

Date : 5/5/2016 4:25:54 PM

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Subject : OSPI Bulletins and Memos

Attachment : image001.png;

OSPI Bulletins and Memos

Week of May 2-6, 2016 [Access all archived bulletins and memos](#)

This week's bulletins:

- [Updating District School Directory Information](#)

This week's memoranda:

- No Memoranda issued for this time period.

All of this week's bulletins and memos were sent directly to:

- ESD superintendents
- School district superintendents
- School building principals
- School district communications and public information officers

Please forward relevant bulletins and memos to other key audiences as outlined below.

Bulletins issued from May 2-6, 2016

No Bulletins issued for this time period.

[Bulletin 018-16](#)

Action Required/Informational: Due date July 1, 2016

Re: Updating District School Directory Information

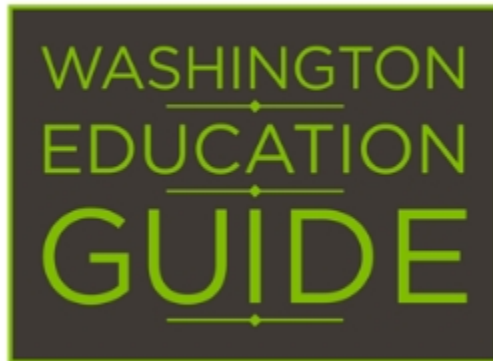
Summary: In compliance with state and federal rules, district requests to change school directory data, such as opening a new school or changing grade spans, must be submitted to the Office of Superintendent of Public Instruction (OSPI) by July 1.

Key Audience: Educational Service District Superintendents, School District Superintendents, School Building Principals, District Data Security Managers, Existing Tribal, Compact, and Charter Schools, Charter School Commission

Memoranda issued from May 2-6, 2016

No Memoranda issued for this time period.

Of Notable Mention



The **2016-2017 Washington Education Guide** (formerly the Washington Education Directory) will be published in the fall of 2016. Online ordering will be available in July 2016.

Further info at www.waedguide.com

Karen Conway

Executive Services

Office of Superintendent of Public Instruction, OSPI

Old Capitol Bldg.

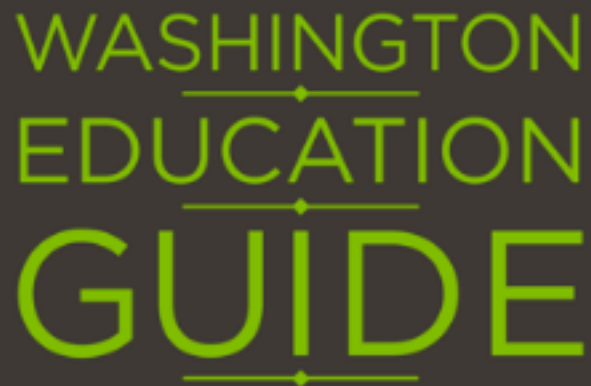
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The logo consists of a dark grey square with a light green border. Inside the square, the words "WASHINGTON", "EDUCATION", and "GUIDE" are stacked vertically in a light green, sans-serif font. Each word is centered and has a thin horizontal line with a small arrow pointing to the right below it.

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