backbone of the Recreation Department. The first task for the Department was to start the restructuring of the After School Program. A relationship was founded with Plus Time NH. Plus Time NH is a non-profit organization that provides support to After School Programs across New Hampshire at little to no cost. Plus Time NH VISTA member Anne Lucas served periodically through the year at the After School Program, providing staff training and aiding to implement new policies for the program. Plus Time NH also provided a variety of staff training sessions for both ASP staff and the summer staff.

The Recreation Department applied for two AmeriCorp Members through a grant at Plus Time NH. Our first member Patrick Dugan provided service during the summer program. Patrick served in the Department for 10 weeks. He planned and implemented multiple service projects for the summer campers and aided in some of the administration of the summer program.

The second member Amy Puzas joined the program in October. Amy will serve in the After School Program implementing and providing an After School Art Program. Amy will be with the Department for a 10 month term. The AmeriCorp program is a great way for the Department to increase the quality of the program at a nominal cost. The Recreation Department is excited with the possibility of continuing to utilize the AmeriCorp program for years to come. The Department and the Recreation Commission view this as a wonderful opportunity to strength all youth programming in town.

The Epping After School Program has also been considered for an After School model study that would be conducted in 2005 by Plus Time NH. The data and insight that would be gained through this year long endeavor would be shared at a regional and national level. The Department is excited about all the possibilities this could bring for the program.

After finishing her year of service at Plus Time NH as a VISTA member, Anne Lucas was hired by the Board of Selectmen to be the Program Coordinator for the After School Program. Anne is committed to the program and is eager to provide quality programming and aid the ASP staff in attaining additional training. With the enrollment steady and the program fees paying for all costs associated with the program, Anne is stepping into a program that is aiming to be one of the best in the state.

The summer program provided plenty of fun and smiles during its eight week session. With the program running at full capacity the veteran summer staff did a wonderful job of keeping all 75 children entertained and safe. Field trips to Canobie Lake and Wallis Sands State Beach were among some of the highlights of the summer. The children enjoyed the Slip and Slide and Field Day events at Watson Academy. The program worked closely with the summer reading program at the town library to ensure that all the children kept the reading skills sharp through the summer.

School Vacation Camps were also a big hit this year! Cooking classes and chess matches and field trips to Chuckie Cheese and Fun Spot were among some of the high points during February and April break. Registration is limited by building capacity, so do not wait to register your child for these camps.

The Recreation Department offered pre-school activities in the spring and fall of 2004. With over twenty five participants enrolled in the program, it was a hit among the little ones. The Department is hoping to offer year round programming for this age group in 2005.

The annual Jack Sharkey Road Race was held in early October. The race was a success attracting runner from all over New England. Runners enjoyed the challenge of the new route which brought them up the hill on Red Oak Road. Advertising earlier and making registration easier will hopefully attract a larger crowd in the fall of 2005.

Late in the fall, the Department was award a grant through the United States Tennis Association. The Recreation Department was awarded \$2,500 in the Adopt-A-Court grant program. The funds awarded will pay for all the costs associated with the resurfacing of the tennis court. The Department is excited to start both youth and adult tennis lessons in the spring of 2005. The Recreation Department would like to also organize a Community Tennis Association through the USTA.

The Epping Watson Academy Senior Club ventured out on several outings organized by the Recreation Department. A trip by train to Portland Maine and a figure skating show at the Verizon Arena in Manchester were some of the more memorable trips. The Recreation Department is hoping to organize board and card games at Watson Academy in early 2005 for this group. In the spring of 2005 Watson Academy will be hosting computer literacy classes to all seniors in Epping. The computers in the cluster are to be donated to the Department in early 2005. The computer cluster will be open to all residents of Epping during scheduled times.

The Recreation Commission under went changes during the course of the year. Two new members came aboard the Commission, while three veterans said good bye. The Commission is always looking for new members. Serving on the Board is a great way to be involved with your community. They meet on the third Wednesday of each month; contact the Selectmen's office for additional information.

The Recreation Department is enthusiastic for all that 2005 has in store. With addition teen and family trips and more youth and adult athletic activities in the works, there is a program offering for every resident of Epping. To keep informed of what's happening in Recreation; check out the local paper on Tuesdays, in the EES Cool News, EPTV and on the Departments web site. The Department offers programs that it hopes all the residents will enjoy and benefit from. The department can be contacted by email at rec@townofepping.com or by voice at 679-3301, or better yet stop by Watson Academy, office hours are from 9 a.m.-3 p.m., Monday–Friday.

### **Town Clerk's Report**

The Presidential Election generated much activity in 2004. There were a total of 3149 votes cast for the November election. During the year we registered a total of 868 new voters, 411 of them at the polls on November 2nd, and gave out over 400 absentee ballots for the four elections. These numbers are higher than any we have seen to date. There were no significant law changes affecting motor vehicle registrations in 2004, but titling vehicles still is a source of much confusion. New Hampshire has a 15 year title law. This means that for 2005 you will need to have a title for every vehicle with a model year of 1991 or newer.

Looking ahead for 2005 we are planning to implement on line motor vehicle registrations for renewals. Hopefully this will be in place some time this spring or eary summer.

Linda Foley Town Clerk

### Water and Sewer

To the Citizens of Epping:

We had a very interesting year having 34 regular and special meetings plus all the job site walk through and construction meetings.

We are a hard working board; Henry DeBoer is a great asset to this board with his knowledge of chemicals that relate to Water and Sewer. He has many contacts in the State, DES, as well at the EPA. With these contacts we were able to save time and money when problems arose. Thanks Henry from the rest of the Board.

Now we have Mike King who is very knowledgeable with State and Federal Grants and State RSA's. Mike has done a great job in getting Grants for the Town of Epping. For the last 5 years Mike has taken the minutes of our meeting unfortunately he is not longer able to do this. Thanks Mike from the rest of the Board.

This year we hired an Administrator, namely Sharon Johnstone along with taking the minutes of our meetings she has been an asset to this board. Sharon has resigned this position in order to take a full time job. Thanks for a great job Sharon. This board will miss you.

As of this writing we are training a new Administrator to fill this vacancy.

In 2004 we incurred many costs such as a 300,000 gallon water tank to accommodate Lowe's move to Epping, this would have cost the Town of Epping \$1.1 Million which we were able to offset with Hookup Fees. We also incurred millions of dollars worth of infrastructure, but again we were able to offset these expenses with Hookup Fees.

We wish to thank the users of the system for their patience with smelly water, dirty water, and delays in service.

We also thank the operators of our system for their hard work, dedication and knowledge in order to keep everything in working order. Thanks Norman and Bob.

I have never worked with such a dedicated, loyal and sincere committee who's only agenda is to improve the Water and Sewer System at no cost to the Town, resulting in growth for the betterment of Epping.

In 2005 goals are:

- To obtain a Sewer Hauler Dumping Station at our plant.
- 2) Paint our old water tank.
- 3) Dig another well at Hoar's Pond.
- 4) We are working on a donation for another well behind Wal-Mart with the cost being paid

for by the developer.

5) We are also working on looping water lines that are dead-ended.We are unable to accomplish the goals on items 1 and 2 in 2004 as all

our dollars went into the new tank. We wish to thank the people of Epping for giving us the privilege to represent this great town.

Submitted by the Water & Sewer Commissioners:

Roger Gauthier, Chairman Henry DeBoer, Vice Chairman Michael King, Secretary

### Zoning Board of Adjustment

The Zoning Board of Adjustment consists of five elected members: Chairman Paul Brown, Vice Chairman Paul Langdon, Jr., Thomas Dwyer, Jr., Ron LaChance and Dick Fisher. Alternate is Paul Spidle, The Board would like to thank Greg Tillman whose term expired. Zoning Secretary Phyllis Mc-Donough.

In 2002, the ZBA heard **Twelve** requests for Variances **Nine** were granted, **Three** denied. **Four** Special Exceptions, **One** approved, **Three** denied. There were **Three** requests for Rehearing, **Two** of the requests were denied, **One** was granted, although will not be heard until 2005. **One** appeal from an administrative decision on the issuance of a building permit that was denied.

New Hampshire law strictly controls the actions of ZBA Boards in the state. By law a ZBA can only grant three kinds of requests: an appeal of a previous administrative decision regarding the meaning of the Town Ordinance; a request for a Special Exception (if it meets all the specific conditions of the Town Ordinance), and request for a Variance from the literal wording of the ordinance - if it meets five tests spelled out in state law. Therefore, your Zoning Board of Adjustment earnestly asks every person considering an appeal to read Epping's Zoning Ordinance carefully beforehand, and to refrain from submitting any request which cannot be granted within these laws. By so doing they will save themselves time, expense and frustration.

For example, Epping's Zoning Ordinance states that certain uses are permitted by Special Exception in the Aquifer Protection District, provided they will not pollute the aquifer, significantly reduce the volume of water

The Town Clerk's Office had the following activity during the period of January 1, 2004 through December 31, 2004:

Motor Vehicle Permits Issued	8,417	\$931,333.50
Municipal Agent Transactions	6,759	16,897.00
Dog Licenses	703	4,291.00
Dump Permits	3,411	3,411.00
Marriage Licenses	44	1,980.00
Vital Records Certificates	111	1,328.00
UCC Filings		1726.00
Miscellaneous		822.75
Total Remitted to Treasurer		961,789.25

which it contains, or discharge hazardous materials on site. It is the ZBA's responsibility to decide whether or not a request meets these conditions. If the ZBA finds all the conditions have been met, it must grant the request; if it finds even one condition is not met, under the law it cannot grant it.

If a variance is requested, by State law the ZBA can grant it **only** if all five criteria are met:

- Value of surrounding properties would not be reduced.
- Granting the appeal would be in the public interest.
- Denying the appeal would effectively prevent the owner from making any reasonable use of the land.
- By granting the appeal substantial justice would be done.
- The use must not be contrary to the "spirit and intent" of the zoning ordinance. The courts have ruled "when an ordinance contains a restriction against a particular use of the land, The ZBA would violate the spirit and intent by permitting that use."

The principle underlying these laws is **only the voters bave power to change their zoning ordinance.** No ZBA has this power.

Members have the ability to attend law lectures for Zoning Boards sponsored by the New Hampshire Municipal Association.

The Board would like to remind the public that the Zoning Board of Adjustment meets as needed and all meetings are televised on EPTV. The Board also invites the public to attend the meetings.

"Your Zoning Board of Adjustment"

Officers: Paul Brown, Paul Langdon, Jr., Thomas Dwyer, Jr., Ron LaChance and Dick Fisher

Alternate: Paul Spidle

Zoning Board Assistant: Phyllis McDonough

# **Financial Reports**

### **Tax Collector's Report MS-61**

Year Ending 12-31-2004

Debits	2004	2003	2002	2001 & Prior
Uncollected Taxes at Beginning of Year				
Property Taxes		657,613		
Land Use Change Tax		5,268		
Gravel Tax		470		
Tax Liens		126,785	43,749	46,922
Water & Sewer Liens				1,032
Water Billing		26,789	92	and a start of the
Sewer Billing		55,742	299	
Taxes Committed This Year				
Property Taxes	7,649,794			
Land Use Change Tax	381,100			
Timber Tax	5,797	, Mr. ,		The stan
Gravel Tax	30			
Tax Lien Executed	251,353			
Water Billing	92,992			
Sewer Billing	212,428			
Overpayment/refunds				
Property Taxes	31,168*			
Land Use Change Tax	10,050			
Water Billing		17		
Sewer Billing	66	45		
Tax Liens	1,032		431	****
Interest & Penalties Charged				
Interest For Taxes	7,166	29,259		
Penalties For Taxes		4,800		
Interest For Tax Liens	9,139	13,313	11,738	105
Interest For Water	244	293	10	1 m m 1
Interest For Sewer	540	610	33	and and
Interest For Water & Sewer Liens			88	* 4 
Bad Check Fees	25	25	470.4 Pby	· · ·
Total Debits	8,652,924	921,029	56,352	48,147

\* This number is unusually high because of the number of refinances that resulted in duplicate payments.

141

•

Credits	2004	2003	2002	2001 & Prior
Remitted To Treasurer				
Property Taxes	7,131,573	418,855		
Land Use Change Tax	391,150	3,268		
Timber Tax	4,758			
Gravel Tax	30	470		
Taxes Converted To Lien		234,769		
Tax Liens Redeemed	169,936	77,942	40,191	2,446
Interest For Taxes	7,166	29,259		
Interest For Tax Liens	9,139	13,313	11,738	105
Penalties For Taxes		4,800		_
Water Billing	66,283	26,643	92	
Sewer Billing	155,114	55,331	299	
Interest For Water	244	293	10	
Interest For Sewer	540	610	33	
Water & Sewer Liens	ст. 		7/	1,032
Interest For Water & Sewer Liens			88	
Bad Check Fees	25	25	902	
Adjustments Made				
To Adjust Out Small Balances (5)				
Abatements Made				
Property Taxes	11,871	166		
Land Use Change Tax		2,000		
Timber Tax	587			
Water Billing	524	41		
Sewer Billing	1,022	168		
Taxes Deeded To Town				
Property Taxes	806	3,823		
Tax Liens	911	4,570	3,989	42,227
Uncollected Taxes at End of Year				
Property Taxes	537,311			
Timber Tax	452			4005
Property Tax Liens	80,942	44,273		2,249
Water Billing	26,186	122	Maria 10	20022
Sewer Billing	56,359	288		
Total Credits	8,652,924	921,029	56,352	48,147

### **Summary of Valuation MS-1**

Value of Land	Acres	2003	2004	Net Change
Current Use	9,248.31	\$1,005,405	\$1,015,144	\$9,739
Residential	4,287.37	53,529,147	53,745,245	216,098
Commercial/Industrial	828.31	12,047,706	12,236,400	188,694
Total Taxable Land	14,363.99	66,582,258	66,996,789	414,531
Tax Exempt/Non-Taxable	640.37	4,588,413	4,435,413	(153,000)
Value of Buildings				
Public Utilities		4,438,200	4,438,200	0
Valuation before Exemption		\$230,942,427	\$240,534,358	\$9,591,931
Blind Exemption	5@15,000	90,000	75,000	(15,000)
Elderly Exemption		1,469,200	1,470,700	(1,500)
Total Amount of Exemptions		\$1,559,200	\$1,545,700	\$(13,500)
Net Value for Local Tax Rate		\$229,383,227	\$238,988,658	\$9,605,431
Net Value w/o Utilities for State Education Tax		\$224,945,027	\$234,550,458	\$9,605,431

### **Statement of Appropriations MS-2**

Item	2003	2004	Difference
General Government			
Executive	\$184,698	\$198,226	\$13,528
Election,Reg & Vital Statistics	55,060	62,166	7,106
Financial Administration	120,991	165,126	44,135
Revaluation of Property	20,000	20,000	-
Legal Expense	30,500	30,500	-
Personnel Administration	-	-	-
Planning & Zoning	55,780	79,483	23,703
General Government Buildings	106,120	100,953	(5,167)
Cemeteries	1,400	2,000	600
Insurance	41,835	43,500	1,665
Advertising & Regional Assoc.	-	-	-
Other General Government	30,450	30,450	-
Public Safety			
Police	775,174	861,098	85,924
Ambulance	241,971	265,400	23,429
Fire	147,957	111,467	(36,490)
Building Inspection	48,242	72,176	23,934
Emergency Management	-	-	-
Other Public Safety		33,671	33,671
Airport/Aviation Center			
Airport Operations	-	_	-

**Airport Operations** 

2004 Annual Report

### **Town of Epping**

ltem	2003	2004	Difference
Highway & Streets			*
Administration	-	-	-
Highway & Streets	422,519	438,038	15,519
Bridges	-	30,000	30,000
Street Lighting	20,000	20,000	-
Other		-	-
Sanitation			-
Administration	-	-	-
Solid Waste Collection	83,341	80,308	(3,033)
Solid Waste Disposal	215,000	170,225	(44,775)
Solid Waste Clean-Up		-	-
Sewage Col.& Disposal & Other	478,848	334,885	(143,963)
Water Distribution & Treatment			
Administration	10,610	12,480	1,870
Water Services			
Water Treatment, Conservation & Other	90,708	93,215	2,507
Electric		*	*
Electrical Operations	-	_	-
Health			
Administration	-	-	-
Pest Control (Animal Control Officer)	2,880	2,910	30
Health Agencies & Hosp. & Other	al. dh C		-
Welfare			
Administration Direct Assistance	46,195	10,000	(36,195)
Intergovernmental Welfare Payments			-
Vendor Payments & Other		14,570	14,570
Culture & Recreation			
Parks & Recreation	133,902	142,577	8,675
Library	76,634	84,811	8,177
Patriotic Purposes	1,500	1,600	100
Other Culture & Recreation		4,000	4,000
Conservation			-
Admin. & Purch. Of Nat. Resources	1,000	1,000	-
Other Conservation	-	-	Amanga Anala Anala
Redevelopment & Housing	Pollon T	2/05 -	AND -
Economic Development	1,198,500	21,500	(1,177,000)
Debt Service			
Prinicipal: Long Term Bonds & Notes	158,442	197,542	39,100
Interest: Long Term Bonds & Notes	91,918	117,391	25,473
Interest on Tax Anticipation Notes	-	a 183	-
Other Debt Service	9. 	-	

### Statement of Appropriations MS-2 (continued)

ltem	2003	2004	Difference
Capital Outlay	*		
Land & Improvements		-	-
Machinery, Vehicles & Equipment	-	85,000	85,000
Buildings	-	-	-
Improvements Other than Buildings	_	145,000	145,000
Operating Transfers Out			
To Special Revenue Fund	-	-	-
To Capital Projects Fund	-	-	
To Enterprise Fund	-	-	-
Sewer	-	-	-
Water	-	-	-
Electric	-	-	-
Airport	-		-
To Capital Reserve Fund	-	125,000	125,000
To Expendable Trust Fund	-	-	-
To Health Maintenance Fund	-	× -	-
To Non-Expendable Trust Fund	-	-	-
To Agency Funds	-	-	-
Total Appropriation	\$ 4,892,175	\$ 4,208,268	\$ (683,907)

### **Revised Estimated Revenues MS-4**

Source of Revenue	FY03 Projected	FY04 Projected	Dollar Variance
Taxes			
Land Use Change Taxes	\$166,500	\$400,000	\$233,500
Resident Tax	-	-	-
Yield Taxes	7,900	3,500	(4,400)
Payment in Lieu of Taxes	-	-	-
Other Taxes	-	-	-
Interest & Penalties on Delinquent Taxes	59,000	63,650	4,650
Inventory Taxes	-	-	
Excavation Tax (0.02 per cu yd)	500	500	- 58
Licenses, Permits, & Fees			
Business Licenses & Permits	1,400	3,200	1,800
Motor Vehicles Permit Fees	916,000	940,000	24,000
Building Permits	85,000	150,000	65,000
Other Licenses, Permits, & Fees	12,800	11,600	(1,200)
From Federal Government	500,000	182,000	(318,000)

### Statement of Appropriations MS-4 (continued)

Source of Revenue	FY03 Projected	FY04 Projected	Dollar Variance
State Government			
Shared Revenue	33,564	35,758	2,194
Meals & Rooms Tax Distribution	160,000	194,270	34,270
Highway Block Grant	125,288	126,101	813
Water Pollution Grants	-	-	-
Housing & Community Development		-	-
State & Federal Forest Land Reimbursement	-	-	-
Flood Control Reimbursement	-	-	-
Other Miscellaneous		75,000	75,000
From Other Governments	-	81,306	81,306
Charges for Services			
Income from Departments	151,675	140,000	(11,675)
Other Charges	-	-	-
Miscellaneous Revenues			
Sale of Municipal Property	-	16,807	16,807
Interest on Investments	10,000	9,000	(1,000)
Other	30,000	5,752	(24,248)
Interfund Transfer In			*
Special Revenue Fund	130,000	100,000	(30,000)
From Capital Projects Funds	738,000	-	(738,000)
From Enterprise Fund	36,000	-	(36,000)
From Sewer	426,152	505,110	78,958
From Water	103,000	155,695	52,695
From Electric	2011		***
From Airport	-	-	-
Capital Reserve Fund	13 ° · · · · · · · · · · · · · · · · · ·		
Trust & Agency Funds	-	145,000	145,000
Other Financing Sources			
Proceeds from Long Term Notes & Bonds	-	-	-
Total Revenues	\$3,692,779	\$3,373,049	(\$319,730)
Unreserved Fund Balance			
Voted from Fund Balance Surplus	703,431	-	
Unreserved Fund Balance - Retained	h. Św.	air hin an air	hard a first frame and
Unreserved Fund Balance - Reduce Taxes	<i>K</i> .	529,000	> , >,
Total Revenue & Credits	\$3,692,779	\$3,902,049	
Requested Overlay	50,000	50,000	

# **General Information**

### **Elected Officials**

#### Selectmen

Tom Gauthier, 2007 Susan McGeough, Chair, 2005 Kim Sullivan, 2007 Dianne Gilbert, 2006 Christopher Murphy, 2006

**Town Clerk** Linda Foley, 2007 Deputy: Joyce Blanchard

### **Tax Collector**

Linda Foley, 2007 Deputy: Joyce Blanchard

### Treasurer

Rita Sud, 2005 Joseph Foley, Deputy, Appointed, 2004

### **Fire Wards**

Charles Goodspeed, 2006 Richard Cantrall, 2005 Donald Oakes, 2007 Tom Gauthier, Selectmen's Representative

### **Cemetery Trustees**

Daniel Harvey, 2006 Paul Spidle, 2005 Paul Ladd 2007

### Moderator Robert Goodrich, 2006

#### Planning Board

Robert Graham, 2006, Chair Steve Illsley, 2006 Corey McPhee, 2007 Austin Bishop, 2005 Susan McGeough, Selectmen's Representative Kim Sullivan, Selectmen's Alternate

### **Library Trustees**

Deborah McConnell, 2006 Patricia Van Wagoner, 2007 Cheryl Denoncour, 2005 Tracy Dwyer, 2007 Teresa Kucera, 2006

### **Budget Committee**

James McGeough, 2005, Chair Brenda McCartney, 2005 Elizabeth Conrad, 2005 Laurie Bentz, 2006 Michael King, 2006 Ron LaChance, 2006 Marc Nickerson, 2007 Paul Spidle, 2007 Steve Illsley, 2007 Steve Illsley, 2007 Kim Sullivan, Selectmen's Representative Christopher Murphy, Selectmen's Alternate Pamela Tibbetts, School Board Representative

### **Trustees of Trust Fund**

Joe Denoncour, 2007, Chair Mark Kucera, 2005 Daniel Harvey, 2006

### **Supervisors of Checklist**

Grace Lavoie, 2010 Pamela Holmes, 2006 Kim Gauthier, 2008

#### **Water and Sewer Commission**

Roger Gauthier, 2006, Chair Michael King, 2007 Henry DeBoer, 2005 Sharon Johnstone, Appointed Administrator

### **Zoning Board of Adjustment**

Richard Fisher, 2006 Ron LaChance, 2006 Tom Dwyer, Jr., 2007, Chiar Paul Brown, 2005 Paul Langdon, 2007 Paul Spidle, Appointed Alternate, 2007

### **Appointed Officials**

#### **Selectmen's Office**

Town Administrator, Stephen Fournier (no term) Assessing Clerk, Administrative Assistant: Judith Bielecki (no term) Assistant: Joyce Blanchard (no term) Bookkeeper: Lisa Talbot (no term) Accounting Contractor: Sharon Johnstone (no term) Planning Board Secretary: Phyllis McDonough (no term) Code Enforcement Officer: Kevin Kelley (no term) Emergency Management: Michael Jean (no term)

### **Police Department**

Chief of Police: Gregory C. Dodge (no term) Secretary: Jodi Kimball (no term); Julie Sullivan (resigned) Lieutenant: Michael Wallace (no term) Corporal: Jason Newman (no term) Sergeant: Sean Gallagher (no term) Detective: Marc Turner (no term) School Resource Officer: Richard McFadden (no term) Patrol Officers: John Walsh, Richard Cote, Ray Fluet, Bradley Jardis, Gregory Nye, David Loader (no term) Part-Time Officers: Sgt. Richard Newman, Sr., Paul Hanley, Jeffrey Leduc, Kevin Kelley, Shannon Lussier, Michael Tully Animal Control Officer: Robin Gilbert

### **Fire Department**

Chief of Department: Henry Letourneau, Jr. (no term)

Welfare Administrator Phyllis McDonough (no term)

### **Library Director**

Amanda Cooper

Recreation Director Seth Hickey (no term)

#### **Recreation Advisory Commission**

Camille Hackett Carol Bonenfant, 2005 Heather Toland Christopher Murphy, Selectmen's Representative

#### **Ballot Clerks**

Patricia Sutliffe, 2006 Joan Thompson, 2006 Anne Marie Amaru, 2006 Andrew Vallone, 2006

#### **Conservation Commission**

Scott Pim, 2006 Carolyn Muise, 2005 Sonja Gonzalez, 2006 Jeff Conrad, 2006 Gregory Tillman, Chair, 2006 Gerald Langdon, Forestry Committee Robert Kimball, Forestry Committee Kevin Martin, Forestry Committee Kim Sullivan, Selectmen's Representative Isobel Parke, Honorable Member

#### **Crossing Guard**

**Beverly Laurent** 

Lamprey River Advisory Committee Gregory Tillman

#### **Historic District Commission**

Madelyn Williamson, Chair Rob Graham Deborah McConnell Devon Rains Susan McGeough, Selectman's Representative

### School District Officers

#### **School Board**

Marci Morris, 2005 Pamela Tibbetts, 2006 Scott Booth, 2007 Susan Kimball, Chair, 2007 Jeffrey Nollett, 2005

#### Superintendent of Schools Barbara Munsey

barbara munsey

**Business Administrator** Martha Williamson

**Special Education Director** Cathryn Zylinski

**Director of Curriculum** and Instruction Gary Tyrone

### Administrators

Grades 1–5 Mark Vallone, Principal Christopher Andriski, Assistant Principal Grades 6–12 Michael Sanz, Principal Dagmar Franke, Assistant Principal

#### Treasurer

Rene Pettis, 2005

### Clerk

Robin O'Day, 2005

Moderator Harold LaPierre, 2005

### **In Appreciation**

Continued from page 4

shire to constructing a bridge: using a prefabricated bridge. This allowed the town to have a new bridge with minimal distractions to the neighbors. The amazing part of this was that while a million dollar bridge in the downtown area of many communities would take almost a year to demolish and reconstruct, under the watchful eye of Charlie, it took a few weeks to demolish and only 6 days to construct and have operational. This set the state of New Hampshire's bridge construction record. Again, Charlie did not want any attention on himself, so when the selectmen offered the honor of driving the first car across the bridge, Charlie declined and offered the neighbors of the project "because they had to live through all of it." So on August 28, the bridge was opened much to the delight of the residents of Epping and to the amazement of the engineering community in New Hampshire. Epping could never have been this successful with out the help of Charlie Goodspeed.

For many years, Charlie has served as a fire ward in town, donating back his stipend annually to purchase new radios for the firefighters. In this position, Charlie has successfully overseen the construction of a multimillion dollar safety facility as well as the purchase of brand new fire trucks and apparatuses.

Charlie Goodspeed is truly a great volunteer who is looking out for the best interests of his students at the university and for the community in which he lives. Charlie recognizes the benefit of combining the two resources to come up with successful solutions. He instills in his students the value of giving back to their community.

Earlier this year, Charlie was named one of the New Hampshire Municipal Associations Volunteers of the Year for his efforts. We congratulate Charlie and thank him for all of his help.

### **Area Statistical Information**

CID Number	
County	
Labor Market Area	
Distance to:	
Manchester, NH	
Boston, MA	60 miles
New York, NY	
Montreal, Canada	
Elevation	
Temperature (°F)	
Annual Average	
January Average	
Precipitation: Annual Average	

Demograp	hics			
Population				
	2000	1990	1980	1970
Community	5,476	5,162	3,460	2,356
County	264,871	245,845	190,345	138,951

Population by Age (2000)

under 5	
5 to 19	
20 to 34	
35 to 54	
55 to 64	
65+	

Commuting Patterns (1990)

Min. travel time to work (mins)	
Residents working in community (%)	
Residents working elsewhere (%)	
Non-Residents working in community (%)	

### Largest Employers

Mal Maut	250
Wal-Mart	
Epping High School	
Epping Elementary School	
McDonalds	50
ERRCO (Recycling)	
Abenaki Timber	
Burger King	25
Omni Industrial	
PSNH (Utility)	
Goodrich Brickyard	
·	

### **Municipal Services**

Town Hall Hours	M–Th 8–4; F 8–12 noon
Type of Government	Selectman/SB2
Fiscal Year	
Budget (Annual 2003)	
Planning Board	Elected
Industrial Plans Reviewed by	Planning Board
Zoning	
Master Plan	
Capital Improvement Plan	Yes
Full Time Police Dept	Yes
Full Time Fire Dept	
Town Fire Insurance Rating	

### Taxes (2003)

Local Property Tax Rate (per thousand)	33.10
Assessement Ratio	

#### 2003 Valuation

Residential	197,060,542
Commerial	33,392,180

### Housing (2003)

Single-Family Units	
Number of building permits	
Multi-Family Units	
Number of building Permits	
Mobile Homes	

### Utilities

Electricity		
Natural Gas	None	
Water	Epping Water Dept.	
Source		
Average Usage Hoar Well	90 gpm	
Average Usage Well #4		
Sanitation		
Sewer	Municpal	
Coverage		
Municipal Treatment Plant		
Type Active Sludge/Zenon Microfiltration		
Capacity (million gal/day)		
Load (percent of capacity)		
Telephone	Verizon	
Telephone Switching	Digital	
Cellular Phone Access	Yes	
Cable Television		

#### Transportation/access

Road Access	
State Routes	
Nearest Interstate	1-95, Exit 2
Distance	15 miles
Railroad	Downeaster (Exeter)
Airport	Manchester
Runway	9250 feet
Lighted	Yes
Navigational Aids	Yes
Distance	

#### **Medical & Health**

Hospital	Exeter Hospital
Distance	10 Miles
Beds	
Number of Doctors working in town.	

#### **Educational/Childcare Facilities**

	# of Schools	Grades	Enroll.	Vocation/ Education
Elementary	1	K-5	487	
Middle/Jr. High	1	6-8	227	
High School	1	9-12	431	No

**Higher Education Institutions** 

Technical College.....Stratham Comm. Tech. College College/University ....Chester College of NE/McIntosh/UNH

Daycare Facilities	.2
Total Capacity	53

#### **Community Services & Recreation**

Protestant Churches	4
Catholic Churches	
Hotels/Motels	
Bed & Breakfasts	4
Live Theater	
Museums	
Local Television	
Channel 22, Epping TV & Bulletin Board	
Library	
Harvey-Mitchell Memorial	
Municipal Parks	
Conservation Areas	
Tennis Courts	
Nearest Ski Areas	
Other Recreation	

#### For more information, contact:

Town Administrator 157 Main Street, Epping, NH 03042 Telephone: 603-679-5441 Fax: 603-679-3002 Email: administrator@townofepping.com Web: www.ci.epping.nh.us

#### Town Directory

#### **Emergency Numbers**

Fire/Police	/Rescue

#### **General Business**

Fire	679-5446
Police	679-5122
Animal Control	679-5122

#### Schools

Elementary	679-8018
High School	679-5472
Superintendent's Office	679-8003

#### **Town Offices**

Code Enforcement and Health	679-1224
Highway	679-5441
Library	679-5944
Planning and Zoning, Welfare	
Recreation	679-3301
Tax Assessing	
Town Administrator	679-5441
Town Clerk/Tax Collector	679-8288
(voter/car registrations, dog licenses,	
taxes, water/sewer payments)	
Water and Sewer	679-5171

#### **Other Resources**

Department of Motor Vehicles	679-2111
Epping Post Office	679-5952
Rockingham County Sheriff	
Exeter Chamber of Commerce	
Raymond Chamber of Commerce	
Rockingham Planning Commission	

# **Town Owned Properties**

Мар	Lot	Serial	Location	Value
10	032	619	High Road — 22 Acres with a Conservation Easement	52,901.00
12	026	539	Off Camp Lee Road — 4.5 Acres	28,500.00
15	013	2241	Red Oak Hill — 40,000 S.f., Triangle at intersection of Red Oak Hill, Plumer Road and Nottingham Sq. Rd.	25,000.00
18	001	2126	Jacobswell Road — 11.65 Acres, Conservation Land	49,700.00
22	044	1744	Hoar Pond Property — Taken by Eminent Domain for New Well 9/99; 56 +/- Beniah Lane	37,900.00
22	053	597	17 Academy Street — School Property — Watson Academy, Middle/High School, Elementary School	482,700.00
22	068	2503	Plumer Road — 17,000 S.f., Old Cemetery on Lehrmit Property	3,900.00
22	089	1837	Cate Street — 3.18 Acres, Public Skating Rink and Sports Field	45,000.00
22	096	2881	Cate Street — Sports Field and Tennis Courts	35,700.00
24	001	603	130 Old Hedding Rd. — 13.18 Acres	N/A
24	009	1716	Route 87 — 11.2 Acres	N/A
24	096	605	Old Hedding Rd — Dump — 11 Acres, Transfer Staion, Recycling and Highway Storage Ld	97,600.00
24	097	2891	Dorothy Drive — Backland — 6 Acres	30,100.00
25	002	607	Jacobswell Road — Forest — 2.37 Acres, Protected Conservation Forest Land	26,700.00
26	001	1780	Prescott Road — 2 Acres	26,100.00
26	014	2578	Joshua Lane — 3.21 Acres	27,300.00
26	015	2576	Joshua Lane — 1.47 Acres	25,500.00
26	016	2575	Joshua Lane — 2.02 Acres	26,100.00
26	017	2574	Joshua Lane — 1.24 Acres	25,300.00
26	018	2573	Joshua Lane — 1.71 Acres	25,800.00
26	019	2572	Joshua Lane — 1.12 Acres	25,200.00
26	020	2571	Joshua Lane — 1.77 Acres	25,900.00
<b>26</b>	021	2570	Joshua Lane — 1.59 Acres	25,700.00
26	022	2569	Joshua Lane — 1.68 Acres	25,800.00
26	023	2568	Quakerfield Drive — 1.46 Acres	25,500.00
26	024	2567	Joshua Lane — 1.52 Acres	25,600.00
26	025	2563	Joshua Lane — 1.10 Acres	25,200.00
26	026	2565	Joshua Lane — 1.37 Acres	25,500.00

#### 2004 Annual Report

Мар	Lot	Serial	Location	Value
26	027	2566	Quakerfield Drive — 1.643 Acres	25,700.00
26	028	2564	Quakerfield Drive — 1.3 Acres	25,400.00
27	020	606	Mill Rd — 5.5 Acres, New Cemetery Land	54,800.00
27	020-a	2107	Mill Rd — 4.5 Acres, Connected to Lot #106, Cemetery Land	4,100.00
27	061	602	Holt Rd. — 6 Acres, West Epping Fire Station	102,600.00
27	095	2292	Folsom Lane — 10.5 Acres, Mary Folsom Blair Memorial Park	37,100.00
27	158	80	11 School Street — .31 Acres & Building	N/A
27	190	2108	Depot Road — 3.36 Acres	N/A
28	045	944	Ledgewood Lane — 23.85 Acres for Conservation	1,262.00
29	103	2932	Pleasant Street from Ed White — 4.4 Acres, Backland	4,400.00
29	104	2767	Pleasant Street — 17,200 S.f., Water Tower Land, .39 Acres	240,800.00
29	113	1239	37 Pleasant Street — Safety Complex	116,000.00
29	124	601	Pleasant Street — 12 Acres known as Scoutfield, owned by town, custody of School Officials	7,200.00
29	133	604	Main Street — 1.77 Acres, Town Hall and Parking Lot	584,900.00
29	134	595	Main Street — 9,000 S.f., Harvey Mitchell Memorial Library	143,400.00
29	135	592	Main Street — 7,200 S.f., Main St. Fire Station	111,200.00
29	161	2331	Mill Street — 30,000 S.f., Waste Water Treatment Facility Lift Station	18,000.00
29	162	2133	Water Street — 8,778 S.f., Miriam Jackson Memorial Park under custody of Conservation Comm.	25,000.00
29	167	599	Water Street — 5,226 S.f., Dar Memorial Lot	27,800.00
29	177	608	Bunker Ave. — 900 S.f., Parking Lot	17,200.00
29	283-е	2909	Calef Highway. — Whelabrator Easement to town for Sewer Lift Station	2,600.00
29	283-008	3094	Calef Highway — .057 Acres+d12	N/A
29	285	2130	Main Street — 12,740 S.f., Triangle above Cumberland Farms maintained by Epping Garden Club	114,200.00
29	312	1915	Bunker Ave. — 1,465 S.f., Three Lot Parking Lot	15,100.00
30	031	2135	Lagoon Road — 58 Acres, Municipal Sewage Treatment Facility	1,509,900.00
30	056	2263	Route 27 — 9.98 Acres	N/A
31	008	2741	Off Mast Road — 11.2 Acres	1,434.00
31	026	2832	Mast Road — 46.66 Acres	N/A
32	011	1071	Mast Road — 4.4 Acres	N/A
32	025	1933	Birch Road — 18 Acres	N/A

# Town Owned Properties (continued)

Мар	Lot	Serial	Location	Value
33	024	872	Route 101 West	N/A
33	025	2393	Route 101 — 1.49 Acres	N/A
33	026	2452	Off Route 101 — 1.38 Acres	N/A
33	027	2449	Off Route 101 — 2.16 Acres	N/A
34	010	494	Witham Road	N/A
34	015	1900	Tami Lane — .96 Acres	N/A
35	006	1361	Fremont Road — .17 Acres	N/A
36	020	2829	Fremont Road — .52 Acres & Bldg.	N/A
37	007	1674	Off Exeter Road — 25 Acres	N/A
39	004	2827	Off Birch Road — 2.2 Acres	N/A
39	010	2127	Birch Road — 4.5 Acres	N/A
39	011	137	10 Birch Road — 20 Acres	N/A

# Marriages

#### January 1, 2004 – December 31, 2004

.

Date of Marriage	Name of Groom & Bride	Residence of Groom & Bride	Date of Marriage	Name of Groom & Bride	Residence of Groom & Bride
1/1/2004	William McCrary Jerri-Lynn Nadeau	Epping Epping	5/19/2004	Michael J. Picard Aimee M. Boudreault	Epping Epping
2/11/2004	Paul T. Demars Jennifer L. Brown	Epping Eppin	5/23/2004	Eric M. Moulton Katherine E. Matthews	Middleton Epping
2/14/2004	John J. Teheen Sheila A. Waller	Epping Epping	5/28/2004	Glen H. Rudler Heike Boettcher	Epping Epping
4/4/2004	Kyle J. Conklin Carol M. Cersosimo	Epping Epping	6/6/2004	James M. Daly Brandy L. Gosselin	Hillsborough Epping
4/9/2004	Brian J. Ribaudo Joyce A. Smith	Epping Epping	6/12/2004	Michael C. Lee Cheryl A. Allard	Epping Epping
5/8/2004	Charles R. Sanborn Dale M. Helenius	Epping Epping	6/19/2004	Steven M. Toth Rosemarie S. Vicari	Epping Epping
5/8/2004	Bryan R. Foley Laura A. Boulais	Epping Epping	6/25/2004	Robert B. Reed Nancy L. Fecteau	Epping Epping

Date of Marriage	Name of Groom & Bride	Residence of Groom & Bride
6/25/2004	Shawn M. Ruiz	Epping
	Amanda B. Hussey	Epping
6/26/2004	Frederick W. Minkle	Epping
	Susan M. Al-Dawaliby	Epping
6/26/2004	Liam I. Murphy	Epping
	Jade Bourke	Epping
6/26/2004	Gregory S. Holmes	Nottingham
	Emily M. Boetti	Epping
7/3/2004	Sean D. Caron	Epping
	Christine A. Baker	Epping
7/15/2004	Daniel P. Fenno	Epping
	Gretchen R. Rich	Epping
8/1/2004	William F. Bennett	Epping
	Erin L. Payne	Epping
8/2/2004	Nicholas Carelis	Epping
	Gladys I. Parker	Epping
8/7/2004	David C. Tyrrell	Goffstown
	Sherry A. Chapman	Epping
8/7/2004	Edward D. Vallee	Epping
	Linda J. Cote	Epping
8/8/2004	Matthew J. Josef	Epping
	Katherine A. Lombard	i Epping
8/24/2004	Dennis D. Palmer	Salina, KS
	Adrina E. Storey	Epping
8/26/2004	George M. LaShomb	Epping
	Evelyn A. Maryea	Epping
8/28/2004	Daniel R. Mueller	Epping
_	Kimberly A. Gifford	Epping
9/4/2004	Sydney W. Harris	Epping
	Susan E. Fiore	Epping
9/11/2004	Martin A. Dyer	Epping
	Renee M. Paquette	Epping
9/12/2004	Paul A. Neve	Epping
	Gretchen L. Storer	Epping

Date of Marriage	Name of Groom & Bride	Residence of Groom & Bride
9/17/2004	David B. Thomas Pamela J. Goutier	Epping Seabrook
9/18/2004	James D. Kazmaier Tara R. Pinette	Epping Epping
10/2/2004	Curt D. Comeau Dannielle A. Dwyer	Epping Raymond
10/9/2004	Matthew K. Cronshaw Lisa A. Beach	Epping Epping
10/9/2004	Sergey V. Onokhin Keri E. Legere	Epping Danvers, MA
10/10/2004	Bruce D. Isbister Linda A. St.Germain	Epping Epping
10/16/2004	Kurt A. Ringleben Pamela L. Hartke	Epping Epping
10/16/2004	Richard J. Noel Stacy M. Wyman	Epping Epping
10/31/2004	Anthony J. Heyes Mary E. Sanderson	Epping Epping
11/4/2004	William A. Dyes Kelly A. Olson	Epping Epping
11/6/2004	Bruce M. Chapman Natasha A. Richard	Epping Epping
11/22/2004	Jelly Sugito Denice M. Hetnar	Dover Epping
12/10/2004	John M. Phillips Pearla F. Colson	Epping Epping
12/11/2004	Randall V. Collura Debra A. Levine	Epping Brighton, MA
12/11/2004	William J. Lickteig Beth A. Leary	Epping Epping
12/24/2004	Raymond F. Turcotte Nancy A. Privitera	Epping Epping

.

# **Births**

#### January 1, 2004 – December 31, 2004

Date of Birth	Child's Name	Parents' Names	Birthplace
1/05/2004	Gregory Sean Moulton	Deborah Moulton Eric Moulton	Manchester
1/24/2004	Christopher Vedovelli Peterson	Christine Vedovelli Peterson John Peterson	Exeter
1/25/2004	Jessica Anne Galante	Katherine Galante Thomas Galante	Exeter
1/29/2004	Hailey Marie Borin	Danielle Borin Craig Borin	Portsmouth
2/04/2004	Mason James Glidden	Kristen Glidden Leo Glidden	Exeter
2/19/2004	Zachary Thomas Rogers	Tammy Rogers Kevin Rogers	Exeter
3/05/2004	Aaron Andrew Sable	Aimee Sable Andrew Sable	Exeter
3/10/2004	Jacob Anthony Loving	Andrea Loving Anthony Loving	Exeter
3/11/2004	Molly Jean Tessier	Stephanie Tessier Steven Tessier	Exeter
3/26/2004	Sydney Rachel Farris	Jennifer Farris Christopher Farris	Manchester
3/26/2004	Barry Joseph LaValley	Danielle LaValley Barry LaValley	Exeter
3/28/2004	Isaiah Nathaniel Cross	Sandra Cross Edward Cross	Manchester
3/31/2004	Hunter John Linton	Deanna Linton Paul Linton	Exeter
4/03/2004	Rachel Ann Robinson	Erika Pethic-Robinson Robert Robinson	Concord
4/13/2004	Hayden Orlando Locke	Theresa Locke Joshua Locke	Exeter
4/26/2004	Nicholas Michael Principato	Heather Principato Michael Principato	Exeter
5/02/2004	Ryan Michael Hibbard	Laura Hibbard Robert Hibbard	Exeter

EAA-I TUILlaat Hebart	2004	Annual	Report
-----------------------	------	--------	--------

Date of Birth	Child's Name	Parents' Names	Birthplace
5/08/2004	Tylor Jon George	Sunni George Ronald George	Exeter
5/16/2004	Maxwell Gavin Worcester Simpson	Elizabeth Worcester Jeffrey Simpson	Nashua
5/17/2004	Sara Olivia StClair	Christine StClair Patrick StClair	Exeter
5/25/2004	Emilie Ryan Buchanan	Sara Buchanan Keith Buchanan	Exeter
5/25/2004	Robert Joel Newman	Stacy Newman Robert Newman	Manchester
5/27/2004	Domenic Jovani Spinelli	Maria Spinelli Ross Spinelli	Manchester
5/27/2004	Cole Joseph Valerio	Karin Valerio Arthur Valerio	Exeter
6/27/2004	Tyler Aidan Smith	Cynthia Smith Thomas Smith	Exeter
7/23/2004	Jack Aldrich Bishop	Jennifer Bishop Austin Bishop	Exeter
8/07/2004	Zachary Richard Orthman	Jeanine Orthman Robert Orthman	Exeter
8/09/2004	Lance Joseph Higgins	Tara Higgins Travis Higgins	Portsmouth
8/13/2004	David Anthony Meyer	Andrea Meyer Jeffrey Meyer	Exeter
8/15/2004	Cameron Michael Clarence Ortega	Megan Delia Arcadio Ortega	Exeter
8/19/2004	Aiden David Wilson Comerford	Dineen Comerford David Comerford	Manchester
9/07/2004	Baylon Clifton O'Neil Rogers	Jennifer O'Neil Douglas Rogers	Exeter
9/07/2004	Madelyn Ann Zinnecker	Wendy Zinnecker Brad Zinnecker	Exeter
9/10/2004	Madeline Ava Allen	Leslie Francis Christopher Allen	Manchester
9/14/2004	Elizabeth Anne Hobbs	Lisa Hobbs Eric Hobbs	Portsmouth

#### **Town of Epping**

Births (continued)

Date of Birth	Child's Name	Parents' Names	Birthplace
9/20/2004	Evan David Braley	Jennifer Morton John Braley	Portsmouth
9/26/2004	Olivia Helene Tracey	Jennifer Tracey Jeffrey Tracey	Exeter
10/04/2004	Benjamin Dunsford Anderson	Michelle Anderson Robert Anderson	Manchester
10/06/2004	Brooke Marjorie Bacon	Bonnie Bacon Brian Bacon	Exeter
10/09/2004	Emma Shea LaChapelle	Amy LaChapelle John LaChapelle	Exeter
10/15/2004	Joseph William Currier	Kelly Currier Scott Currier	Exeter
10/20/2004	Luke Philip Snyder	Carrie Snyder Jason Snyder	Dover
10/21/2004	Sarrah Rose Wilkins	Tracy Wilkins Mark Wilkins	Portsmouth
10/21/2004	Karys Anne Wilkins	Tracy Wilkins Mark Wilkins	Portsmouth
10/27/2004	Rebecca Whitney Peitz	Renea Peitz Russell Peitz	Exeter
10/28/2004	Annalee Jane Roy	Laurie Roy David Roy	Exeter
11/13/2004	Kaelin Mary Elizabeth Beattie	Karen Beattie David Beattie	Exeter
11/22/2004	Emma Cynthia MacMillan	Tabatha MacMillan Ian MacMillan	Manchester
11/27/2004	Jordan Otis Horton	Erna Horton Kristopher Horton	Portsmouth
12/7/2004	Brooke Hart Needham	Ellen Needham Daniel Needham	Exeter
12/10/2004	Lucas Edward Schleich	Melanie Schleich Edward Schleich	Concord
12/22/2004	Keegan Aaron Dickey	Jillian Dickey Damon Dickey	Exeter
12/29/2004	Sara Deanna Fernald	Jodi Fernald Brian Fernald	Portsmouth

## Deaths

January 1, 2004 – December 31, 2004

Date of Death	Place of Death	Name of Deceased	Father's Name	Mother's Name
1/17/2004	Exeter	Phyllis Coe	Robert Dennie	Avis Bishop
1/29/2004	Portsmouth	Violet Murray	Thomas Whitney	Lettie Thompson
2/10/2004	Epping	Arthur Croteau	Arthur Croteau	Yvonne Gagne
2/14/2004	Dover	Wilbur Gardner	Lawrence Gardner	Eva Gardiner
2/21/2004	Exeter	Robert Knowles	James Knowles	Sarah (Unknown)
3/19/2004	Nashua	Nathalie Allen	John Rousseau	Gertrude James
3/24/2004	Exeter	Virginia Collins	George Denyou	Jennie Eaton
3/24/2004	Fremont	Rachel Sanborn	Nathan Bourne	Bertha Myers
4/2/2004	Epping	Vita Ricardo	Nicholas Puopolo	Saveria Lorusso
4/5/2004	Exeter	David Braley	George Braley	Bertha Murray
4/6/2004	Epping	Natalie Ferreira	Albert Churchill	Catherine Matheson
4/24/2004	Manchester	Josephine Lucafo	Joseph Bonaldo	Amy Fasta
5/2/5004	Exeter	Francis Maslowski	Francis Maslowski	Mary (Unknown)
5/19/2004	Exeter	Ruthena Dionne	Warren Paige	Orah Lampron
6/19/2004	Exeter	Herbert LaShomb	George LaShomb	Barbara Snyder
7/4/2004	Barrington	Ashley Bailey	William Bailey	Dorothy Balkus
7/10/2004	Exeter	Alfred Hurteau	George Hurteau	Ellen Twombley
7/15/2004	Exeter	Donna Cole	Frederick Simpson	Jacqueline Gilcrest
7/27/2004	Concord	John Catania	Ralph Catania	Lucy Baglieri
8/9/2004	Exeter	Dorothy McCusker	Alfred Britton	Olive Tozier
8/25/2004	Exeter	Pauline Dischert	Guy Bridges	Frances Sharpe
8/25/2004	Exeter	Robert Allen	Walter Allen	Emily Craig
8/27/2004	Bedford	Hazel Hurd	Frank Hurd	Gertrude Allen
8/31/2004	Exeter	Lenora Spooner	Harold Pearson	Persis Dow
9/24/2004	Derry	Virginia Demester	Herbert Hamer	Marguerite Moran
9/30/2004	Epping	Shirley Seavey	Harry Prescott	Mildred Selig
10/31/2004	Epping	Frances Keddy	Leslie Kelley	Eva Hardy
11/6/2004	Exeter	Philip Bennett	James Bennett	Augusta Olsson
11/23/2004	Brentwood	Lora Lavoie	Freeman Nason	Mildred Marshall

# **2005 Town Warrant Articles**

• County of Rockingham, in the State of New Hampshire, qualified to vote in town affairs:

#### **First Session**

You are hereby notified to meet for the First (Deliberative) Session of the annual town meeting, to be held at the Epping Middle High School Auditorium, Epping, NH on the eighth day of February 2005 being Tuesday, at seven in the evening (7:00 p.m.) The First (Deliberative) Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

#### **Second Session**

You are also notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Epping Middle High School, Epping NH, on the Eight day of March 2005, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00 a.m. and may not close prior to 7:00 p.m.) to act upon the following:

#### **Election of officers**

Article 1: To choose necessary town officers for the ensuing year:

- One Board of Adjustment Member for three (3) years.
- Three Budget Committee Members for three (3) years.
- One Cemetery Trustee for three (3) years.
- One Fire Ward for three (3) years.
- One Library Trustee for three (3) years.

- One Planning Board Member for three (3) years.
- One Selectman for three (3) years.
- One Treasurer for three (3) years.
- One Trustee of the Trust Funds for three (3) years.
- One Water and Sewer Commissioner for three (3) years.

#### Amending Zoning Ordinance Article 19

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance to change Article 19 as follows: To clarify that sandwich boards and other such signs are considered free-standing signs for purpose of regulating the same and to require a Conditional Use Permit for the installation of internally lighted signs in the Highway Commercial, Central Business, and Industrial Commercial Zones where such signs are currently permitted without the requirement for such a permit. [Recommended by the Planning Board]

#### Amending Zoning Ordinance Article 6

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance to change Article 6 as follows: to clarify inconsistencies regarding regulatory requirements for the installation of multi-family units within zones where permitted and to update the definition of wetlands as required by state law in determining minimum lot sizes for such facilities. [Recommended by the Planning Board]

#### Amending Zoning Ordinance Article 8

**Article 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance to change Article 8 (Flood Plain Development Ordinance) as follows: to adopt the latest FEMA revisions to the flood plain maps. The adoption is required to allow citizens

to participate in the national flood insurance program. The new maps take effect in May 2005 and are shown on aerial photos for clearer delineation of the flood boundary. The remainder of the ordinance will be unchanged. [Recommended by the Planning Board]

#### Amending Zoning Ordinance Article 9

Article 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the town zoning ordinance to Article 9 (Riverbank Protection District) as follows: to increase the setback from 100 feet to 150 feet from the banks of the rivers named in the District for the installation of septic systems, stormwater drainage structures, and other conveyances of water that may degrade water quality. This setback applies to the Lamprey, North, Pawtuckaway, and/or Piscassic Rivers. [Recommended by the Planning Board]

#### **Amending Zoning Ordinance Article 10**

Article 6: Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the town zoning ordinance to Article 10 (Epping Wetlands Ordinance) as follows: to increase the setback for structures from 50 feet to 75 feet from the edge of wetlands where the wetlands are over 1 acre in size or are contiguous with the banks of the Lamprey, North, Pawtuckaway, and/or Piscassic Rivers and to update the definition of wetlands to the state mandated definition. [Recommended by the Planning Board]

Amending Zoning Ordinance Article 11 Article 7: Are you in favor of the adoption of Amendment No. 6 as proposed by the planning board for the town zoning ordinance to Article 11 (Administration) as follows: To update all references to building codes from the 2000 version of the BOCA building code to the 2003 International Building Code versions. To provide the Building Official with authority to have certain plans and submissions reviewed by technical professionals. To clarify the expiration date of building permits and the process to apply for a new building permit upon expiration. [Recommended by the Planning Board]

#### Amending Zoning Ordinance Article 13

Article 8: Are you in favor of the adoption of Amendment No. 7 as proposed by the planning board for the town zoning ordinance to Article 13 (Zoning Board of Adjustment) as follows: To eliminate duplicative provisions. [Recommended by the Planning Board]

#### By Petition: Prohibiting the construction method of hammer or pile-driving

Article 9: Are you in favor of the adoption of Amendment No. 8 as proposed by citizen petition in accordance with RSA 675:4 for the town zoning ordinance for all districts as follows: To prohibit the construction method of hammer or vibratory pile-driving within 1,500 feet of any occupied building, or property containing domestic animals, without the written permission of the property owner. Existing construction projects are exempted. [By petition; not recommended by the Planning Board]

#### Discontinuance of Turkey Hill Road

Article 10: To see if the Town will vote to discontinue absolutely those portions of a Class VI roadway, known as Turkey Hill Road, from Route 87 to a point 187 feet north of the boundary of the Preston and Burley properties. Turkey Hill Road originates at Campground Road (Route 87) at the Preston property and continues northerly to the former property of John Warren and North River Road. [Majority vote required; recommended by the Board of Selectmen 5-0]

#### **Police cruiser**

Article 11: To see if the Town will vote to authorize the Board of Select-

men to enter into a three (3) year lease agreement for the purpose of leasing and equipping a new 2005 Ford police cruiser package vehicle for the Police Department; and to raise and appropriate the sum of Ten thousand seven hundred and fifty dollars (\$10,750.00) for the first year's payment. This lease agreement will contain a non-appropriation clause and is expected to cost a grand total of Thirty-two thousand two hundred and fifty dollars (\$32,250.00) with a One-Dollar (\$1.00) purchase option at the end of the lease term. [Maiority vote required; recommended by the Board of Selectmen 5-0; recommended by the Budget Committee 10-0-1]

#### **Police COPS FAST Grant**

Article 12: To see if the Town will vote to raise and appropriate the sum of \$70,810.00 (Seventy Thousand Eight Hundred Ten Dollars) for the hiring of two additional full-time police officers to include benefits. \$20,810.00 (Twenty Thousand Eight Hundred Ten Dollars) is to be raised by taxes. The balance of \$50,000.00 (Fifty Thousand Dollars) shall be provided by an approved three year United States Department of Justice Office of Community Oriented Policing Services Grand funded at \$50,000.00 per year. Approval would call for a total estimated increase of \$264,365.00 (Two Hundred Sixty Four Thousand Three Hundred Sixty Five Dollars) in fiscal years 2005, 2006, 2007. \$114,365.00 (One Hundred Fourteen Thousand Three Hundred Sixty Five Dollars) is to be raised by taxes with a total offsetting revenue from the grant of \$150,000.00 (One Hundred Fifty Thousand Dollars). Upon termination of the grant period (3 years) the Town would fully fund the two additional full-time police officer positions. [Majority vote required; not recommended by the Board of Selectmen 1-4; recommended by the Municipal **Budget Committee 6-5**]

#### **Fire apparatus**

Article 13: To see if the town will autho-

rize the expenditure of forty-nine thousand five hundred dollars (\$49,500.00) for the purpose of replacing the 1983 Fire Utility Vehicle. No money will be raised by taxation. [Majority vote required; recommended by the Board of Selectmen 4-1; not recommended by the Municipal Budget Committee 4-6-1]

#### Full-time Fire Fighter Paramedic

Article 14: To see if the town will vote to raise and appropriate the sum of Thirty Thousand (\$30,000) for the purpose of funding a third full-time Fire Fighter Paramedic. This amount represents all compensation and benefits and the position being filled after July 1, 2005. Approval of this article would call for a total estimated increase of sixty thousand dollars (\$60,000) in fiscal year 2006. [Majority vote required; not recommended by the Board of Selectmen 2-3; not recommended by the Municipal Budget Committee 4-6-1]

#### Creation of Epping Television Expendable Trust Fund

Article 15: To see if the town will vote to establish an expendable trust fund under the provision of RSA 31:19-a and to name the Board of Selectmen as agents to, an Epping Television Fund for the purpose of replacing and improving equipment for Epping Public Television and to raise and appropriate the amount of three thousand six hundred forty two dollars and twelve cents (\$3,642.12) which represents the amount of franchise fees collected in 2004 above operating expenses for Epping Television. This sum will come from previous year's fund balance and no amount will be raised by taxation. [Majority vote required; recommended by the Board of Selectmen 5-0; recommended by the Municipal Budget Committee 10-0-1]

#### Creation of Town Hall Improvement Expendable Trust Fund

Article 16: To see if the town will vote to establish an expendable trust fund under the provision of RSA 31:19-a and to name the Board of Selectmen as agents to, a Town Hall Improvement Expendable Trust Fund for the purpose of the maintenance, repairs and improvements to town hall and to raise and appropriate the amount of Twenty Thousand Dollars (\$20,000.) This sum will come from fund balance and no amount will be raised by taxation. [Majority vote required; recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 8-2-1]

#### \$20,000 for Highway Truck Fund

Article 17: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Highway Truck Capital Reserve Fund. [Majority vote required; recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

#### Backhoe/front end loader

Article 18: To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease agreement for the purpose of leasing a new 2005 backhoe/loader for the highway department; and to raise and appropriate the sum of Twelve thousand five hundred seven dollars (\$12,507.00) for the first year's payment. This lease agreement will contain a non-appropriation clause and is expected to cost a grand total of sixty-two thousand five hundred and thirty dollars (\$62,535.00) with a One-Dollar (\$1.00) purchase option at the end of the lease term. [Majority vote required; recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

#### Landfill Closure Fund

Article 19: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be deposited into the existing Landfill Closure Capital Reserve Fund. [Majority vote required; recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 10-0-1]

#### Creation of a Recreation Assistance Expendable Trust Fund

Article 20: To see if the town will vote to establish an expendable trust fund under the provision of RSA 31:19-a and to name the Board of Selectmen as agents to, a Recreation Assistance Expendable Trust Fund for the purpose of assisting individuals who could not afford to take part in recreation programs due to financial hardships and to raise and appropriate the amount of one thousand dollars (\$1,000) which represents the amount of donations collected last year for the previously mentioned purposes. This sum will come from previous year's fund balance and no amount will be raised by taxation. [Majority vote required; recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 9-1-1]

# Repairs and renovations to town cemeteries

Article 21: To see if the town will vote to raise and appropriate the sum of fourteen thousand dollars (\$14,000.00) for repairs and renovations needed in fourteen of the town owned or adopted cemeteries. Such renovations or repairs to include: clearing of brush and undergrowth, repairs to walls, fences and gates, and restorations to headstones. Such appropriation is to be offset by existing trust fund monies if available. Regular maintenance expenses for these cemeteries are included in the proposed 2005 Town Budget. Recommended by the Board of Cemetery Trustees. [Majority vote required; recommended by the Board of Selectmen 4-1 recommended by the Municipal Budget Committee 8-2-1]

#### Septage receiving station

Article 22: To see if the Town will vote to raise and appropriate an amount of one hundred forty-five dollars thousand (\$145,000) to install a septage receiving station at the Waste Water Treatment Facility. Said money to come out of trust funds/Surplus of the Sewer Department, if funds are available. This will have no impact on the tax rate. This Warrant Article shall be non-lapsing. [Majority vote required; recommended by the Board of Selectmen 5-0; recommended by the Municipal Budget Committee 9-1-1]

#### Painting Route 27 water tower

Article 23: To see if the Town will vote to raise and appropriate an amount of fifty thousand dollars (\$50,000) to paint the existing water tower on Route 27. Said money to come out of trust funds/ Surplus of the Water Department, if funds are available. This will have no impact on the tax rate. This Warrant Article shall be non-lapsing. [Majority vote required; recommended by the Board of Selectmen 5-0; recommended by the Municipal Budget Committee 10-0-1]

#### Hoar Pond Well #3

Article 24: To see if the Town will vote to raise and appropriate an amount of one hundred fifty thousand (\$150,000) for the drilling and connection of Hoar Pond Well #3. Said money to come out of trust funds/Surplus of the Water Department, if funds are available. This will have no impact on the tax rate. This Warrant Article shall be non-lapsing. [Majority vote required; recommended by the Board of Selectmen 5-0; recommended by the Municipal Budget Committee 10-0-1]

#### Rejoining Rockingham Planning Commission

Article 25: To see if the Town will vote to reestablish its membership with the Rockingham Planning Commission for the purpose of assisting the Town in its interaction and communication with state agencies regarding the transportation projects and planning, environmental impacts and permitting, regional growth management efforts, and provide education assistance to citizens and town officials on such issues. The Planning Commission is a voluntary membership agency that provides other direct assistance to member communities in the form of grant opportunities for a wide range of projects and technical map production. [Majority vote required; recommended by the Board of Selectmen 3-2]

#### Contribution to the Epping Youth Athletic Association

Article 26: To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) in support of the Epping Youth Athletic Association. [Majority vote required; recommended by the Board of Selectmen 5-0; recommended by the Municipal Budget Committee 10-0-1]

#### Contribution to the Adult Tutorial Program

Article 27: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500.00) to be distributed to the Adult Tutorial Program for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 9-1-1]

#### Contribution to Aids Response Seacoast

Article 28: To see if the Town will vote to raise and appropriate the sum of Five Hundred Twenty Five Dollars (\$525.00) to be distributed to the Aids Response Seacoast for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 6-4-1]

#### Contribution to the American Red Cross — Great Bay Chapter

Article 29: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500.00) to be distributed to American Red Cross -- Great Bay Chapter for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 8-2-1]

#### Contribution to the Area Homecare and Family Services

Article 30: To see if the Town will vote to raise and appropriate the sum of Two Thousand Six Hundred and Ten Dollars (\$2,610) to be distributed to Area Homecare & Family Services for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

#### Contribution to the Seacoast Big Brother/big Sister Program

Article 31: To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Twenty Dollars (\$1,620) to be distributed to Seacoast Big Brother/Big Sister Program for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 6-4-1]

# Contribution to Child and Family Services

Article 32: To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be distributed to Child & Family Services for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

# Contribution to the Community Diversion Program

Article 33: To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred and Ninety Dollars (\$1,590) to be distributed to Community Diversion Program for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 6-4-1]

#### Contribution to the Lamprey Health Core

Article 34: To see if the Town will vote to raise and appropriate the sum of Three Thousand Seven Hundred Eighty Dollars (\$3,780) to be distributed to Lamprey Health Care for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

#### Contribution to the Richie Mcfarland Children's Center

Article 35: To see if the Town will vote to raise and appropriate the sum of Three Thousand Eight Hundred Fifty Dollars (\$3,850) to be distributed to McFarland Children's Center for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 6-4-1]

#### Contribution to the Retired Senior Volunteer Program

Article 36: To see if the Town will vote to raise and appropriate the sum of Three Hundred Dollars (\$300) to be distributed to Retired Senior Volunteer Program for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

#### Contribution to the Rockingham County Community Action

Article 37: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Two Hundred EightyFive Dollars (\$10,285) to be distributed to Rockingham Co. Community Action for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 6-4-1]

#### Contribution to Rockingham Nutrition and Meals On Wheels

Article 38: To see if the Town will vote to raise and appropriate the sum of Three Thousand Nine Hundred and Ten Dollars (\$3,910) to be distributed to Rockingham Nutrition & Meals On Wheels for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 8-2-1]

#### **Contribution to A Safe Place**

Article 39: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to be distributed to A Safe Place for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 8-2-1]

#### **Contribution to Seacoast Hospice**

Article 40: To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500) to be distributed to Seacoast Hospice for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 7-3-1]

#### Contribution to Seacoast Mental Health Center

Article 41: To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be distributed to Seacoast Mental Health for services to be rendered to residents of the Town during the year 2005. [Majority vote required. Not recommended by the Board of Selectmen 0-5; not recommended by the Municipal Budget Committee 4-6-1]

#### Contribution to Sexual Assault Support Services

Article 42: To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred and Fifty Dollars (\$1,250) to be distributed to Sexual Assault Support Services for services estimated to be rendered to residents of the Town during the year 2005. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 8-2-1]

#### By Petition: Contribution to Lamprey River Youth Soccer

Article 43: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be distributed to Lamprey River Youth Soccer. [Majority vote required. Recommended by the Board of Selectmen 4-1; recommended by the Municipal Budget Committee 9-0-2]

#### By Petition: contribution town vehicle

**Article 44:** To see if the Town will vote to raise and appropriate a sum of nineteen thousand-five hundred dollars (\$19,500) for the purpose of purchasing a used four wheel drive utility vehicle for the Code Enforcement Officer/Building Inspector. If approved by

the voters the current Ford Escort will be sold and the proceeds will be deposited into the general fund to offset the cost of the used vehicle. [Majority vote required. Not recommended by the Board of Selectmen 2-3; not recommended by the Municipal Budget Committee 2-8-1]

#### By Petition: *bicycle/bridle path along Plumer Road*

Article 45: The residents and adjoining neighbors of Plumer Rd., request the Epping Planning Board initiate an impact fee upon the developers of Hamilton Heights and soon to be developed area now known as Dungarvan Farm. The fees to provide a bicycle/bridle path along Plumer Rd. for the safety of the residents who walk, bicycle and ride horses. [Majority vote required.]

#### 2005 operating budget

Article 46: To see if the Town will raise and appropriate an operating budget, not including appropriations by special warrant articles or other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling four million three hundred ten thousand three hundred seventy dollars (\$4,310,370) as recommended by the Budget Committee and the Board of Selectmen. Should this article be defeated, the default budget shall be four million one hundred thirty six thousand nine hundred eighty-two dollars (\$4,136,982), which is the same as last year with certain adjustments required by previous action of the town or by law or by the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

# 2005 Town Budget

MS-7

# **BUDGET OF THE TOWN/CITY**

#### OF TOWN OF EPPING

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2005 to December 31, 2005

#### **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) Junuary 28th, 2005

#### BUDGET COMMITTEE Please sign in ink.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT



NH DEPARTMENT OF REVENUE ADMINISTRATION COMMUNITY SERVICES DIVISION MUNICIPAL FINANCE BUREAU P.O. BOX 487, CONCORD, NH 03302-0487 (603)271-3397

MS-7 Rev. 07/02

	6	S APPROPRIATIONS scal Year NOT RECOMMENDED	XXXXXXXXX													XXXXXXXXX							XXXXXXXXX		XXXXXXXXX			
	8	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDE	XXXXXXXXX	176,310.56	67,145.00	144,178.93	71,500.00	30,500.00	44,100.00	80,236.73	119,106.00	6,000.00	46,000.00	•	31,229.00	XXXXXXXXX	977,903.98	293,758.00	151,914.00	105,416.00			XXXXXXXXX		XXXXXXXXX	1	476,520.85	1
	7	PROPRIATIONS scal Year (NOT RECOMMENDED)	XXXXXXXXX													XXXXXXXXX							XXXXXXXXX		XXXXXXXXX			
	9	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMM	XXXXXXXXX	176,310.56	67,145.00	144,178.93	71,500.00	30,500.00	44,100.00	80,236.73	119,106.00	6,000.00	45,000.00	•	31,229.00	XXXXXXXXX	977,903.98	293,758.00	151,914.00	105,416.00	•	•	XXXXXXXXX	•	XXXXXXXXX		476,520.85	
	5	Actual Expenditures Prior Year	XXXXXXXXX	172,799.02	54,769.42	130,361.13	21,218.45	26,839.42		66,928.26	90,029.79	2,089.47	44,143.75		22,614.09	XXXXXXXXX	829,560.85	240,890.05	109,329.76	65,094.95			XXXXXXXXX		XXXXXXXX		419,102.79	
	4	Appropriations Prior Year As Approved by DRA	XXXXXXXXX	197,011.00	62,166.00	162,611.00	20,000.00	30,500.00	,	74,565.00	100,953.00	2,000.00	43,500.00	1	30,450.00	XXXXXXXXX	825,693.20	265,400.00	111,467.00	72,176.00			XXXXXXXXX		XXXXXXXXX		468,038.00	•
Y 2005	3	Warr. Art.#																										
Budget - Town/City of Epping FY 2005	2	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	GENERAL GOVERNMENT	Executive	Election, Reg. & Vital Statistics	Financial Administration	Revaluation of Property	Legal Expense	The local division of	Planning & Zoning	General Government Bulldings	Cemeterles	Insurance	Advertising & Regional Assoc.	Other General Government	PUBLIC SAFETY	Police	Ambulance	Fire	Building Inspection	Emergency Management	Other (Including Communications)	<b>AIRPORT/AVIATION CENTER</b>	Airport Operations	HIGHWAYS & STREETS	Administration	Highways & Streets	Bridges
MS-7	-	ACCT.#		4130-4139	4140-4149	4150-4151	4152	4153	4155-4159	4191-4193	4194	4195	4196	4197	4199		4210-4214 Police	4215-4219	4220-4229 Fire	4240-4249	4290-4298	4299		4301-4309		4311	4312	4313

#### 2004 Annual Report

Town of Epping

MS-7 Rev. 07/02

2

.51

	6	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	XXXXXXXXX XXX	20,000.00		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	56,718.00	1	144,500.00		363,858.63	XXXXXXXXX XXX				XXXXXXXXX XXX					XXXXXXXXX XXX		2,980.00	-	10,530.00	-	-
	8		XXXXXXXXX	20		XXXXXXXXX	56		144	_	363	XXXXXXXXX				XXXXXXXXX					XXXXXXXXX		-		<del>,</del>		
	7	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year commended) (NOT RECOMMENDED)	XXXXXXXXX			XXXXXXXXXX						XXXXXXXXX				XXXXXXXXX					XXXXXXXXX						
	9	SELECTMEN'S / Ensuing I (RECOMMENDED)	XXXXXXXXX	20,000.00		XXXXXXXXXX	87,468.00	•	144,500.00		363,658.63	XXXXXXXXX	25,572.00	-	86,815.00	XXXXXXXXXX	•		•		XXXXXXXXXX		2,980.00		10,530.00	1	,
	S	Actual Expenditures Prior Year	XXXXXXXXXX	12,796.06		XXXXXXXXX	59,461.43		142,618.31		251,594.41	XXXXXXXXX	18,949.33		124,878.42	XXXXXXXX					XXXXXXXXXX		870.32		3157.51		
	4	Appropriations Prior Year As Approved by DRA	XXXXXXXXX	20,000.00	1	XXXXXXXXXX	80,308.00		170,225.00	•	334,885.00	XXXXXXXXX	12,480.00		93,215.00	XXXXXXXXXX	•	,	•	•	XXXXXXXXX	•	2,910.00	1	10,000.00		
FY 2005	3	Warr. Art.#										ENT															
Budget - Town/City of Epping FY 2005	2	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	HIGHWAYS & STREETS cont.	Street Lighting	Other	SANITATION	AdmInistration	Solid Waste Collection	Solid Waste Disposal	Solid Waste Clean-up	4326-4329 Sewage Coli. & Disposal & Other	WATER DISTRIBUTION & TREATMENT	Adminiatration	Water Services			Admin. and Generation	Purchase Costs	Electric Equipment Maintenance	Other Electric Costs	HEALTH/WELFARE	Administration	Pest Control	Health Agencies & Hosp. & Other	Administration & Direct Assist.	intergovernmental Weifare Pymnts	4445-4449 Vendor Payments & Other
MS-7	-	ACCT.#		4316	4319		4321	4323	4324	4325	4326-4329	M	4331	4332	4335-4339		4351-4352	4353	4354	4359		4411	4414	4415-4419	4441-4442	4444	4445-4449

#### **Town of Epping**

#### 2004 Annual Report

MS-7 Rev. 07/02

ო

-	2	~	4	ç	٥	1	×	R
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S A Ensuing F (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year :OMMENDED) (NOT RECOMMENDED)	BUDGET COMMITTEE Ensuing F RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
	CULTURE & RECREATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4520-4529	Parks & Recreation		142,577.00	127,173.93	176,341.23	•	176,341.00	
4550-4559	_		84,811.00	64,112.27	114,241.14	,	114,241.00	T
4583			1,600.00	1,744.05	1,500.00		1,500.00	•
4589	Other Culture & Recreation		•				1	
	CONSERVATION		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4611-4612	Admin.& Purch. of Nat. Resources		1,000.00	1,000.00	2,000.00	•	2,000.00	•
4619	Other Conservation				•	·	•	
4631-4632	REDEVELOPMNT & HOUSING		•	1	•	•		·
4651-4659	ECONOMIC DEVELOPMENT		21,500.00	8,755.90	15,000.00	•	15,000.00	
	DEBT SERVICE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4711	Princ Long Term Bonds & Notes		997,542.00	217,088.66	318,601.69	1	318,601.69	
4721	Interest-Long Term Bonds & Notes		117,391.00	123,181.21	115,343.12	·	115,343.12	
4723	Int. on Tax Anticipation Notes		•	•	•	•		
4790-4799			•	•		•		
			XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXX
4901	Land			•		•		
4902	Machinery, Vehicles & Equipment				-	1		
4903	Buildings					-	•	
4909	Improvements Other Than Bidgs.			•			,	
	<b>OPERATING TRANSFERS OUT</b>		XXXXXXXXX	XXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund		1			•		
4914	To Enterprise Fund			•		•	•	
	Sewer-			,		•	•	
	Water-			•			•	

#### 2004 Annual Report

**Town of Epping** 

	Attenditions         Attenditions<	-	2	3	4	5	9	7	8	6
		ACCT.#		Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S Ensuing (RECOMMENDED)	APPROPRIATIONS Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTE: Ensuing F RECOMMENDED	E'S APPROPRIATION FISCAI Year NOT RECOMMENI
Electric.       Image: Control of the set of th	Electric.	OPE	RATING TRANSFERS OUT cont.		XXXXXXXXX	XXXXXXXXXX	XXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXX
Alront.         Allont.         <	Altront.		Electric-		•	·				
4915       10 Capital Reserve Fund       ····       ····       ···       ····       ···       ···       ···       ···       ···       ···       ···       ···       ···       ···       ···       ···       ···       ···       ···	4615         Coleties Reserve Fund         1 <th1< th="">         1         1         <th1< th=""></th1<></th1<>		Alrport-		•	L		•		
4916         To Exp. Tr. Fund-except #4917         ·	486         1000000000000000000000000000000000000	4915	To Capital Reserve Fund				•			
4917         To Health Maint. Trust Funds         ·	467         10 Health Maint. Trust Funds         1         1         1         1           488         10 Nonexpendable Trust Funds         1         1         1         1         1         1           489         10 Agenerybrids         1 as Funds         1<	4916	To Exp.Tr.Fund-except #4917				•		1	
4918         To Nonexpendable Trust Funds         · <t< td=""><td>400       Divergeneration       Test Funds       I</td><td>4917</td><td>To Health Maint. Trust Funds</td><td></td><td></td><td></td><td>1</td><td></td><td></td><td></td></t<>	400       Divergeneration       Test Funds       I	4917	To Health Maint. Trust Funds				1			
4919     To Agency Funds     -<	dial     To Agency Funds     ·     ·     ·     ·     ·     ·       SUBTOTAL 1     SubTotal     4300,370     4306,370     4.306,370       Ou have all ne line of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.     A mo un t	4918	To Nonexpendable Trust Funds							
SUBTOTAL1     4,305,370     4,305,370       ou have a line term of appropriations from more than one warrant article, please use the space below to Identify the make-up of the line total for the ensuing year.     4,305,370       Acct. #     Warr.     Marr. #       Acct. #     Warr. #       Art. #     Art. #       Art. #     Art. #       Art. #     Art. #       Art. #     Art. #	SUBTOTAL1     4.005.310     4.005.310       pout have a line from of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.     4.005.30	4919	To Agency Funds			•		•	•	
ou have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year. A c c t : # Warr. A m o u n t A c c t . # Warr. A m o u n t Art . # Art . # A m o u n t Art . # A m o u n t Art . # A m o u n t Art . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A m o u n t A rt . # A rt . # A m o u n t A m o u n t A rt . # A m o u n t A m	In tarke a line that appropriations from more than one variant article, please use the space below to identify the makoup of the line total for the ensuing year.		SUBTOTAL 1		4,601,018.00		4,305,370		4,305,370	
			71		Amour		toot.#	Warr. Art.#	Amount	
										<b> </b>

#### **Town of Epping**

MS-7 Rev. 07/02

ç

MS-7 Budget - Town/City of Epping FY 2005

**SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserva funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapeling or nontransfarable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Wsrr, Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year		PPROPRIATIONS Fiscal Year (NOT RECOMMENDED)		S APPROPRIATIONS
	EPTV Expendable Trust				16,000.00		10,000.00	
	Town Nell Expendable Trust				20,000.00		20,000.00	
	Recreation Assistance Expendable Trust				1,000.00		1,800.00	<u> </u>
	Lamprey River Youth Soccer		1,000.00		1,000,00		1,000.00	
	Town Vehicle			· · · ·		19,500.00		10,600.0
	SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXXX	32,000.00	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	32,000.00	XXXXXXXXXXX

\*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant erticle might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to eddress individually.

1	2	3	4	5	6	7	8	9
сст.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Wart. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S A Ensuing F (RECOMMENDED)		BUDGET CONMITTEE Ensuing F RECOMMENDED	
	Police Cruiser				10,750.00		10,780.00	
	COPS FAST Grant					20,810.00	20,810.00	
	Fire Appenatus				39,600.00			39,500.0
	Third Full-Time Paramedic				-	30,000.00		30,000.0
	Highway Truck Fund		20,000.00	20,000.00	20,000.00	0	20,000.00	
	Front End Loader	_	· · ·		13,807.90		12,507.00	
	Land Fill Closure		\$,000.00	\$,000.00	8,000.00		\$,000.00	
	Cemeteries Repair				14,000.00		14,000.00	
	Septage Receiving Station			-				
	Painting of Route 27 Water Tower		-		-			
	Hoar Pond Well #3	_			-		-	
	Epping Youth Athlabic Association		3,000.00	3,009.00	3,000.00		3,000.00	
	A Sufe Place		600.00	600.00	500.00		500,00	
	Adult Tutorial Program of Rockinghum County		800.00	600.00	600.00		600.00	
	AIDS Response Spacoast		\$25.00	\$25.00	525.00		\$25.00	
	American Red Cross - Great Bay Chapter		500.00	500.00	600.00		500.00	-
	Area Homocare and Family Services		2,810.00	2,610.00	2,810.00		2,810.00	
	Big Brothers - Big Sister		1,820.00	1,620.00	1,620.00		1,825.00	
	Child and Family Services		4,600.00	4,000.00	4,000.00		4,000.00	
	Community Diversion Program		1,590.00	1,690.00	1,890.00		1,690.00	
	Lamproy Health Care		3,760.00	3,780.00	3,750.00		3,780.00	
	Meals on Wheels		3,910.00	3,610.00	3,910.00		3,919.00	
	Retired and Senior Volunteer Program		300.00	300.00	300.00		300.00	
	Richie McFarland Children Center		3,850.00	3,850.00	3,850.00		3,850.00	
	Rockingham Community Action		10,255.00	10,285.00	19,285.00		19,285.00	
	Seacoast Hospice		1,600.00	1,508.00	1,600.00		1,500.00	
	Seacoast Mental Health Center		2,500.00	2,800.00	-	2,500.00	· · · ·	2,500,0
	Sexual Assesuit Support Services	<u> </u>	1,250.00	1,250.00	1,250.00		1,250.00	
	SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXX	141,477.00	XXXXXXXXXX	122,787.00	XXXXXXXXXX

MS-7 Rev. 07/02

MS-7	Budget - Town/City of Epping FY 200	•			
1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	TAXES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3120	Land Use Change Taxes		125,000.00	381,135.77	150,000.00
3180	Resident Taxes				_
3185	Timber Taxes		7,000.00	5,210.00	5,000.00
3186	Payment In Lieu of Taxes			-	-
3189	Other Taxes		7,000.00	7,495.35	7,000.00
3190	interest & Penaities on Delinquent Taxes		60,000.00	33,936.82	50,000.00
	Inventory Penaities				
3187	Excavation Tax (\$.02 cents per cu yd)		250.00	30.00	250.00
	LICENSES, PERMITS & FEES		XXXXXXXXX	XXXXXXXXXX	XXXXXXXXX
3210	Business Licenses & Permits		700.00	374.00	500.00
3220	Motor Vehicle Permit Fees		940,000.00	926,993.00	940,000.00
3230	Building Permits		50,000.00	122,306.80	80,000.00
3290	Other Licenses, Permits & Fees				
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3351	Shared Revenues		55,000.00	67,128.00	55 000 00
			05,000.00	01,120.00	55,000.00
3352	Meals & Rooms Tax Distribution		160,000.00	194,269.57	180,000.00
3352 3353					
	Meals & Rooms Tax Distribution		160,000.00	194,269.57	180,000.00
3353	Meals & Rooms Tax Distribution Highway Block Grant		160,000.00	194,269.57	180,000.00
3353 3354	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant		160,000.00	194,269.57	180,000.00
3353 3354 3355	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development		160,000.00	194,269.57	180,000.00
3353 3354 3365 3356	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement		160,000.00	194,269.57	180,000.00
3353 3354 3355 3356 3357	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement		160,000.00	194,269.57	180,000.00
3353 3354 3355 3356 3357 3359	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement Other (Including Railroad Tax)		160,000.00	194,269.57 126,101.00 - - - -	180,000.00
3353 3354 3355 3356 3357 3359	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Relmbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS		160,000.00 125,000.00 - - - - - - -	194,269.57 126,101.00 - - - - - - 99,558.38	180,000.00 125,000.00 - - - - - - -
3353 3354 3355 3356 3357 3359 3379	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES		160,000.00 125,000.00 - - - - - - - - - - -	194,269.57 126,101.00 - - - - 99,558.38 XXXXXXXX	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -
3353 3354 3355 3356 3357 3359 3379 3401-3406	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES income from Departments		160,000.00 125,000.00 - - - - - - - - - - -	194,269.57 126,101.00 - - - - 99,558.38 XXXXXXXX	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -
3353 3354 3355 3356 3357 3359 3379 3401-3406	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES income from Departments Other Charges		160,000.00 125,000.00 - - - - - - - - - - - - -	194,269.57 126,101.00 - - - - - 99,558.38 XXXXXXXX 182,194.24	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -
3353 3354 3355 3356 3357 3359 3379 3401-3405 3409	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Reimbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES income from Departments Other Charges MISCELLANEOUS REVENUES		160,000.00 125,000.00 - - - - - - - - - - - - -	194,269.57 126,101.00 - - - - - - - 99,558.38 XXXXXXXX 182,194.24 XXXXXXXX	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -
3353 3354 3355 3355 3357 3359 3379 3401-3406 3409	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES income from Departments Other Charges MISCELLANEOUS REVENUES Sale of Municipal Property		160,000.00 125,000.00 - - - - - - - - - - - - -	194,269.57 126,101.00 - - - - - - - 99,558.38 XXXXXXXX 182,194.24 XXXXXXXX	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -
3353 3354 3355 3355 3357 3359 3379 3401-3406 3409 3501 3502 3503-3509	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Reimbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES income from Departments Other Charges MISCELLANEOUS REVENUES Sale of Municipal Property Interest on Investments		160,000.00 125,000.00 - - - - - - - - - - - - -	194,269.57 126,101.00 - - - - - - - 99,558.38 XXXXXXXX 182,194.24 XXXXXXXX	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -
3353 3354 3355 3355 3357 3359 3379 3401-3406 3409 3501 3502 3503-3509	Meals & Rooms Tax Distribution Highway Block Grant Water Pollution Grant Housing & Community Development State & Federal Forest Land Relmbursement Flood Control Reimbursement Other (Including Railroad Tax) FROM OTHER GOVERNMENTS CHARGES FOR SERVICES income from Departments Other Charges MISCELLANEOUS REVENUES Sale of Municipal Property Interest on Investments Other	4	160,000.00 125,000.00 - - - - - - - - - - - - -	194,269.57 126,101.00 - - - - - - - - - - - - - - - - - -	180,000.00 125,000.00 - - - - - - - - - - - - - - - - -

7

#### MS-7 Budget - Town/City of Epping FY 2005

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTER	FUND OPERATING TRANSFERS IN cont	•	XXXXXXXX	XXXXXXXXX	XXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		436,500.00	473,150.00	523,134.00
-	Water - (Offset)		105,000.00	240,539.00	331,800.00
	Electric - (Offset)			-	-
	Airport - (Offset)		-	-	
3915	From Capital Reserve Funds		158,500.00		-
3916	From Trust & Agency Funds		-	-	
_	OTHER FINANCING SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		-		
	Amounts VOTED From F/B ("Surplus")		-	-	31,000.00
	Fund Balance ("Surplus") to Reduce Taxes		-	-	100,000.00
1	TOTAL ESTIMATED REVENUE & CREDIT	S	2,873,950.00	_	3,207,453.00

#### \*\*BUDGET SUMMARY\*\*

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	4,601,018.00	4,305,369.86	4,305,369.86
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)		32,000.00	32,000.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		141,477.00	122,787.00
TOTAL Appropriations Recommended	-	4,478,845.86	4,460,156.86
Less: Amount of Estimated Revenues & Credits (from above)		3,207,453.00	3,207,453.00
Estimated Amount of Taxes to be Raised	-	1,271,393.86	1,252,703.86

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$387,142.15 (See Supplemental Schedule With 10% Calculation)

# DEFAULT BUDGET OF THE TOWN

#### **OF: The Town of Epping NH**

For the Ensuing Year January 1, 2005 to December 31, 2005



RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.

2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.

3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

# GOVERNING BODY (SELECTMEN)

Budget Committee if RSA 40:14-b is adopted

#### APPROVED JAN 1 0 2005

NH DEPARTMENT OF REVENUE ADMINISTRATION COMMUNITY SERVICES DIVISION MUNICIPAL FINANCE BUREAU P.O. BOX 487, CONCORD, NH 03302-0487 (603)271-3397

#### Default Budget - Town of Epping FY2005

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	GENERAL GOVERNMENT	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4130-4139	Executive	197,011.00	9,320.00	-	207,546.00
4140-4149	Election, Reg. & Vital Statistics	62,166.00	2,485.00	-	64,651.00
4150-4151	Financial Administration	162,611.00	11,681.00	(26,000.00)	150,807.00
4152	Revaluation of Property	20,000.00	· · ·	<u> </u>	20,000.00
4153	Legal Expense	30,500.00			30,500.00
4155-4159	Personnel Administration	-			-
4191-4193	Planning & Zoning	74,565.00	3,039.00	_	82,522.00
4194	General Government Buildings	100,953.00	-	-	100,953.00
4195	Cemeteries	2,000.00	-	-	2,000.00
4196	Insurance	43,500.00		-	43,500.00
4197	Advertising & Regional Assoc.	-		-	_
4199	Other General Government	30,450.00	1,370.00		31,820.00
	PUBLIC SAFETY	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4210-4214	Police	825,693.00	113,108.00	-	974,206.00
4215-4219	Ambulance	265,400.00	13,417.00		278,817.00
4220-4229	Fire	111,467.00	(1,121.00)	-	110,346.00
4240-4249	Building inspection	72,167.00	(1,902.00)	-	70,265.00
4290-4298	Emergency Management	-	-	-	-
4299	Other (Incl. Communications)	-	-	-	-
	AIRPORT/AVIATION CENTER	XXXXXXXXX	XXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Alrport Operations	-	-	-	-
	HIGHWAYS & STREETS	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4311	Administration	-			-
4312	Highways & Streets	468,038.00	15,512.00	(30,500.00)	452,526.00
4313	8ridges	-	-	-	-
4316	Street Lighting	20,000.00	-		20,000.00
4319	Other		-	-	<u> </u>
	SANITATION	XXXXXXXXX	XXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration	-	-	-	
4323	Solid Waste Collection	80,308.00	2,390.00	-	82,698.00
4324	Solid Waste Disposal	170,225.00	-		170,225.00
4325	Solid Waste Clean-up	-	-	-	-
4326-4329	Sewage Coll. & Disposal & Other	334,885.00	6,521.00		341,406.00

07/04

Default Budget - Town of Epping FY2005

PURPOSE OF APPROPRIATIONS         Prior Year Adopted (RSA 32:3V)         Reductions & Increases         Minus Increases         DEFAULT BUDGET Appropriations           WATER DISTRIBUTION & TREATMENT         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX           4331         Administration         12,480.00         1,196.00         -         13,676.00           4332         Water Services         -         -         -         -         -           4335-4335         Mater Treatment, Conserv&Other         93,215.00         3,344.00         -         96,559.00           4354-4352         Administration         -         -         -         -         -           4355         Purchase Costs         -         -         -         -         -           4355         Other Electric Costs         -         -         -         -         -           4356         Electric Electric Costs         -         -         -         -         -         -         -           4411         Administration         2.910.00         80.00         -         2.990.00         -         -         -         -         -         -         -         -         -         -	1	2	3	4	5	6
4331         Administration         12,480.00         1,196.00         -         13,676.00           4332         Water Services         -         -         -         -           4335-4339         Water Treatment, Conserv& Other         93,215.00         3,344.00         -         56,555.00           ELECTRIC         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX           4351-4352         Admin. and Generation         -         -         -         -           4353         Purchase Costs         -         -         -         -         -           4354         Electric Equipment Maintenance         - <t< td=""><td>Acct. #</td><td></td><td>Adopted</td><td>the second se</td><td>1-Time</td><td>DEFAULT BUDGET</td></t<>	Acct. #		Adopted	the second se	1-Time	DEFAULT BUDGET
4332         Water Services         .         .         .           4335-4339         Water Treatment, Conserv & Other         93,215.00         3,344.00         .         96,559.00           2435-4339         Water Treatment, Conserv & Other         93,215.00         3,344.00         .         96,559.00           4351-4352         Admin. and Generation         .         .         .         .         .           4353         Purchase Costs         .         .         .         .         .         .           4353         Difner Electric Costs         .         .         .         .         .         .         .           4359         Other Electric Costs         .		WATER DISTRIBUTION & TREATMENT	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4335-4339         Water Treatment, Conserv.& Other         93,215.00         3,344.00         -         96,559.00           4351-4352         Admin. and Generation         -	4331	Administration	12,480.00	1,196.00		13,676.00
ELECTRIC         XXXXXXXX         XXXXXXXX         XXXXXXXX         XXXXXXXXX         XXXXXXXXX           4351         Admin. and Generation         - <td< td=""><td>4332</td><td>Water Services</td><td>-</td><td>-</td><td>-</td><td></td></td<>	4332	Water Services	-	-	-	
4351-4352       Admin. and Generation       -       -       -         4353       Purchase Costs       -       -       -         4354       Electric Equipment Maintenance       -       -       -         4355       Other Electric Costs       -       -       -         4411       Administration       -       -       -       -         4411       Administration       -       -       -       -         4414       Pest Control       2.910.00       80.00       -       2.990.00         4415.4419       Health Agencies & Hosp. & Other       -       -       -       -         4414.4442       Administration & Direct Assist.       10.000.00       -       -       10.000.00         4444.4442       Administration & Direct Assist.       10.000.00       -       -       10.000.00         4445.4442       Administration & Direct Assist.       10.000.00       -       -       10.000.00         4445.4442       Administration & Direct Assist.       10.000.00       -       -       10.000.00         4520-4529       Parke & Recreation       142.577.00       17.313.00       -       159.690.00         4550-4559       Library	4335-4339		an and the second s		-	
4353         Purchase Costs         -		ELECTRIC	<u>xxxxxxxxx</u>	XXXXXXXXXX	XXXXXXXXXXX	X0000000X
4354         Electric Equipment Maintenance         -         -         -           4359         Other Electric Costs         -         -         -         -           4411         Administration         -         -         -         -           4411         Administration         -         -         -         -           4414         Pest Control         2,910.00         80.00         -         2,990.00           4414         Pest Control         2,910.00         80.00         -         2,990.00           4414         Pest Control         2,910.00         80.00         -         2,990.00           4415-4419         Health Agencles & Hosp. & Other         -         -         -         -           WELFARE         XXXXXXXXX         XXXXXXXXXX         XXXXXXXXXX         XXXXXXXXXX         XXXXXXXXXX           4441-4442         Administration & Direct Assist.         10,000.00         -         -         10,000.00           4444         Intergovernmental Weirare Pyrmits         -         -         -         -           61441-4442         Administration & Other         142,577.00         17,313.00         -         159,890.00           4550-4559         Libr	4351-4352	Admin. and Generation	-	-	-	-
4359         Other Electric Costs         -	4353	Purchase Costs		-	-	-
HEALTH         XXXXXXXXXX         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	4354	Electric Equipment Maintenance	-	-		-
4411         Administration         -         -         -           4414         Pest Control         2,910.00         80.00         -         2,990.00           4414         Pest Control         2,910.00         80.00         -         2,990.00           4415-4419         Health Agencles & Hosp. & Other         -         -         -         -           WELFARE         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX         XXXXXXXXXX         XXXXXXXXXX           4441         Administration & Direct Assist.         10,000.00         -         -         10,000.00           4441         Intergovermental Welfare Pymnts         -         -         -         -         -           4445         Vendor Payments & Other         -         10,000.00         -         159,890.00         -         159,890.00         -         -         159,890.00         -         -         1650.	4359	Other Electric Costs	- 1			
4414         Pest Control         2,910.00         80.00         2,990.00           4415-4419         Health Agencles & Hosp. & Other         -         -         -           WELFARE         XXXXXXXXXX         XXXXXXXXXXX         XXXXXXXXXXXXX           4441-4442         Administration & Direct Assist.         10,000.00         -         -         10,000.00           4441-4442         Administration & Direct Assist.         10,000.00         -         -         10,000.00           4444         Intergovernmental Weifare Pymnts         -         -         -         -         -           4445-4449         Vendor Payments & Other         -		HEALTH	XXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	
4415-4419         Health Agencles & Hosp. & Other         -         10,000.00           4441         Intergovernmental Welfare Pymnts         - <td>4411</td> <td>Administration</td> <td>-</td> <td></td> <td>-</td> <td></td>	4411	Administration	-		-	
WELFARE         XXXXXXXX         XXXXXXXXX         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	4414	Pest Control	2,910.00	80.00	-	2,990.00
4441-4442         Administration & Direct Assist.         10,000.00         -         -         10,000.00           4441         Intergovernmental Welfare Pymnts         -         4445-4449         Vendor Payments & Other         - <td>4415-4419</td> <td>Health Agencies &amp; Hosp. &amp; Other</td> <td>-</td> <td>_</td> <td>-</td> <td>-</td>	4415-4419	Health Agencies & Hosp. & Other	-	_	-	-
4444         Intergovernmental Weifare Pymnts		WELFARE	XXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
4445-4449         Vendor Payments & Other	4441-4442	Administration & Direct Assist.	10,000.00	-	-	10,000.00
CULTURE & RECREATION         XXXXXXXXX         XXXXXXXXXX         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	4444	Intergovernmental Welfare Pymnts	_		_	
4520-4529         Parks & Recreation         142,577.00         17,313.00         -         159,890.00           4550-4559         Library         84,811.00         -         -         84,811.00           4583         Patriotic Purposes         1,600.00         -         -         1,600.00           4589         Other Culture & Recreation         -         -         -         -           CONSERVATION         XXXXXXXX         XXXXXXXX         XXXXXXXX         XXXXXXXXX           4611-4612         Admin & Purch. of Nat. Resources         -         -         -         -           4619         Other Conservation         1,000.00         -         1,000.00         -         1,000.00           4631-4632         REDEVELOPMENT & HOUSING         -         -         -         -         -           4651-4653         ECONOMIC DEVELOPMENT         21,500.00         -         -         21,500.00         -         21,500.00         -         21,500.00         355,542.00           4721         Interest-Long Term Bonds & Notes         117,391.00         36,735.00         -         154,126.00           4723         Int. on Tax Anticipation Notes         -         -         -         -         -     <	4445-4449	Vendor Payments & Other	-	-	-	-
4550-4559       Library       84,811.00       -       -       84,811.00         4583       Patriotic Purposes       1,600.00       -       -       1,600.00         4589       Other Culture & Recreation       -       -       -       -         CONSERVATION       XXXXXXXX       XXXXXXXXX       XXXXXXXXX       XXXXXXXXX         4611-4612       Admin.& Purch. of Nat. Resources       -       -       -       -         4619       Other Conservation       1,000.00       -       -       1,000.00         4631-4632       REDEVELOPMENT & HOUSING       -       -       -       -         4651-4659       ECONOMIC DEVELOPMENT       21,500.00       -       -       21,500.00         DEBT SERVICE       XXXXXXXXX       XXXXXXXXX       XXXXXXXXX       XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CULTURE & RECREATION	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
4583         Patriotic Purposes         1,600.00         1,600.00           4589         Other Culture & Recreation         - <td>4520-4529</td> <td>Parks &amp; Recreation</td> <td>142,577.00</td> <td>17,313.00</td> <td>-</td> <td>159,890.00</td>	4520-4529	Parks & Recreation	142,577.00	17,313.00	-	159,890.00
4589         Other Culture & Recreation         -	4550-4559	Library	84,811.00		_	84,811.00
CONSERVATION         XXXXXXXX         XXXXXXXXX         XXXXXXXXXX           4611-4612         Admin.& Purch. of Nat. Resources         -         1,000.00         -         4619         Other Conservation         1,000.00         -         -         1,000.00         -         1,000.00         -         -         1,000.00         -         -         1,000.00         -         -         -         -         -         -         -         -         -         -         1,000.00         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         1,000.00         -         -         -         -         -         -         -         -         -         -         -         -	4583	Patriotic Purposes	1,600.00	_	<u> </u>	1,600.00
4611-4612       Admin.& Purch. of Nat. Resources       -       -       -       -         4619       Other Conservation       1,000.00       -       -       1,000.00         4631-4632       REDEVELOPMENT & HOUSING       -       -       1,000.00         4651-4659       ECONOMIC DEVELOPMENT       21,500.00       -       -       21,500.00         VOLTOR       DEBT SERVICE       XXXXXXXX       XXXXXXXXX       XXXXXXXXX         4711       Princ Long Term Bonds & Notes       997,542.00       158,000.00       (800,000.00)       355,542.00         4721       Interest-Long Term Bonds & Notes       117,391.00       36,735.00       -       154,126.00         4723       Int. on Tax Anticipation Notes       -       -       -       -       -	4589	Other Culture & Recreation		-	-	-
4619         Other Conservation         1,000.00         -         -         1,000.00           4631-4632         REDEVELOPMENT & HOUSING         -<		CONSERVATION	XXXXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
4631-4632         REDEVELOPMENT & HOUSING         -         -         -           4651-4659         ECONOMIC DEVELOPMENT         21,500.00         -         -         21,500.00           DEBT SERVICE         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX         XXXXXXXXX           4711         Princ Long Term Bonds & Notes         997,542.00         158,000.00         (800,000.00)         355,542.00           4721         Interest-Long Term Bonds & Notes         117,391.00         36,735.00         -         154,126.00           4723         Int. on Tax Anticipation Notes         -         -         -         -	4611-4612	Admin.& Purch. of Nat. Resources				
4651-4659         ECONOMIC DEVELOPMENT         21,500.00         -         -         21,500.00           DEBT SERVICE         XXXXXXXXX         XXXXXXXXXX         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	4619	Other Conservation	1,000.00		_	1,000.00
DEBT SERVICE         XXXXXXXXX         XXXXXXXXXX         XXXXXXXXXXX         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	4631-4632	REDEVELOPMENT & HOUSING	-		_	-
DEBT SERVICE         XXXXXXXX         XXXXXXXXXX         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	4651-4659	ECONOMIC DEVELOPMENT	21,500.00		-	21,500.00
4711         Princ Long Term Bonds & Notes         997,542.00         158,000.00         (800,000.00)         355,542.00           4721         Interest-Long Term Bonds & Notes         117,391.00         36,735.00         -         154,126.00           4723         Int. on Tax Anticipation Notes         -         -         -         -		DEBT SERVICE	and the second	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4721         Interest-Long Term Bonds & Notes         117,391.00         36,735.00         -         154,126.00           4723         Int. on Tax Anticipation Notes         -         -         -         -	4711	Princ Long Term Bonds & Notes	997,542.00	158,000.00	(800,000.00)	355,542.00
4723 Int. on Tax Anticipation Notes			117,391.00	36,735.00	-	154,126.00
					_	-
	4790-4799	Other Debt Service	_	_	_	

3

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	CAPITAL OUTLAY	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4901	Land		_		
4902	Machinery, Vehicles & Equipment	-	<u> </u>	-	-
4903	Buildings	-	-	-	
4909	Improvements Other Than Bidge.	-	-	-	
	OPERATING TRANSFERS OUT	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4912	To Special Revenue Fund	-			-
4913	To Capital Projects Fund			-	-
4914	To Enterprise Fund	-			-
	Sewer-		-	-	-
	Water-	-	-		-
	Electric-	-	-		-
	Airport-	-	-		-
4915	To Capital Reserve Fund		-		
4916	To Exp.Tr.Fund-except #4917				-
4917	To Health Maint. Trust Funds	-		-	-
4918	To Nonexpendable Trust Funds	-		_	
4919	To Fiduciary Funds	-			-
	TOTAL	4,601,018.00	390,643.00	856,500.00	4,136,982.00

Default Budget - Town of Epping FY 2005

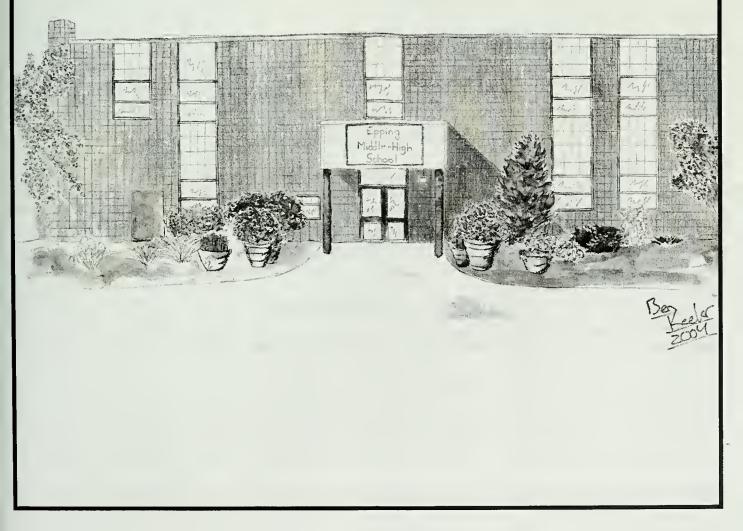
Please use the box below to explain Increases or reductions in columns 4 & 5.

Acct #	Explenation for Increases	Acct #	Explanation for Reductions
4130-4139	Increases in Benefits	4150-4151	Reduction in contracted services
4140-4149	Increases in Benefits	4312	Bridge Project Completed
4150-4151	Increases in Benefits	4711	Reduced Bond of \$800,00
4191-4193	Increases in Benefits		
4210-4214	Increases In Benefits; Contractual Obligations		
4215-4219	Increases in Benefils		
4220-4229	Increases in Benefits		
4240-4249	Increases in Benefits		
4312	Increases in Benefits		
4321	Increases in Benefits		
4324	Increases in Benefits		
4333	Increases in Benefits		
4335-4339	Increases in Benefits		
4414	Increases in Benefits		
4520-4529	Increases in Benefits		
4711	Bond Passed at Town Meeting		
4721	Bond Passed at Town Meeting		

4

07/04

# Epping School District 2004 Annual Report



# Epping School District Officers 2004–2005

# **School Board**

Susan Kimball, Chairman	. Term Expires 2007
Scott Booth, Vice Chairman	. Term Expires 2007
Pamela Tibbetts	. Term Expires 2006
Marci Morris	. Term Expires 2005
Jeff Nollet	. Term Expires 2005

Barbara D. Munsey, Superintendent of Schools

Victor Petzy, Assistant Superintendent of Schools

Martha Williamson, Business Administrator

Cathy Zylinski, Special Services Administrator

Gary Tirone, Director of Curriculum & Instruction

# **Building Administrators**

<sup>•</sup>Mark Vallone, *Principal, Grades 1–5* Jerry Gregoire, *Assistant Principal* 

Mike Sanz, Principal, Grades 6–12 P.J. Collins, Assistant Principal

# **School District Officers**

Renee Pettis, School District Treasurer

Robin O'Day, School District Clerk

Harold K. LaPierre, School District Moderator

# Letters to the Community

## **School Board**

I'd like to start by giving my heartfelt thanks to you, the voters of Epping, for your support of our warrant articles last year. Because of your support, the Epping School District has experienced some very positive changes.

The most obvious improvement is the expansion of the middle-high school cafeteria. It gives me great pleasure to report that every student in our middle-high school can now eat lunch at a table rather than sitting on the floor. Members of the Facilities Committee, Building Committee, and the Epping School Board all had input into this project and we are pleased that so many of the students, parents, staff, and citizens of this town have expressed their overwhelming approval of the final outcome. Thanks to all involved for a job well done!

I am also pleased to report that the very outdated telephone systems in both the elementary and middle-high schools have been upgraded. We now have the capability of leaving voice mail messages for specific staff members via individual extensions, generating system messages and announcements, and contacting whomever we're trying to reach on the first attempt, eliminating the need to make multiple calls.

Your support of our budget allowed us to continue to offer programs and curriculum that benefit all students. And, although we were relieved to receive voter approval to appropriate \$60,000 for unanticipated Special Education costs, we were equally relieved at the end of the year to have a fund balance of nearly \$58,000 which we were able to return to the Town's General Fund.

The monies appropriated for the reaccreditation of Epping Middle-High School by the New England Association of Schools and Colleges (NEASC) are being well spent towards that goal. Much preparation is underway to be ready for that process in the fall of this year. Maintaining the accreditation of our middle-high school is vitally important for the success of our students post graduation. Students who graduate from an accredited high school have many more opportunities than students who graduate from a non-accredited facility. Keeping our accreditation is also important for property owners in this town, as schools with this affiliation contribute to increased property values.

The subject of NEASC and accreditation brings me to one of the warrant articles you will see on the ballot this year. As a solution to the ever-growing problem of lack of space in both of our schools and the impact it has at all three levels (elementary, middle, and high school) we are proposing a middle school addition, new high school gymnasium, and upgrades to our high school science rooms. As I thumbed through my collection of past Annual Reports, I came across an article in the 1998 edition submitted by the Long-Range Planning Committee. Their report stated the following:

"In March of 1996, the Epping School Board presented a Warrant Article to the Town, requesting authority to establish a Long-Range Planning Committee (LRPC). This request was made due to overcrowding that was beginning to become problematic in both of our schools."

That was 1996...it is now 2005! In the nine years since the School Board first identified that overcrowding was *beginning* to become problematic, it has escalated to the point where it now threatens our accreditation. In those nine years, the school board has brought forth several different proposals to the voters and all have failed at the polls. These proposals included two Cooperative agreements with Fremont which included building a new high school in our own town, a large part of which would have been funded by Fremont and 40% State aid. It is important to note that we qualified for 40% State aid only because the proposals were for a Cooperative plan. Both required a "super majority" of the vote to pass, but were narrowly defeated. The year following the defeat of the Co-op proposals, the school board brought forth an "Epping-only" new high school on a different parcel of land which included a long-term tuition agreement with Fremont. This plan met with much opposition and was soundly defeated when it failed to earn even a simple majority of the vote. This year, we have worked diligently to bring forth a costeffective alternative at a time when this "Epping-only" plan is eligible for 40% State aid rather than the 30% that we have qualified for in the past. In addition, we will be able to further reduce our future tax impact and decrease debt payment by applying \$90,000 per year from impact fees that are collected from developers.

If approved, the middle school addition will not only give the students in grades 6–8 their own identity as prescribed by NELMS (New England League of Middle Schools) but it will also allow us to give their needs the same priority as those of our high school students. It will open up space in the high school, elementary school, and the old Central School which currently houses our SAU office, along with our preschool and Head Start programs. The impact will be extremely positive throughout the entire Epping School District.

Also on the ballot this year is a warrant article for the purchase of 5.9 acres of land abutting our existing property next to the existing soccer/football field. This purchase can be obtained at a zero tax impact through the use of impact fees collected to date. The acquisition of this parcel will provide us with ample space for a parking lot for approximately 180 vehicles along with another access to Prescott Road which will greatly decrease bus and traffic congestion.

We ask for your support of the three-year paraprofessional contract and the warrant article for general maintenance items which would include repair and paving of parking lots, replacement of hall lockers, and the installation of air conditioning in the gymnasium/multi-purpose room of the elementary school.

As always, your affirmative vote on the school budget is vitally important. This appropriation is the money needed to effectively run our schools on a day-to-day basis.

As always, we thank our adminis-

#### Enroliment As of 10/1/2004

Grade	Elementary School
1	85
2	83
3	74
4	70
5	77
	Middle/High School
6	82
7	97
8	85
9	140
10	91
11	110
12	97
Total Enrollment for Grades 1-12: Kindergarten	1,091
Enroliment:	56

trators, teachers, and staff for their continued dedication to our students and the voters of Epping who support the education of our young citizens.

Lastly, it is with deep regret but profound gratitude that we bid farewell to our outgoing Board members Marci Morris and Jeff Nollet. Marci has been on the Board for the past six years and is considered the "historian" of our group. Jeff joined us three years ago after serving on the Site Search Committee for land on which to build some of our previous building proposals. Both have given unselfishly of their time and have been tremendous assets to our Board. They will be greatly missed.

Respectfully submitted, Susan H. Kimball, Chair Epping School Board

# Superintendent of Schools

History. I have to admit that as a young student I didn't have a true appreciation for the subject, but through experience I have realized its importance in making decisions for the future. History reminds us where we came from, fosters insight and understanding, teaches us to respect the journey in making history, and in some cases reminds us of the struggle and sacrifice required to right a wrong or just make life better. Everyone and everything including the Epping School District has an associated history.

**1992:** The Epping School District began its most recent historical journey with a self-study to receive secondary school accreditation for Epping Middle/High School. In the final report of the New England Association of Schools and Colleges (NEASC) the school and community were commended for undertaking the accreditation process. This was especially true as the town had been dealing with significant fiscal difficulties while the school was experiencing difficulties in settling a teachers' contract and in dealing with increasing student enrollment evidenced by the approval of a cooperative planning committee at the annual meeting.

1994: The NEASC self-study was completed, the NEASC team completed their evaluation visit, and the accreditation process moved forward with the issuance of a final report. Epping Middle/High School was awarded accreditation with a list of commendations and recommendations. It was made clear that the school's continued accreditation was based on its progress in addressing the visiting committee's recommendations. While there were commendations and recommendations in other areas, the most significant area was school facilities as shown by the following excerpts:

"Epping Middle/High School is located on Prospect Street, about onehalf mile from the center of town. The building bas a capacity of 500 students. Current enrollment totals 465 pupils. Construction of the facility occurred in three stages. The original Carrie Odiorne Junior High School was built in 1965. In 1967, four classrooms and a gym were added. In 1980, rooms 101 to 108, rooms 201 to 213, a media center, a cafeteria, a kitchen, and a music room were added to the structure. The building has two distinct levels. Currently the second floor is not handicapped accessible due to an inoperative chair lift."

"The building is structurally sound, but it is not adequately maintained. Moreover, it lacks the structural flexibility in size and type of instructional areas necessary to support curriculum revisions planned for the future. In particular, science labs are in need of updating and classrooms need additional electrical outlets. Heavy demands placed on the gymnasium and poor acoustics compromise programs in drama, music and athletics. The seating capacity of the cafeteria is not adequate for students assigned to the high school lunch period and necessitates the use of hallways and lobby areas where no seating is available. Storage facilities are limited in all areas; consequently some bathrooms have been converted to storage areas."

"In most classrooms, a lack of consistent temperature control contributes to occupant discomfort and interferes with learning. Furthermore, a lack of caulking and weather stripping as well as damaged windows and doors contribute to significant heat loss. Ventilation is a problem particularly in the interior rooms adjacent to the media center."

"At present, no long-range plan is in place for substantial maintenance. Financial resources must be prioritized in order to ensure adequate funding for general maintenance and repairs, minor renovations, and the purchase or lease of capital equipment."

The voters at the annual meeting approved a demographic study to plan for future student enrollment.

**1995:** Funding was dedicated to install sinks in the science labs, repair heating units, and install electrical outlets.

**1996:** Two years had passed since accreditation and the school district had to make an official report to NEASC regarding the school's status in addressing the accreditation recommendations. The second floor accessibility issue was being addressed with the establishment of an elevator capital reserve fund. The district also approved another cooperative planning committee to investigate a long-term solution for student growth.

**1997:** Funding was allocated to address the air ventilation and heating issues in the middle/high school. The school principal reported that during the 1997–1998 school year space became a major problem in meeting the needs of students attending Epping Middle/ High School.

**1998:** The district continued to work on improving air ventilation/heating, contributing to the elevator fund, and providing funding for facility planning. The school principal continued to report space as a major problem.

1999: Facilities became a major focus of the district with the passage of a ten-room addition for the elementary school with the cost being offset with state kindergarten funding and high school tuition revenue. The cooperative planning committee submitted articles of agreement between Epping and Fremont and the Epping-Fremont Cooperative School District was formed with the objective of approving a new high school within two years. The final appropriation for the elevator was approved. With completion of the new elementary addition, 89 grade 6 students were moved to the elementary school as a short-term solution to student crowding at the middle/high school. (It was predicted that the school would be at full capacity again next year.)

2000 and 2001: The cooperative committee made two attempts to approve a cooperative high school with both plans receiving majority, but not super majority as required by law. The cooperative dissolved in March 2001 upon the failure to approve a high school within the two-year period. In response to the close vote on the high school an attempt was made in May 2001 to save the cooperative effort by approving the formation of another cooperative planning committee. The Epping voters did not approve. A two classroom modular unit was added in the 2001-2002 school year.

**2002:** Another attempt was made to preserve the Epping-Fremont relationship with a new high school and a long-term tuition agreement. This attempt also failed. Voters approved funding for window replacement, a lighting ret-

rofit, and paving. The school principal continued to report the middle/high school at full capacity; an 8 period day was put in place to partially alleviate the problem.

2003: Two modular units were proposed to alleviate some of the stress on the middle/high school. The request was denied. Work continued on the window replacement project. The district also received a federal grant to air condition the media center and interior rooms addressing heating and ventilation problems. Additional property (20 acres) abutting the school site was also acquired providing opportunities for on-site expansion. After four years of intensive effort on building a high school with the Fremont School District, the school board decided it was time to reflect on the past few years. The school board approved a facilities committee with the charter to develop a long-term facilities plan for the Epping School District. (Fremont entered negotiations with the Sanborn Regional School District.)

2004: The Facilities Committee completed the Facilities Master Plan for the Epping School District. The plan called for a multi-phase approach to address the anticipated future needs of the school district. Phase 1 consisted of addressing the lack of cafeteria seating identified by NEASC. A cafeteria expansion, lobby renovation, ADA compliant bathrooms, and a conference room were presented to voters, approved, and completed that summer. A fields project was also approved to address the lack of athletic fields. Epping Middle/High School was also up for reaccreditation and the voters approved funding for the two-year process.

**2005:** The school staff members are presently working diligently in completing the self-study process for the NEASC visitation due this October.

Since 1992 the beginning of the first accreditation process, 3 coopera-

tive planning committees, 2 cooperative school district attempts, 1 elementary school addition, 1 high school building proposal, 1 long-term tuition agreement, 727 middle/high students, and almost 13 years have passed. The school district has made great strides to address the identified facility issues with the expanded cafeteria, new windows, air-conditioning, and an elevator. A maintenance plan has also been developed to address regular maintenance of all the district's schools. Per the Budget Committee's recommendation, these routine maintenance items have been included in the 2005-2006 budget. There are bigger issues still outstanding, however. Inadequate instructional space and science labs, excessive demands on the gymnasium, poor acoustics in the music room, and a lack of storage space still remain. These issues need a bigger plan.

There is no question that it has been a struggle with plenty of hard work and disappointment for everyone. Looking back I learned a couple of things sharing this journey with you. The first is that this was a journey that we had to make. The second and most important was the significance of history and tradition — the Epping Community is proud of their schools and wants to retain their uniqueness and small town character.

The District is forging ahead while honoring the Epping tradition and has a plan, Phase 2 based on the 2004 Master Plan's recommendation, providing instructional space, state of the art science labs, an additional gymnasium, and an acoustic music room and stage area for immediate and future student programming using a small school concept. It is important to note that our facility needs were evident back in 1992 long before the Fremont students and will be evident when they are gone. Over these past years the high school has impacted the middle school, the middle school has moved into the elementary school, and the elementary school has displaced the preschool to the Central School. The proposed plan is a district solution for all our schools — preschool, elementary school, middle school, and high school — incorporating all of the feedback received these past years.

The Epping accreditation history is an interesting one with the Epping Community having much to be proud of. I believe that the new building proposal addresses the accreditation facility issues and the space needs throughout the district while maintaining what is special about Epping.

Barbara D. Munsey Superintendent of Schools

### **Elementary School**

Epping Elementary School started the year with another First Day program, inviting parents, guardians and community members to share in the start of the school year. Once again, over 300 adults visited their children's classes, met their teachers and attended an orientation session put on by school and community organizations such as the Title I staff, Epping Police and Fire Departments. Our school welcomed new staff members Liz Horbury (Grade 4), Lisa Rowe (Grade 4), Rachel Pattee (Title I), Danielle Donahue (Speech Pathology), Laura Connelly (Home-School Coordinator), Liz Becker and Deena Jenson (School Psychologist).

# Space Problems Lead to Conditional Approval

Space problems at Epping Elementary have caused our school to lose its "Approved with Distinction" rating. Instead, the school has been "Conditionally Approved" by the New Hampshire Department of Education and given time to address its space problems. Our school has become overcrowded due to a number of factors: First, the Epping Middle School still houses its 6th grade in the Elementary School, occupying four classrooms and a small service room. Second, meeting the requirements of the federal No Child Left Behind regulations has led to an increase in support services for Title I and Special Education. Third, reflecting a national trend, there has been an increase in the number of students with very complicated special needs that require a space to provide services.

Over the past two years our school has converted storage rooms, moved the preschool program out of the building and into SAU 14 building, and converted one classroom into a multipurpose room for special services. All this has placed a squeeze on space and reduced our ability to provide timely services to students. For example, moving the preschool program into the SAU 14 building reduces the amount of services our school provides. Now speech and language pathologists lose time serving students since they must travel back and forth between buildings - time that could be spent providing services if all our students were still located in one place.

Epping Elementary School would benefit from the proposed addition to the middle-high school and would likely be able to accommodate the increasingly diverse needs in spaces that are designed for people not books and custodial supplies.

#### **Literacy Initiative**

Epping Elementary has formed a Literacy Task Force made up of teachers, administrators, parents, librarians from our town's Harvey Mitchell Library as well as University of New Hampshire professors to look at ways to improve student achievement in reading and writing. The school hopes to do for Language Arts what has been done for Mathematics, that is, create a plan for improving instruction and improving opportunities for parents and very young children to get access to high quality reading resources in Epping.

The school has already taken some early steps in this process. Last summer, UNH Professor Paula Salvio conducted a five-day workshop for over 25 EES teachers on Balanced Literacy instruction. Teams of teachers are taking graduate courses at the school in a program called "Learning Through Teaching" in which they observe each other's classrooms and meet after school to discuss these observations. Last summer the school developed and ran its first "Kinder Kamp," a four-day summer orientation to kindergarten to assist children with identified needs for extra help. The school also hired a second Title I reading tutor and is exploring the use of technology to help student reading.

#### **Other Initiatives**

The Wellness Committee and PTO have teamed up for healthy snacks at snack time. Teacher Nancy Bernard obtained a \$1000 grant from the NH Cholesterol Foundation that is being used to subsidize the cost of such items as cheese sticks and yogurt so that the PTO can still sell them at the regular rate of 25 cents a snack. Led by fourth grade classes Epping Elementary teamed up with the NH Geographic Alliance to teach science and ecology through Vermicomposting. Students recycled food waste from the cafeteria and newspapers from the library that were fed to worms who created rich soil to use in our school gardens.

#### Technology and Literacy at Epping Elementary School

Epping Elementary is the site of two new programs that use technology to improve reading. This fall Epping Elementary introduced Accelerated Reader, a new reading program that is based on computer technology, to help improve reading in grades two through five. If any of you remember the old SRA reading boxes you will see its similarity to Accelerated Reader. Students read real books and then take brief computerized tests on their comprehension. The results give students instant feedback on how well they are reading and help the librarian identify the type of book and reading level that is appropriate for the students.

Grade 1 is taking part in a national study on the use of technology to help teach reading that is sponsored by the federal government. The school received 12 computers, software and training to try out a reading software program in two classrooms. The software is used as one part of regular reading instruction in those classes. At the end of the year these students will be tested and the results will be compared to classes where the technology was not used.

#### **Artist in Residence Program**

Once again, Epping students are taking part in the Artist in Residence program. Every K-5 student will have the opportunity to work with ceramic artist Rob Rossel to create tile murals that will complement the four gardens and sets of sculptures created during the last two residencies. The school will hold a "community clay night" in which family and community members will have an opportunity to come in and create a tile to put into the murals, or to take home. The Artist in Residence program is funded by a grant from the NH Council for the Arts, funds from the Epping School District, and money from assorted fund raisers conducted during the year.

#### **Award Winning Teachers**

Several Epping Elementary School teachers have been recognized for their work on behalf of students. Last June, Grade 2 teacher and BSI Committee member, Barbara Demers was recognized as the WalMart Local Teacher of the Year and a check for \$1,000 was presented to the school in her name. In September, she was chosen WalMart's New Hampshire State Teacher of the Year and this time the school received a \$10,000 check in her name. The money has gone to purchase new technology, support the Artist-in-Residence program and to help train teachers in effective reading and writing techniques. The Rockingham County Woodland Owners Association presented Grade 4 teacher Lisa Madison with their annual Educational Award for her work in environmental education at our school. At the NH Council for the Arts annual conference, art teacher Colleen Schmidt was selected as the Artist-in-Residence Coordinator of the year. Kindergarten teacher Robin Yergeau was recognized for her work in mathematics at the annual conference of Northeast Regional Alliance for Mathematics and Science Education in Newton, Massachusetts.

#### **Enrichment Courses**

After-school programs this year included a Homework Club, Study Buddies, Passport Around the World, Math Recovery, Adventure Club, French and Destination Imagination. Before-school programs include Jump Rope Club, Math Recovery, Friendship Club, Safety Skills and Library.

#### **Student Service Projects**

Epping students conducted a number of service projects. Mrs. Harris's grade 4 class worked after school and made crafts to raise money for the SPCA. The

# Statistical Data: School Year 2003–2004

	Average Daily Membership	Average Daily Attendance	Percent of Attendance
Elementary	388.5	373.5	96.2
Middle School	266.6	254.9	95.6
High School	408.1	386.0	94.6
Kindergarten	31.5	29.7	94.1

Student Council, under the direction of Mrs. Keeler and volunteer Elaine Lamothe, organized a variety show for the tsunami victims of southern Asia. They also sent letters, pictures and Christmas cards to our troops in Iraq, conducted a food drive at Thanksgiving, collected tab tops for the Shriners, and box tops for school supplies, as well as conducted a brief fundraiser for the Exeter Area Chamber of Commerce Children's Fund. Kindergarten classes joined in and did chores to donate to the Student Council effort.

#### **Continuous Teacher Training**

Epping Elementary teachers take their training very seriously and participate in a wide variety of training directly geared to improving student learning. Twenty-five teachers studied Balanced Literacy instruction over the summer. Eight teachers are working with a science consultant from the Northeast Regional Alliance to implement new units of science instruction. Thirteen more are participating in the Learning Through Teaching program mentioned earlier. Others have studied new assessment techniques in mathematics and science.

#### Volunteers

For the second year in a row Epping Elementary was recognized as a Blue Ribbon School for the many, many volunteers who help out at our school. Thanks to parent volunteer Abby Constantineau and Guidance Counselor Toni Brown who recruited and trained new volunteers and managed the schedules of the many veteran volunteers.

#### **Epping PTO**

The PTO has been and continues to be a major supporter of Epping Elementary. Last year's PTO fundraisers helped pay the cost of bus transportation for field trips, sponsor performances by a story teller and evening lectures for parents. The PTO purchased and installed a new piece of playground equipment that includes a slide and miniature rock-climbing board. PTO volunteers operate a daily snack program, put on ice cream socials and occasional school dances. Thank you, PTO.

Many thanks to the dedicated people — parents, teachers, custodians, aides, food service workers, office staff, and volunteers — who dedicate their work for the benefit of our students and who make this school a wonderful place to learn and grow. If you would like to see this dedicated staff working with great kids, please feel free to call our school at 679-8018 to arrange a visit.

Mark Vallone Epping Elementary School Principal

# Middle/High School

Epping Middle High School opened the 2004-2005 school year with 702 middle and high school students. 430 students were enrolled in grades 9-12 and 272 students made up our 6th, 7th and 8th grade. This is the last year that we will be bringing in students from the Fremont school system; however, we won't see a significant decline for at least two more years. Our projected enrollment for next year is approximately 690 students. Post-secondary attendance was at 65% for the class of 2004 and we continue to strive towards our vision of a post-secondary attendance rate of 90% by 2007.

Epping Middle High School opened its doors in the fall of 2004 with a new polish and the focus on a much needed overhaul. We completed phase I of our five-year master plan which included the expansion and renovation of the cafeteria, renovation of the entrance fover to the gymnasium, and construction of handicap accessible restroom facilities. We are in the midst of phase II and III for presentation to the town voters for approval on March 8, 2005. I am very excited about this project because it will meet the educational needs of our children, open up needed space in the elementary school, and provide a truly enhanced sense of pride among the kids, staff and members of the Epping community. The project includes providing the following improvements and upgrades:

#### A middle school annex to accommodate the 6th, 7th and 8th graders

- This will provide us with a legitimate middle school model allowing us to present a "Best Practice" model of education.
- We will be able to meet middle school state standards in all areas including technology education, Family & Consumer Science and Health. Presently we do not have the facilities to provide these programs to middle school students.
- Move the 6th graders together with the 7th and 8th graders to provide a true middle school model.

#### Completion of new high school gymnasium facility

- This will allow us to offer more physical education opportunities for all our students.
- It will allow us to have adequate practice facilities so that our students are not practicing until 9:00 PM on school nights. This time should be spent on academics and family time.
- The gym will be large enough to accommodate all visitors for basketball games and other events. We have outgrown our present facility.
- This facility will be utilized by the community for a myriad of events including other basketball leagues, voting, town gatherings and cultural presentations.
- It will be a state of the art facility that will be designed with an important message; probably the primary facility that invites people from outside our community is the gymnasium during high school basketball games. The message will be clear: "We are proud of our kids, we are proud

of our town and welcome to Epping!"

## Design of a state of the art science wing for the high school

- This will include the addition of two new laboratory classrooms and a renovation of two other rooms.
- This will allow us to provide a science program that will allow our students to compete equally with students of other New Hampshire high schools so that they will have the same post-secondary opportunities.
- The new and renovated rooms will also meet all state and national codes in terms of ventilation, safety resources and supporting resources including gas, electricity and water.

As I reach the mid-point of my third year of principal at Epping Middle High School I remain excited and energized with the focus and resolve to attain the vision of delivering to the Epping community a "World Class School". We have wonderful students, an outstanding and dedicated staff and thoughtful and caring parents. There are several programs and initiatives in place to support our goals for academic success, enhancing the morale of students and staff and providing a safe environment for all members of the EMHS community. We are in the midst of our NEASC (New England Association of Schools and Colleges) reaccreditation process. This is an intense two-year process that requires a tremendous contribution of time and energy from our faculty and culminates with an evaluation visitation in October of 2005. The process is tedious, meticulous and demanding but will be worth it with a result of a ten year reaccredidation after the fall visit. This fall we asked the NELMS (New England League of Middle Schools) organization to come in and evaluate our middle school. The result of that visit was a recommendation that we provide our students with a middle school facility physically designed and curriculum based for a "Best Practices" finishing the season ranked third in the state. The boy's soccer and girls' volleyball team also qualified for the post-season tournament. This was the first season that our football program participated at the NHIAA varsity level and they had an exiting and encour-



Fourth-grade students learn about recycling and ecology through their vermicomposting project with the NH Geographic Alliance. Photo by L. Madison.

model. Focusing on morale we continue to promote our Student/Teacher Friendly Competitions, dances, assemblies and pep rallies. This year we had our first official "Homecoming Weekend" which included a bonfire, games and competitions, a Dunk Tank, home games for volleyball, soccer and football and great food!! The middle and high school student councils have become re-energized and are providing the students with many opportunities to enjoy and celebrate their school experience.

Co-curricular activities are an essential piece in completing a student's school experience. Our students have been very active and have represented Epping with grace and class. We had a very successful fall season in athletics highlighted by our girls' soccer team aging season. Several students from all four teams were chosen to all-state and all-area teams. The basketball teams are in full swing with the girls' team presently ranked fourth in the state and the boys' team working very aggressively towards a post-season spot. The Spirit team continues to improve dramatically every year and is expected to do very well in state competition in mid-February. We have several clubs that are very active allowing our students to participate in and network with many other students throughout the state. Active organizations include the Chess Club, Golf Club, Destination Imagination, Improv Club, Granite State Challenge, Outing Club, French Club, Art Club and Youth & Government.

Our students are also making wonderful contributions to the com-

munity and excelling in the arts. Several student-driven community service projects have been very successful including National Honor Society service projects, the Locks of Love Program, Friends Helping Friends, Toys for Tots, Make-A-Wish Foundation, Denim Days, Big Brother/Big Sister Bowlathon and the Tsunami Relief Efforts. We have had students make significant contributions to the New Hampshire music scene being selected to the All-State Classical Music Ensemble, Jazz Team, and Chorale Festival. Our top musicians have also represented Epping at the All New-England Jazz Festival. Many of our students have actively participated in our theatre productions. Presently, the middle school students are preparing for a production of "Bye-Bve Birdie" in March.

Curriculum improvements and enhancements continue to be a central focus as we strive towards that goal of being a "World Class School". An important component has been the enhancement of our AP program. This year we are offering AP Statistics and Ancient Civilizations. For the 2005-2006 school-year we will be adding AP U.S History and Calculus and the plan is to add AP Biology, Art and English in 2006-2007. Our Curriculum Coordinator is working with middle school and high school faculty members to develop a clear, cohesive, user friendly curriculum that permeates across the K-12 spectrum. All new faculty have been integrated into an effective mentoring program that will create a wonderful support base for these teachers. One of our greatest concerns is that we have a plan to keep top-notch new teachers to create a nice balance with our excellent veteran staff. Last year we also initiated an Advisor/Advisee program for 6th and 7th graders and this year expanded this plan to the 8th grade. Our goal is to incorporate this program throughout the high school by the fall of 2007.

As I complete my third year as principal at Epping Middle High School, I would like to express my thanks and

gratitude to all the community members in Epping who have been so helpful and supportive in our quest to promote success for all our kids. We have an outstanding group of kids, a gifted and dedicated staff and caring and loving parents. I am proud to travel around the state letting the people of New Hampshire know that I am a member of the Epping school community. I come to school every morning energized and excited about working with and supporting your kids. I firmly believe that every one of our kids can be successful and look forward to providing them with those opportunities for years to come.

Respectfully Submitted, Michael L. Sanz Epping Middle/High School Principal

# Director of Curriculum & Instruction

The Epping School District continues to progress in the areas of curriculum and instruction with the continuation and evaluation of previous programs reported to the community over the last two years as well as with the introduction of new initiatives during the 2004–05 school year. This annual report highlights several of the areas that best represent our efforts.

#### **Ongoing Initiatives**

As reported last year, several departments at Epping Middle High School as well as the Grade 2 teaching team piloted **curriculum mapping.** The results of that effort are a consensus math map for the second grade that coordinates math instruction between teachers and classroom that will best ensure students are receiving a similar experience. Middle school science staff presented their maps to the School Board and demonstrated the features of the web-based mapping program to inform instruction, and to more effectively coordinate science between grade levels. Ultimately, mapping will be the instrument for articulating and coordinating our curriculum PreK-12 as an ongoing process.

This year, all grade level teams at the Elementary School are working on their consensus math maps, which will be available for the public to view on the school's website by the end of this year. Epping Middle High School has been working on a form of mapping for the past three years in preparation for the NEASC accreditation visit during the 2005-06 school year. Maps for all subject areas, grades 6-12, will be posted on EMHS' website as of the end of this school year. The advantages of mapping are many, but the more immediate benefits include better communication regarding curriculum between teachers, as well as between educators, parents, and the community at-large. Mapping also eliminates the notion that curriculum is static and only updated periodically. Additionally, mapping will provide opportunities to better personalize and address curriculum needs for groups or cohorts of students as they progress through the Epping School District.

Mr. Vallone and the Elementary staff have completed the process for implementing Everyday Math into the school's curriculum and we are monitoring its use and effectiveness through the mapping process, and local and state assessments. To provide continuity and pursue best math practices, we've adopted Mathscape as a standards based math curriculum for grades 6-8. The Mathscape decision was based on our middle and high school math teachers investigating the program through workshop presentations at UNH and visits to other school districts using the curriculum. Training for our teachers was provided last spring and summer, and there have been ongoing, collaborative training opportunities throughout the school vear with other school districts.

#### **New Initiatives**

This past summer, the Elementary staff

participated in a Balanced Literacy Institute conducted by Dr. Paula Salvio, Director of the Literacy and Schooling program at the University of New Hampshire. That effort was followed up with Mr. Vallone and his staff forming a Literacy Task Force to best address the school's needs, and implement best practices for literacy by using a similar process for adopting Everyday Math. The task force has met several times: and has conducted a staff survey to assess literacy instruction and activities being done at the Elementary School as well as identify specific staff training needs to achieve a balanced literacy model in all classrooms. Teachers have continued to work with Dr. Salvio as well as with other UNH instructors through the Learning Through Teaching program, which closely examines and supports teachers' classroom literacy practices with students.

### Teacher and Administrative Professional Development and Assessment

The District continues to offer on site professional development to support both the curriculum mapping process and literacy, including areas like reading/writing workshop, writing across the curriculum, differentiated instruction, and portfolios and assessment. Over the past two years, there have been over 40 teachers taking UNH courses on site. These courses are tailored to and directly support classroom instruction; and have had teacher representation from the elementary, middle, and high school staffs. Subject areas have included: English and language arts, foreign language, art, science, math, social studies, music, special education, and virtually all elementary grade levels.

This year administrators from the central office and both schools are taking a **Portfolios and Assessment** course, where they are immersed in various aspects of literacy that will help them support teachers and students in this area. The course will also inform them of the use of portfolios as an assessment tool for teaching and learning. Administrators and teachers, who have previously taken the portfolio course, will join together to create a collaborative use of portfolios that will eventually connect adult and student learning in our schools.

Finally, the District has participated in a grant funded Teacher Mentoring Program this year that has replaced our own in-district program from the previous two years. The Seacoast Professional Development Center applied for and received a 3-year grant that supports training for our mentoring teachers over the summer and throughout the school year. As an administrative team, we have identified that reducing the staff turnover is a critical component to any school improvement efforts. This current mentoring program provides a level of training that should help in the effort to retain newly hired staff.

I would like to thank Superintendent Munsey and the Epping School Board for their continued support, as well as the principals and teachers who put in enormous amounts of time and effort on behalf of students. I would also like to thank Jon Altbergs who served as Curriculum Coordinator at EMHS this year in my absence. Mr. Altbergs has done an excellent job with facilitating our curriculum writing and mapping efforts, and has worked with a variety of departments to review curriculum and assessment issues that are linked to student achievement.

Respectfully Submitted, Gary Tirone Director of Curriculum & Instruction

### Director of Special Services

The Epping Special Education department opened the school year working on literacy initiatives to increase student learning and achievement for students with disabilities in compliance with No Child Left Behind (NCLB), N.H. Rules for the Education of Children with Disabilities and the Individuals with Disabilities Act (IDEA).

The Special Education staff continues to move forward with their collaborative curriculum efforts currently being developed and mapped in both schools. Additionally the staff continues to work on programs that support school-to-work options, minimizing school drop out rates, and increased participation in post-secondary options for students with disabilities. The staff is to be commended for their creative approach to finding effective ways to deal with space constraints as they provide high quality instruction in both buildings.

As of December 31, 2004, 184 Epping students with disabilities were being provided special services. At the Elementary school level 15% of the Epping Students were identified as having an educational disability. In the Middle High School, 15% of Epping students are identified.

The Epping School Special Education Department provides in-house services such as speech and language therapy, occupational therapy, behavioral consultation with our in-school psychologist, support services from our adjustment counselor and adventure-based counselor. We continue to provide high quality evaluations within the district with limited outside contracts. We provide services for physical therapy through a certified contracted employee. Itinerant teachers such as teachers for the hearing impaired or visually impaired are contracted as needed.

I would like to thank the parents, staff, superintendent, and school board for the enormous amount of time and effort given on behalf of all Epping students. It is a pleasure to serve a town that continuously supports its educational community.

Respectfully submitted, Catherine Zylinski Director of Special Services

## **Facilities Master Plan Report**

#### March 2004

#### **Overview**

In March of 2003, the Epping School Board was in receipt of a February 28, 2003 letter from the New England Association of Schools & Colleges, Commission on Public Secondary Schools (attachment 1) that placed the Epping Middle-High School on warning for concerns regarding its adherence to Commission standards. Several areas highlighted in the letter dealt with facility issues. In the summer of 2003 an ad hoc group consisting of two school board members, the Epping Schools facility manager and two community members met to discuss the findings in the letter and how best to address the issues. From that ad hoc group a recommendation was made to the School Board to establish a Facilities Committee to create an Epping School Facilities Master Plan for the community. On August 14, 2003, the School Board formally organized the School Facilities Committee with the following charter:

"To recommend a long-term facilities plan for additional instructional and recreational space using a multiple phase approach per Epping School District Three-Year Plan"

Through recruitment via local media channels, community members volunteered their time and effort towards making the charter a reality. From September 2003 to March 2004 they created the Epping School Facilities Master Plan that is presented to the Epping School Board and the Epping Community on the following pages. The members of the Committee were:

Mrs. Colleen Schmidt Mrs. Teresa Kucera Mrs. Cathy Tucker Mr. George Kimball Mr. Gary MacLeay Mr. Scott Booth Mr. Jeff Nollet

#### Mr. Joe Foley Mr. Bob Lonek (Mrs. Robin O'Day, Mr. Mike Sanz and Mr. Mike Brazil also contributed their time at meetings.)

The committee would like to thank the community of Epping for their input during the process and is pleased to present a blueprint for future growth of our Epping School Facilities in this document.

"The ox plows slowly, but the earth is patient." — Unknown

#### **History of Existing School Facilities**

The Epping School District currently consists of three buildings (Attachment 2). The first building is currently occupied by the SAU #14 administrative staff and also houses the Head-Start program. This building was previously used as an Elementary School before it no longer became a viable facility for that use.

The second building is the current Middle/High School complex. It was originally built in 1964 and was called the Carrie Odiorne Junior School and housed grades 7 and 8. The cost to construct the building was \$170,000. In 1968 a gymnasium/classroom addition was built onto the existing school at a cost of \$150,000. In 1979 the final addition to the existing school was added at a cost of \$1,700,000. The school at that time housed grades 5 through 12 with a student population of 487 and a capacity of 550. In 2001 a two-classroom portable unit was added.

The third building is the current Elementary School, which was built in 1988. When completed the 5th grade was moved from the Middle/High School to the new Elementary School. In 1999 an addition was added to the school at a cost of \$900,000 and 6th grade students were moved into the Elementary School because of space problems at the Middle/High School. Capacity for the Elementary School is 500 students.

In addition to the buildings the Epping School District has one softball field, one baseball field and one multipurpose field behind the existing Elementary and Middle/High Schools and one multi-purpose field behind the SAU building for use by the various school and community athletic programs.

In 1998 the School Board contracted out a feasibility and cost study for Elementary and Middle/High School additions. The voters of Epping approved the Elementary additions and improvements at a cost of \$900,000. The Middle/High School additions and improvements were estimated at \$8,000,000 (renovate existing, additions, gym/café, science classroom upgrades, auditorium and kitchen equipment).

In 1999 the voters agreed to form a Cooperative agreement with the neighboring town of Fremont to explore a Cooperative High School building to benefit both communities. The Cooperative School Board retained Berard Masse to conduct an educational and facilities needs analysis in order to develop a program of spaces for the proposed Cooperative High School. With the firm of Keyes Associates and Hutter Construction, the Site Review Committee and Building Committee developed proposals for both the site and buildings for the two communities to approve.

In March of 2000 the first vote for this Cooperative High School received a majority vote but failed to receive the necessary 2/3rds vote to pass. On September 28, 2000 the firm of Keyes Associates provided the School Board with a Feasibility Study of the Middle/ High School facilities. In that study the deteriorating condition of many areas of the school were highlighted.

In 2001 the final year of the Cooperative agreement, the Cooperative High School failed to meet the 2/3rds requirement by 5 votes. On December 17, 2001, Yeadon Associates supplied the School Board with recommendations to improve the existing heating, ventilating and air conditioning systems in both schools and reviewed the mechanical plans. In June 2001 a special district meeting was held to vote on whether to purchase the Williams property. This vote failed.

In 2002, the School Board put before the voters a new High School building that would be just for Epping students as the Cooperative agreement had expired. This warrant article was soundly defeated. Additionally, two warrant articles were put before the voters to expend funds for renovations to the HVAC system and replace windows. Both of these warrant articles passed. In May of 2002 Berard Masse was again hired by the School Board to update the 4 year-old educational program and facility needs for the Middle/ High School.

In 2003 a warrant article was proposed to fund the continued replacement of windows in the Middle/High School, which again was voted on favorably by the community. Also in 2003 Epping voters agreed to purchase 20 additional acres of land for future use. This brought the total acreage at the Elementary and Middle/High School complex to roughly 49 acres. In February of 2003, the New England Association of Schools and Colleges Commission on Public Secondary and Schools placed the Middle/High School on warning for concerns regarding its adherence to the commission standards (attachment 1). The commission highlighted many facility shortfalls within the school. The New Hampshire Department of Public Schools of the Department of Education (DOE) notified the Epping School District that they were in jeopardy of losing their approval and funding unless the district took immediate steps to correct deficiencies (attachment 2). The DOE holds each district accountable to a set of minimum standards covering all facets of education such as programs, facilities, class size staffing and other categories that impact the quality of a student's education in New Hampshire. In September of 2003 the School Board retained David L. Vincent, a land surveyor to survey the existing school property and provide an existing conditions survey, which was used by the Facilities Committee to plot out present and future locations of buildings on the site.

### Current population demographics and future projections

As of 2002, the New Hampshire office of State Planning showed a population of 5,786 residents in Epping. As of March 2004, there are 472 students attending Pre K through 5th grade and 553 students in grades 6 through 12 (please note: the Facilities Committee as of this compilation is aware of the successful vote concerning Fremont students and their impending departure to Sanborn High School over the next 3 years. We have not included their student numbers in this report). In the 2002 report by Berard Masse commissioned by the School Board, they predicted the following populations:

School Year	1-Yr Grade Progression	3-Yr Weighted Progression
Grades 1-5*	4	
2004-5	435	417
20078	412	388
2011-12	425	402
Grades 6-8		
2004–5	257	266
20078	272	267
2011–12	250	239
Grades 9-12		
2004–5	290	304
2007-8	302	326
2011-12	370	348

\*Please note this does not include K or Pre-K. In March of 2004 there were 91 students enrolled in K and Pre-K.

In the 2002 report by Berard Masse they expected total Epping student population in grades 6–12 to fluctuate between 570 and 590 showing a modest increase in 2007–8 to 593 students and then tapering off to around 587 students in 2011–12 where they predicted it would remain steady. The Masse group (while excluding K and Pre-K) projected relatively flat growth in the Elementary sector.

The figures estimated by the Mr. Masse in the 2002 report were corroborated in January of 2004 when the School Board commissioned Mr. Peter Francese to speak before the board in regards to future demographics and the Epping School District. Mr. Francese also predicted very little growth in the future population of the Epping Schools. A very modest 1 or 2% growth rate at most is all he recommended to be considered.

Based on the two assessments of independent reports and the current population at each school, the Facility Committee felt comfortable with creating a master plan based on a population figure of 520 students in grades pre-K through 5 and a population figure of 590 students in grades 6–12.

#### **Data Gathering and Facilities Survey**

In an effort to put together the best possible Master Plan, the committee took advantage of information gained from previous school building proposals, past school reports noted in sections 1 and 2, past Annual Town Reports, site visits to new schools, information requested from the current school principals, the NEASC report and a community survey.

Using information from previous attempts at constructing schools within Epping, the Facilities Committee tried to get some sense of previous voter sentiments in regards to funding building initiatives. Because of the changing nature of the Epping community (rural to middle class) and voting requirements, it was difficult to establish a common ground as to why some building initiatives passed while others failed. Despite having a majority vote for the Cooperative High School on both occasions the necessary 2/3 requirement was not met causing defeat. The community defeated the Epping High School initiative in 2002 overwhelmingly. Additionally, in both facility studies conducted in 2000 and 2002, both organizations (Keyes Associates and Berard Masse) could not come to a conclusive recommendation based on existing conditions as to which were the most prudent course of action to take (renovation or new building). Without clear-cut documentation to support the courses of action chosen by the various School Boards to pursue a new High School by impartial professionals, this too may have created seeds of doubt with the voters.

In preliminary discussions within the Facilities Committee it became evident that with the findings from both the NEASC report, the DOE and from additional input from the School Principals, the number one need for the committee to address was increasing the availability of classrooms at the Middle/High School. Towards meeting this goal two options were discussed: adding on to the existing structure or building a stand-alone classroom addition. The committee was fortunate enough to learn that Souhegan High School in New Hampshire had just completed a new annex/addition to their high school that added space for 500 students. A site visit was arranged and members of the committee were able to tour this \$5.6 million dollar facility. The architectural firm of Lavallee/Brensiger provided the committee with the plans of this facility (attachment 4), which proved to be of great benefit in conceptualizing a potential addition, as well as, the cost for such a facility.

The committee then created an Epping School Facilities Survey (attachment 5) that was sent to each household in Epping, to get community feedback and guidance in regards to the creation of the Master Plan. Overwhelmingly respondents supported the number one priority identified by NEASC, DOE and our Principals; the need for additional classrooms was the top choice by a 4 to 1 margin. Additionally:

• 87% of the respondents said that quality facilities were important in

education

- 92% believed that there was a space crisis in the current MS/HS with almost half stating the reason as being that the problem has been growing.
- Surprisingly, over 53% of the respondents said they would support a renovation project up to \$14 million dollars.
- 65% also stated that they believe the 6th graders should be part of the middle school (grades 6–8), not part of the elementary school.
- 3/4ths of the respondents were also in favor of pursuing various agreements with other towns to help lower the costs of future construction/renovations.

The final factor influencing the Master Plan was the NEASC report (attachment 1) that highlighted the limited space for special education classes; the housing of the sixth graders in the elementary school; inability to expand programs because of lack of space; inadequate cafeteria space; inadequate conference and office space; lack of permanent classrooms for art teachers; lack of appropriate space for many classes including science labs and the deplorable conditions of the girls' and boys' locker rooms off the gymnasium.

#### Assumptions made in creating the Master Plan

The committee's main concentration during the creation of this Master Plan was on future buildings and facility needs as they relate to existing conditions and potential growth within the community. We also wanted to ensure that all phases of the Master Plan were cohesive and would not be compromised or made obsolete when future phases were implemented. The committee also recognized the need to continue the upgrades and renovations at the two existing schools. Every effort by the School Board, working closely with their facility manager and past condition reports, should be made to correct

deficiencies and prolong the life of the buildings through periodic renovation projects. In order to do this on a regular basis as required by the DOE and starting in 2005, the Facilities Committee recommends a 'punch-list' be created to upgrade the current deficiencies at both schools and the costs to correct these items should be budgeted. A good example of this is the replacement of windows within the high school over the past two years through warrant articles. Some of the known needs within the buildings that the committee and previous reports recommend for continued oversight are: Air conditioning/HVAC improvements; window replacement; boiler replacement; upgrade toilets; replace carpeting; ADA code compliance; roof replacement; science lab upgrades; asbestos floor tile removal and any other necessary upgrades.

Discussions on the future use of the current SAU 14 School Building did occur however, it was determined that the complexity of the issues within that building was beyond the scope of this committee. The Facilities Committee recommends that the School Board form in the near future a separate committee to study the best possible uses for the SAU 14 building.

#### Recommended 2003/4 Facility Improvements

**Please note:** the compilation of this final report for the School Board has taken place after the March 2004 Epping Elections and Warrant Article Vote. The committee is thrilled that both Master Plan items put forth before the voters were overwhelmingly approved. The School Cafeteria Renovation was approved by a 1,241 to 209 vote and the Multi-Purpose Sports Fields and Track Project was approved by a 1,199 to 250 margin.

As the overall Master Plan was being developed, it became apparent early to the committee that in order to put anything before the voters of Epping for consideration in 2004, that any major project including classroom

additions, would require much more information and detail within a finite period. The committee reluctantly accepted the time constraints as being to prohibitive in creating a viable and comprehensive plan for the voters to absorb in such a short period of time. Because we thought classroom additions would be the cornerstone to the Master Plan, we felt it would be wise to err on the side of caution. We prioritized other improvements that would still benefit the Master Plan without compromising future facility improvements and yet could be realistically attainable within the required time frame for submitting warrant articles for consideration by voters in March of 2004.

Our first recommendation for voter approval was to renovate the existing high school cafeteria. The cafeteria was built in 1968 and has been cited in numerous reports and by the Fire Marshall as being inadequate. At present students are being forced to eat in the adjacent hallways because the space cannot hold the number of students who need to eat during the lunch periods. In addition to increasing the size of the cafeteria by expanding into the adjacent hallway and parking lot area, the committee recommended renovating the existing bathrooms, which are outdated and small and do not meet State nor Federal accessibility standards, adding a new handicap accessible front entrance, and adding a small meeting room at the rear of the existing kitchen area (attachment 6). Regardless of future additions, the expansion of the cafeteria is necessary to take care of the current and projected population of the school.

Our second recommendation for voter consideration was to incorporate the multi-purpose sports fields and



Sculptor Emile Birch helps art teacher Colleen Schmidt and students pour concrete into forms for garden benches as part of the Artist in Residence Program. Photo by L. Madison.

track project into the Master Plan (attachment 7). This project will help alleviate the overcrowded field situation for the various school athletic teams as well as, community athletic leagues and teams. Additionally, parking that will be adjacent to the fields will be available to help solve the parking shortage in the school complex area.

#### Recommended 2004/5 Facility Improvements

The Facilities Committee would recommend pursuing three facility improvements via warrant article votes in 2005. The first and foremost is the classroom annex/addition to the existing Middle/High School (attachment 8). We are proposing the site location for this building be where the existing school softball field is located. Because of the survey results in regards to where 6th graders should be located, we believe that this building should become a stand alone Middle School that will house 6th through 8th grade students along with staff offices, administrative offices, meeting spaces

and a small ancillary cafeteria. The classrooms should be designed to high school area standards to provide flexibility of use. In addition we feel it is very important that this facility be designed for community use during evening and summer hours when school is not in session. The Souhegan addition (attachment 4) is a good model from which to base the new addition on. This addition would address the number one need within the school district of additional classrooms, plus enhance curriculum opportunities, meeting space, staff space and the 6th gradehousing dilemma. We are recommending that the new addition be able to accommodate at a minimum 400 students which will allow future growth if needed. The addition will also allow the portable classroom units to be removed realizing a savings of approximately \$20,000 per year. The committee recommends that a new Middle School Building Committee should be chartered by the school board by the end of April 2004 and consist of at a minimum: a School Board

member, school administration, teachers, students and community members. The goal of this committee should be to formulate a viable Middle School Annex/Addition that should be ready for presentation to the community by October 1, 2004 so that the School Board will have adequate time to publicize and present the proposal to the voters of the community.

The second warrant article that we recommend pursuing for 2005 is a gymnasium expansion to the existing Middle/High School (attachment 9). As noted in the NEASC report our locker rooms were categorized as deplorable. In addition because of the physical size of the existing gymnasium, Physical Education classes can only be offered to a small portion of the MS/HS student body at any one time. The expansion would incorporate building two additional courts onto the east side of the existing gymnasium and new locker room facilities. The potential also exists to add a weight room and classroom within the expanded facility. To realize savings we recommend that the firm selected to design the Middle School Annex/Addition also design and provide cost estimates for this expansion project. This will enable the district to construct the gymnasium project in another year if the cost is too prohibitive. Again like the Middle School Annex/Addition, this project will also benefit the many athletic programs within the community and should be created with community use incorporated in the design.

The third warrant that the committee recommends in 2005 is the purchase of the Allen property (adjacent to the southwest corner of the existing school property). This property would allow for greater accessibility to the school property as a whole and better traffic flow throughout for normal and emergency traffic. While it is recognized that Prescott Road is heavily traveled, the long frontage of the Allen property allows for reconfiguration of the entrance for increased safety and traffic flow.

#### Recommended Future Facility Improvements

The remaining facility recommendations to the Master Plan would benefit the community at any time upon the decision to go forth with the projects.

The first facility is an Auditorium located between the existing Elementary School and MS/HS buildings (attachment 10). The auditorium would seat 400-500 students and would be used by both schools for assemblies, concerts and plays. At the rear of the auditorium would be classroom space for the band, choral, art and theater curriculums to be held. The auditorium would also provide the Elementary School with direct access to the proposed Middle/High School Gymnasium. The main entrance to the auditorium would face towards the existing large parking in front of the Elementary School to take advantage of that lot during performances.

The second facility is a small gym addition to the existing Elementary School that would be attached to the current multi-purpose room (attachment 11). This would allow the ES Physical Education program to be conducted throughout the day without having to share with the cafeteria function of the ES in the Multi-purpose room.

The third facility is a new classroom addition that would be built if the student population increases at the Elementary School. This addition (attachment 12) would be built on the existing field adjacent to the Elementary School and would be designed to house the PreK through 2nd grade population. The existing Elementary School would become grades 3 through 5.

The fourth and final facility of the Master Plan is a new 600–900 student stand alone High School or Middle School (attachment 13) to be built on the land adjacent to and north of the proposed athletic fields. This facility would be built if the student population dramatically increases beyond projections, with the existing High School becoming either a Middle School or remaining as the High School.

#### Conclusion

As stated in a previous facility report, the current site location is ideal as a central location within our community. With the purchase of 20 additional acres by the community in 2003 and the hoped for purchase of the additional 5 acres in 2005, the Facilities Committee has chosen to continue to use this centrally located site in creating the Epping School District Facilities Master Plan. We are very excited that our recommendations will fit comfortably within the footprint of the existing site, maintaining the 'Community School Complex' atmosphere (attachment 14).

With the overwhelming support for the two facility issues on the 2004 ballot, we are excited that the community was willing to support the first two initiatives in the Master Plan.

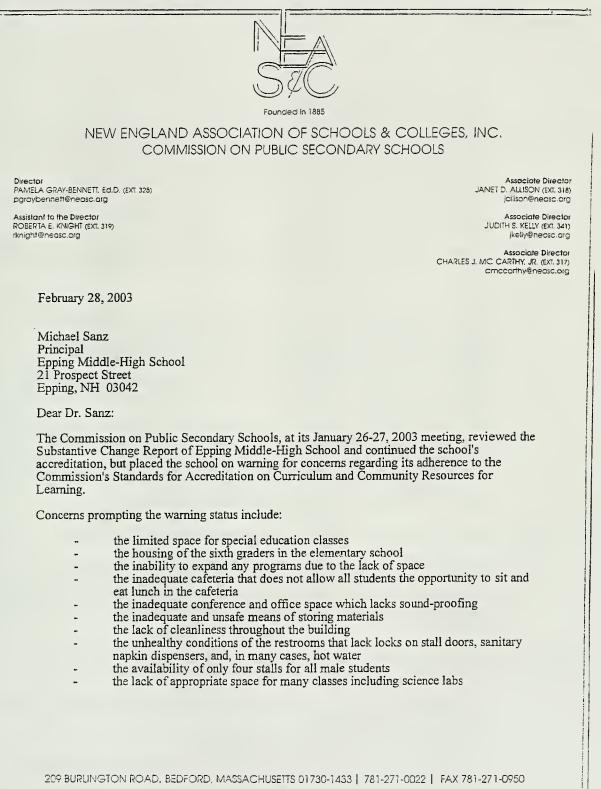
The Middle School Annex/Addition is the next major need for our school district and the community. With proper planning and input from design professional, the community, the school staff, and administrators, we hope that the School Board will be able to successfully present this addition to the voters in 2005. Of all the initiatives discussed in this Master Plan, this Annex/ Addition is the cornerstone to maintain quality educational facilities within our community now and for the future.

The remaining items on our Master Plan can be addressed as the growth of our community becomes clearer in the future.

The committee will leave you with this 'building' thought...

*"All real education is the architecture of the soul." — William Bennett* 

### Attachment 1: NEASC Letter of February 28, 2003



www.neasc.org

### Attachment 1 (continued)

Michael Sanz February 28, 2003 Page Two

- the lack of permanent classrooms for art teachers and the need for these teachers to store their materials on a push-cart
- the deplorable conditions of the girls' and boys' locker rooms off the gymnasium
- the lack of a seamless curriculum with sending schools to the high school
- the lack of a curriculum cycle and current written curriculum guides for all courses
- the lack of incorporation of the school's academic expectations into the curriculum
- the lack of appropriate class sizes limiting project-based lessons and other alternative instructional techniques

The Commission requests that school officials submit another Special Progress Report by July 1, 2003 describing action taken to complete the highlighted recommendations which are listed below:

- provide an update on the vote in March 2003 for a warrant article to purchase land adjacent to the school
- provide an update on the plan and timeline to address all identified facilities deficiencies
- eliminate the storage of items in passageways on both floors of the building
- document the inspection and approval of the boiler room and electrical outlet room by fire officials
- immediately improve the condition of all bathrooms to guarantee immediate hot water from faucets, locks on all stall doors, and sanitary napkin dispensers in every girls' room
- report steps taken to provide space for administrators, counselors, and teachers to have confidential meetings with parents and/or students
- develop and implement a cleaning and maintenance schedule

In addition, the Special Progress Report should provide information on the following:

- outline the school's plans and a timeline to implement a curriculum cycle
- explain initial work on rewriting departmental curriculum guides, ensuring that they reflect the New Hampshire Frameworks and the academic expectations in the mission, as well as include suggestions for instruction approaches and assessment strategies

Although the Commission is concerned about some aspects of the school, it does wish to commend the following:

- the attainment of warrant articles to replace some windows, electrical and lighting issues, and repave the parking lot
- the addition of air conditioning to rooms without windows
- the addition of a portable to house two classrooms
- the attempt in March of 2003 to purchase new land adjacent to the school for the possible construction of a new facility
- the newly appointed addition of a Director of Curriculum and Instruction
- the newly written mission statement

Michael Sanz February 28, 2003 Page Three

The school's warning status will be reviewed when the Commission considers the Special Progress Report. Consistent with the Commission's follow-up procedures, the Special Progress Report should be signed by the principal and chair of the Follow-Up Committee and sent to the Commission office in duplicate by certified mail, return receipt requested.

Sincerely Gray<sup>‡</sup>Bennett amela

PGB/rt

cc: Robert F. Bell, Superintendent, SAU 14 Thomas Carleton, Chair, Epping School Committee Edmund C. Higgins, Chair, Commission on Public Secondary Schools

Kathleen Moulis, Consultant for Public School Approval 603-271-3759

**Epping School District** 

### Attachment 2: NHDOE Letters of January 21, 2004 and January 23, 2003

Thursday, January 23, 2003

### COMMISSIONER'S CURRENT APPROVAL DESIGNATION

EPPING MIDDLE SCHOOL			SAU:	14	District:	165 EPPINC	3
21 PROSPECT S	ST.		Principal:		MICH	IAEL L. SAN	Z
EPPING NH 030	42-2907		Superinte	ndent:	ROBE	ERT F. BELL	
School Level:	School Level: MIDDLE SCHOOL						
			Es	stimated	Enrollme	nt:	
Status			Sc	hool ID			26505
02-03 WIT	H DELAY IN FULI	LCOMPLIANCE					
Expires:	6/30/2003	Conditional Approval Y	lear: I				
STANDARDS TO BE MET (if any)							
STANDARD CC	DE	STANDARD_DESCRIPT	<u>FION</u>			DATE	TO BE MET
306.06(a)(5)	Ancillaty	Spaces				6/	/30/03

2004 Annual Report

Kathen Mr. Moselie

Thursday, January 23, 2003

### COMMISSIONER'S CURRENT APPROVAL DESIGNATION

EPPING MIDDLE HIGH	H SCHOOL (H.S.)	SAU: 14	District: 165	EPPING
21 PROSPECT ST.		Principal:	MICHAE	L L. SANZ
EPPING NH 03042-290	7	Superintendent:	ROBERT	F. BELL
School Level: HIGH S	SCHOOL			
		Estimated	d Enrollment:	
Status		School II	D:	20515
02-03 WITH DELA	AY IN FULL COMPLIANCE			
Expires: 6/30/2	003 Conditional App	roval Year: 1		
	<u>STANDARDS TO E</u>	<u>BE MET (if any)</u>		
STANDARD CODE	STANDARD DES	CRIPTION		<u>DATE TO BE MET</u>
306.06(a)(5)	Ancillary Spaces			6/30/03
306.26	Career Education Program, High	h School		6/30/03

Katlen M. Moulis

Kathleen Moulis, Consultant for Public School Approval 603-271-3759

### Attachment 2: (continued)

Nicholas C. Donohue COMMISSIONER Tel. 603-271-3144



STATE OF NEW HAMPSHIRE DEPARTMENT OF EDUCATION 101 Pleasant Street Concord, N.H. 03301 FAX 603-271-1953 Citizens Services Line 1-800-339-9900

RECEIVED JAN 2 9 2004 SAU #14

January 21, 2004

Barbara Munsey Superintendent of Schools School Administrative Unit #14 213 Main Street Epping NH 03042-2442

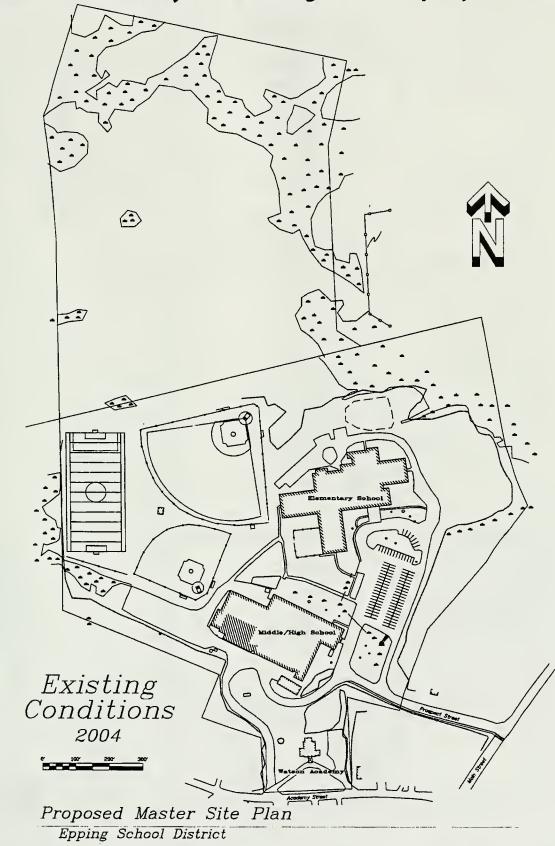
Dear Barbara:

At its January 21, 2004 meeting the State Board of Education voted to designate the School Approval status of the Epping Middle School and the Epping Middle High School (High School) as Delay in Full Compliance with the Minimum Standards for Public School Approval.

Sincerely:

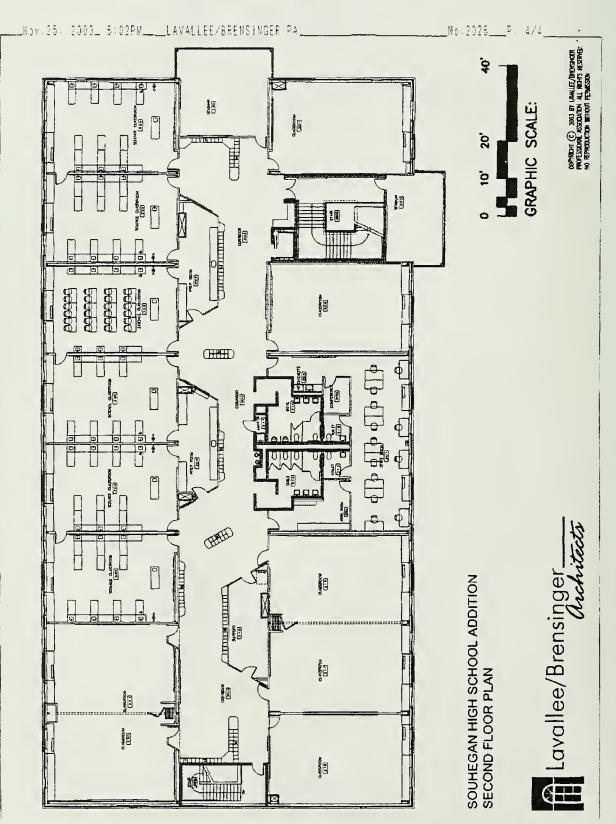
Nicholas C. Donohue Commissioner of Education

NCD:PB



### **Attachment 3: Facilities Layout of Existing School Property**

### **Attachment 4: Souhegan HS Addition Layout**



### **Attachment 5: Community Survey**

#### 2004 EPPING SCHOOL FACILITIES SURVEY

Please complete the survey by making a  $\underline{\sqrt{}}$  before each item that you support or agree with the most. Please feel free to add notes or elaborate further to any question. After completing, fold along dotted lines, tape closed and put it in a Drop Box at either school, the Town Hall, the Town Library OR mail it to the SAU 14 offices by Jan 30<sup>th</sup>. Thank you for your help.

1.	How long have you lived in Epping?         Less than 5 years       5 to 10 years       11 to 15 years         16 to 20 years       More than 20 years
	16 to 20 years More than 20 years
2.	Do you have children currently in the Epping Schools? Yes If Yes what grades?
	No If No, have you in the past? Yes No
3.	How important to you are quality school facilities in education?          Not Important        Somewhat Important          Important        Very Important
5.	Do you believe there is a space crisis in the HS?        Yes:       caused by:        No       Fremont students        No       Problem has been growing over the years
6.	With both the M/HS and Elementary schools currently over capacity with the 6 <sup>th</sup> Grade in the ES, which option would you be most likely to support to alleviate overcrowding? (Please rank top 3)         add portable buildings to existing schools       renovate the existing M/HS         build additions to both existing schools (ie. High School or Middle School classrooms, larger Gym Elc.)       build a new High School         build a new Middle School       build a new High School         the facility is adequate as is or with minor repairs.
7.	If new schools, additions or renovation projects are proposed, what amount would you be willing to support? (Noles: Figures below are based on 2003 dala and remember that the State would pay approximately 30% of the cost)
8.	Would you support a long term school agreement with another town, if it meant Epping would receive for building projects 30% state reimbursement PLUS another 20% shared building cost with the other town? (For example, the 2 million dollar project above - \$600,000 (30%) - \$420,000 from other town = \$980,000)
	Yes No Yes or No, reason why?
9.	Would you support a cooperative school agreement with another town, if it meant Epping would receive for building projects 40% State reimbursement PLUS another 18% shared building cost with the other town? (For example, the 2 million dollar project above - \$800,000 (40%) - \$340,000 from other town = \$840,000)
	Yes No Yes or No, reason why?
10.	. Would you support a long term tuition OR a cooperative school agreement if the tuition received was high enough to cover all costs an insure a profit that would be used to lower taxes Yes No Yes or No, reason why?
11.	. Do you feel the 6 <sup>th</sup> graders should be a part of the Elementary School and or the Middle School with grades 7 & 8?
	Elem. School Middle School Yes or No, Reason why?
12	. If an expansion to the existing M/H School OR the Elementary School were planned, which would you be most likely to support? (pick top 3 with 1 the item you would support the most)
	A 300 - 400 seat M/HS & E.S. auditorium Classroom additions
	A New gymnasium addition A New library A larger ES multi-purpose room More Parking Other?
13	. How big do you want your schools to be <u>before</u> constructing a building? In essence, what is the maximum number of students in each school <u>before</u> constructing a new facility? (The current Middle High School has a maximum capacity of 550 students and the elementary school is 500 students)
	High School: Middle School: Elementary School
	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$

14. Additional Comments: (We are extremely interested in your feedback and welcome any other solutions you may have. Your thoughts & ideas are the fuel for Epping's FUTURE! More space available on back side)

Attachment 5 (continued)

## 2004 Epping School Facilities Survey

## Summary of Responses

For the Epping School Board SAU 14 Epping, NH

Date 3-1-04

### Overall Facility Survey Results 230 respondents

### Question 1: How long have you lived in Epping?

52 respondents have lived in Epping less than 5 years

52 respondents have lived in Epping 5-10 years

27 respondents have lived in Epping 11-15 years

31 respondents have lived in Epping 16-20 years

73 respondents have lived in Epping more than 20 years

### Question 2: Do you have children currently in Epping Schools? (228 responses)

46% of respondents said yes 54% of respondents said no

### Question 3: Importance of quality facilities? (223 responses)

66% said quality facilities were very important
21% said quality facilities were important
9% said quality facilities were somewhat important
4% said quality facilities were not important

### Question 4: Do you believe there is a space crisis in the HS? (168 responses)

92% said yes 8% said no

of those 92%, 47% said the reason was the problem had been growing 33% said because of the building boom 20% said because of Fremont students

### Question 5: Which option would you most likely support to alleviate over crowding?

(\*\*\*\*\*please note points were awarded each option selected: 3 pts for 1<sup>st</sup> choice, 2 pts for second choice, 1 pt for third choice.)

Add portable buildings –	<u>33 points</u>
Build additions to both existing schools -	225 points
Build a new Middle School -	169 points
Facility is adequate as is or minor repairs -	<u>40 points</u>
Renovate the existing M/HS -	160 points
Build a new High School -	393 points

(cont.)

### Attachment 5 (continued)

### Question 6: What amount would you be willing to support? (206 responses)

16% would support \$2 million renovation projects
17% would support \$4 million renovation projects
14% would support \$7 million renovation projects
53% would support \$11-14 million renovation projects

Question 7: Would you support a long term school agreement with another town, if it meant Epping would receive for building projects; 30% state reimbursement plus another 20% shared building cost? (225 responses)

73% replied yes 27% replied no

Question 8: Would you support a cooperative school agreement with another town, if it meant Epping would receive for building projects; 40% state reimbursement Plus another 18% shared building cost with the other town? (194 responses)

65% replied yes 35% replied no

<u>Question 9: Would vou support a long-term tuition OR a cooperative school</u> agreement if the tuition received was high enough to cover all costs to insure a profit that would be used to lower taxes? (218 responses)

76% replied yes 24% replied no

Question 10: Do you feel the 6<sup>th</sup> graders should be a part of the Elementary School or the Middle School with grades 7 & 8? (218 responses)

65% replied in the Middle School 35% replied in the Elementary School

## Question 11: If an expansion to the existing M/H School or the Elementary School were planned, which would you be most likely to support?

\*\*\*\*\* please note, points were awarded each option selected: 3 pts for 1<sup>st</sup> choice, 2 pts for 2<sup>nd</sup> choice and 1 pt for 3<sup>rd</sup> choice.

A 300-400 seat M/HS & ES auditorium	<u>128 points</u>
A new gymnasium addition	<u>134 points</u>
A larger ES multi-purpose room	<u>116 points</u>
Classroom Additions	503 points
A new library	<u>95 points</u>
More Parking	47 points
Other	<u>15 points</u>

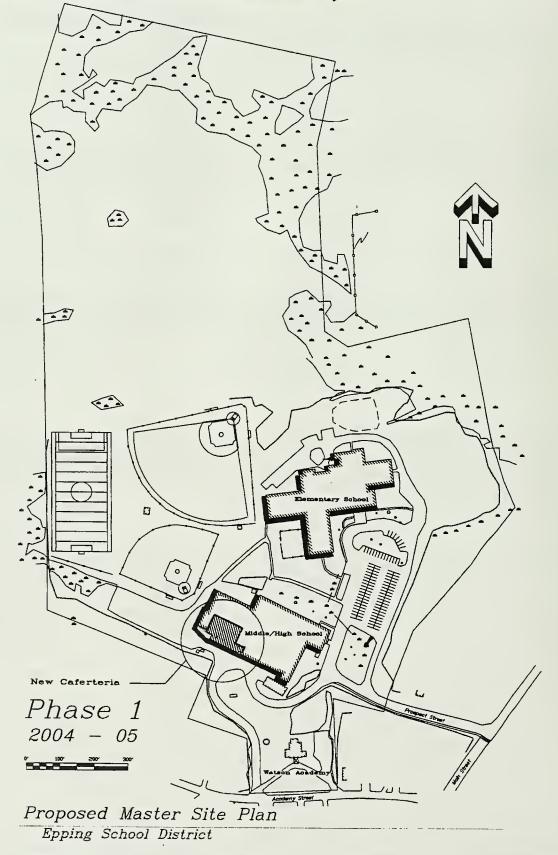
## Question 12: How big do you want your schools to be before constructing a building?

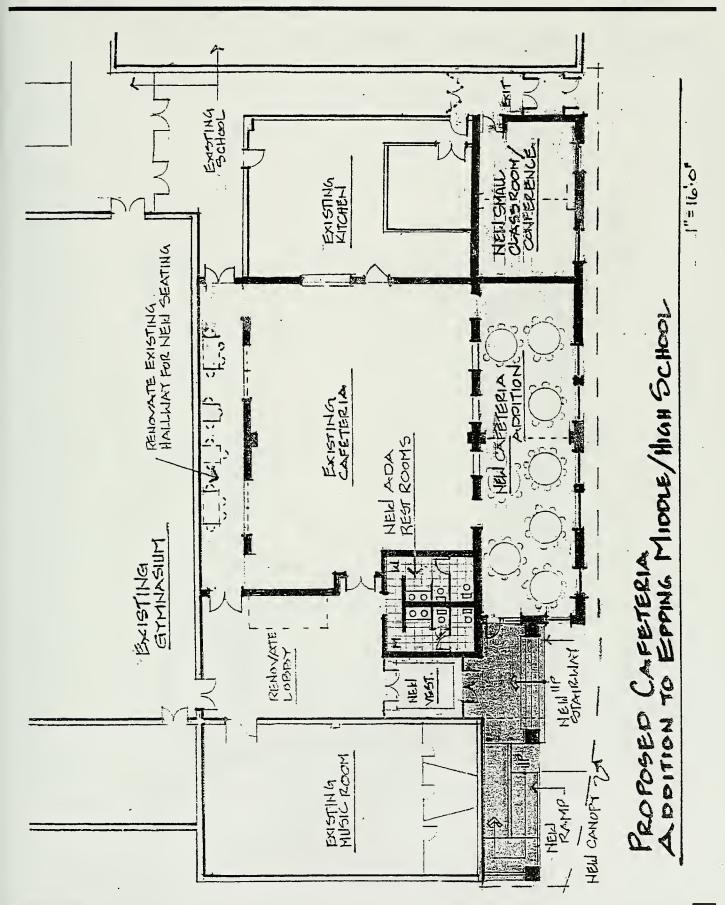
High School		Midd	Middle School		Elementary School		
61%	501-600	24%	301-400	41%	401-500		
18%	601-700	28%	401-500	46%	501-600		
17%	701-800	42%	501-600	13%	other		
4%	other	6%	other				

### **Question 13: Additional comments?**

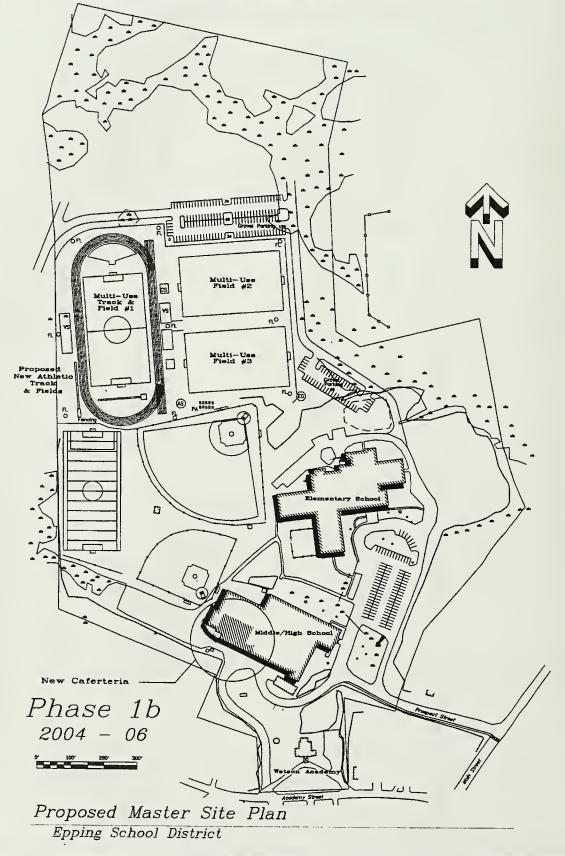
Additional comments for this question and any other comments to previous questions are located at the end of each sub-groups survey results.

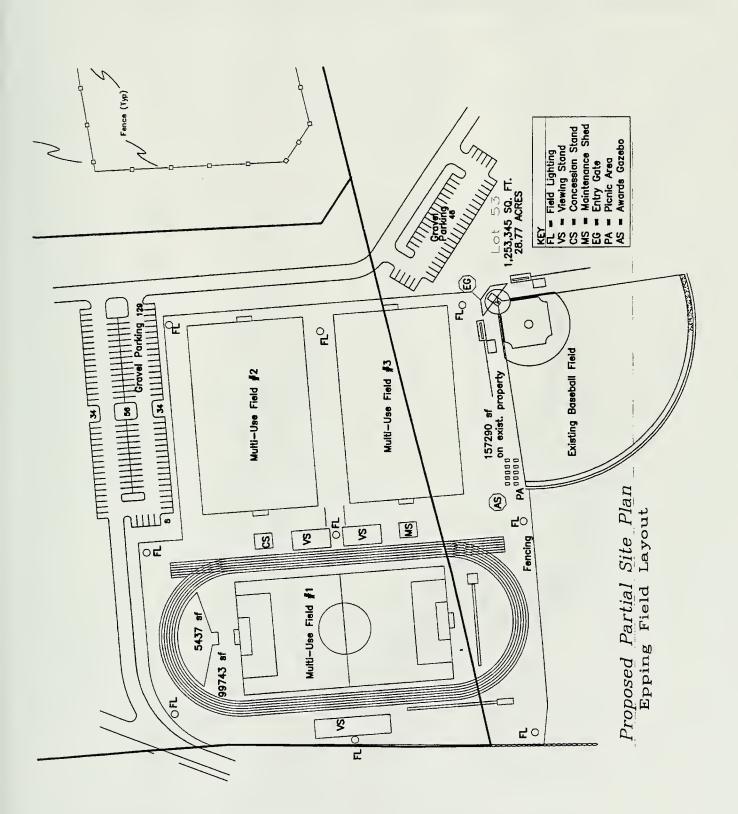
## **Attachment 6: Proposed School Cafeteria Layout**



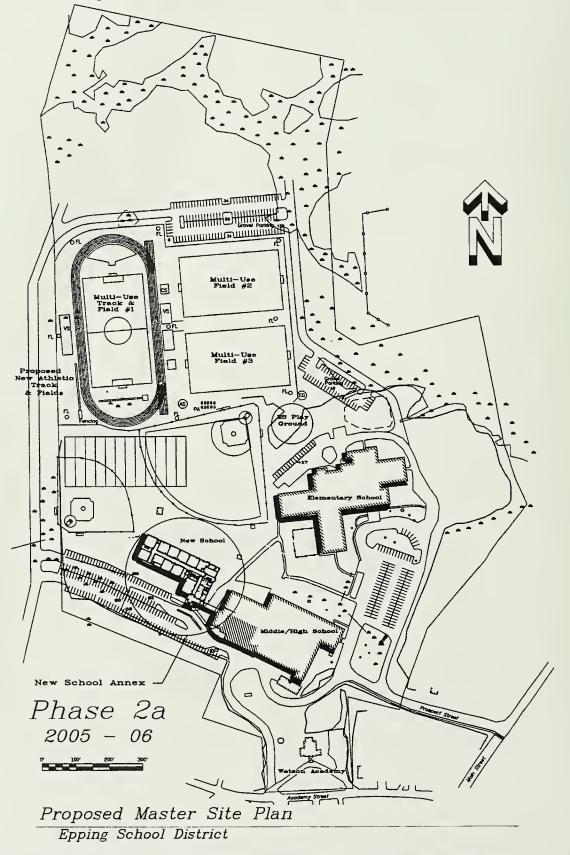


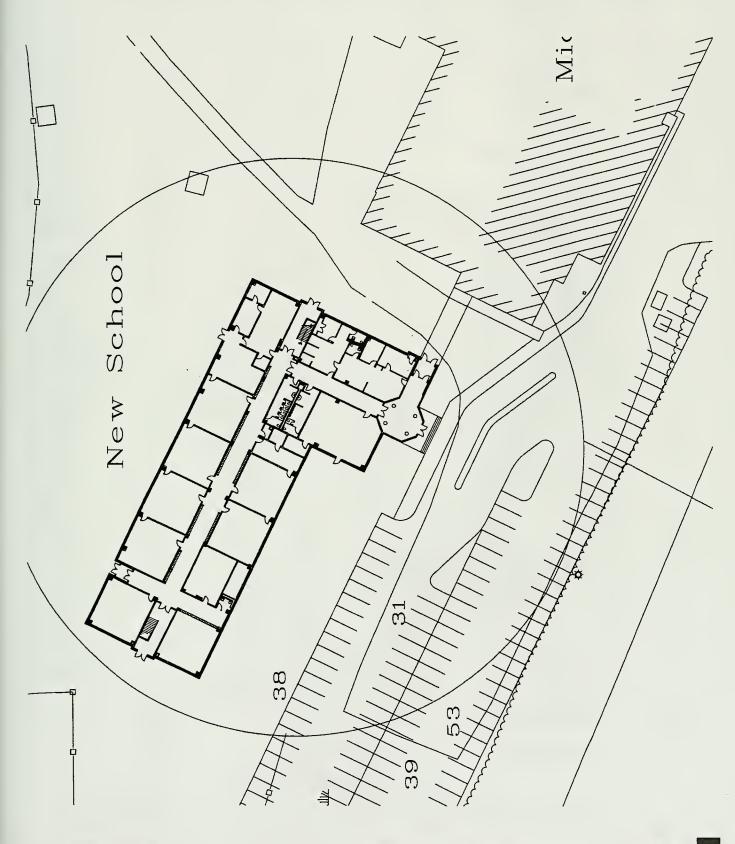
### **Attachment 7: Proposed Sports Fields Layout**



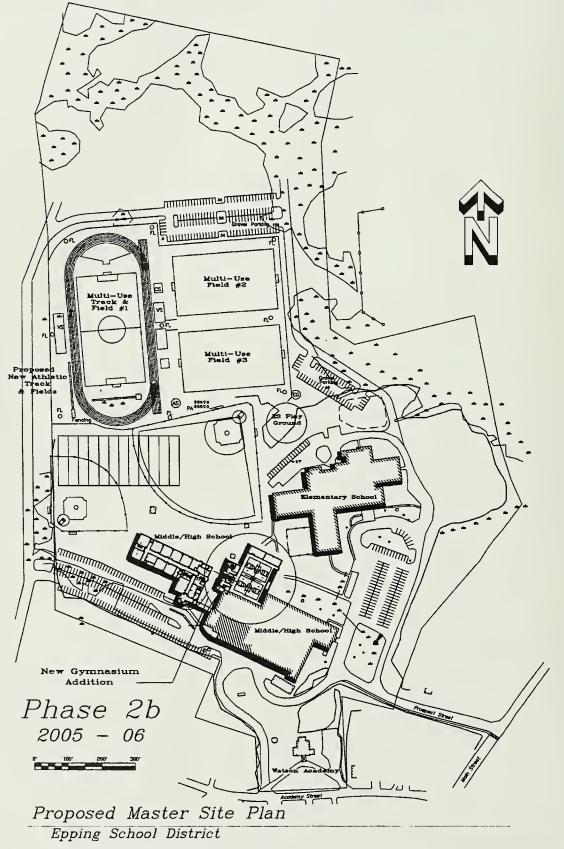


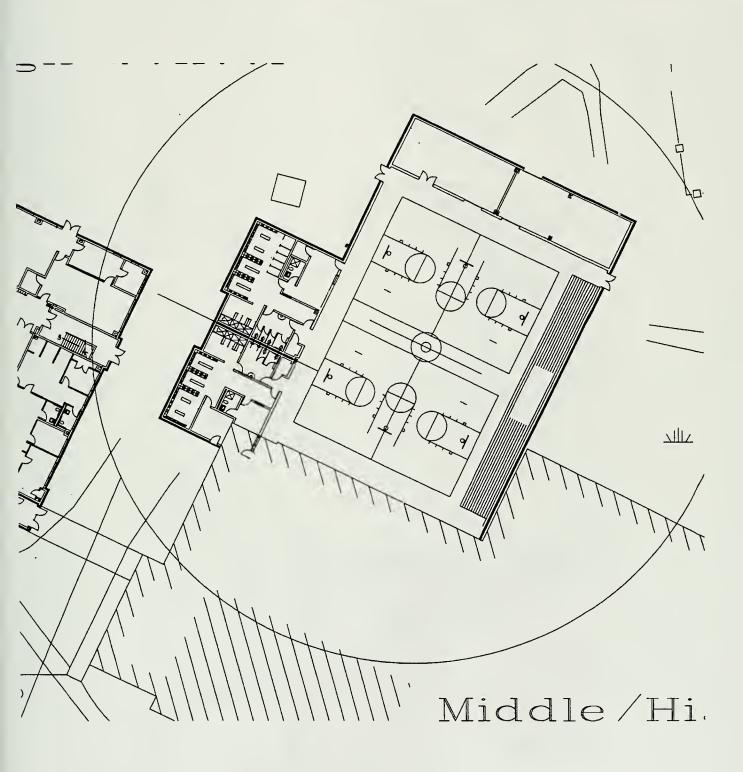
### **Attachment 8: Proposed Middle School Annex/Addition Layout**



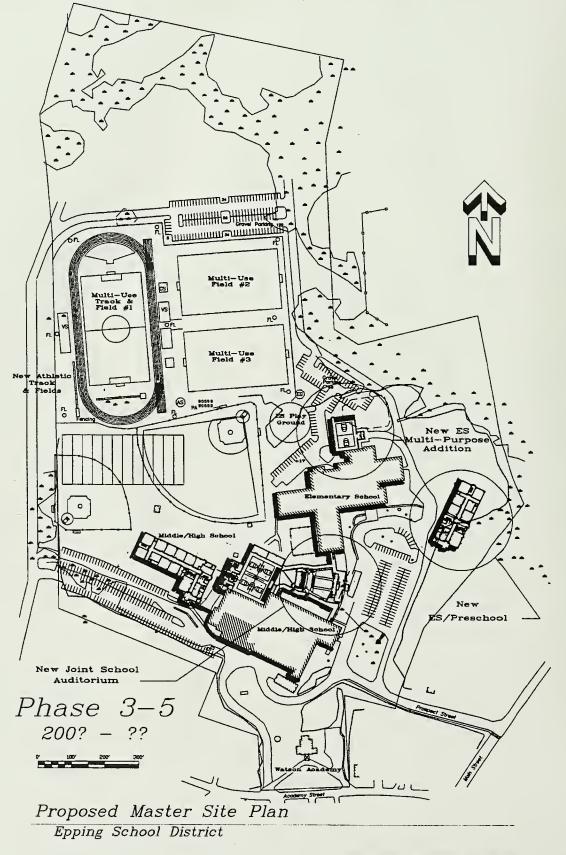


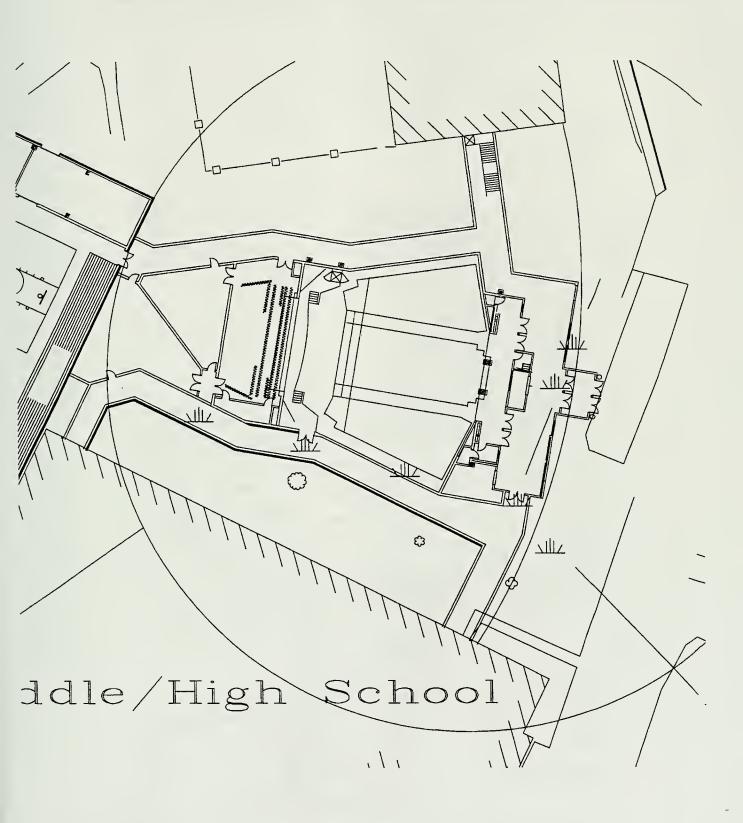
### Attachment 9: Proposed MS/HS Gymnasium Addition Layout

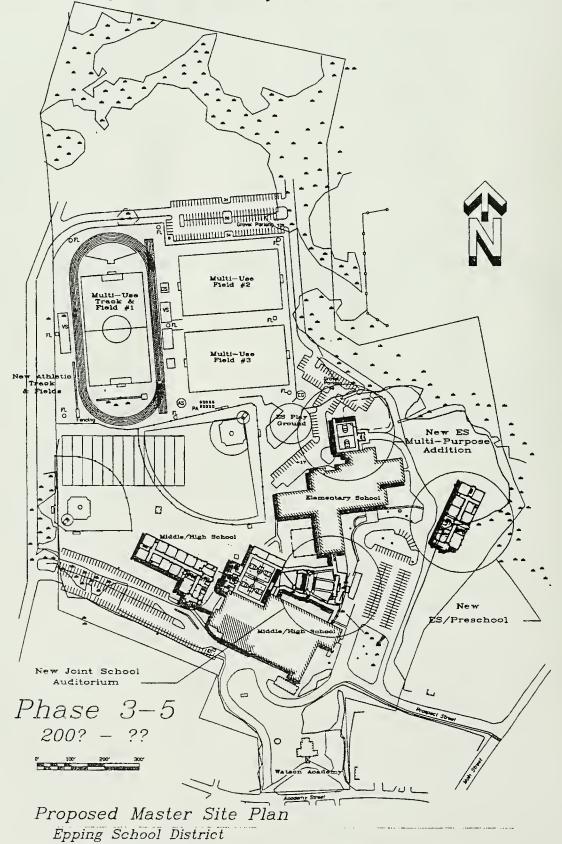




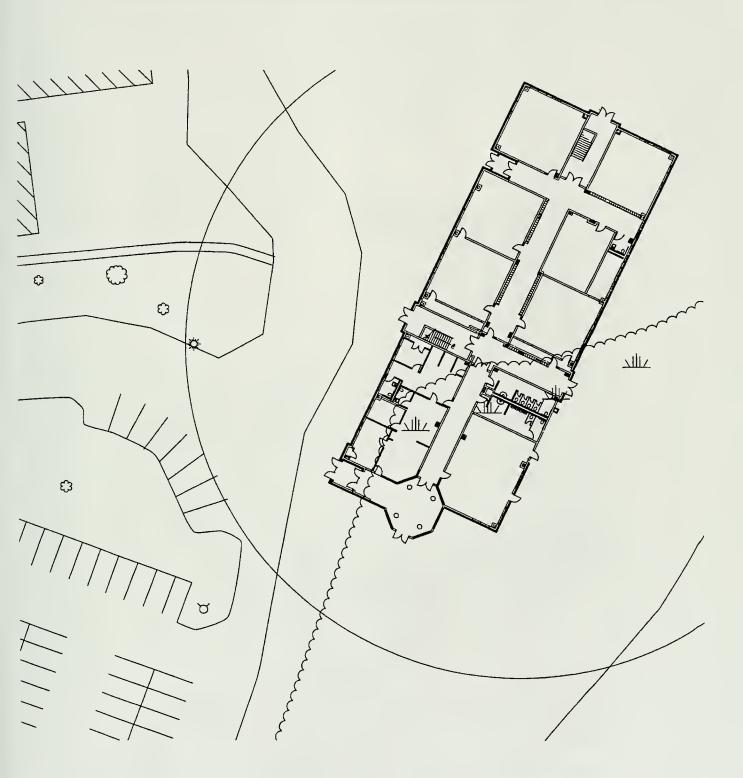
### **Attachment 10: Proposed Auditorium Layout**

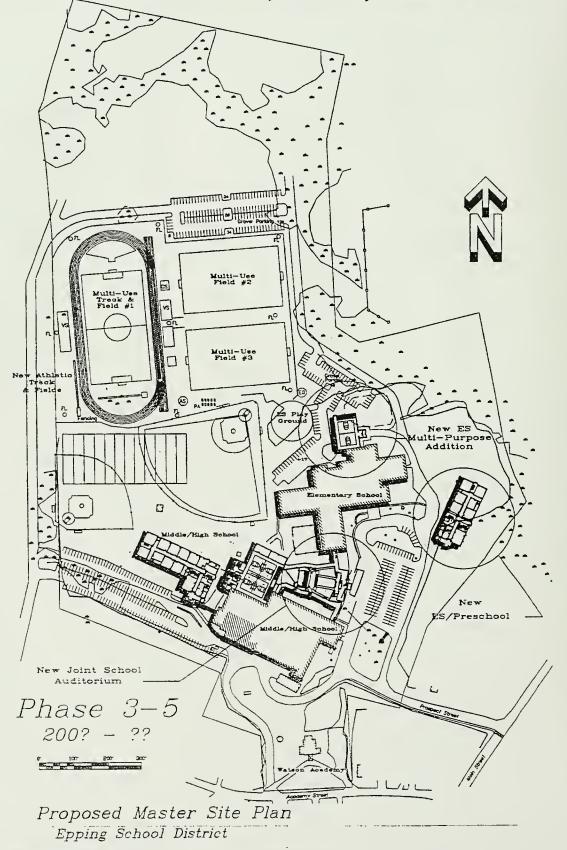




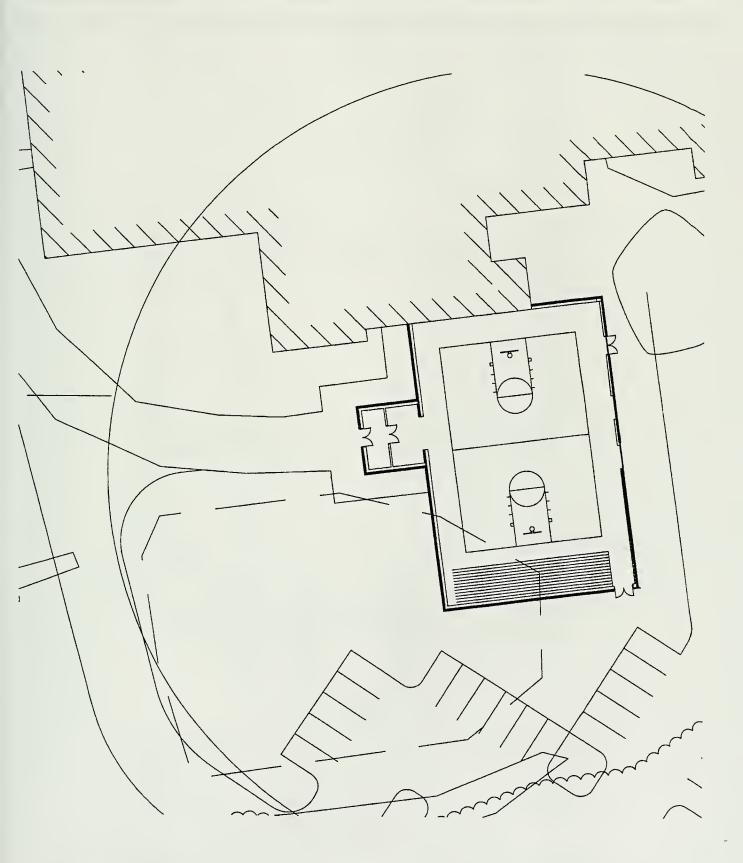


### **Attachment 11: Proposed Elementary School Classroom Addition**



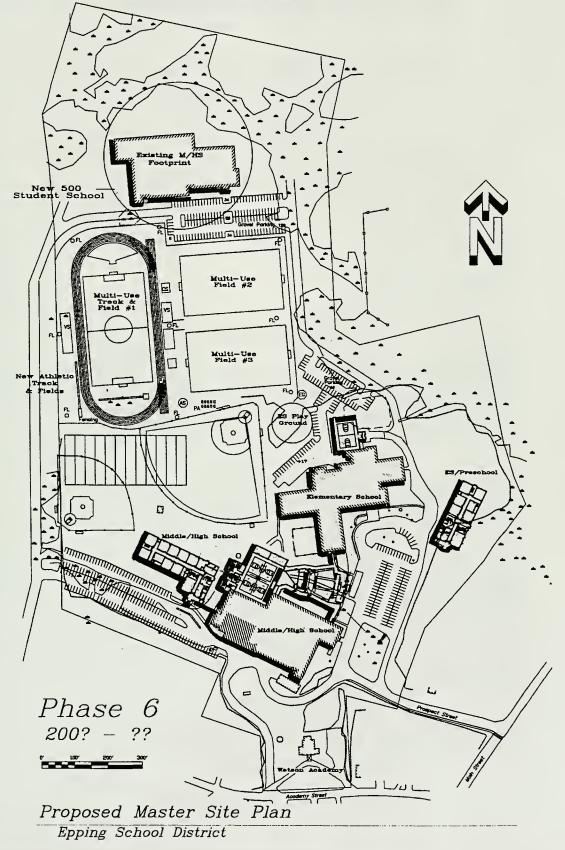


### Attachment 12: Proposed Elementary School Gymnasium Addition



### **Attachment 13: Proposed New School Layout** \* dsting M/HS Footprint New 600-900-Student School Jahmming mmmmm Tununum ununum Multi-Use Field #2 П duiti-Use Track & Field #1 ٥ Multi-Use Field #3 П Ω 0 80080 85588 n ٥ 0 ۵ 售 High 30 mmmm. THE REAL PROPERTY OF THE PROPE Hiddls/High Phase 6 200? - ?? 100\* 1 1 101 demy Street ٦ſ Proposed Master Site Plan Epping School District

# **Attachment 14: Overall School Site Master Plan**



# **2004 Ballot Results**

ABSENTEE	,
ABSENTEE DEFICIAL BALLOT	ill!
ANNUAL SCHOOL DISTRICT ELECTION	J
EPPING, NEW HAMPSHIRE	
MARCH 9, 2004 SCHOOL DISTRICT	CLERK
INSTRUCTIONS TO VOTERS	CLERK
A. TO VOTE, completely till in the OVAL to the RIGHT of your choice (s) like this:	
B. Follow directions as to the number of candidates to be marked tor each office.	
C. To vote for a person whose name is not printed on the ballot, write the candidate's name	ne on
the line provided and completely fill in the OVAL.	
SCHOOL BOARD MEMBER	
Vote for not 3 Years more than 2	
SCOTT BOOTH 878	
DANIEL P. GRIFFIN, ESQ. 254	
SUSAN KIMBALL 929	
(Write-in)	
SCHOOL WARRANT ARTICLES	
Article 1. To see if the Epping School District will vote to raise and appropriate the sum of five hundred thousand	
dollars (\$500,000 Gross Budget) for the expansion and renovation of the cafeteria area in the middle/high school and other renovation projects such as window replacement, paving, and the like to address district facility main-	
tenance, and said sum to be offset by state building aid of 30% over the term of the bond (\$150,000 Gross	
Revenue), and to authorize the issuance of not more than \$400,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and nego-	
tiate such bonds or notes and to determine the rate of interest thereon, with the balance of \$100,000 (\$100,000	
Gross Revenue) to be requested from the town in the form of collected impact tees, and furthermore to appro-	1241
priate an additional sum of \$9,022 for the 2004-2005 bond Interest payment. (The net gross impact of expendi- ture minus revenue is \$250,000.) (3/5-ballot vote required)	
Recommended by the Epping School Board	
Recommended by the Epping Budget Committee	NO () 209
Article 2. To see if the Epping School District will vote to raise and appropriate the sum of four hundred-sixty-	
seven thousand, five hundred dollars (\$467,500) for the construction and original equipping of athletic fields, track, or both. There will be no tax impact as this sum is to be raised from grants, donations, or both; no	
funds will be raised from general taxation. This will be a non-lapsing appropriation per RSA 32:7 and will not	1199
lapse until the athletic project is completed or by June 30, 2009 whichever is earlier. (Majonty vote required)	YES
Recommended by the Epping School Board	
Recommended by the Epping Budget Committee 250	
Article 3. To see if the Epping School District will vote to raise and appropriate the sum of eighteen thousand	
dollars (\$18,000) for the re-accreditation of Epping Middle/High School by the New England Association of Schools and Colleges (NEASC). This will be a non-lapsing appropriation per RSA 32:7 and will not lapse until	14,10
the re-accreditation process is completed or by June 30, 2006 whichever is earlier. (Majority vote required)	1243
Recommended by the Epping School Board	YES O
Recommended by the Epping Budget Committee	NO 〇
Article 4. To see if the Epping School District will vote to raise and appropriate the sum of thirty-five thousand	
dollars (\$35,000) for the purpose of improving the telephone system in the elementary and middle/high schools.	940
(Majority vote required) Recommended by the Epping School Board	YES O
Recommended by the Epping Budget Committee 503	NOO
Article 5. To see if the Epping School District will vote to raise and appropriate the sum of thirty-four thousand	
dollars (\$34,000) for the salary end benefit costs required to continue the mlddle/high school resource officer program that has been in effect since September 2001 in partnership with the Epping Police Department.	
(Majority vote required)	776
Recommended by the Epping School Board	YES O
Recommended by the Epping Budget Committee	NO O
TURN BALLOT OVER AND CONTINUE VOTING	

# **2004 Ballot Results**

SCHOOL WARRANT ARTICLES CONTINUED	
Article 6. To see if the Epping School District will vote to raise and appropriate a deficit appropriation of sixty thousand dollars (\$60,000) for unanticipated special education costs for the 2003-2004 school year. This amount will be funded by taxation. (Majority vote required)	751 YES O
Recommended by the Epping School Board Recommended by the Epping Budget Committee	NO () 68/
Article 7. To see if the Epping School District will vote to raise and appropriate the sum of sixty-seven thousand, five hundred dollars (\$57,500) for the purchase of portable computer labs for the elementary and middle/high schools. (Majority vote required)	670 YES ()
Recommended by the Epping School Board Recommended by the Epping Budget Committee	NO () 158
Article 8. To see if the Epping School District will vote to approve the cost item included in the collective bar- gaining agreement reached between the Epping School Board and the Epping Education Association, which calls for the following increases in salaries and benefits:	
YearEstimated Increase2004-2005\$186,994	
2005-2006 \$241,308	
2006-2007 \$277,741	
and further to raise and appropriate the sum of \$186,994 for the 2004-2005 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Majority vote required)	-183 YES ()
Recommended by the Epping School Board Recommended by the Epping Budget Committee	
et posted with the warrent or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,921,959? Should this article be defeated, the operating budget shall be \$10,769,480, which is the same as last year, with certain adjustments required by previous action of the Epping School District or by law; or the gov- erning body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) The Epping School Board Recommends \$10,921,959 The Epping Budget Committee Recommends \$10,921,959 5 7 9	ି୪4୪ YES ◯ NO ◯
Article 10. To see if the Epping School District, pursuant to RSA 195:18 will vote to create a Cooperative School District Planning Committee consisting of three qualified voters of whom at least one shall be a member of the School Board, and to see if the District will vote to authorize the School District Moderator to appoint the members of the committee. There will be no tax impact as no funds will be raised from general taxation. (Majonty vote required) Recommended by the Epping School Board	740 YES () NO () 676
Article 11. Citizens petition: To see if the voters will vote to have the school board consider eliminating taxpayer	619
funding of dues to all professional, non-profit, or quasi-government organizations on behalf of SAU 14 employ- ees and Epping school district officials or employees unless specifically authorized by New Hampshire State Law.	YES 🔿
Not Recommended by the Epping School Board	NO () 804
Article 12. Citizens petition: To see if the voters will vote to publish the salaries and benefits of all SAU 14 and Epping school district employees and elected or appointed school district officials as part of the annual Town Report commencing with the year 2250.	477 YES ()
Not Recommended by the Epping School Board	q NO O
YOU HAVE NOW COMPLETED VOTING	

# **Epping School Calendar 2005–06**

### Approved 1/13/05

August/September (23 days)

M	Т	W	TH	F
	23*	24	25	26
29	30	31	1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

\*Elementary Teachers Only 8/29 — First day for students

### October (19 days)

SU 2*	M	Т	W	ТН	F	
2*	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					

\*Sunday, 10/2 NEASC In-Service — EMH Teachers Only

November (17 days)

M	Т	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	Thank	sgiving H	loliday
28	39	30		

### December (16 days)

M	Т	W	ТН	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
HOLI	HOLIDAY VACATION 12/23/05-1/2/06				

### January (20 days)

M	Т	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20 27
23 30	24	25	26	27
30	31			

Legend: Teacher Workday — No School for students, unless noted otherwise. Vacation Days / Holidays — No School

### February (18 days)

М	T	W	ТН	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
WINTER VACATION				

### March (19 days EMH) (20 days Elem.)

M	. T.	W	ТН	F
6	7	8	9	10
13	14*	15	16	17
20	21	22	23	24
27	28	29	30	31

\*NO SCHOOL: Middle/High Only (Voting) — Elementary Students and Staff In

### April (15 days EMH) (14 days Elem.)

М	Т	W	TH	F
3	4	5	6	7
10	11	12	13	14*
17	18	19	20	21
SPRING VACATION				

\*NO SCHOOL: Elementary School Only — Middle/High School Students and Staff In

	May (22 days)					
M	Т	W	ТН	F		
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				

#### June (11 days)

М	Т	W	ТН	F
			1	2
5	6	7	8	9
12	13	14	15	16
12 19	20	21	22	23 30
26	27	28	29	30

6/15 — Last day if no cancellations

Total days for teachers: 187 Total days for students: 180

# 2005–2006 School District Budget

MS-27

# SCHOOL BUDGET FORM

### BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24 OF: EPPING, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2005 to June 30, 2006

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

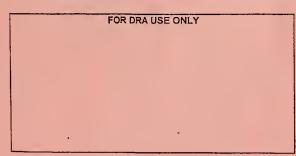
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below.

We Certify This Form Was Posted on (Date):\_

BUDGET COMMITTEE Please sign in ink.

28/05

### THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT



NH DEPARTMENT OF REVENUE ADMINISTRATION COMMUNITY SERVICES DIVISION MUNICIPAL FINANCE BUREAU P.O. BOX 487, CONCORD, NH 03302-0487 (603)271-3397

> MS-27 Rev. 07/02

112

Budget - School District of EPPING, NH FY 2005-2006

	6	Budget Committee's Approp.	ENDED NOT RECOMMENDED	XXXXXXXXX				•			XXXXXXXXX			XXXXXXXXX			XXXXXXXXX											XXXXXXXXX	
	Ø	Budget Comm	Ensuing r RECOMMENDED	XXXXXXXXX	\$4,855,963	\$2,323,928	\$184,100	\$178,452	\$0	\$0	XXXXXXXXX	\$927,145	\$550,617	XXXXXXXXX	\$0	\$78,993	XXXXXXXX	\$311,408	\$143,246	\$721,466	\$0	\$756,559	\$451,607	\$443,296	\$0		\$1	XXXXXXXXX	\$76,000
	7	School Board's Appropriations	ISCAL YEAT NOT RECOMMENDED	XXXXXXXXX							XXXXXXXXX			XXXXXXXX			XXXXXXXXX											XXXXXXXXX	
	6	School Board's	Ensuing Fiscal Year RECOMMENDED NOT RECO	XXXXXXXXX	\$4,855,963	\$2,323,928	\$184,100	\$178,452	\$0	\$0	XXXXXXXX	\$927,145	\$550,617	XXXXXXXXX	\$0	\$78,993	XXXXXXXXX	\$311,408	\$143,246	\$721,466	\$0	\$756,559	\$451,607	\$443,296	\$0		\$1	хххххххх	\$76,000
H FY 2005-2006	5	Appropriations	Current Year as Approved by DRA	XXXXXXXXX	\$4,517,674	\$1,951,348	\$165,900	\$193,321	\$0	\$0	XXXXXXXXX	\$876,963	\$522,488	XXXXXXXXX	\$0	\$64,875	хххххххх	\$297,016	\$114,636	\$628,107	\$0	\$642,627	\$426,829	\$398,824	\$0		\$502,501	XXXXXXXXX	\$0
School District of EPPING, NH FY 2005-2006	4	Expenditures	for Year 7/1/03 to 6/30/04	XXXXXXXXX	\$4,273,348	\$1,723,021	\$151,669	\$106,266	\$0	0\$	XXXXXXXXXX	\$792,810	\$431,219	XXXXXXXXX	\$0	\$90,858	XXXXXXXXX	\$275,341	\$104,809	\$571,759	\$0	\$707,189	\$388,508	\$337,527	05		\$214,037	ххххххххх	\$0
chool Dis	ę		WARR. ART.#		9	9	9	9				9	9			9		9	9	9		9	9	9			9		9
Budget - S	2		PURPOSE OF APPROPRIATIONS	INSTRUCTION (1000-1999)	Regular Programs		1300-1399 Vocational Programs	Other Programs	Non-Public Programs	1600-1899 Adult & Community Programs	SUPPORT SERVICES (2000-2999)	Student Support Services		General Administration	School Board Contingency	2310-2319 Other School Board	Executive Administration	SAU Management Services	All Other Administration	School Administration Service	Business	Operation & Maintenance of Plant	Student Transportation	Support Service Central & Other	NON-INSTRUCTIONAL	FACILITIES ACOURSTIONS	& CONSTRUCTION	OTHER OUTLAYS (5000-5999)	Debt Service - Principal
MS-27	<del></del>		Acct 1	HINOL I	1100-1199	-	1300-1399	1400-1499	1500-1599	1600-1899		2000-2199	2200-2299		2310 840	2310-2319		2320-310		1		2600-2699	2700-2799	2800-2999			4000-4999		6110

T

ſ

0

MS-27 Rev. 07/02

\$15,590

\$15,590

\$9,022

\$0

9 9

Debt Service - Principal Debt Service - Interest

5110 5120 2

MS-27	Budget -	School Dist	School District of EPPING, NH FY 2005-2006	H FY 2005-2006				
-	2	e	4	5	9	7	8	6
*	PURPOSE OF APPROPRIATIONS	WARR. Art#	Expenditures for Year 7/1/ to 6/30/	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuting Fiscal Year RECOMMENDED NOT RECOMM	Appropriations scal Year NOT RECOMMENDED	Budget Comm Ensuing P RECOMMENDEO	Budget Committee's Approp. Ensuing Fiscal Year DMMENDEO NOT RECOMMENDED
ALLIN	FUND TRANSFERS		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
5220-5221	To Food Service	9	331,107	360,344	366,252		366,252	
5222-5229	To Other Special Revenue					•		
5230-5239	To Capital Projects							
5251	To Capital Reserves							
5252	To Expendable Trust (*see below)							
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT			60,000				
	SUBTOTAL 1		10,499,468	11,732,475	12,384,623		12,384,623	
PLEASE PROVID	PLEASE PROVIDE FURTHER DETAIL:							
*	Amount of line 5252 which is for Health I	Maintenance	Trust \$ <u>n/a</u> (se	Maintenance Trust \$ <u>n/a</u> (see RSA 198:20-c, V)				
If you have a	If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.	1 one warrant	t article, please us	se the space below to	identify the make-	up of the line total	for the ensuing ye	ar.
	Acct #	Warr	1 Amount		Acct. #	Warr.	Amount	
	Acci. #	Art. #				Art. #		

Amount		
Warr. Art. #		
Acct. #		
Amount		
Warr. Art.#		
Acct. #		

ო

MS-27 Rev. 07/02

113

90
FY 2005-200
2
8
2
5
ĺГ.
т
HN
ž
E
đ
ш
ð
t
÷Ě
s
õ
School District of EPPING,
Õ
5
S
- 1
et
Budget
P
Ē
27
MS-27
Σ

114

\*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the acial article or as a nonlansing or nontransferable article.

			_					 			
		Budget Committee's Approp. Ensuing Fiscal Year commended NOT RECOMMENDED							хххххххх		
,		Budget Comm Ensuing F RECOMMENDED	\$12,500,000	\$354,167	\$115,000	\$42,000	\$68,000		\$13,079,167		and the second s
		Appropriations iscal Year NOT RECOMMENDED							XXXXXXXXX		
		School Board's Appropriations Ensuing Fiscal Year RECOMMENDED NOT RECOMMEN	\$12,500,000	\$354,167	\$115,000	\$42,000	\$68,000		\$13,079,167	ES**	
1	2	WARR. ART.#	+	+	2	3	3		хххх	T ARTICI	
	4	Appropriations Current Year As Approved by DRA							XXXXXXXXX	**INDIVIDUAL WARRANT ARTICLES**	
liapsing or nonual	e	Expenditures for Year 7/1/ to 6/30/							XXXXXXXXX	IONI**	
warrant as a special article of as a noniapsility of itoritualisterable article.	6	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	4600  Middle High Renovation/Expansion	Middle High Renovation/Expansion	4100 Land Purchase	Repairs	Renovations		SUBTOTAL 2 RECOMMENDED		
	1	Acct#	4600	5120	4100	2600					

1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation. "Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

Γ				 	 	- 1		~
	Budget Committee's Approp. Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED						\$54,405 XXXXXXXXX	MS-27
	Budget Comm Ensuing F RECOMMENDED	\$54,405					\$54,405	
	School Board's Appropriations Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED						\$54,405 XXXXXXXXX	
	School Board's Appropriations Ensuing Fiscal Year RECOMMENDED NOT RECOMMEN	\$54,405					\$54,405	
5	WARR. ART.#	4					хххх	
4	Appropriations Prior Year As Approved by DRA						XXXX XXXXXXX	
e	Expenditures for Year 7/1/05 to 6/30/06						XXXXXXXXX	
	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Negotiated Paraprofessional	Contract				SUBTOTAL 3 RECOMMENDED	
~	Acct#	1100 -	2900					

Rev. 07/02

MS-27 Budget - School District of EPPING, NH FY 2005-2006

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
	REVENUE FROM LOCAL SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
1300-1349	Tuition	6	\$122,741	\$1,320,786	\$1,151,696
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments	1,6	\$1,909	\$2,000	\$165,471
1600-1699	Food Service Sales	6	\$202,350	\$264,844	\$270,752
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources	1, 2, 6	\$216,678	\$506,030	\$253,530
	(Impact 205,000, rent 28000, drivers' ed 20530)				
	REVENUE FROM STATE SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
3210	School Building Aid		\$65,196	\$68,308	\$38,142
3220	Kindergarten Aid				
3230	Catastrophic Aid		\$64,240	\$78,000	\$78,000
3240-3249	Vocational Aid		\$3,504	\$3,000	\$3,500
3250	Adult Education				
3260	Child Nutrition		\$4,429	\$4,500	\$4,500
3270	Driver Education		\$8,700	\$7,250	\$7,250
3290-3299	Other State Sources				
	REVENUE FROM FEDERAL SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		\$119,136	\$91,000	\$91,000
4570	Disabilities Programs				
4580	Medicaid Distribution		\$58,400	\$50,000	\$50,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
	OTHER FINANCING SOURCES		XXXXXXXXX	XXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes	1			\$12,500,000
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

### MS-27 Budget - School District of EPPING, NH FY 2005-2006

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
	OTHER FINANCING SOURCES CONT.		xxxxxxxx	XXXXXXXXX	XXXXXXXX
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FYless RAN, Revenue Last FY =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance			57,381	
	Fund Balance to Reduce Taxes				
	Total Estimated Revenue & Credits		867,283	2,453,099	14,613,841

### \*\*BUDGET SUMMARY\*\*

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from page 3)	\$11,732,475	\$12,384,623	\$12,384,623
SU8TOTAL 2 Special Warrant Articles Recommended (from page 4)		\$13,079,167	\$13,079,167
SUSTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)		\$54,405	\$54,405
TOTAL Appropriations Recommended	\$11,732,475	\$25,518,195	\$25,518,195
Less: Amount of Estimated Revenues & Credits (from above)	\$2,453,099	\$14,613,841	\$14,613,841
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	\$3,784,859	\$4,489,789	\$4,489,789
Estimated Amount of Local Taxes to be Raised For Education	\$5,494,517	\$6,414,565	\$6,414,565

### Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,257,244 (See Supplemental Schedule With 10% Calculation)

\*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$\_\_\_\_\_.

# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

Revised 2000

### VERSION #2: Use if you have Collective Bargaining Cost Items

LOCAL GOVERNMENTAL UNIT: Epping FISCAL YEAR END 2005-2006

	Col. A		
	RECOMMENDED AMOUNT		
1. Total <b>RECOMMENDED</b> by Budget Committee (see budget MS7, 27,or 37)	\$25,518,195		
LESS EXCLUSIONS: 2. Principle: Long-Term Bonds & Notes	76,000		
3. Interest: Long-Term Bonds & Notes	369,757		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	12,500,000		
5. Mandatory Assessments	. 0		
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	< 12,945,757 >		
7. Amount recommended less recommended exclusion amounts (Line 1 less Line 6)	12,572,438		•
8. Line 7 times 10%	1,257,244	<i>.</i>	Col. C
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	13,819,682	Col. B	(Col. B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	Cost items recommended 54,405	Cost Items voted	Amt. voted above recommended

MAXIMUM ALLOWABLE APPROPRIATIONS VOTED At meeting, add Line 9 + Column C.

Line 8 plus any not recommended collective bargaining cost items or increases to cost items voted is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

\$

# **Amended School Warrant Articles**

# Per Deliberative Session (First Session) Articles to be voted at the second session:

To the inhabitants of the School District in the Town of Epping, New Hampshire, qualified to vote in District affairs: You are hereby notified of the Annual Epping School District Meeting.

The first session, for the transaction of all business other than voting by official ballot, shall be held Thursday, February 10, 2005 at 7:00 p.m. in the Epping Gymnasium, Epping Middle/High School. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended, subject to the following limitations:

- a) Warrant articles whose wording is prescribed by law shall not be amended.
- b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held Tuesday, March 8, 2005 at the Epping Gymnasium, Epping Middle/High School. The polls shall be open from 8:00 a.m. to 7:00 p.m.

**Article 1:** To see if the Epping School District will vote to raise and appropriate up to and not to exceed the sum of Twelve Million, Five Hundred Thousand dollars (\$12,500,000) for the construction and original equipping of a middle school addition and a high school gymnasium, the renovation of the high school science labs and the creation of a stage area for the middle and high schools, and the payment of associated legal and bonding costs, to

authorize the school board to apply for, obtain and accept federal, state or other aid, if any, which may be available and to comply with all laws applicable to such purchase, to authorize the issuance of not more than \$12,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof, and furthermore to appropriate an additional sum of \$354,167 for the 2005-2006 bond payment. Said project (\$ 12,500,000 Gross Budget) is estimated to be offset by state building aid of up to 40% over the term of the bond (\$5,000,000 Gross Revenue), with the net gross impact of expenditure minus revenue of \$7,500,000, not including bond interest costs and offsetting impact fee and bond investment revenue. (3/5-ballot vote required)

Recommended by the Epping School Board Recommended by the Epping Budget Committee

Article 2: To see if the Epping School District will vote to raise and appropriate up to the sum of one hundred-fifteen thousand dollars (\$115,000) for the purchase of 5.9 acres more or less of land (Map 22 Lot 49) abutting the existing school site, the legal and surveying costs, and other costs associated with this purchase, to request from the town the sum of one hundred-fifteen thousand dollars (\$115,000) in collected impact fees to offset this appropriation, and to authorize the School Board to purchase this property on such terms and conditions that the School Board determines to be in the best interest of the School District. No funds will be raised from general taxation. (Majority vote required) Recommended by the Epping School Board Recommended by the Epping Budget Committee

Article 3: To see if the Epping School District will vote to raise and appropriate the sum of one hundred-ten thousand dollars (\$110,000) to repair and/ or replace parking areas and drainage problems, to replace hall lockers and carpeted areas, to investigate air ventilation at the elementary school, and to air condition the elementary school gymnasium/multi-purpose room. (Majority vote required)

Recommended by the Epping School Board Recommended by the Epping Budget Committee

**Article 4:** To see if the Epping School District will vote to approve the cost item included in the collective bargaining agreement reached between the Epping School Board and the Epping Paraprofessional Association, which calls for the following increases in salaries and benefits:

Year	<b>Estimated Increase</b>
2005-2006	\$54,405
2006-2007	\$51,704
2007-2008	\$50,437

and further to raise and appropriate the sum of \$54,405 for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Majority vote required)

Recommended by the Epping School Board Recommended by the Epping Budget Committee

Article 5: To see if the Epping School District will vote to create a planning

### 2004 Annual Report

committee to study the feasibility of withdrawal from School Administrative Unit No. 14 and the advisability of establishing a School Administrative Unit in accordance with RSA Chapter 194-C. **No funds will be raised from general taxation. The plan is subject to school district approval.** (Majority vote required)

Recommended by the Epping School Board Recommended by the Epping Budget Committee

Article 6: Shall the Epping School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,384,623? Should this article be defeated, the default budget shall be \$12,055,785, which is the same as last year, with certain adjustments required by previous action of the Epping School District or by law; or the governing body may hold one special meeting. in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

```
The Epping School Board Recommends
$12,384,623
The Epping Budget Committee Recommends
$12,384,623
```

**Article 7:** To transact any other business which may legally come before this meeting.

#### SCHOOL WARRANT STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Epping, New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the Epping Middle/High School Howard Allen Gymnasium in said District on the eighth day of March, 2005, at eight o'clock in the forenoon to act upon the following subjects: (The polls may not close before seven o'clock in the evening.)

- 1. To choose two School Board Members for the ensuing three years.
- 2. To choose a School District Moderator for the ensuing three years.
- 3. To choose a School District Clerk for the ensuing three years.
- 4. To choose a School District Treasurer for the ensuing three years.
- 5. To transact any other business which may legally come before this meeting.

Given under our hand at said Epping this 13th day of January 2005.

EPPING SCHOOL BOARD

A true copy of warrant - attest ::

EPPING SCHOOL BOARD



# 2005–2006 Warrant Article Information

# WARRANT ARTICLE 1

MIDDLE SCHOOL ADDITION, HIGH SCHOOL GYMNASIUM & SCIENCE LAB RENOVATION

The proposed project is a preschool through grade 12 solution to facility needs across the entire school district in the preschool, elementary, middle, and high schools. Over the past several years facility needs at the high school have affected the middle school, the middle school has moved into the elementary school, and the elementary school has displaced the preschool to the Central School.

### DISTRICT BENEFITS:

- 1. Separates the middle school and high school providing appropriate instructional space for middle and high school students.
- 2. Places grade 6 back with grades 7 and 8 separating the middle school from the elementary school and providing for a true middle school.
- 3. Permits the preschool to move back to the elementary school giving preschool students access to the elementary library and other services.
- 4. Maintains the "small school" aspect for Epping Schools.
- 5. Shares existing core facilities (media center and cafeteria) and site saving 44% in cost over that projected for a separate school.
- 6. Saves administrative and support staffing costs by the sharing of school administration, nurse, and guidance areas in the middle and high schools.
- 7. Takes advantage of a window of opportunity with school building aid set at 40% for Epping under new formula (was 30%). District is eligible for \$1,250,000 more in school building aid.
- 8. Offsets cost using impact fees of approximately \$1,800,000 over the term of the bond.
- Follows the Master Facilities Plan coordinating this project with the recently completed cafeteria expansion and lobby renovation, the fields project, and the land purchase also proposed this year.
- 10. Addresses the New Hampshire Department of Education (NHDOE) conditional approval and delay in full compliance status in meeting the Public School Standards for the elementary, middle, and high schools.
- 11. Addresses the potential to link the violation of the Public School Standards to state grant funding (accountability law). Future state funding would not be jeopardized.
- 12. Addresses specific concerns identified for the New England Association of Schools and Colleges (NEASC) accreditation of the middle and high schools.
- 13. Addresses the need for a separate middle school identified by the New England League of Middle Schools (NELMS) in their recent report.
- 14. Provides much needed gymnasium access for middle and high school programming and town organizations for youth and adult athletic programs.
- 15. Provides 180 new parking spaces for visitors, staff, and student parking.
- 16. Provides new access to and from the educational complex alleviating bus and car traffic and addressing student safety concerns due to too many cars and buses in one place.

\$5,700,000

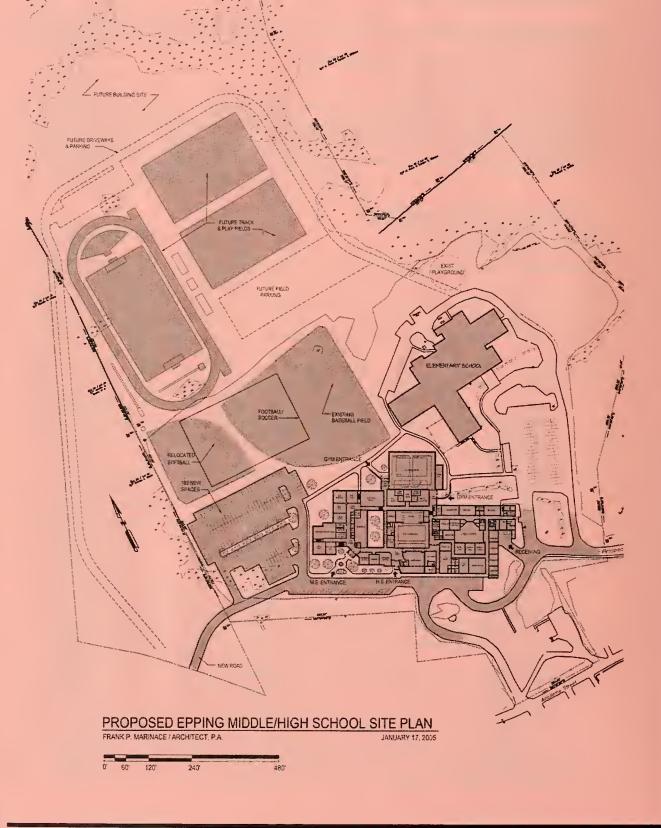
## PROJECTED PROJECT COSTS:

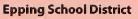
Site Development & Utilities	\$1,220,000
General Construction	\$8,470,000
Upgrades to Existing Building for ADA/Life Safety	\$150,000
Renovations to Science Labs, etc.	\$250,000
Asbestos Abatement Allowance	\$50,000
Equipment	\$550,000
Architect, Engineer, & Other Administrative Costs	\$1,283,000
Contingency	\$527,000
Total Expenditures	\$12,500,000
PROJECTED PROJECT REVENUES: Impact Fees (Collected from town)	\$1,800,000
40% School Building Aid	\$5,000,000
Total Revenues	\$6,800,000
	40,000,000

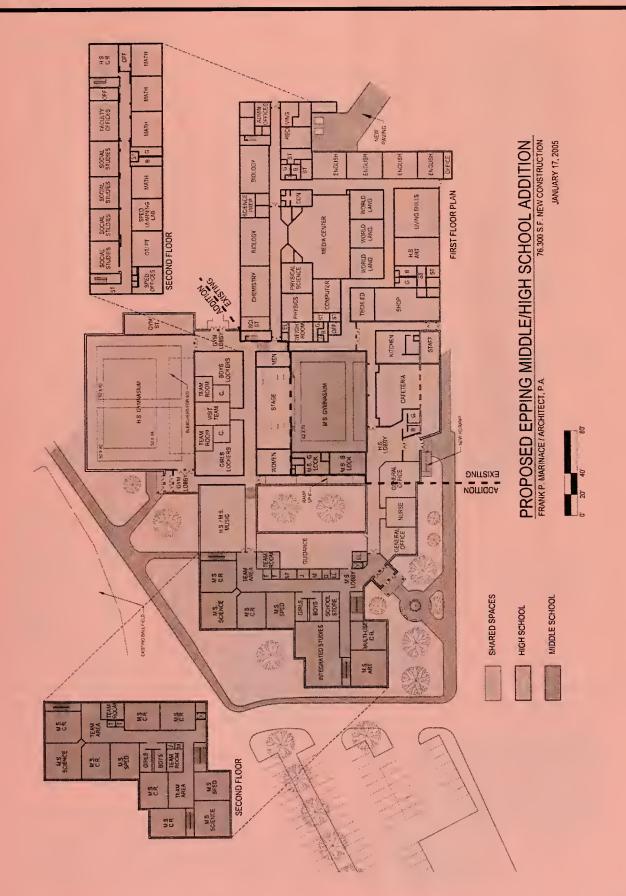
## NET PROJECT COST:

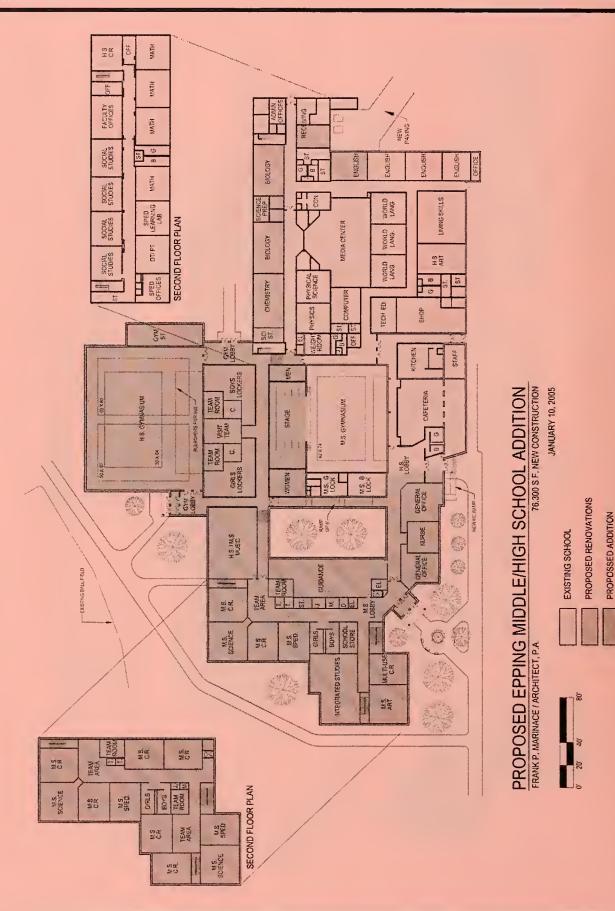
## TAX IMPACT:

	CUMULATIVE	ANNUAL
SCHOOL YEAR	TAX IMPACT	TAX INCREASE
2005-2006	\$0.45	\$0.45
2006-2007	\$2.69	\$2.24
2007-2008	\$2.93	\$0.24
2008-2009	\$2.84	(\$0.09)
2009-2010	\$2.76	(\$0.08)
2010-2011	\$2.67	(\$0.09)
2011-2012	\$2.59	(\$0.08)
2012-2013	\$2.50	(\$0.09)
2013-2014	\$2.41	(\$0.09)
2014-2015	\$2.34	(\$0.07)
2015-2016	\$2.25	(\$0.09)
2016-2017	\$2.18	(\$0.07)
2017-2018	\$2.10	(\$0.08)
2018-2019	\$2.02	(\$0.08)
2019-2020	\$1.95	(\$0.07)
2020-2021	\$1.87	(\$0.08)
2021-2022	\$1.79	(\$0.08)
2022-2023	\$1.71	(\$0.08)
2023-2024	\$1.63	(\$0.08)
2024-2025	\$1.55	(\$0.08)
2025-2026	\$1.47	(\$0.08)









124

### HIGH SCHOOL BENEFITS:

- 1. Provides high school students with their own school providing instructional space for future courses and electives.
- Separates the middle and high school students providing a true high school experience for students.
- 3. Renovates the science labs to provide state of the art instruction in a safe and appropriate environment.
- Provides a new gymnasium area including two practice courts overlaid with one full size game court, locker rooms, and toilet facilities for regular school day use, athletic practice, and interscholastic athletic events.
- 5. Addresses the inadequate guidance, administrative, and health office spaces by providing larger areas to be shared by the middle and high school students. Will provide additional space to extend health and guidance services.
- 6. Provides a stage for student performances, special school events, and assemblies, and a music room specifically designed for acoustics. Will provide for extended music program and student opportunities. (These areas are to be shared by middle and high schools.)
- 7. Permits the high school classroom space to be reorganized by school department and services making it more efficient for student classroom transition and for staff team meetings.
- 8. Provides in addition to much needed instructional classroom space, space for individual and small group instruction to address specialized student needs.
- 9. Provides a separate student and receiving entrance for safer student conditions.
- 10. Uses the new lobby constructed this summer as the new student entrance providing the high school students with their own building access.
- 11. Addresses much needed space for special education services, extracurricular meetings, faculty and department team meetings, parent conferences, and general storage needs.

### EXCERPTS FROM NEASC REPORT - APRIL 1994:

"Epping Middle/High School is centrally located as part of the Epping Education Complex and is an asset to the town. The building was constructed in stages to accommodate the population growths and to replace an obsolete facility. The design of the building was influenced by the immediate need for more space. The present site is adequate and centrally located with room for expansion."

"The building is structurally sound, but it is not adequately maintained. Moreover, it lacks the structural flexibility in size and type of instructional areas necessary to support curriculum revisions planned for the future. In particular, science labs are in need of updating and classrooms need additional electrical outlets. Heavy demands placed on the gymnasium and poor acoustics compromise programs in drama, music and athletics. The seating capacity of the cafeteria is not adequate for students assigned to the high school lunch period and necessitates the use of hallways and lobby areas where no seating is available. Storage facilities are limited in all areas; consequently some bathrooms have been converted to storage areas."

Note: The Facilities Master Plan has addressed the cafeteria issue in Phase 1 the cafeteria expansion project completed this summer. Phase 2a middle school classrooms and Phase 2b new gymnasium proposed in the March 2005 project address the remaining issues identified for accreditation. Window, lighting, flooring & paving projects are addressing maintenance. The 2005-2006 budget also includes facility maintenance such as locker replacement.

### MIDDLE SCHOOL BENEFITS:

- 1. Provides middle school students with their own school providing instructional space designed for middle school students based on good middle school practice.
- Separates the middle and high school students providing a true middle school experience for students.
- 3. Includes grades 6, 7, and 8 altogether in their own school critical to the social, physical, emotional, and academic needs of the middle school student.
- 4. Provides a middle school environment that promotes the team concept student and teacher teaming areas with separate pods for each grade.
- 5. Provides the middle school with its own gymnasium for extended physical education programming and for their own athletic practices and events.
- 6. Addresses the inadequate guidance, administrative, and health office spaces by providing larger areas to be shared by the middle and high school students. Will provide additional space to extend health and guidance services.
- 7. Provides a stage for student performances, special school events, and assemblies, and a music room specifically designed for acoustics. Will provide for extended music program and student opportunities. (These areas are to be shared by middle and high schools.)
- 8. Provides each middle school grade with 5 instructional classrooms to provide a middle school curriculum.
- 9. Provides a separate middle school entrance to be also used as the main evening entrance.
- 10. Provides a middle school art room and a large integrated studies room to meet standards for technology, family consumer, and other exploratory programming.
- 11. Includes a school store for student needs and for student educational experience.
- 12. Addresses much needed space for special education services, extracurricular meetings, faculty and department team meetings, parent conferences, and general storage needs.

### EXCERPTS FROM NELMS REPORT - NOVEMBER 2004:

"The focus of these recommendations is that the middle level students at EMHS need a "school of their own." This is not to say they need a building of their own, although space is the primary concern of many with whom we spoke. The fact of the matter is that Epping needs Epping Middle School - a school based on the needs of young adolescent learners rather than trying to be appropriate for seven grade levels. Epping needs to look carefully at the program it offers and adjust it to reflect the unique needs of the 10-14 year old, the middle level learner."

"Overall, the middle school lacks its own identity; the proximity of the high school and the sharing of both space and staff contribute to a traditional junior high approach. Middle level students clearly expressed to the Visiting Team their desire for their own school. Sixth grade students describe feeling "not really part of the middle school" because of the physical separation of their classes in the elementary school."

"Overcrowded halls and the intermingling of high school and middle school students is not conducive to a healthy learning environment."

"The strength of Epping Middle High School is its people. The students are enthusiastic and the teachers care deeply about them. The most significant recommendation of this report is that the young adolescents in Epping deserve their own school. Even if the school needs to share the facility with the high school, Epping needs a middle school."

### ELEMENTARY AND PRESCHOOL SCHOOL BENEFITS:

- 1. Permits the preschool to move back to the elementary school giving preschool students access to the elementary library and other services, and providing for smooth school transitions.
- 2. Separates the elementary and middle school students providing a true elementary school experience.
- 3. Provides the elementary students with a classroom for music instruction.
- 4. Provides adequate space for student Title 1 services.
- 5. Provides the elementary school with its own gymnasium for extended physical education programming before and after school.
- 6. Addresses issues with elementary student safety in the parking lot and on the playground due to too many cars and buses flowing past and around the elementary school.
- 7. Permits the elementary school to be reorganized into a P-1 wing, 2-3 wing, and 4-5 wing recognizing student developmental differences and promoting grade level teaming.
- 8. Addresses much needed space for special education services, extracurricular meetings, faculty and department team meetings, parent conferences, and general storage needs.

### ELEMENTARY SCHOOL APPROVAL DESIGNATIONS:

Approved with Distinction

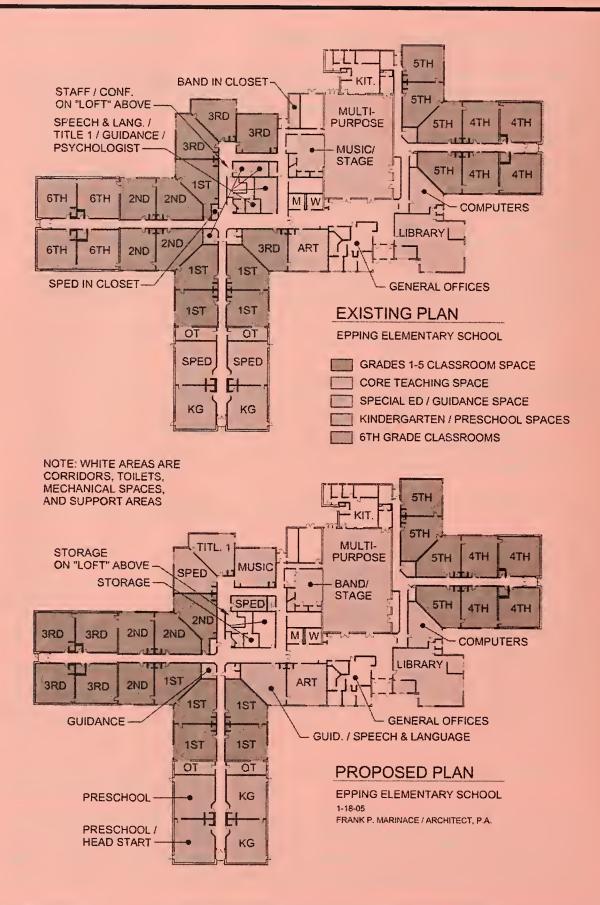
2001-2002 School Year 2002-2003 School Year

(Highest approval for meeting all standards & for providing kindergarten.)

**Conditionally Approved** 

2003-2004 School Year 2004-2005 School Year

(Lowest approval for not meeting all standards.) (Elementary school could not meet the facility standards due to grade 6.)



# EPPING MIDDLE SCHOOL ADDITION HIGH SCHOOL GYMNASIUM SCIENCE LAB RENOVATIONS

# 2005-2006

Construction	\$12,500,000
at current rates	
Impact Fees	(\$1,800,000)
<b>Building Aid 40%</b>	(\$5,000,000)

\$5,700,000

# 2006-2007

 
 Construction with 10% inflation
 \$13,750,000

 Impact Fees
 (\$1,800,000)

 Building Aid 30%
 (\$4,125,000)

\$7,825,000

# NET IMPACT OF WAITING ONE YEAR \$2,125,000 - 37%

The cost of waiting an additional year to approve the middle high school addition could be as high as \$2,125,000 (37% increase). Each year the state decides how much building aid to give each town. It is not unreasonable to assume a 10% increase in materials and labor over the next year. This would increase building costs by \$1,250,000. In the current year Epping has been awarded 40% building aid for projects submitted during the year for the first time. There is no guarantee that this figure will not revert to the 30% we have always received before. Dropping to the usual 30% reimbursement rate would result in a decrease in aid of \$875,000. The combined effect is to increase expenses by \$2,125,000.

EPPING MIDDLE SCHOOL ADDITION	SCIENCE LAB RENOVATIONS
HIGH SCHOOL GYMNASIUM	TAX IMPACT BREAKDOWN

	ANNIAL		ASSESSED HOME VALUE	DMF. VALUE	
YEAR	TAX	\$150.000	000	\$200,000	,000
	INCREASE	PER YEAR	PER MONTH	PER YEAR	PER MONTH
2005-06	\$0.45	\$68	\$5.63	890	\$7.50
2006-07	\$2.25	\$338	\$28.13	\$450	\$37.50
2007-08	\$0.23	\$35	\$2.88	\$46	\$3.83
2008-09	-\$0.09	-\$14	-\$1.13	-\$18	-\$1.50

Assumes \$5M growth in town assessment each year. Based on present evaluation.

### WARRANT ARTICLE 2 LAND PURCHASE

### **BENEFITS:**

- 1. Adds 5.9 acres to the existing Epping School site.
- 2. Provides another access way to and from Prescott Road and future access to back property.
- 3. Complements the Epping School District's Facilities Master Plan for immediate and future district needs.
- 4. Corrects traffic congestion issues affecting all schools by providing a separate entrance and exit for the middle/high school.
- 5. Corrects traffic congestion issues on Main Street caused by school traffic.
- 6. Provides more flexibility to existing site in placing fields and parking areas.
- 7. Addresses student safety concerns caused by car and bus traffic flow being directed between the elementary and middle/high school too many cars and buses in one spot.
- 8. NO COST TO COMMUNITY. Land purchase and all associated expenses to be paid with impact fees collected to date from developers.

# NOTE:

Property is denoted by triangle shape on the New Proposal for Epping Middle/High School west of the middle/high school in lower left corner.

PROJECTED COSTS: Land Legal, surveying, & other expenses Subtotal Expenses	\$100,000 <u>\$15,000</u> \$115,000
PROJECTED REVENUES: Impact fees Subtotal Revenues	<u>\$115,000</u> \$115,000
NET COST:	\$0
TAX IMPACT:	\$0.00

## WARRANT ARTICLE 3 RENOVATIONS

### BENEFITS:

- 1. Replaces carpet with tile in elementary school to address health concerns.
- 2. Studies air quality in elementary school.
- 3. Increases community and school use of elementary gymnasium through installation of air conditioning system to reduce excessive heat in fall and spring.
- 4. Continues paving of middle/high school parking and addresses water drainage impacting Prescott Road.
- 5. Eliminates potential safety hazard by repairing and resurfacing Central School parking lot.
- 6. Upgrades existing middle/high facility through installation of new lockers and replacement of tiles in hallways as addressed in NEASC accreditation report of 1994.

COST:	\$110,000
TAX IMPACT:	\$0.45

## WARRANT ARTICLE 4 PARAPROFESSIONALS' COLLECTIVE BARGAINING AGREEMENT

### **BENEFITS:**

- 1. Keeps Epping competitive in attracting and retaining quality paraprofessionals by offering competitive compensation to its 43 paraprofessionals.
- 2. Establishes a three-year agreement that provides reasonable budget increases through June 2008.

SCHOOL YEAR	COST	TAX IMPACT
2005-2006	\$54,405	\$0.22
2006-2007	\$51,704	\$0.21
2007-2008	\$50,437	\$0.20

## WARRANT ARTICLE 5 SAU PLANNING COMMITTEE

### **BENEFITS**:

- 1. Evaluates the services and cost of SAU No. 14 from Epping's perspective
- 2. Determines if Epping is receiving adequate services for cost
- 3. Studies alternatives to SAU No. 14 if needed
- 4. Develops a plan to provide SAU services for Epping
- 5. Presents the plan to the voters for approval in March 2006
- 6. Prepares for the potential withdrawal of the Chester and/or Fremont School Districts
- 7. NO COST TO COMMUNITY.

### NOTES:

- 1. SAU organization has been a topic of discussion at SAU Joint School Board Meetings and Epping Budget Committee Meetings.
- 2. At the SAU level concern has been raised regarding all three districts Chester, Epping, & Fremont - sending their students to three different high schools and its effect on SAU efficiency.
- 3. At both the SAU and Budget Committee levels concerns have been raised regarding Epping receiving comparable services for cost.
- 4. The Chester School District has placed a similar article on their warrant this year along with an expendable trust to fund a withdrawal.
- 5. The Fremont School District has also placed a SAU planning committee on their warrant.
- 6. This committee is governed by state law (RSA Chapter 194-C) and is advisory only.
- 7. The committee consists of 2 school board members, 1 budget committee member, 4 public members, and the superintendent (non-voting).

<u>COST:</u>	\$0
TAX IMPACT:	\$0.00

### WARRANT ARTICLE 6 2005-2006 BUDGET

### **BENEFITS**:

- 1. Maintains current school program.
- 2. Implements changes necessary to comply with state and federal requirements under No Child Left Behind and address NEASC accreditation concerns.

### NOTE:

Special education mandates, new standards required by No Child Left Behind, obligations arising from negotiated salary and benefit contracts, increases in vocational tuition, payments on the cafeteria project, rising fuel & electricity costs, and facility accreditation issues have collectively placed a significant strain on available resources. The district continues to work hard to minimize the impact these increased obligations have on the budget by reorganizing existing resources so as to cover new costs. Although the district anticipates increased state funding (per NHDOE figures), due to changes in the funding formula based on present legislation, the increased revenue is more than offset by expenses necessitated by these additional requirements.

EXPENDITURE INCREASES TEACHERS' COLLECTIVE BARGAINING NO CHILD LEFT BEHIND SPECIAL EDUCATION HEALTH INSURANCE & RETIREMENT INCREASE VOCATIONAL TUITION CAFETERIA BOND TRANSPORTATION FACILITIES (FUEL, ELECTRIC, ACCREDITATION) NEW EQUIPMENT OTHER REVENUE CHANGES	\$241,308 \$18,719 \$269,541 \$209,090 \$18,200 \$82,568 \$24,778 \$108,588 \$40,604 <u>\$166,252</u> \$1,179,648
MORE STATE TAX AND EDUC GRANT MORE OTHER REVENUE LESS TUITION LESS BUILDING AID FUND BALANCE 04-05 DEFICIT APPROPRIATION 03-04	\$704,930 \$24,408 (\$169,090) (\$30,166) (\$57,381) <u>\$60,000</u> \$532,701
NET IMPACT	<mark>\$646,947</mark>
ESTIMATED TAX IMPACT OF RECOMMENDED	\$2.65
ESTIMATED TAX IMPACT OF DEFAULT	\$1.30

# NOT IN DEFAULT BUDGET 2005-2006

Regular Education Substitutes*\$3,990Athletic Director Salary Raise*\$3,357Regular Education Supplies, Repairs, Equipment\$88,955New Athletic Sports (JV football, tennis, spirit)\$4,428Elementary Enrichment and Summer Programs\$4,550Athletic Equipment and Repair Increase\$8,708School Resource Officer (Warrant Article Last Year)\$36,000Guidance Supplies & Equipment (Testing for NCLB)\$11,159Health Supplies & Equipment\$320
Regular Education Supplies, Repairs, Equipment\$88,955New Athletic Sports (JV football, tennis, spirit)\$4,428Elementary Enrichment and Summer Programs\$4,550Athletic Equipment and Repair Increase\$8,708School Resource Officer (Warrant Article Last Year)\$36,000Guidance Supplies & Equipment (Testing for NCLB)\$11,159
New Athletic Sports (JV football, tennis, spirit)\$4,428Elementary Enrichment and Summer Programs\$4,550Athletic Equipment and Repair Increase\$8,708School Resource Officer (Warrant Article Last Year)\$36,000Guidance Supplies & Equipment (Testing for NCLB)\$11,159
Athletic Equipment and Repair Increase\$8,708School Resource Officer (Warrant Article Last Year)\$36,000Guidance Supplies & Equipment (Testing for NCLB)\$11,159
School Resource Officer (Warrant Article Last Year)\$36,000Guidance Supplies & Equipment (Testing for NCLB)\$11,159
Guidance Supplies & Equipment (Testing for NCLB) \$11,159
Health Supplies & Equipment \$320
freadmissippines & Equipment (52)
Elementary Curriculum Study (Literacy Work for NCLB) \$11,000
Teacher Mentoring Program (Retention of New Teachers)\$5,000
Technology Specialist Raise* \$3,082
Part-time Computer Technician* \$13,002
School Board Expenses (Reflects Actual Cost) \$19,648
Special Education Administration and Secretary Raises* \$6,313
Special Education Part-time Secretary for EES and MHS* \$22,391
School Administration and Secretary Raises* \$25,389
New Custodian (NEASC Accreditation)*\$31,135
Custodian Raises* \$4,661
Window replacement (EES Energy Efficiency)\$10,000
New Lockers (50) (NEASC Accreditation)\$6,250
Grounds Maintenance (NEASC Accreditation) \$3,000
Athletic Transportation \$6,500

Total

\$328,838

\*Raises and staff positions include associated benefits.

# **Deliberative Session Minutes**

### February 10, 2005

ue to the absence of School Moderator Harold LaPierre, Town Moderator Robert Goodrich was asked to govern the Deliberative Session for the Epping School District.

# Meeting was called to order at 7:11pm by Moderator Goodrich.

Budget Committee Chairperson Jim McGeough introduced the budget committee members in attendance. They were Liz Conrad, Pam Tibbetts (School Board Rep.), Kim Sullivan (Selectman Rep.), Steve Illsley, Mike King, Mark Nickerson, Brenda McCartney and Laurie Benson.

School Board Chairperson Sue Kimball introduced the school board members and administrators in attendance. They were Mr. Bornstein (school counsel), Superintendent Barbara Munsey, Business Manager Martha Williamson, Scott Booth, Pam Tibbetts, Marci Morris, Principals Mark Vallone and Mike Sanz and School District Clerk Robin O'Day.

School Board Chairperson Sue Kimball read a statement to the audience thanking them for attending this evening's meeting and thanked EPTV for video taping all the school board meetings throughout the year. The topic of Chairperson Kimball's speech this evening was "CHANGE". She discussed all the past and present attempts to improve both buildings and curriculum in Epping schools and that now is the time to make the appropriate changes that are needed to keep our schools moving towards a positive future. She discussed the overcrowding issues that have been plaguing the school district since 1996. It was stated that Epping is currently on warning status for accreditation and that voting for the proposed building plan would allow Epping to be placed on approved status with the Department of Education. With the state building aid being at 40% this

year, now is the best time to build the school addition that is needed and provide a better learning environment for both staff and students.

Moderator Goodrich read the rules of the meeting at 7:25pm. He explained the purpose of the Deliberative Session and the process of voting for amendments.

Article 1: To see if the Epping School District will vote to raise and appropriate up to and not to exceed the sum of Twelve Million, Five Hundred Thousand dollars (\$12,500,000) for the construction and original equipping of a middle school addition and a high school gymnasium, the renovation of the high school science labs and the creation of a stage area for the middle and high schools, and the payment of associated legal and bonding costs, to authorize the school board to apply for, obtain and accept federal, state or other aid, if any, which may be available and to comply with all laws applicable to such purchase, to authorize the issuance of not more than \$12,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof, and furthermore to appropriate an additional sum of \$354,167 for the 2005-2006 bond payment. Said project (\$ 12,500,000 Gross Budget) is estimated to be offset by state building aid of up to 40% over the term of the bond (\$5,000,000 Gross Revenue), with the net gross impact of expenditure minus revenue of \$7,500,000, not including bond interest costs and offsetting impact fee and bond investment revenue. (3/5-ballot vote required)

Recommended by the Epping School Board Recommended by the Epping Budget Committee Member Kimball made Motion to accept Article I as read. Seconded by Member Tibbetts. Motion Passed.

Article 1 was presented by Member Booth. Member Booth discussed the space needs that currently exist in the EMHS and Elementary school and how the proposed building plan would help solve them. He explained that both EES and EHS are in their 2nd year of conditional approval by the Department of Education and that the EMS is on its 3rd and final year of conditional approval. No school is allowed to stay in conditional approval for more than 3 years. Epping is at the end of approval status with the New Hampshire Department of Education and New England Association of Schools and Colleges (NEASC) There must be a plan brought forth to the state this year or Epping will be faced with being placed on unapproved status which will drastically effect school funding from both the State and Federal government and will be breaking State of New Hampshire education law. Member Booth identified parts of the plan from the architectural drawings that were available for viewing. He further explained the improvements to parking, traffic flow, athletic fields, science labs, new entrances, middle school addition, new gymnasium and proposed stage area.

Member Booth discussed costs and the breakdowns and encouraged everyone to not wait another year to vote for the proposed plan. He explained that waiting will cost the taxpayers much more next year because costs will escalate and the district will receive less building aid from the state.

Colleen Schmidt, Tom Seaman, Shirley Childs, Christopher Pipitone, Heidi Jordan, Liz Conrad, Steve Illsley, Marci Morris, Mark Vallone and Mike Sanz all spoke in support of Article 1 and the impact it will have in alleviating many problems that have faced Epping schools for many years.

Motion to move the question by audience member. Motion seconded. Motion passed.

### Article 1 will appear on ballot as written.

Article 2: To see if the Epping School District will vote to raise and appropriate up to the sum of one hundred-fifteen thousand dollars (\$115,000) for the purchase of 5.9 acres more or less of land (Map 22 Lot 49) abutting the existing school site, the legal and surveying costs, and other costs associated with this purchase, to request from the town the sum of one hundred-fifteen thousand dollars (\$115,000) in collected impact fees to offset this appropriation, and to authorize the School Board to purchase this property on such terms and conditions that the School Board determines to be in the best interest of the School District. No funds will be raised from general taxation. (Majority vote required)

**Recommended by the Epping School Board Recommended by the Epping Budget Committee** 

Member Kimball made Motion to accept Article 2 as read. Seconded by Member Tibbetts. Motion passed.

Member Booth presented Article 2 and explained the proposed property in the Warrant. Approval of this warrant would help improve parking needs and traffic issues at the EMHS. Article 2 will appear on ballot as written.

Article 3: To see if the Epping School District will vote to raise and appropriate the sum of one hundred-ten thousand dollars (\$110,000) to repair and/ or replace parking areas and drainage problems, to replace hall lockers and carpeted areas, to investigate air ventilation at the elementary school, and to air condition the elementary school gymnasium/multi-purpose room. (Majority vote required)

### **Recommended by the Epping School Board Recommended by the Epping Budget Committee**

Member Kimball made Motion to ac-

cept Article 3 as read. Seconded by Member Tibbetts. Motion passed.

Member Kimball presented Article 3 and the need for voter approval in order to complete some major maintenance items, to improve air quality and overall appearance of buildings. Article 3 will appear on ballot as written.

Article 4: To see if the Epping School District will vote to approve the cost item included in the collective bargaining agreement reached between the Epping School Board and the Epping Paraprofessional Association, which calls for the following increases in salaries and benefits:

Year	Estimated Increase
2005-2006	\$54,405
2006-2007	\$51,704
2007-2008	\$50,437

and further to raise and appropriate the sum of \$54,405 for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Majority vote required) **Recommended by the Epping School Board Recommended by the Epping Budget Committee** 

Member Kimball made Motion to accept Article 4 as read. Seconded by Member Tibbetts. Motion passed.

Member Morris presented Article 4 she explained that she, along with Member Nollett and Superintendent Munsey, had negotiated over 11 sessions with 5 members of the paraprofessional bargaining team and their legal representative. Member Morris stated that she felt a fair and balanced paraprofessional contract had been negotiated. She discussed details of the contract and urged all to support the article.

#### Article 4 will appear on ballot as written.

Article 5: To see if the Epping School District will vote to create a planning committee to study the feasibility of withdrawal from School Administrative Unit No. 14 and the advisability of establishing a School Administrative Unit in accordance with RSA Chapter 194-C. No funds will be raised from general taxation. The plan is subject to school district approval. (Majority vote required)

**Recommended by the Epping School Board Recommended by the Epping Budget Committee** 

Member Kimball made Motion to accept Article 5 as read. Seconded by Member Tibbetts. Motion passed.

Member Morris presented Article 5 and gave brief overview of SAU#14. She stated that currently there are three districts within the SAU that send their students to three different high schools. The warrant doesn't allow the School Board to withdraw from the SAU it simply allows them to form a study committee to look at the options available and report back to the School Board. Any withdrawal would have to be brought before the voters for approval next year.

Article 5 will appear on ballot as written.

Article 6: Shall the Epping School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,384,623? Should this article be defeated, the default budget shall be \$12,055,785, which is the same as last year, with certain adjustments required by previous action of the Epping School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

### **The Epping School Board Recommends** \$12.384.623

**The Epping Budget Committee Recommends** \$12,384,623

Member Kimball made Motion to accept Article 6 as read. Seconded by Member Tibbetts. Motion passed.

Member Tibbetts presented Article 6 and explained portions of the proposed budget. It was stated that both the budget committee and school board worked very hard in making this an affordable budget for the taxpayers and urged all to support the budget at the polls in March. Article 6 will appear on ballot as written.

**Article 7:** To transact any other business which may legally come before this meeting.

Moderator Goodrich announced that Candidates Night will be held on Wednesday, February 16, 2005 at 7:00pm. He urged all voters to attend the polls on March 8, 2005.

#### Meeting was adjourned at 9:07pm.

### Respectfully submitted,

Robin A. O'Day School District Clerk

# **Auditor's Report**



PLODZIK & SANDERSON Professional Association/Accountants & Auditors 193 North Main Street · Concord · New Hampshire · 03301-5063 · 603-225-6996 · FAX-224-1380

#### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the School Board Epping School District Epping, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Epping School District as of and for the year ended June 30, 2004 which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on the financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Epping School District as of June 30, 2004, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 2, as of July 1, 2003, the School District has implemented a new financial reporting model, as required by the provisions of the GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments.

In accordance with Government Auditing Standards, we have also issued a report dated October 15, 2004 on our consideration of the School District's internal control over financial reporting and our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information However, we did not audit the information and express no opinion on it.

Epping School District Independent Auditor's Report

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Epping School District's basic financial statements. The combining and individual fund statements and schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of the Epping School District. The combining and individual fund financial statements and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole

Kugny G. Colly, CPA PLODZIK & SANDERSON

October 15, 2004

PLODZIK & SANDERSON Professional Association

EXHIBIT A-1 EPPING SCHOOL DISTRICT Balance Sheet Governmental Funds June 30, 2004								
	General	Food 	Federal Projects	Non-Major Governmental Funds	Total Governmental Funds			
ASSETS								
Cash and cash equivalents Receivables:	\$ 36,681	\$ 128,509	\$	\$	\$ 165,190			
Accounts	130				130			
Intergovernmental		25,214	99,709		124,923			
Interfund receivable	235,383				235,383			
Prepaid items	40,518				40,518			
Total assets	<u>\$ 312,712</u>	<u>\$ 153,723</u>	<u>\$ 99,709</u>	<u>\$0-</u>	<u>\$ 566,144</u>			
LIABILITIES AND FUND BALANCES Liabilities:								
Accounts payable	\$ 207,228	\$	\$	\$	\$ 207,228			
Contracts payable	38,492				38,492			
Retainage payable	2,026				2,026			
Interfund payable	· · · · · · · · · · · · · · · · · · ·	135,674	99,709		235,383			
Total liabilities	247,746	135,674	99,709	-0-	483,129			
Fund halances:								
Reserve for encumbrances				23,000	23,000			
Unreserved:								
Undesignated, reported in:								
General fund	64,966				64,966			
Special revenue fund		18,049			18,049			
Deficit				(23.000)	(23.000)			
Total fund balances	64,966	18,049			83,015			
Total liabilities and fund balances	<u>\$ 312,712</u>	<u>\$ 153,723</u>	<u>\$_99,709</u>	<u>\$0-</u>	<u>\$_566,144</u>			

The notes to financial statements are an integral part of this statement

5

141

### EPPING SCHOOL DISTRICT

# DETAILED EXPENDITURE & REVENUE DATA FOR SPECIAL EDUCATION (HANDICAPPED / DISABLED ONLY) (ALL FUNDS)

### REQUIRED PER RSA 32:11-a

EXPENDITURE	2002-2003	<u>2</u> 003-2004
Instruction	\$1,834,495	\$1,816,028
Related Services	\$472,345	\$474,686
Administration	\$107,496	\$127,762
Legal	\$0	\$2,290
Transportation	<u>\$116,498</u>	<u>\$157,192</u>
TOTAL	\$2,530,834	\$2,577,959
REVENUE	<u>2002-2003</u>	<u>2003-2004</u>
Tuition (Local)	\$103,594	\$283,847
Adequate Education (State)	\$508,239	\$526,128
Catastrophic Aid (State)	\$69,872	\$64,240
Medicaid (Federal)	\$90,077	\$58,400
Disability Programs (Federal)	<u>\$156,995</u>	<u>\$182,273</u>
TOTAL	\$928,777	\$1,114,889
EXPENDITURE	<u>2002-2003</u>	<u>2003-2004</u>
MINUS REVENUE	\$1,602,057	\$1,463,070

## DETAILED EXPENDITURE & REVENUE DATA FOR SPECIAL EDUCATION (CULTURALLY DEPRIVED, BILINGUAL, AND GIFTED & TALENTED) (ALL FUNDS)

<b>BILINGUAL EDUCATION</b>		02-2003	<u>2003-2004</u>	
Expenditure	\$	22,276	\$	26,012
Revenue		<u>0</u>		<u>0</u>
Espenditure minus Revenue	\$	22,276	\$	26,012

No expense / revenue reported for culturally deprived, bilingual, or gifted / talented.

PRSRT STD US POSTAGE PAID EPPING, NH Permit No. 2



Selectmen's Office Town of Epping 157 Main Street Epping, NH 03042