

**Date : 3/28/2017 7:02:31 AM**  
**From : "Jennifer Tottenham"**  
**To : Stephanie\_Berryhill@enumclaw.wednet.edu**  
**Subject : Registration now open: HELP Spring Workshop - Job Descriptions**

Dear WSPA Members,

Reminder -- registration is now open to attend the **HELP Spring Workshop: Job Descriptions**. This event is open to all WSPA members - you do not need to be a HELP program participant to attend.

- **HELP Spring Workshop: Job Descriptions**
- **April 17, 2017**
- **8:00 am - 4:00 pm**
- **Puget Sound ESD- Tukwila**
- **\$150 (non-HELP participants)**

**Morning Session: *Job Descriptions as they relate to worker's compensation/light duty and using job descriptions for plans of improvement for evaluative concerns.***

Presented by Kurt Schonberg, Oak Harbor School District

Kurt Schonberg has been the Executive Director of Human Resources in the Oak Harbor Public Schools for six years, Kurt has previously served as a Director of Teaching and Learning and High School Principal. His focus is on improving outcomes for students through recruitment, hiring and support for all staff as well as making Oak Harbor Public Schools a great place to work.

Kurt has been active in WSPA since 2010, serving as a regional representative, conference professional breakout session chair, HELP Presenter and currently is the incoming President. He believes that staff members and students have limitless possibility and that it's all about learning for life for everyone.

**Afternoon Session: *Job Descriptions: understanding, creating and using job descriptions for classification purposes, wages and postings.***

Presented by Darrell Heisler, Sedro-Woolley School District

Darrell Heisler is the Executive Director of Human Resources and Technology at Sedro Woolley School District. His career spans 36 years in education and he served 5 years as a Math and Computer Science teacher, 5 years as Dean of Students, 3 years as Assistant Principal at SWHS , and 6 years as Principal before moving into Human Resources and Technology.

Darrell has been an active WSPA member and was instrumental in the development of the shared Google drive for our members. His session will cover the importance of "time loss", "Light Duty - both job descriptions and contracts", experience factors, the importance of contacting case managers, and tracking L&I claims

**Please click here to register:** [HELP Spring Workshop Registration 2017](#) or visit our website for more information at: <http://www.wspa.net/h-e-l-p->

HELP Participants do not need to register - please RSVP directly to Jane Rausch: [jrausch@wspa.net](mailto:jrausch@wspa.net)

Thank you,

Washington School Personnel Association

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This email was sent to [Stephanie\\_Berryhill@enumclaw.wednet.edu](mailto:Stephanie_Berryhill@enumclaw.wednet.edu) by [admin@wspa.net](mailto:admin@wspa.net)

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